



BOARD OF DIRECTORS MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

February 4, 2016
The Hertzberg Davis Forensic Science Center
1800 Paseo Rancho Castilla, Conference Room 263
Los Angeles, CA 90032

Board Members Present:

Bill Walker, Fire Chief, City of Alhambra Fire Dept.

Larry Giannone, Chief of Police, City of Sierra Madre Police Dept.

Alternates For Board Members Present:

Dean Gialamas, Division Dir., alternate for Jim McDonnell, Chair, Sheriff, Los Angeles County Sheriff's Dept.

Chris Bundesen, Asst., Fire Chief, alternate for Daryl L. Osby, Vice-Chair, Fire Chief, County of Los Angeles Fire Dept.

John Geiger, General Manager, alternate for Sachi Hamai, CEO, County of Los Angeles

Karolyn Fruhwirth, Asst., Dir., alternate for Cathy Chidester, Dir., EMS Agency, County of Los Angeles DHS

Derek Webster, Captain, alternate for Kim Raney, Chief of Police, City of Covina Police Dept.

Officers Present:

Susy Orellana-Curtiss, Administrative Deputy, for **Patrick Mallon**, LA-RICS Executive Director

Absent:

Mark R. Alexander, City Manager, CA Contract Cities Assoc.



I. CALL TO ORDER

Director Dean Gialamas called the meeting of the Board to order.

II. ANNOUNCE QUORUM – Roll Call

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

III. APPROVAL OF MINUTES (A)

A. January 7, 2015 – Regular Meeting Minutes

Director Gialamas asked for a motion to approve, Board Member Larry Giannone motioned first, seconded by Alternate Board Member Chris Bundesen. The Board's consensus was unanimous.

Ayes 7: Gialamas, Bundesen, Geiger, Fruhwirth, Walker, Giannone, and Webster.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (B-D)

B. Director's Report – Pat Mallon

Director Gialamas stated Executive Director Pat Mallon is not available and Administrative Deputy Susy Orellana-Curtiss is here on his behalf. Administrative Deputy Orellana-Curtiss informed the Board that Executive Director Mallon sends his regrets for missing this meeting. He is recovering from a procedure he had since our last Board meeting. Director Gialamas asked that she send Executive Director Mallon our best wishes from the Board.

Long Term Evolution (LTE) Project Status

LTE Grant Extension

Administrative Deputy Orellana-Curtiss stated as reported to you last month, we are continuing dialog with the National Telecommunications and Information Administration (NTIA) to clarify a path forward on any work that we can do to expand the Public Safety Broadband Network (PSBN) system in what we are referring to as LTE Phase II.



We have committed to provide NTIA with an action plan, similar to what we submitted to them as a Corrective Action Plan (CAP) in the past, demonstrating how we plan to implement the next phase of LTE deployment. This will include all anticipated costs, time frames and the areas we will target with additional sites to improve coverage.

We have received coverage maps from Motorola for both mobile and outdoor portable devices. From these maps, we can identify those areas with predictable shortfalls in our desired coverage. Examples of such shortfalls are the area around Cal Poly Pomona, some areas of the San Gabriel Valley, Long Beach, the Rancho Palos Verde peninsula, most certainly the South Bay coast line (from Torrance north to Santa Monica), and areas near Burbank and Crescenta Valley/La Canada Flintridge.

We are looking at sites considered in the initial list of approximately 750 sites as well as some of the Southern California Edison (SCE) distribution stations, and court houses as an example. We are projecting a delivery of that plan in the mid-February timeframe. NTIA has communicated that they are looking at whether LA-RICS can meet the 20% match requirement, and we are currently evaluating whether that can happen and if not, what match requirement can be met.

LTE Construction Status

Construction status of fixed LTE sites was concluded, with 63 sites completed. Performing the punch list function for each site is ongoing with deficiencies being scheduled for correction. 14 of the Cell on Wheels (COWS) are in place: 10 at SCE sites pending an agreement with SCE for power and backhaul installation: 2 at County of LA Water Works sites – Up and running, 1 at the Sheriff's STAR Center – Up and running, 1 at the California Highway Patrol (CHP) station in Woodland Hills- Up and pending backhaul. The last of the 15 COWS will be modified to ensure that it is available as a Deployable for emergency and event response. The last COW will require some modification to become truly deployable as the initial plan for the equipment was for a longer term deployment.

