



BOARD OF DIRECTORS MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

November 5, 2015
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

Sachi Hamai, Chair, CEO, County of Los Angeles
Cathy Chidester, Director, EMS Agency, County of Los Angeles Department of Health Services
Bill Walker, Fire Chief, City of Alhambra Fire Dept.
Larry Giannone, Chief of Police, City of Sierra Madre Police Dept.
Mark R. Alexander, City Manager, CA Contract Cities Assoc.
Kim Raney, Chief of Police, City of Covina Police Dept.

Alternates For Board Members Present:

Patty Huber, Asst., CAO, alternate for Miguel Santana, CAO, City of Los Angeles
June Gibson, Fire Administrator, alternate for Ralph Terrazas, Fire Chief, City of Los Angeles Fire Dept.
Maggie Goodrich, CIO, alternate for Charles L. Beck, Vice Chair, Chief of Police, Los Angeles Police Dept.
Matias Farfan, Asst., Chief Legislative Analyst, alternate for Sharon Tso, Chief Legislative Analyst, City of Los Angeles
Chris Bundesen, Asst., Fire Chief, alternate for Daryl L. Osby, Fire Chief, County of Los Angeles Fire Dept.
Dean Gialamas, Division Dir., alternate for Jim McDonnell, Sheriff, Los Angeles County Sheriff's Dept.
Greg Grammer, Asst., City Manager, alternate for Doug Prichard, City Manager, City of Rolling Hills Estates

Officers Present:

Patrick Mallon, LA-RICS Executive Director

Absent:

Steven K. Zipperman, Chief of Police, Los Angeles School Police Dept.



I. CALL TO ORDER

Chair Sachi Hamai called the Regular meeting of the Board to order.

II. ANNOUNCE QUORUM – Roll Call

Chair Hamai acknowledged that a quorum was present and asked for a roll call.

III. APPROVAL OF MINUTES (A)

A. October 1, 2015 – Regular Meeting Minutes

Chair Hamai asked for a motion to approve, Alternate Member Dean Gialamas motioned first, seconded by Alternate Member Chris Bundesen. The Board's consensus was unanimous.

Ayes 13: Hamai, Chidester, Walker, Giannone, Alexander, Raney, Huber, Gibson, Goodrich, Farfan, Bundesen, Gialamas, and Grammer.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (B-D)

B. Director's Report – Pat Mallon

Executive Director Pat Mallon provided an update on the status of the Funding Plan. During the month of October, we received notice that the City of Duarte has exercised its option to withdraw, impacting the funding plan by 0.02% overall. A recap of the impact on the Funding Plan resulting from all cities that have withdrawn is reflected in Agenda Item E. The total impact to the Funding Plan will be adjusted to approximately 12%. We can anticipate additional Opt-Outs during the next three weeks based on the November 24th opt out deadline.

Long Term Evolution (LTE) Project Update

Since the granting of a 90 day Administrative Extension, we have been working with NTIA to assure them of system delivery of a 76 site LTE system by December 31, 2015. Over the Halloween weekend, the County Fire Department undertook a "Beta" test of the system in the West Hollywood area. During the Halloween Carnival, County Fire deployed a Homeland Security vehicle to stream live video via the PSBN to the event command post. The linkage was via Band 14 Public Safety Broadband Network (PSBN) to both the West Hollywood Sheriff and



Los Angeles Police Department (LAPD) Hollywood Stations, then via backhaul to the core at Fire Department Fire Command and Control Facility (FCCF). Incident Commanders were able to benefit from situational awareness via an internet connection through the live PSBN feed. Of interest is that the commercial providers located additional broadband capability for commercial service through Cell on Wheels (COWs). At 5:00 p.m., commercial throughput was measured at 60 MHz/second. By 9:00 p.m., with the building crowd, commercial throughput was reduced to .5 MHz per second, if you were able to connect at all. Commercial service was significantly degraded. But for the Sheriff, there was no impact or degradation to the video feed as it was operating over the PSBN.

