



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS MEETING

Thursday, December 4, 2014 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: December 1, 2014

Complete agendas are made available for review at the designated meeting location. Supporting documentation is available at the LA-RICS Office located at 2525 Corporate Place, Suite No. 100, during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **Miguel Santana**, CAO, City of Los Angeles
2. **Ralph Terrazas**, Fire Chief, City of Los Angeles
3. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
4. **Sharon Tso**, Chief Legislative Analyst, City of Los Angeles
5. **Brence Culp**, Chair, Interim CEO, County of Los Angeles
6. **Daryl L. Osby**, Fire Chief, County of Los Angeles
7. **Jim McDonnell**, Sheriff, County of Los Angeles
8. **Cathy Chidester**, Director, EMS representing DHS, County of Los Angeles
9. **Steven K. Zipperman**, Police Chief, Los Angeles School Police Department
10. **Reginald Harrison**, Deputy City Manager, City of Long Beach
11. **Bill Walker**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Mark R. Alexander**, City Manager, representing the California Contract Cities Association
14. **Vacant**, City of El Segundo, representing At Large Seat
15. **Ron Iizuka**, Police Captain, City of Culver City, representing At Large Seat
16. **Vacant**, At Large Seat
17. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat

Alternates:

- Patty Huber**, Asst. City Admin Officer, City of Los Angeles
Graham Everett, Chief of Staff, Los Angeles Fire Department
Sandy J. MacArthur, Assistant Chief, Los Angeles Police Department
Matias Farfan, Asst. Chief Legislative Analyst, City of Los Angeles
Sheila Williams, Manager, CEO, County of Los Angeles
Chris Bundesen, Asst. Fire Chief, Los Angeles County Fire Department
Scott Edson, Commander, Los Angeles County Sheriff's Department
Karolyn Fruhwirth, Asst. Director, EMS Agency, County of Los Angeles
Jose Santome, Deputy Chief, Los Angeles School Police Department
Mike Sarjeant, Deputy Chief, City of Long Beach
Scott Ferguson, Fire Chief, City of Santa Monica
- Vacant**
- Sam Olivito**, Executive Director, California Contract Cities Association
Greg Carpenter, City manager, City of El Segundo
Jeffrey Kolin, City Manager, City of Beverly Hills
- Vacant**
- David Povero**, Captain, City of Covina

Officers:

- Patrick Mallon**, Executive Director
John Naimo, County of Los Angeles Auditor-Controller
Joseph Kelly, County of Los Angeles, Interim Treasurer and Tax Collector
Patricia Saucedo, Board Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (1)

1. November 13, 2014 – Special Meeting Minutes.

IV. CONSENT CALENDAR – (None)

V. REPORTS (2-5)

2. Finance Committee Report – No Report
3. Director's Report – Pat Mallon
4. Project Manager's Report – Pat Mallon
Attachment: Item 4
5. Grant Status Report – Pat Mallon

VI. DISCUSSION ITEMS (6)

6. Status of Site Access Agreements with Member Agencies

VII. ADMINISTRATIVE MATTERS (7)

7. APPROVE THE 2015 SCHEDULE OF LA-RICS BOARD REGULAR MEETINGS

It is recommended that your Board:

Approve the 2015 Schedule of LA-RICS Board Regular Meetings and Application For Use of Facilities Agreement with the City of Los Angeles for the continued use of the Grace E. Simons Lodge for this Board's Regular Meetings, located at 1025 Elysian Park Drive, Los Angeles, CA 90012.

Attachment: Item 7

VIII. MISCELLANEOUS – (None)

IX. PUBLIC COMMENTS

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. ADJOURNMENT and NEXT MEETING:

Thursday, January 8, at 9:00 a.m., at the Grace E. Simons Lodge.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



Board of Directors

SPECIAL MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

November 13, 2014

Kenneth Hahn Hall of Administration
500 West Temple Street, Los Angeles, CA 90012

Board Members Present:

William "Bill" T Fujioka Chair, CEO, County of Los Angeles
Daryl L. Osby, Fire Chief, County of Los Angeles Fire Department
Cathy Chidester, Director, EMS Agency, County of Los Angeles Department of Health Services
Reginald Harrison, Deputy City Manager, City of Long Beach
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing the Contract Cities Association
Ron Iizuka, Police Captain, City of Culver City, representing At Large Seat

Representatives For Board Members Present:

Graham Everett, representing Ralph M. Terrazas, for the City of Los Angeles Fire Department
Sandy Jo MacArthur, representing Charles "Charlie" L. Beck, Vice Chair, for the City of Los Angeles Police Department
Matias Farfan, representing Sharon Tso, Chief Legislative Analyst, City of Los Angeles
David Povero, representing Kim Raney, Police Chief, City of Covina, representing At Large Seat

Officers Present:

Pat Mallon, LA-RICS Executive Director

Absent:

John L. Scott, Sheriff, County of Los Angeles
Miguel Santana, Chief Administrative Officer, City of Los Angeles
Chief William Walker, representing LA Area Fire Chief's Association
Chief Scott Pickwith, representing the Los Angeles County Police Chief's Association
Chief Steven K. Zipperman, Los Angeles Unified School District Police Department
Vacant, representing At Large Seat
Vacant, City El Segundo, representing At Large Seat
John Naimo, Auditor-Controller, County of Los Angeles
Joseph Kelly, Interim Treasurer and Tax Collector, County of Los Angeles



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair Bill Fujoka made an acknowledgement that a quorum was present.

