



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

December 17, 2015
Kenneth Hahn Hall of Administration
500 West Temple Street, Conference Room 743
Los Angeles, CA 90012

Board Members Present:

Sachi Hamai, Chair, CEO, County of Los Angeles
Daryl L. Osby, Fire Chief, County of Los Angeles Fire Dept.
Jim McDonnell, Sheriff, Los Angeles County Sheriff's Dept.
Cathy Chidester, Director, EMS Agency, County of Los Angeles Department of Health Services
Bill Walker, Fire Chief, City of Alhambra Fire Dept.
Larry Giannone, Chief of Police, City of Sierra Madre Police Dept.
Mark R. Alexander, City Manager, CA Contract Cities Assoc.

Alternates For Board Members Present:

Officers Present:

Patrick Mallon, LA-RICS Executive Director

Absent:

Kim Raney, Chief of Police, City of Covina Police Dept.

AGENDA ITEM A



I. CALL TO ORDER

Chair Sachi Hamai called the Special meeting of the Board to order.

II. ANNOUNCE QUORUM – Roll Call

Chair Hamai acknowledged that a quorum was present and asked for a roll call.

III. APPROVAL OF MINUTES (A)

A. November 5, 2015 – Regular Meeting Minutes

Chair Hamai asked for a motion to approve, Board Member Jim McDonnell motioned first, seconded by Board Member Larry Giannone. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (B-D)

B. Director's Report – Pat Mallon

Long Term Evolution (LTE) Project Status

Executive Director Pat Mallon stated we are continuing our effort to activate the LTE system by December 31, 2015, in support of the Pasadena Rose Parade utilizing a total of 5 sites. This deployment will include streaming video from some 15 cameras both mobile and fixed and approximately 90 hand held devices deployed with sector supervisors to support situational awareness. We will report on this deployment at your January meeting.

We have been working with Motorola over the past several weeks to resolve claims or additional compensation arising out of change orders for the construction work. That agreement is before you today for your consideration.

We have been in constant communication with the National Telecommunication and Information Administration (NTIA) to clarify a path forward on any work that can be undertaken via the Grant extension approved by Congress on September 30th. We have nothing to offer at this juncture as NTIA is still determining their roll under the extension. I will keep you posted on our progress in this regard.



Chair Hamai asked Executive Director Mallon if we submitted a grant request for the additional \$37 million. Administrative Deputy Orellana-Curtiss stated NTIA instructed us not to do so at this time, they were still evaluating what their grant guidance would be.

LTE Construction Status

Construction status of fixed LTE sites was concluded, with 63 sites completed. 14 of the Cell on Wheel (COW) have been deployed at 10 at SCE sites, 2 at County of Los Angeles Water Works sites, 1 at the Sheriff's STAR Center, 1 COW is in place at the California Highway Patrol (CHP) station in Woodland Hills. Activation of the COWs are pending completion of power connection. The last of the 15 COWS will be held as a Deployable and available for response as needed. Testing and optimization is ongoing with shakedown of approximately half of all sites completed by end of week. Cluster tuning will begin this week, with a total of 8 clusters in the system.

LMR Environmental Status

Discussions with FEMA and the City of Los Angeles are continuing relative to the Environmental Impact Analysis. Just yesterday our Programmatic Environmental Assessment was submitted to FEMA, and expect environmental clearance in February 2016. We are conducting outreach to the federal agencies on whose land we are proposing LMR installations. The Forest Service has been a good partner thus far, and is interested in using the LMR System.

LMR System Design

The opting out of the City of Los Angeles from the LMR system has changed the landscape of system capacity requirements particularly within the City. As a result of this change, we will be undertaking a review of system capacity requirements, and where possible reducing the size of the system. As previously mentioned, the coverage requirements of the system has not significantly changed. The review will also evaluate the need for inclusion of Los Angeles City owned sites versus those owned by the County or other member cities.

On December 9th, a meeting of the Oversight Committee was held telephonically to consider Amendment No. 15 to the LMR contract to provide project descriptions on 11 sites. The Committee approved the \$128,414 increase in the Motorola contract to provide this service. Your agenda today includes your consideration of Amendment No. 16 to regarding the system redesign as well as the dropping of some 31 sites and adding 17 alternate sites and relocation of Core 2 to a member facility.