We are also working with the Sheriff, County Fire, and the City of Pasadena to have the PSBN operational to support the 2016 Rose Parade. This deployment will include both streaming video and hand held devices deployed with sector supervisors to support situational awareness. We will report on this deployment at your January meeting. At the insistence of the National Telecommunication and Information Administration (NTIA), we are holding off on any consideration of an LTE Phase II enabled by the five year legislative extension until the Phase I system is deployed and operational. The coverage testing associated with system implementation will also provide a logical point to determine coverage gaps so as to maximize the benefit of an LTE Phase II deployment. We are continuing to work with NTIA to obtain approval to pay for the excess equipment ordered before the May suspension. We will be using this very equipment during deployment of Phase II.

LTE Construction Status

Construction of fixed LTE sites was concluded, with 63 sites completed. 13 of the COW have been deployed at 10 SCE sites, 2 at the County of Los Angeles Water Works sites, 1 at the Sheriff's STAR Center. One additional COW is pending deployment at the California Highway Patrol (CHP) station in Woodland Hills. The site use agreement has been executed and placement of the COW is pending completion of outreach to station employees scheduled for three dates, the first being completed on November 2nd, with two more scheduled for the 10th and 18th. Outreach to homes and businesses within 500 feet are also scheduled for November 18th. The last of the 15 COWS will be held as a Deployable and available for response as needed.

California FirstNet Update

The California Office of Emergency Services has scheduled another Town Hall meeting on November 17th to discuss the deployment of the PSBN system in California. If any of you are interested in attending, we will provide all relevant information.



Land Mobile Radio (LMR) Project Status

Executive Director Pat Mallon reported on the LMR environmental status and stated that the discussions with Federal Emergency Management Agency (FEMA) and the City of Los Angeles are continuing relative to the National Environmental Policy Act (NEPA) analysis.

A meeting was held with FEMA on November 4th in their Oakland office to resolve any lingering questions. The draft Programmatic Environmental Assessment should be completed later this month. Concurrently, we are conducting outreach to the federal agencies on whose land we are proposing LMR installations.

LMR System Design

The completion of the base LMR system design is near and Motorola has been instructed to move forward with those activities required for obtaining Federal Communications Commission (FCC) licenses on channels granted to LA-RICS for use by the County.

On October 21st, a meeting of the Oversight Committee was held telephonically to consider a small amendment to the LMR contract to provide additional drawings at 29 sites that are needed during the Site Access Agreement approval process. The Committee approved the \$14,888 increase in the Motorola contract to provide this service.

UASI Requested Draft MOA from Judge Robert Bonner

As previously reported, the Legislative, Finance and Joint Operations/Technical Committees have met to discuss the proposed Memorandum of Agreement (MOA) from Judge Bonner regarding coordination of technical efforts by LA-RICS and ICIS suggested edits to the proposed language have been submitted to Judge Bonner.

C. Project Manager's Report – Pat Mallon

The Jacobs Project Management Report and Motorola Monthly Report are included in your package as Agenda Item C.

D. Grant Status Report – Pat Mallon

There has been no change to the status of grants awarded to LA-RICS since your last meeting. As previously reported, we have sought an answer to the question of supplanting under the Urban Area Security Initiative (UASI) grant program from the Los Angeles City grant administrators. Unfortunately, we are still awaiting an answer from California Governor's Office of Emergency Services (CalOES) and FEMA on this question.



VII. DISCUSSION ITEMS (E-F)

E. Status of Membership Opt-Out and Impact on Funding Plan

The purpose of this discussion item is to update your Board on the number of member agencies that have opted-out of LA-RICS Membership to date, and any corresponding impact on the Adopted Funding Plan. As of the Board agenda filing date, there are no updates to report from that provided at your October 1, 2015, meeting.

Chair Hamai stated there has been some questions concerning the opt-out period and extending the date. At this point the County has indicated that it is not interested in extending the opt-out period. At the last meeting it was clear that we were not going to put this item on as an agenda item, and as such, the Funding Plan will remain as adopted by your Board at the March 2014 meeting. Again, the cost of membership will remain for what was adopted and from the County's perspective the County has been carrying the JPA and LA-RICS. Chair Hamai stated that the County is very interested in whoever remains in the JPA to contribute their portion. The opt-out period will remain November 24, 2015.