III. APPROVAL OF MINUTES – (1-3)

1. September 17, 2014 Special Meeting Minutes

Chair Bill Fujioka asked for a motion to approve, Board Member Cathy Chidester motioned first, seconded by Alternate Board Member Sandy Jo MacArthur. The Board's consensus was unanimous.

Ayes 10: Fujioka, Osby, Chidester, Harrison, Alexander, lizuka, Everett, MacArthur, Farfan and Povero

MOTION APPROVED.

2. October 2, 2014 Regular Meeting Minutes

Chair Bill Fujioka asked for a motion to approve, Alternate Board Member Sand Jo MacArthur motioned first, seconded by Board Member Ron lizuka. The Board's consensus was unanimous.

Ayes 10: Fujioka, Osby, Chidester, Harrison, Alexander, lizuka, Everett, MacArthur, Farfan and Povero

MOTION APPROVED.

3. October 2, 2014 Special Meeting Minutes

Chair Bill Fujioka asked for a motion to approve, Alternate Board Member Sand Jo MacArthur motioned first, seconded by Board Member Ron lizuka. The Board's consensus was unanimous.

Ayes 10: Fujioka, Osby, Chidester, Harrison, Alexander, lizuka, Everett, MacArthur, Farfan and Povero

MOTION APPROVED.

IV. CONSENT CALENDAR – (None)

V. REPORTS (4-7)

4. Finance Committee Report – No Report
5. Director's Report – Pat Mallon

Executive Director Pat Mallon provided an update on the Funding Plan. A discussion Item has been placed on today's agenda as Item No.9 to update you on those cities that have elected to "Opt-Out" of the Authority. No city has requested reinstatement to membership since your Board Action to extent the Opt Out period to November 2015.

In regards to the LTE site status, we have 93 sites with fully executed Access Agreements. The County of Los Angeles has 91; City of Gardena has 1, and City of Industry has 1. Your Board has previously approved Site Access Agreements with the City of Los Angeles and the City of El Monte. Yesterday, the Los Angeles City Council approved the Site Access Agreements for their 50 sites. Additionally, the City of El Monte Council approved the agreement for their site and



Execution of the agreement is pending. Agenda Item No. 10 on today's agenda presents Site Access Agreements for the Cities of Arcadia, Azusa, Claremont, Covina, Vernon, and nine additional sites from the County of Los Angeles. This represents a total of 13 sites. Please note that Monterey Park was agenized as well, but will need to be continued to a later date so the parties can finalize some additional terms. The City Councils of Azusa and Claremont have already approved their Agreements. Your Board has previously approved Agreements with Baldwin Park, Compton, Diamond Bar, and La Habra for a total of 6 additional sites. City Council action by each of these cities is pending.

A Discussion Item has been placed on today's agenda as Agenda Item No. 8 to discuss the status of other Site Access Agreements. We will delineate those Cities with sites that we need to drop from the project either because of direct requests from the Cities or due to the fact that we have been unable to negotiate an acceptable agreement.

In regards to Environmental documentation, we are continuing to submit the required packages by site to the State Historical Planning Office (SHPO). To date, we have submitted FCC Form 620 and 621s for 175 sites. 163 submissions have been approved. NTIA is reviewing 13 sites for exemption from SHPO review. Ten FCC Form 620/621s remain to be developed/submitted to SHPO.

In regards to the LTE contract status, there have been changes to the specific sites and their individual requirements. These changes include the dropping of sites, and the addition of disguises to monopoles such as pine trees, palm trees, or fire hose drying racks. These changes are included for your consideration as an action item in the Special Meeting Agenda for today. Aside from that consideration, the total LTE contract value remains at \$175,583,275. There has been no change to the Term of the Contract.

As previously reported, the Los Angeles County Firefighters Union recently sent a message to their membership and to other unions objecting to the siting of cellular installations at fire stations. In 2004, the International Association of Fire Fighters issues a resolution that raises concerns with LTE tower installations and the radio frequency emissions. Since that time, a number of studies have been completed by such entities as the American Cancer Society, National Cancer Institute, National Institute of Environmental Health Science, World Health Organization and Food and Drug Administration. Each has failed to show there is any association between exposure and health problems. We have retained the services of Dr. Jerrold Bushberg, a professor of Radiation Biology at UC Davis's medical school and an expert in RF Health and Safety. Dr. Bushberg met with representatives of the Los Angeles City Fire Union on October 20, 2014. He is scheduled to meet with the Los Angeles County Fire Union hopefully in the near future. The LA-RICS staff and our technical consultants are committed to support the outreach effort to all service unions. We were scheduled to initiate construction on the first LTE site this week, but asked Motorola to hold off temporarily until late this week or early next week.