Membership Status

During the month of November, and as anticipated, we received a number of notices of withdraw. A recap of the impact on membership resulting from all cities that have withdrawn is reflected in Agenda Item E.

The financial net effect to those members electing to remain is no increase to their obligation as the County has offered for now to cover any shortages beyond the October 8th Funding Plan update. It is interesting to note that while the membership of the Authority has been reduced to 23 members (20 Cities, 1 School District, one University and the County), the service area required of the LA-RICS systems remains relatively unchanged. Due to number of cities remaining as well as those receiving law enforcement service as a contract city for the Sheriff's Department and fire services as a County Fire District or under the County Fire Department's Fee for Service program, the LA-RICS LMR system coverage requirement remains at approximately 83% of the County's 4,000+ square miles. That includes approximately 43% of the County-wide population. But, there is also a requirement for continued coverage in the remaining 17% of the County area as the Sheriff's Department provides many services within that area through their contract with the MTA and Community Colleges. They also provide Court support services in all areas of the County.

Chair Hamai stated the County of Los Angeles is at 47.12% as of October 8, 2015, and is based on the previous funding agreement; however, she confirmed that the percentage amount is higher because the County will be picking up the difference of the cities that have opted-out.

Executive Director Mallon proceeded with his report and stated County Fire and the Sheriff's Department also provide mutual aid to those cities that are no longer members of the Authority and their systems do not have the capacity to support the additional load during the mutual aid incidents. Many of the cities relying on County Fire for mutual aid do not support an Analog Conventional Voice Radio System that supports direct radio to radio communications. The County also provides for regional interoperability for public safety responders from neighboring counties and State agencies under the LARTAC program. That system must also cover all 4,000+ sq. miles of the County area. Support of the Emergency Medical Services also does not cease at the borders of the Cities that have opted out.

Coverage from the LTE system also does not stop at the boundaries of Cities that have opted out as we must offer a subscription model for all public safety entities under our Spectrum Lease Agreement at the local and state level and to our federal partners as well. The net effect of the changed landscape of the Authority does not change substantially in our coverage service requirement.



C. Project Manager's Report – Pat Mallon

The Jacobs Project Management Report and Motorola Monthly Report are included in your package as Agenda Item C.

D. Grant Status Report – Pat Mallon

Subsequent to your November meeting, the UASI Approval Authority voted to de-obligate approximately \$11 million in UASI '11 funds and transfer that earmark to the ICIS system. On December 11th, the Approval Authority reconsidered that action and restored that earmark to LA-RICS. We expect to gain a FEMA Finding of No Significant Impact during February and proceed with Notices to Proceed to supply and install equipment. With that, we will fully exhaust all UASI '11 funds within the performance period of the grant, as well as begin expending the UASI '12 and '13 grants.

As previously reported, we have sought an answer to the question of supplanting under the UASI grant program from the Los Angeles City grant administrators, CalOES and FEMA, formally seeking clarification in June 2015. We received a request for additional information from CalOES, the grant administrator at the State level, and will provide that information on or before the deadline of December 24, 2015.

Board Member Osby asked if there's an effort on our end to reach out to Long Beach to collaborate with their system. Board Member Osby understanding is Long Beach is building an LMR system and he wanted to know if the Authority was looking at opportunities to collocate on Long Beach's infrastructure or at their sites. Executive Director Mallon stated if they have capacity we can operate on their channels. Board Member Osby stated we have an issue with coverage in the South Bay and Long Beach is a good example of connecting with their system. Executive Director stated yes we are looking into working with Long Beach.

Following the Director's Report, Chair Hamai took up Item H – Elections of the Chairperson & Vice-Chairperson. Please see Section H.

VII. DISCUSSION ITEMS (E-G)

E. Status of Membership

The purpose of this discussion item is to update your Board on the remaining LA-RICS members and corresponding impact on the Adopted Funding Plan.



F. Replacement of Oversight Committee Member

It is recommended that the Chair of the Board fill the Oversight Committee seat, for the purpose of continued monitoring of change orders, amendments, completion of Tasks, Subtasks, Deliverables and Milestones, or any deviation thereof, as it relates to the LMR and LTE contracts. The replacement member should not be someone representing the County or the Contract Cities, who currently already serve on the Oversight Committee.

