



APPROVED

BOARD OF DIRECTORS MEETING MINUTES

**LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEM AUTHORITY**

MEETING MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS AND THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

October 6, 2016
The Hertzberg Davis Forensic Science Center
1800 Paseo Rancho Castilla, Conference Room 263
Los Angeles, CA 90032

Board Members Present:

Chris Donovan, Fire Chief, City of El Segundo Fire Dept.

Alternates For Board Members Present:

John Geiger, General Manager, CEO, County of Los Angeles

Chris Bundesen, Asst., Fire Chief, County of Los Angeles Fire Dept.

Dean Gialamas, Division Dir., Los Angeles County Sheriff's Dept.

Kay Fruhwirth, Asst., Dir, EMS Agency, County of Los Angeles Department of Health Services

Joe Ortiz, Captain, City of Sierra Madre Police Dept.

Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Chris Nunley, Captain, City of Signal Hill Police Dept.

David Povero, Captain, City of Covina Police Dept.

Officers Present:

John Radeleff, LA-RICS Interim Executive Director

Absent:

Marcel Rodarte, Executive Dir., CA Contract Cities Assoc.

AGENDA ITEM A



I. CALL TO ORDER FOR THE REGULAR MEETING AND SPECIAL MEETING

Director Dean Gialamas called the Regular Meeting of the Board to order, and concurrently called the Special Meeting of the Board to order as well.

II. ANNOUNCE QUORUM – Roll Call FOR THE REGULAR MEETING AND SPECIAL MEETING

Director Gialamas acknowledged that a quorum was present for both meetings and asked for a roll call.

III. APPROVAL OF MINUTES (A) FOR THE REGULAR MEETING. THERE WERE NONE FOR THE SPECIAL MEETING.

A. September 8, 2016 – Regular Meeting Minutes

Agenda Item A

Director Gialamas asked for a motion to approve the minutes, Alternate Member Fruhwirth motioned first, seconded by Alternate Member Bundesen.

Ayes 9: Donovan, Geiger, Bundesen, Gialamas, Fruhwirth, Ortiz, Rodarte, Perez, Nunley, and Povero

MOTION APPROVED

IV. PUBLIC COMMENTS – (None) FOR THE REGULAR MEETING AND SPECIAL MEETING

V. CONSENT CALENDAR – (None) FOR THE REGULAR MEETING AND SPECIAL MEETING

VI. REPORTS (B-C) FOR THE REGULAR MEETING. THERE WERE NONE FOR THE SPECIAL MEETING

B. Director's Report – John Radeleff

Interim Executive Director Radeleff stated extensions for Urban Area Security Initiatives (UASI) grant award year 12 and 13 have been approved and received.

As for Long Term Evolution (LTE), the Phase 2 plan has been submitted to National Telecommunications and Information Administration (NTIA). LA-RICS is having a visit from NTIA on October 24, 2016, and we are anticipating after that meeting the



remaining \$37 million to the Broadband Technology Opportunities Program (BTOP) grant funds will be released.

LA-RICS met with California Governor's Office of Emergency Services (Cal OES) and clarified some obstacles. Environmental & Historic Preservation Management Information System (EMIS) clearance has been held up with group two (2) and three (3) sites, since June and July. The United States Fish and Wildlife Services (USFWS) provided their letter of concurrence for groups 2 and 3 submittals and now with the grant extensions we are cleared to move forward with the project. One of the issues FEMA and CalOES have is the movement of sites between grant year spending plans, which according to them constitutes a change in scope. We are resubmitting the spending plan with contingencies, which we hope will allow us to move a site across grant year spending plans without the onerous process of seeking prior approval from both CalOES and FEMA. With extension in hand, we will also be going through the geotechnical process and would like to be able to do geotechnical on sites funded for construction under the UASI 17, 18, and 19 future grants. CalOES and FEMA have denied approval of completing geotechnical work on sites identified for construction with future grant awards. We are proposing we do the geotechnical with currently awarded grants, which FEMA & CalOES are considering.