Board Member Alexander stated that he has had several communications over the last week with Mr. Mallon and Mr. Geiger. Board Member Alexander stated the concerns he has consist of what was expressed at the Ad Hoc Committee meeting of September 21, 2015, regarding the number of agencies that are opting-out and what can be done for agencies not to opt-out. The Ad Hoc Committee was to take a look at the Funding Plan and explore some alternatives to extend the opt-out date, so that we had the opportunity to do that. Board Member Alexander stated he did not attend the BOD Meeting in October but the report he received back was that the recommendations was not brought to this Board. The reason the recommendations was not brought back to this Board was because the Finance Committee did not agree with the Ad Hoc Committee. The Finance Director for the City of La Canada Flintridge sits on the Finance Committee and stated that no such action was taken. I was informed that County Counsel advised the Ad Hoc Committee recommendation not to be brought to this Board. Board Member Alexander stated he does not recall when this Board made a decision not to extend the opt-out date. Board Member Alexander also stated he is interested in hearing the recommendations from the Ad Hoc Committee and the opt-out date.

Board Member Raney stated he was a member of the Ad Hoc Committee for the last several months and there was are recommendation made to go to the Finance Committee. Board Member Kim Raney was surprised at the last presentation that the there was a final report orally, and felt that this Board is being shielded from that recommendation. The Board should hear what the Ad Hoc Committee has developed.



Chair Hamai stated that Mr. Geiger addressed that issue at the last meeting. Mr. Geiger stated that we did not have another partner to underwrite overages for the potential shortfalls. After we discussed there will be no Alternative Funding Plan the question was raised, "Where will the JPA go from here?" One of the proposals was to continue with the opt-out. However, in prior discussions it was discussed that there are unintended consequences from extending the opt-out. As to the reports to the Finance Committee, there was no Alternative Funding Plan being proposed. Mr. Geiger stated what he presented to the Board in the October meeting is looking at the possibility of a number of alternatives for membership, including continuous participation by subscription or affiliation. One of the viable alternatives for Broadband is participation via a subscription model when the Authority can offer it in the first quarter of 2016, which will involve a rate setting. One of the huge concerns is will someone ride for free, be disadvantaged, or double-dip. In the rate setting process funds that are contributed to the JPA will be created and no one will ride for free; there will be an assessment of the fair share. It will be very important for members to remain participating, so that the regional voice could accurately be represented as members, affiliate, or as subscribers.

Board Member Alexander stated he does not agree with Mr. Geiger's characterization of the Ad Hoc Committee meeting. There are other members at this table that sit on the Ad Hoc Committee and can weigh in on what took place. He asserted that there was consensus to bring back to the Board a reconsideration of the way we are approaching the Funding Plan and to extend the opt-out date so that we have the proper time to do the analysis. Board Member Alexander stated since this is a discussion about opt-out and the impact on the Funding Plan, I would like to point out the perspective of the contract cities the existing Funding Plan does not identify the cost to the Contract Cities. It only identifies one portion, one-third of the cost; the administrative and operational. The LTE and LMR contribution that was to be expected for the contract cities is not identified in the Funding Plan. One of the commitments that we made was that once the Funding Plan was released there will be an opportunity for member agencies to review the Funding Plan to understand and comment on the Funding Plan. Board Member Alexander stated for five years he's been asking for an identification of the cost for the Contract Cities and have been promised that and to this date we do not have it. We have not fulfilled our commitment to all the member agencies within this organization.

Board Member Raney stated he appreciates the work that Mr. Geiger has done on this project but he also disagrees with the characterization, we did have consensus coming out of that meeting. Board Member Raney agrees that the Board is being asked to make decisions and not knowing what those anticipated consequences are. We have heard the term affiliate member and subscription, we have heard it's coming in 2016 but some cities have to make decisions by November 23, 2015, not knowing truly what an affiliate or subscription model is going to be. Board Member Raney realizes that there are complexes that are problematic.



Chair Hamai asked if there were any other questions. Board Member Alexander asked for a Special Meeting to be calendared to evaluate a recommendation to extend out the opt-out date, and to evaluate the recommendation to establish a policy where this Board would accept an opt-out letter by November 24, 2015, from a City Manager or an Executive of an agency without the need to go to governing body, and ratification would occur thereafter.

Chair Hamai asked for roll call. Board Secretary Lara called the roll. Chair Hamai stated motion fails to carry.

Ayes 5: Walker, Giannone, Raney, Grammer, and Alexander

Noes 7: Hamai, Chidester, Huber, Goodrich, Farfan, Bundesen, and Gialamas

Board Member June Gibson unintentionally omitted.