Members who are interested in serving on the Oversight Committee should notify the Chair.

G. Outreach Update

The purpose of this discussion item is to update your Board on the status of outreach pertaining to the Land Mobile Radio (LMR).

VIII. ADMINISTRATIVE MATTERS (H-P)

H. ELECTIONS OF THE CHAIRPERSON AND VICE-CHAIRPERSON

[THIS ITEM WAS HEARD FOLLOWING THE DIRECTOR'S REPORT.]

In light of the recent changes in Authority membership and Board composition following the November 24, 2015, opt-out date, the Board should consider whether to take action to elect a new Chair and Vice-Chair of the JPA. Any Chair and Vice-Chair that would be elected, if any, would not assume this role until December 18, 2015, the day after this Special Board Meeting.

Chair Hamai then read in a motion, "LA-RICS has reached a major milestone working on the LTE system. We are transitioning from a system in development to an operation resource for first responders. It is an appropriate time for the Chair to transfer from a public administrator to a law enforcement leader. The California State Code confirms the Sheriff's is the Director of emergency services. I move that the Sheriff Departments serves as the Chair and the Los Angeles County Fire Department take the Vice-Chair position. The County Sheriff's and Fire Department share the responsibility of providing law enforcement and firefighting services to over 40 contract and independent cities and over a million unincorporated residents. Both of these County agencies intend to use the LA-RICS system, so it is appropriate for the Sheriff's and Fire Department to guide the leadership of the JPA. Chair Hamai asked for a second to her motion, Board Member Osby seconded.



Chair Hamai asked for a motion to approve, Chair Hamai motioned first, seconded by Board Member Osby. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

I. ELECTIONS FOR AT-LARGE BOARD MEMBERS

It is recommended that your Board:

Set March 3, 2016 for mail-in-ballot elections of the three (3) At-Large Director and four (4) Alternate Director seats. If the seats are uncontested, the Board can appoint the members at the January or February 2016 Board meetings. The Board should note that only member agencies of the Authority are eligible to vote for the At-Large Director seats and to hold such seats.

Board Member Alexander asked if there's urgency for elections. The reason Board Member Alexander asked is because last time there was an election there was a dispute regarding Contract Cities ability to vote for certain seats. Board Member Alexander stated he would like this issue resolved before going on to this election. Counsel Moore stated she will need to go back and check what was previously advised on this issue, given it arose prior to her being assigned to LA-RICS. However, she believes the Board should go ahead and set the elections, given there is a good possibility that the seats will be uncontested anyway due to the smaller number of members in the JPA. The Board had previously approved a revision to the Bylaws that permitted the Board to vote on board members to uncontested seats, making an election unnecessary. The Board should know by February if those seats are uncontested..

Chair Hamai asked for a motion to approve, Chair Hamai motioned first, seconded by Board Member Jim McDonnell. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.



J. APPROVE 90-DAY EXTENSION APPROVAL FOR THE FISCAL-YEAR 2015-16 LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY OPERATING BUDGET / PROJECT TEAM LINE ITEM

It is recommended that your Board:

The Los Angeles Regional Interoperable Communications System Authority (Authority) extend approval of the attached Fiscal-Year 2015-16, Adopted Operating Budget to continue to reflect the LA-RICS project team line item as funded by the Urban Areas Security Initiative (UASI) and / or State Homeland Security Grant Program (SHSGP) in the amount of \$2,485,000, pending a written determination from California Governor's Office of Emergency Services (CalOES), the grant administrator at the State level, regarding the matter of supplanting.

Chair Hamai asked for a motion to approve, Board Member Chidester motioned first, seconded by Board Member Alexander. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

K. APPROVE AMENDMENT NO. 16 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO SYSTEM.

It is recommended that your Board:

1. Make the following findings:

- a. Find that approval and execution and performance of the work covered by Amendment No. 16 to the Agreement for the Unilateral Option for all Work in Phase 1 for seventeen (17) LMR System Sites identified in Table I for the System Design is exempt from review under the California Environmental Quality Act (CEQA) as it is not a project under CEQA pursuant to CEQA Guidelines Sections 15378 and 15061(b)(3);
- b. Find that the Phase 1 System Design Work is statutorily exempt pursuant to CEQA Guidelines Section 15262 and categorically exempt pursuant to CEQA Guidelines Sections 15304 and 15306;
- c. Find the activities covered by the Unilateral Options for Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation), and execution of Amendment No. 16, which permits design, construction,



implementation, operation, and maintenance of LMR System infrastructure at twelve (12) sites identified in Table 2, contemplated in the Design, including all Work included in the Agreement, as well as any amendments and Notices to Proceed as referenced herein and in the Agreement, are statutorily exempt from review under California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25 for the reasons stated in this letter and as noted in the record of the project.

