

AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM JOINT POWERS AUTHORITY

REGULAR MEETING

Thursday, December 3, 2009, 9:00 a.m. – 11:00 a.m.
LAFD – Frank Hotchkin's Memorial Training Center, Room 205
1700 Stadium Way, Los Angeles, CA 90012

Members:

1. William Fujioka, Chair, Chief Executive Officer, County of Los Angeles
2. Charlie Beck, Police Chief, City of Los Angeles
3. Mark Alexander, representing California Contract Cities Association
4. David Betkey, representing Los Angeles County Sheriff
5. Cathy Chidester, representing County of Los Angeles, Dept of Health Services
6. Tom Coultas, representing City of Los Angeles, Chief Administrative Office
7. Chris Donovan, representing Los Angeles Area Fire Chiefs Association
8. Jeff Eastman, representing At Large Seat, City of Culver City
9. P. Michael Freeman, Fire Chief, County of Los Angeles
10. Reggie Harrison, representing City of Long Beach
11. Leroy Jackson, representing At Large Seat, City of Torrance
12. Lawrence Manion, Police Chief, Los Angeles Unified School District
13. Gerry Miller, Chief Legislative Analyst, City of Los Angeles
14. Millage Peaks, Fire Chief, City of Los Angeles
15. Scott Pickwith, representing Los Angeles County Police Chief's Association
16. Kim Raney, representing At Large Seat, City of Covina
17. Gregory Simay, representing At Large Seat, City of Burbank

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**A. CALL TO ORDER****B. ANNOUNCE QUORUM****C. APPROVAL OF MINUTES****D. OLD BUSINESS**

1. Selection of New JPA Board, Vice Chair - Mr. Fujioka
2. Committee Reports:
 - a. Finance Committee - Mr. Coultas
 - b. Ad Hoc By-Laws Committee - Mr. Alexander
 - c. Ad Hoc RFP Review Committee - Chief Keane and ISD
 - 1) RFP and Contracting Process - County ISD
 - 2) Vendor RFP
 - 3) Consultant RFP

3. Project Management - Mr. Fujioka and Chief Keane

E. NEW BUSINESS

F. DISCUSSION ITEMS FROM BOARD MEMBERS

G. ACTION ITEMS FOR NEXT MEETING

H. PUBLIC COMMENT

I. ADJOURNMENT-- NEXT MEETING: January 7, 2010, at 9:00 a.m.

Members of the public are invited to address the LA-RICS JPA Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to two (2) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other types of auxiliary aids and/or services may be provided upon request. To ensure availability of assistance, you are advised to make your request at least 72 hours prior to the meeting you wish to attend by calling 213-893-2374 or 213-974-1101.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 24 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.

FRANK HOTCHKIN MEMORIAL TRAINING CENTER

1700 STADIUM WAY, LOS ANGELES, CA 90012



FROM 110 FWY SOUTHBOUND:

Exit Stadium Way. Proceed to stop sign and then turn left to continue on Stadium Way (go with curve and continue straight). Turn right, through gate, at the LAFD Frank Hotchkin Memorial Training Center (AKA: US Navel and Marine Reserve Training Building).

FROM 110 FWY NORTHBOUND:

Exit Dodger Stadium / Stadium Way. Proceed on off-ramp and turn left at first intersection area off fwy exit. Continue on Stadium Way (go with curve and continue straight). Turn right, through gate, at the LAFD Frank Hotchkin Memorial Training Center (AKA: US Navel and Marine Reserve Training Building).



The Los Angeles
Regional Interoperable
Communications System
Authority

Bylaws

October 6, 2009
Proposed Draft

**The Los Angeles Regional Interoperable Communications System Authority
Bylaws**

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The Los Angeles Regional Interoperable Communications System Authority

Bylaws

Article I - Purpose

Pursuant to Section 2.04 of the LA-RICS Joint Powers Agreement, this document sets forth the bylaws for the Los Angeles Regional Interoperable Communications System Authority (the "Authority").

Article II - Participation in the Authority

Membership in this organization shall be limited to public agencies, as defined by California Government Code Section 6500 et seq. (the "Act"), located in the greater Los Angeles area and as provided in the Joint Powers Agreement, dated January 2009 and incorporated herein. Members shall enjoy all rights and privileges of the Authority.

Entities that do not desire to join the Authority as Members (or are not otherwise eligible for membership) may apply to the Board of Directors for participation in the Authority under one of the following categories:

- A. Subscribers: for consideration, as determined by the Board, entities that desire to utilize the System for their primary radio communications; and
- B. Affiliates: entities that desire to utilize the System only for mutual or automatic aid, or any other purpose approved by the Board.