Testing and optimization

Motorola encountered a problem with their testing software during their initial attempts. Problem is resolved and they are proceeding with optimization. Cluster tuning will be conducted on a total of 8 clusters in the system followed by the grid coverage testing. The results of that coverage will serve as confirmation of the basis of system improvements under LTE Phase II. The coverage maps now in hand are computer models only and the final maps will be generated on a grid by grid basis (this process will likely continue through April 2016).



LMR Environmental Status

Administrative Deputy Orellana-Curtiss stated that in regards to the Programmatic Environmental Assessment (PEA), the draft Programmatic Environmental Assessment and Biological Report have been submitted to Federal Emergency Management Agency (FEMA). We are hopeful of receiving National Environmental Policy Act (NEPA) clearance in late March early April 2016. We are concurrently conducting outreach to the other federal agencies on whose land we are proposing LMR installations. Specifically, the US Forest Service is interested in using the LMR System and has been a good partner thus far to expedite their review.

LMR Environmental Impact Report (EIR) / (CEQA)

The Draft EIR was released for public comment on January 11, 2015, for public comment starting on January 12, 2016. Outreach meetings have been conducted and will be discussed in the Outreach Report, Agenda Item D. The Public Comment period will conclude on February 25, 2016. The Final EIR is expected to be released in Mid-March, and will require a "Special" Board Meeting for the Board to consider. .

LMR System Design

As reported in December, the opting out of the City of Los Angeles has changed the landscape of system capacity requirements particularly within the City borders. A Notice to Proceed (NTP) has been issued to Motorola to begin the redesign of the system. A weekly meeting continues on a site by site basis for RF design. This includes: Zone drawings or 50% drawings are being reviewed with 75%, drawings to follow.

Director Gialamas stated that Chief Bundesen and he, representing the Chair and Co-Chair, met with the US Forest Services and they are very supportive with the environmental process and the additional sites on Forest properties. A good discussion took place and looks very promising.

C. Project Manager's Report – Pat Mallon

The Jacobs Project Management Report and Motorola Monthly Report are included in your package as Agenda Item C.

VII. DISCUSSION ITEMS (D)

D. Outreach Update

The purpose of this discussion item is to update your Board on the status of outreach pertaining to the Land Mobile Radio (LMR) project.

Stakeholder outreach continues to involve support for the LMR Draft Environmental Impact Report (DEIR) public hearing period, the continued planning and initiation of



the first round of stakeholder meetings, and the continued development and distribution for the bi-monthly ongoing communications newsletter.

The following table represents Outreach Communication Presentations conducted since your last outreach update:

<u>Municipality</u>	<u>Presentation</u>
City of Whittier Police Department Technical Team	January 11, 2016
City of Compton	January 11, 2016
Cities of Lancaster	January 28, 2016

Administrative Deputy Orellana-Curitss stated in addition there have been Outreach Meetings in the City of Walnut on January 25, 2016; City of Canoga Park on January 26, 2016; City of Culver City on January 27, 2016; City of Lancaster on January 28, 2016; City of San Pedro on February 2, with the City of Avalon meeting moved to February 16, 2016 due to inclement weather. The Cities of Lancaster and San Pedro had one member from the public attend and the other cities had no members from the public attend.

E. UASI 2011 Grant Status Update

This item allows for discussion by your Board regarding the Urban Areas Security Initiative (UASI) 2011 LA-RICS grant award; provides an update on expenditures to date under the 2011 grant, status on the environmental process, anticipated date for the Finding of No Significant Impact (FONSI), and answer any questions your Board may have.

Administrative Deputy Orellana-Curtiss stated at the last Board meeting Board Member Cathy Chidester requested an update on the UASI 2011 Grant. As the Board has been briefed, the UASI 2011 Grant full award was restored to the LA-RICS Project. The full award totals \$18.2 Million; \$2.5 Million has been expended under the bridge subrecipient agreement, which the Grant Administrator provided LA-RICS prior to the restoration and the full grant award.