- d. Find that any leased circuit work that may occur outside of the twelve (12) sites identified in this letter, if needed, to provide connectivity to the LMR System site(s), is categorically exempt under CEQA pursuant to CEQA Guidelines sections 15301, 15303, and 15304 for the reasons stated in this letter and as noted in the record of the project.
2. Approve Amendment No. 16 (Enclosure) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement as follows:
 - a. Account for the removal of thirty-one (31) LMR System Sites from the scope of Phase 1 (System Design) Work only for a cost reduction in the amount of \$1,132,374.
 - b. Make changes necessary to reflect the inclusion of seventeen (17) LMR System Sites into the scope of Phase 1 (System Design) only which includes all Work associated with the addition of these sites into Phase 1 (System Design) for a cost increase in the amount of \$635,537.
 - c. Exercise the Unilateral Options for all Work pertaining to Phase 1 (System Design) for seventeen (17) LMR System Sites.
 - d. Reflect the inclusion of Phase 1 (System Design) Project Description Work only for one (1) potential replacement site for a cost increase in the amount of \$11,674.
 - e. Account for a comprehensive redesign of the LMR System and all associated Work for a cost increase in the amount of \$1,054,440.
 - f. Make changes necessary to reflect the removal, relocation, and deployment of the LMR System Core 2 equipment from Los Angeles Police Department Valley Dispatch Center (LAPDVDC) to Palmdale Sheriff Station (PLM) and necessary Work associated with this relocation for a cost increase in the amount of \$499,912.
 3. Authorize an increase in the Maximum Contract Sum by \$1,069,189 ($\$635,537 + \$11,674 + \$1,054,440 + \$499,912 - \$1,132,374$) when taking the above cost



increases and decreases into consideration) from \$293,767,685 to \$294,836,874.

4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 16.
5. Delegate authority to the Executive Director to execute Amendment No. 16, in substantially similar form, to the enclosed Amendment.

Chair Hamai asked for a motion to approve, Chair Hamai motioned first, seconded by Board Member Jim McDonnell. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

L. APPROVE SITE ACCESS AGREEMENTS WITH THE COUNTY OF LOS ANGELES AND THE JUDICIAL COUNCIL OF CALIFORNIA

It is recommended that your Board:

1. Find that the approval and execution of the Site Access Agreements by the LA-RICS Authority, which will allow for the design, construction, implementation, operation, and maintenance of the LMR System infrastructure at four (4) LMR System Sites identified in Enclosure 1 contemplated in the LMR System Design, are statutorily exempt from review under the California Environmental Quality Act (CEQA), pursuant to Public Resources Code Section 21080.25 for reasons stated in this letter and as noted in the record of the project.
2. Authorize the Executive Director to finalize and execute, substantially similar in form to those attached, one or more Site Access Agreements or amendments to existing SAAs with the County of Los Angeles and the Judicial Council of California.

Chair Hamai asked for a motion to approve, Board Member McDonnell motioned first, seconded by Board Member Osby. Board Member Alexander indicated that he was abstaining from the vote given the location of one of the LMR sites in La Canada Flintridge. The Board's consensus for the remaining Board members was unanimous.

Ayes 6: Hamai, Osby, McDonnell, Chidester, Walker, and Giannone.

Abstained 1: Alexander

MOTION APPROVED.



M. AMENDMENT NO. 6 FOR PROFESSIONAL BROADBAND ENGINEERING CONSULTING SERVICES

It is recommended that your Board:

1. Approve an extension to Televate's contract term to September 30, 2016, to provide additional technical support and ensure that Phase 1 Work for PSBN Sites related to the CAP Response is completed.
2. Increase Televate's scope of work to contemplate additional tasks including, but not limited to, developing new policies and procedures, increase the level of effort for Member agency transition/migration onto the PSBN, and increase the level of effort for PSBN device onboarding.
3. Approve an increase to the Maximum Contract Sum in the amount of \$1,400,000, increasing the Maximum Contract Sum amount from \$5,697,003 to \$7,097,003 to contemplate
4. Delegate authority to the Executive Director to execute Amendment No. 6 with Televate, substantially similar in form to the Enclosure.