LA-RICS had trouble with relocation of Core 2 from the City of Los Angeles Police Valley Dispatch Center (VDC) once their opting-out of the LA-RICS JPA it made it difficult for us to have the required access to the facility. There was some resistance to fund the movement to a site that we would allow the Authority immediate access to the core, but in the meantime a letter was sent to Cal OES from the Chair and Vice Chair of the JPA Board to help fund the relocation.

Interim Executive Director Radeleff stated the LTE Round 2 plan has been submitted. There are five areas we wanted to cover and the first one is the coverage augmentation, which consist of 26 additional sites. Second, is the rapid response vehicle to enhance coverage. The third is network applications to become available to users. Fourth, is interconnection to public safety enterprise networks being able to address agency onboarding issues. The last area is to create a testing and verification center, to test the system coverage; which includes portable devices.

Interim Executive Director Radeleff provided an Outreach update and stated that on September 21, 2016 LA-RICS held a demonstration for Southern California Association of Governments (SCAG) and had abundant feedback. A member of the Board of Supervisors from San Bernardino County was very impressed. The California Environmental Quality Act (CEQA) extension was signed by the Governor on September 25, 2016. He also reported that on yesterday, LA-RICS hosted the California First Responder Network (CalFRN) Board meeting, where a demonstration was conducted for them and they were impressed with the



capabilities of the system. On October 17, 2016, Interim Executive Director will be presenting in San Diego for the International Association of Chiefs of Police (IACP). On October 19th and 20th staff will be attending Harris County, Texas. They are one of the early builders and are further along than others, which will be very valuable to us. They are going to be deploying the LTE system for the Super bowl. The following week there is a visit from NTIA and hopefully as a result of that meeting they will release the BTOP grant funds. On October 31, 2016, is the Halloween Carnival in West Hollywood and we will have limited deployment. Interim Executive Director Radeleff stated that he is in the process of working on setting up a demonstration for Police Chief's that is tentatively scheduled for November 1, 2016. In the near future we will set up a demonstration for the Fire Chiefs as well. On November 2nd and 3rd, Interim Executive Director Radeleff will be presenting at the Critical LTE Communications Forum in Chicago.

Lastly, a vendor who is working with the authorities in Mexico mentioned LA-RICS and the Mexican Authorities stated they are aware of LA-RICS. Interim Executive Director Radeleff wants to acknowledge that LA-RICS is on large radar. This is the first year we have received multi-year extensions from FEMA on our grants. Director Gialamas acknowledged the Interim Executive Director and staff for that great accomplishment.

C. Project Manager's Report – Chris Odenthal

Jacobs Project Manager Chris Odenthal stated the Jacobs Monthly Report has been updated. The first page is what we have accomplished on LTE and what we are now building on Land Mobile Radio (LMR). As for LTE Round 1, we are continuing testing and upgrading the LTE core. There may be additional upgrades at the end of our warranty period by the end of the year.

As for LTE Round 1, there are the Southern California Edison (SCE) Cell on Wheels (COWs) locations that we still are working on four (4) sites that have extended power-runs with Motorola to connect those with SCE. The other six (6) are backhaul sites and the other four (4) sites are remaining. In the next three (3) or four (4) weeks all work on the COWs should be completed, if not we will report to the Board the status. As for LTE Phase 2, Interim Executive Director Radeleff spoke regarding the plan to NTIA; in conjunction with Authority staff, Jacobs and Televate. Jacobs Project Manager Odenthal stated for a copy of the plan to please contact LA-RICS staff. Jacobs Project Manager Odenthal also stated the site list has remained the same for potential LTE Round 2 and we are looking at 26 sites, the plan included 40 sites to be included in the environmental process.

In regards to the status on LMR, the drawing process from Motorola is still a slow process. This week Motorola has ten (10) drawing deliverables and next week they have 19 drawing deliverables. In the report there is color coordination for those



drawings that have been submitted for permit approval. We submitted two additional sites to Department of Power and Water (DPW) and should be receiving approval in a month.