Administrative Deputy Orellana-Curtiss stated on Tuesday, February 2, 2016, LA-RICS received Amendment No.: 1 to the bridge subrecipient agreement, which restored the full award of \$18.2 Million. LA-RICS signatures have been secured and the document has been returned to the Mayor's Office for execution of signature. Upon execution of the document the project is able to submit claims for reimbursement on expenditures that have been incurred to date that have exceeded \$6 Million. In addition to the \$2.5 Million claimed, we do have a restriction that has been imposed by the grantor, which requires issuance of a FONSI by the Federal lead agency, FEMA, prior to us procuring or installing any equipment at sites. With the projected timeline of the Draft PEA being released on January 25, 2016, there was a change in direction made by FEMA. They required the Federal agencies



where we were proposing to build sites to have a 30-day review of the document before it is released for public comment. FEMA made a recommendation to reach out to the Grant Administrator, the City of Los Angeles and the State of California (CalOES) to see if they would allow us to use some of their administrative close-out time, which they are allotted to close out the grant (90-days) in order to cover this unexpected extension into the timeline. The Mayor's Office reached out to us prior to our request for extension and informed us that they spoke with CalOES regarding the request for extension and that CalOES would be responding to us in writing to formally request we submit our request for extension; however, we have not received that notification to date. In the past we have worked with the Grant Administrator and have been able to close out the grant successfully on time and we believe they will allow us to use some of their close-out time.

LA-RICS partners are working closely to expedite the review of the documents. The current timeline will allow us to spend the UASI 2011 Grant balance by the performance end date. Alternate Member Karolyn Fruhwirth asked if we do not get the extension than what will happen. Administrative Deputy Orellana-Curtiss stated there will be a request to FEMA to allow us to deploy equipment prior to the issuance of the FONSI. Director Gialamas asked has the grant administrator stated their willingness to help out with the extension. Administrative Deputy Orellana-Curtiss stated we have support from FEMA to ask for the extension and are now seeking support from the City and State. Director Gialamas stated both the Sheriff and Fire Department are sending a letter by email to expedite the review from FCC and the National Park Service.

VIII. ADMINISTRATIVE MATTERS (F)

F. UNCONTESTED ELECTIONS FOR AT-LARGE BOARD MEMBERS

It is recommended that your Board:

It is recommended that your Board appoint Inglewood and Signal Hill to At-Large Director Seats 2 and 4, respectively. It is anticipated that Mark Fronterotta, Chief of Police, Inglewood Police Department and Chris Nunley, Captain, Signal Hill Police Department will represent these member agencies.

At your meeting of December 17, 2015, your Board approved elections for At-Large Board Members and set Thursday, March 3, 2016, at 9:00 a.m., which is a regularly scheduled Authority meeting date, as the date for in person and/or mail-in ballot election of the three (3) At-Large Director and four (4) Alternate Director seats. As provided for in Section 3.01(8) of the Bylaws, if a seat is uncontested, the Board may appoint members to these seats.



The LA-RICS Executive Director notified member Cities of your Board's decision to set elections, and informed them of the deadline date of January 14, 2016, to submit a written statement to fill the vacant positions.

Counsel Truc Moore stated this action is to expand the Board and add two more members that are interested being represented on the Board. As the Board was previously informed, notices were sent to qualifying members to determine if anyone was interested in running for a Board seat. Since seats 2 and 4 are uncontested, we do not have to go through the election process. The Board can vote these two member agencies on.

Director Gialamas asked for a motion to approve, Alternate Member John Geiger motioned first, seconded by Board Member Larry Giannone. The Board's consensus was unanimous.

Ayes 7: Gialamas, Bundesen, Geiger, Fruhwirth, Walker, Giannone, and Webster.

MOTION APPROVED.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director
2. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

The Board entered Closed Session at 9:18 a.m., and returned to open session at 9:37 a.m.; Counsel Truc Moore stated that the Brown Act does not require a report.

XIII. ADJOURNMENT and NEXT MEETING:

Director Gialamas announced adjournment of this meeting at 9:38 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, March 3, 2016, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.