Board Member Osby asked was there a scope of work change or extension to the contract. Executive Director Mallon stated the scope of work is changing because of additional work.

Chair Hamai asked for a motion to approve, Board Member Alexander motioned first, seconded by Board Member Giannone. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

N. AGREEMENT FOR GRATIS USE OF EQUIPMENT DURING THE 2016 ROSE PARADE

It is recommended that your Board:

Delegate authority to the Executive Director, or his designee, to execute the attached Agreement, substantially similar to the Enclosure, with Blackhawk that will allow Blackhawk to loan Equipment to the Authority, on a gratis basis, for a period up to and including thirty (30) days, for testing and demonstration purposes and use during the upcoming 2016 Rose Parade.



Board Member Chidester asked what is the value of the loan for the equipment? Chair Hamai asked is this the first time this system will be tested. Lieutenant Anderson stated the system has been used for the military but will be the first time in the public safety sector. Board Member McDonnell requested that the language in the contract that LA-RICS is responsible for equipment damage be removed. Staff indicated they would do that.

Chair Hamai asked for a motion to approve, Board Member Chidester motioned first, seconded by Board Member Osby. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

O. APPROVE AMENDMENT NO. 15 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK.

It is recommended that your Board:

1. Approve Amendment No. 15 to Agreement No. LA-RICS 008 for the PSBN with Motorola Solutions, Inc. (Motorola), in substantially similar form to the Enclosure, which revises the Agreement to:
 - (a) Settle and resolve all outstanding claims with the Contractor, including all claims from Contractor's subcontractors, and including all known and all potential future claims through the completion of the work under the Agreement.
 - (b) Approve payment to the Contractor of \$15,764,246 in the specific amounts for the specific claims identified in tab C.16 of Exhibit C (Schedule of Payments) attached to the Amendment.
 - (c) Approve the reduction of project management fees payable to the Contractor in the Agreement for sites not constructed, for a total reduction in project management fees of \$5,078,774, as reflected in tabs C.3, C.4 and C.5 of Exhibit C (Schedule of Payments) attached to the Amendment.
 - (d) Authorize an increase to the Maximum Contract Sum by the net amount of \$10,685,472 from \$132,899,485 to \$143,584,957.
2. Delegate authority to the Executive Director to execute Amendment No. 15 in substantially similar form to the enclosed Amendment.



Chair Hamai asked for a motion to approve, Chair Hamai motioned first, seconded by Board Member McDonnell. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

P. 2016 SCHEDULE OF LA-RICS BOARD MEETINGS

It is recommended that your Board:

Approve the following dates for the calendar year 2016 Board Regular Meeting Schedule:

January 7
February 4
March 3
April 7
May 5
June 2
July 7
August 4
September 8
October 6
November 3
December 1

All Regular Meetings will be held at 9:00 a.m., Pacific Time at the Kenneth Hahn Hall of Administration located at 500 West Temple Street, Los Angeles, CA 90012

Chair Hamai asked for a motion to approve, Board Member McDonnell motioned first, seconded by Board Member Osby. The Board's consensus was unanimous.

Ayes 7: Hamai, Osby, McDonnell, Chidester, Walker, Giannone, and Alexander.

MOTION APPROVED.

PRIOR TO CLOSED SESSION DISCUSSION ITEMS (E-G) WAS TAKEN OUT OF ORDER.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD



XI. CLOSED SESSION REPORT

1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (subdivision (d) (2) and (d) (4) of Government Code Section 54956.9) (2 cases)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director
3. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director
4. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

The Board entered Closed Session at 9:47 a.m., and returned to open session at 10:29 a.m., Counsel Moore stated that the Brown Act does not require a report.

XIII. ADJOURNMENT and NEXT MEETING:

Chair Hamai announced adjournment of this meeting at 10:35 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, February 4, 2015, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Scientific Services Bureau, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.