On the status of the Notice to Proceed (NTP), we are going through the true-up process and one of the gates to proceed is that we need the contract to allow Motorola to proceed with what they are exactly building. Last month we brought nine (9) sites to your Board for approval and you have additional nine (9) before you today, with the receipt of the UASI funds we have issued NTPs for work at these sites. We are expecting more NTPs, as you approve the next nine (9) sites. There are additional 12 sites that we plan to bring to your Board for approval next month.

VII. DISCUSSION ITEMS (D-E) FOR THE REGULAR MEETING. THERE WERE NONE FOR THE SPECIAL MEETING.

D. Assessment of LA-RICS Deliverable

Interim Executive Director Radeleff stated the most important issue at this time is the cost allocation. The majority of the individuals have stated one of the main issues is the concept of the Funding Plan. The main focus is to come up with good subscription model. Internally there are some suggestions and we will present those suggestions to the Board. By the next Board meeting we will have a draft for the Vision Statement. The Vision Statement will be circulated for suggestions. There has been substantial reorganization in the last month in contracts. Interim Executive Director Radeleff would like to include a second 90-day report, which will provide status on all the recommendations. Director Gialamas stated besides the employment related issues the next major issue is the subscription model.

E. Outreach Update

Interim Executive Director Radeleff stated item F is the Outreach Update, no items to discuss unless the Board has any questions.

VIII. ADMINISTRATIVE MATTERS (F) FOR THE REGULAR MEETING

F. APPROVE AMENDMENT NO. 21 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO SYSTEM

Administrative Manager Jeanette Arismendez presented Amendment No. 21 to the LMR contract to the Board, requesting the Board:



1. Make the following findings:
 - a. Find that including the Johnstone Peak 2 (JPK2) site into the scope of Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR System Components), and Phase 4 (LMR System Implementation), respectively, and all associated Work of the same, (1) is within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperability Communications System Land Mobile Radio (LMR) System, which your Board certified as compliant with the California Environmental Quality Act (CEQA) on March 29, 2016, and (2) there are no changes to the project or to the circumstances under which the project is undertaken that require further review under CEQA.
 - b. Adopt the Findings of Fact and Statement of Overriding Considerations for the JPK2 site included as Enclosure 2, determining that the significant adverse effects of implementing the LMR System at the JPK2 site have either been reduced to an acceptable level or that it is infeasible to do so, and concluding that the benefits of implementing the LMR System at the JPK2 site outweigh its significant and unavoidable impacts.
 - c. Find that specific economic, legal, social, technological, or other considerations since March 29, 2016, have made the LMR System project infeasible at the Johnstone Peak (JPK) site, one of the 44 LMR System project sites in the Final EIR approved by your Board on March 29, 2016.
 - d. Find that changes necessary to reflect the reconciliation of ten (10) LMR System Sites to align with the updated LMR System Design are within the scope of the impacts analyzed in the Final EIR for the LMR System your Board certified on March 29, 2016, and there are no changes to the project or to the circumstances under which the project is undertaken that require further review under CEQA.
2. Approve Amendment No. 21 (Enclosure 1) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement as follows:
 - a. Make changes necessary to reflect the replacement of the Johnstone Peak (JPK) site with the Johnstone Peak 2 (JPK2) site by (1) removing the JPK site from the scope of Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR System Components), and Phase 4 (LMR System Implementation), respectively, and all associated Work of the same; and (2) include the JPK2 site into the scope of Phase 1



(System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR System Components), and Phase 4 (LMR System Implementation), respectively, and all associated Work of the same. The scope, cost, and all associated Work for Phases 1 through 4 for the JPK2 replacement site shall be equivalent to that of the JPK site, resulting in a cost neutral replacement.