F. Outreach Update

The purpose of this discussion item is to update your Board on the status of outreach pertaining to the Long Term Evolution (LTE) Public Safety Broadband Network (PSBN) project and the Land Mobile Radio (LMR).

VIII. ADMINISTRATIVE MATTERS (G-I)

G. FEDERAL AGENCY REIMBURSEMENT AGREEMENTS

It is recommended that your Board:

1. Find that approval and execution of the Federal Agency Reimbursement Agreements is not a project under Section 15378 (b)(4) and (5) the California Environmental Quality Act (CEQA).
2. Delegate authority to the Executive Director to execute agreements between the Authority and certain federal agencies, in the form required by each respective federal agency, to allow these federal agencies to recover costs associated with processing applications and conducting any environmental analysis that may be required to allow for construction, operation, and maintenance of the LMR System.

Chair Hamai asked for a motion to approve, Board Member Chidester motioned first, seconded by Alternate Member Gialamas. The Board's consensus was unanimous.

Ayes 13: Hamai, Chidester, Walker, Giannone, Alexander, Raney, Huber, Gibson, Goodrich, Farfan, Bundesen, Gialamas, and Grammer.



MOTION APPROVED.

Board Member Alexander asked Executive Director Mallon is there a cost for the JPA. Executive Director Mallon stated yes there is cost and is coverable under the UASI Grant.

H. APPROVE AMENDMENT NO. 14 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO SYSTEM

It is recommended that your Board:

1. Find that the approval and execution of Amendment No. 14 for the reprogramming of UHF frequencies and the purchase of upgraded equipment for Agreement No. LA-RICS 007 is exempt from review under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061 (b)(3), and is also not a project under CEQA pursuant to CEQA Guidelines Sections 15378(b)(2) and 15378(b)(5).
2. Approve Amendment No. 14 (Enclosure) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reprogram the UHF frequencies and purchase upgraded equipment for LASD's Station B and the Authority's SOW for use at certain scheduled events, increasing the Maximum Contract Sum by \$64,256, from \$293,575,015 to \$293,639,271.
3. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 14.
4. Delegate authority to the Executive Director to execute Amendment No. 14, in substantially similar form, to the enclosed Amendment.

Chair Hamai asked for a motion to approve, Alternate Member Bundesen motioned first, seconded by Alternate Member Gialamas. The Board's consensus was unanimous.

Ayes 13: Hamai, Chidester, Walker, Giannone, Alexander, Raney, Huber, Gibson, Goodrich, Farfan, Bundesen, Gialamas, and Grammer.

MOTION APPROVED.



I. AGREEMENT FOR FREQUENCY LICENSING COORDINATION SERVICES

It is recommended that your Board:

1. Delegate authority to the Executive Director, or his designee, to execute an Agreement with APCO that will allow APCO to provide frequency licensing coordination services for all the frequencies operating on the Authority's LMR System for a not-to-exceed amount of \$1,000,000, for a term of five (5) years commencing on the Effective Date with three (3) additional one year renewal options. The Agreement shall be approved as to form by Counsel for the Authority.
2. Delegate authority to the Executive Director, or his designee, to renew the Agreement with APCO on an annual, as-needed basis, until either party terminates the Agreement pursuant to Section 4, (Term; Termination for Convenience) of the Agreement, which is enclosed, subject to availability of funds.

Board Member Alexander asked if any funds are needed from the member agencies and Executive Director Mallon stated UASI funds. Board Member Alexander stated given that the Contract Cities do not know what the cost will be in the future he will not vote on any item that will cost a portion to the contract cities.

Chair Hamai asked for a motion to approve, Chair Hamai motioned first, seconded by Board Member Chidester. The Board's consensus was unanimous.

Ayes 13: Hamai, Chidester, Walker, Giannone, Alexander, Raney, Huber, Gibson, Goodrich, Farfan, Bundesen, Gialamas, and Grammer.

MOTION APPROVED.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT (NO CLOSED SESSION REPORT)

Item Not Called - Conference with Legal Counsel – Anticipated Litigation (subdivision (d) (2) and (d) (4) of Government Code Section 54956.9) (2 cases)

XIII. ADJOURNMENT and NEXT MEETING:

Chair Hamai announced adjournment of this meeting at 9:34 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, December 3, 2015, at 9:00 a.m., at the Grace E. Simons Lodge.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.