New Members, Subscribers and Affiliates shall be approved by the Board of Directors on a case-by-case basis. Subscribers and Affiliates may participate in meetings of the various Committees and advisory bodies to the Board of Directors, but shall not be entitled to vote unless otherwise determined by the Board.

Article III - Governance Issues

3.01 [Reserved]

3.02 [Reserved]

3.03 At Large Member City Representation

The At Large Director and Alternate Director positions shall be filled with a staff representative of the duly elected respective Member City and it shall be the Member

City that holds the seat, not a specifically-named individual. As such, any Member City's representative (as designated in writing to the Chair of the Board of Directors by the respective city's City Manager or City Administrator) may attend any meeting of the Authority and act with the full rights and privileges of an At Large Director or Alternate Director, as applicable. The Alternate Director shall assume the rights and privileges of an At Large Director in the event that the At Large Director Member City is absent from a meeting, withdraws from the JPA or is otherwise unable or incapable of fulfilling its duties and responsibilities.

Article IV - Special Meetings

The Chair shall be authorized to call special meetings of the Board of Directors provided that such calls are conducted in conformance with the Ralph M. Brown Act and notice is provided to each member of the Board of Directors at least twenty-four (24) hours in advance of the time and date of the special meeting. The notice shall contain the time, date and location of the meeting and shall set forth all matters to be discussed at the special meeting. Alternatively, special meetings may be called by not less than a majority of the Board of Directors who concur with calling a special meeting provided that all notice requirements, as described herein, are met.

Article V - Designation of Fiscal Year

The Authority shall operate under an annual fiscal year that shall commence on the first (1st) day of July of each year and continue to the thirtieth (30th) day of June of the following year.

Article VI - Technical/System Issues

6.01 Adverse Impacts on the System

The Chair of the Technical Committee or his/her designee has the responsibility and authority to determine whether the actions, operations or equipment of a System user is detrimental to, adversely impacts, or is otherwise harmful to the Authority's System. In such event, the Chair of the Technical Committee or his/her designee shall work with the user to eliminate or otherwise protect against such harmful or adverse impacts.

The Chair of the Technical Committee or his/her designee shall have the authority to immediately suspend a user's action, operation or equipment if such action, operation or equipment poses an immediate or imminent threat to the Authority's System. Notice of such suspension shall be given to the user and the Chair of the Board of Directors as

soon as practicable and shall be reported to the Board of Directors at the next scheduled Board meeting.

The Chair of the Technical Committee or his/her designee may also recommend to the Board of Directors an appropriate long term remedy to the situation for the Board's consideration, including without limitation, termination of the user's right to use the Authority's System.

6.02 Violations, Penalties & Fines

Any violations, penalties and/or fines imposed by the Federal Communications Commission (FCC) onto any Member, Subscriber or Affiliate as a result of non-conformance with FCC regulations and requirements, shall be the sole responsibility of the entity committing the violation (regardless of who is the FCC licensee).

Upon receipt of notice of potential violation from the FCC, the licensee and the Authority shall exercise all reasonable diligence in determining the cause and source of the violation, and notify the alleged violating agency of the FCC notice. The licensee and the Authority shall reasonably cooperate with the alleged violating agency's efforts to remedy or otherwise address the violation.

Nothing in this section shall preclude the licensee from taking reasonable steps to protect its license. If the Authority or the affected licensee elects to pay such penalties or fines, the entity that committed the violation shall reimburse the Authority or licensee within a reasonable time frame for all such penalties and/or fines.

Article VII - Appeals of Decisions

The final decision of any committee, body or individual with final decision-making authority delegated by the Board of Directors may be appealed to the Board of Directors provided that such appeal is submitted in writing to the Chair of the Board no later than fifteen (15) calendar days following the date of the decision. The written appeal shall set forth the reasons and/or basis of the appeal and the desired remedy. Upon receipt of the written appeal, the Chair of the Board shall cause the appeal to be placed on a Regular Meeting agenda of the Board of Directors as soon as practicable. The Board of Directors shall have the discretion to hear the appeal, deny hearing the appeal or continue the matter to another date. A decision of the Board of Directors to deny the hearing of such appeal shall render the previous decision of the committee, body or individual as the final decision of the Authority.

The Authority shall give notice pursuant to Section 7.01 of the JPA on denials of applications, decisions impacting a Member's, Subscriber's or Affiliate's actions, operations, equipment or financial obligations, prior to the commencement of the appeal period.