- b. Authorize the Authority to exercise the Unilateral Options for all Work pertaining to Phase 1 (System Design) for the Johnstone Peak 2 site, which is described and analyzed in the Final EIR.
 - c. Make changes necessary to reflect the reconciliation of ten (10) LMR System Sites to align with the updated LMR System Design for a cost increase in the amount of \$804,962.
 - d. Remove Project Description Work and corresponding costs from the scope of Phase 1 (LMR System Design) Work for five (5) LMR System Sites as this work is no longer required for a cost decrease in the amount of \$58,370.
3. Authorize an increase to the Maximum Contract Sum by \$746,592 (\$804,962 - \$58,370), when taking the cost increases and decreases into consideration to \$285,950,390.
 4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 21.
 5. Delegate authority to the Interim Executive Director to execute Amendment No. 21, in substantially similar form, to the enclosed Amendment (Enclosure 1).

Board Member Chris Donovan asked if the reason for switching from Site 1 to Site 2 is due to being 200 feet closer to an existing facility that will make construction easier because it is flat, which makes it easier on the environment? Administrative Manager Arismendez stated not necessarily less impactful to the environment but, JPK and JPK2 are 200 feet adjacent from each other. There is a steep grade at the JPK site and JPK 2 does not have a steep grade, which requires less engineering. Board Member Donovan asked if the initial environmental report with the recommendations cover that site? Administrative Manager Arismendez stated there are no additional impacts, thus existing environmental clearances capture the proposed change. Director Gialamas asked if this cost is reimbursed through grant, Administrative Manager Arismendez confirmed costs are grant reimbursable.

Director Gialamas asked for a motion to approve, Alternate Board Member Nunley motioned first, seconded by Board Member Donovan.



Ayes 9: Donovan, Geiger, Bundesen, Gialamas, Fruhwirth, Ortiz, Rodarte, Perez, Nunley, and Povero

MOTION APPROVED

**(DIRECTOR GIALAMAS STATED BEFORE GOING INTO CLOSED SESSION,
REVIEW THE SPECIAL AGENDA ITEM A)**

IX. ADMINISTRATIVE MATTERS (A) FOR THE SPECIAL MEETING

A. PROVIDE BUDGET AUTHORITY FOR EXECUTIVE RECRUITMENT SERVICES

Interim Executive Director Radeleff stated executive recruitment for the LA-RICS Executive Director position requires reimbursement to the County Department of Human Resources for their recruitment services. This is for the Board's approval not-to-exceed the maximum of \$40,000 for the recruitment effort.

Board Member Donovan stated he's not familiar with the County process but wants to confirm the County has networks which advertise for the position. Interim Executive Director Radeleff stated the County prepares all the information, brochures, bulletins, and the outreach efforts for the recruitment and selection. They review the resumes, conduct interviews, and narrow down the selection of candidates. Board Member Donovan asked if the County has a standard fee for the recruitment process and charge per hours incurred and Interim Executive Director Radeleff stated yes, that is correct.

It is recommended that your Board:

Provide the budget authority to incur / expend no more than \$40,000 in executive recruitment services provided by the County of Los Angeles Department of Human Resources for the recruitment of the Executive Director position.

Director Gialamas motioned first, seconded by Alternate Member Fruhwirth.

Ayes 9: Donovan, Geiger, Bundesen, Gialamas, Fruhwirth, Ortiz, Rodarte, Perez, Nunley, and Povero

MOTION APPROVED

X. MISCELLANEOUS – (None) FOR THE REGULAR MEETING AND SPECIAL MEETING



XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

Director Gialamas stated there is a tentative date for a FirstNet Executive Briefing. FirstNet asked the Sheriff to coordinate a meeting with all Police Chief's and Fire Chief's. This meeting is tentatively scheduled for November 22, 2016, and will be hosted here at this location. This meeting is intended for agency executives and we will also be inviting the JPA Board Members.

XII. CLOSED SESSION REPORT FOR THE REGULAR MEETING. THERE WAS NO CLOSED SESSION FOR THE SPECIAL MEETING.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director / Interim Executive Director
2. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director / Interim Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

The Board entered into Closed Session at 9:42 a.m., and returned to Open Session at 9:50 a.m.; the Brown Act requires no report.

XIII. ADJOURNMENT OF THE REGULAR AND SPECIAL MEETINGS and NEXT REGULAR MEETING:

Director Gialamas announced adjournment of both meetings at 9:51 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, November 3, 2016, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.