In regards to the LMR current status, there has been no change to the status of the LMR contract since your last meeting. There has, however, been progress with respect to the LMR project as a whole. As previously reported, we have installed LMR equipment at 3 sites for the 700 MHz system and 5 sites for the T-Band system. Optimization of these transmitter sites began on November 3, 2014. Testing of the Hybrid system concept will commence shortly. We have not pursued any Site Access Agreements for the LMR system to date; however, we must begin that process soon. We anticipate bringing Agreements for County sites to you for consideration at your December meeting.

In regards to the LMR Environmental Process, the Jacobs Team is moving forward with assembling the EIR for the LMR project. They are completing the requisite biological and historical site assessments. We are working with FEMA to determine if Categorical Exclusions



can be granted for certain sites. Amendment No. 9 to the LMR contract with Motorola Solutions is on your agenda for today as Item No. 11.

6. Project Manager's Report – Pat Mallon

The Jacobs Project Management Report and Motorola Monthly Report are included in your package as Agenda Item No. 6

7. Grant Status Report – Pat Mallon

There has been no change to the grant status since your last meeting.

VI. DISCUSSION ITEMS (8-9)

8. Status of Site Access Agreements with Member Agencies- Pat Mallon

Executive Director Pat Mallon discussed the status of Site Access Agreements with Member Agencies. Board Member Osby asked that he and Pat Mallon make joint calls to those member agencies that rely on the Los Angeles County Fire Department for services. Board Member Alexander asked about the impact to surrounding cities if member agencies choose to not allow access to their site. Executive Director indicated that the impact would have to be determined by our contractor. Chair Fujioka requested that the Authority provide him with a list of those member agencies so that he can personally contact them in regards to allowing site access. Board Member Alexander would like to know the impact to La Canada Flintridge in the event that Glendale does not allow access to their sites.

Board Member Harrison expressed concern with the height of the monopoles in residential neighborhoods as well as some of the space challenges that the City of Long Beach is having at some of the site locations.

9. Funding Plan True-Up-Pat Mallon

Executive Director Pat Mallon discussed the funding plan true-up and the impact of the withdrawal of member agencies from the project. Board Member Alexander commented on the fact that while some of the member agencies have chosen to opt out, they have still allowed access to their sites. Chair Fujioka requested that the Authority continue to provide status updates to the Board on the number of members who have opted out and the impact to the funding plan.

VII. ADMINISTRATIVE MATTERS (10-11)

10. **APPROVE SITE ACCESS AGREEMENTS WITH THE COUNTY OF LOS ANGELES AND THE CITIES OF ARCADIA, AZUSA CLAREMONT, COVINA, MONTEREY PARK, AND VERNON**

It is recommended that your Board:

- a. Find that the approval and execution of the Site Access Agreements by the LA-RICS

Authority does not result in any change to the PSBN project, or to the circumstances under which the project is being undertaken, and that the determination that these activities are exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the statutory exemption adopted specifically for the LA-RICS project, remains unchanged; and



- b. Authorize the Executive Director to finalize and execute, substantially similar in form to those attached, one or more Site Access Agreements with the County of Los Angeles and the Cities of Arcadia, Azusa, Claremont, Covina, Monterey Park and Vernon. These Site Access Agreements are for the Long Term Evolution

(LTE) broadband communication sites within its respective jurisdictions or under its control.

Attachments: Item 10

Executive Director Mallon stated that the site access agreement for the City of Monterey Park is being removed from today's Board item.

Chair Bill Fujioka asked for a motion to approve, Board Member Mark Alexander motioned first, seconded by Alternate Board Member Sandy Jo MacArthur. The Board's consensus was unanimous.

Ayes 10: Fujioka, Osby, Chidester, Harrison, Alexander, Iizuka, Everett, MacArthur, Farfan and Povero

MOTION APPROVED.

11. **APPROVE AMENDMENT NO. NINE FOR AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM-LAND MOBILE RADIO SYSTEM; APPROVE AMENDING THE FISCAL YEAR 2014-2015 OPERATING BUDGET TO INCREASE THE GRANT FUNDED EXPENDITURES LINE ITEM TO \$41,726,000**

It is recommended that your Board:

1. Make the following findings:
 - a. Find that authorizing the activities covered by the Unilateral Options for Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation), and execution of Amendment 9, which would allow design, construction, implementation, operation, and maintenance of LMR System infrastructure at the 26 LMR System Sites currently contemplated in the Design and set forth in the attached Amendment, including all Work included in the Agreement No. LA-RICS 007, as well as any amendments and Notices to Proceed as referenced herein and in the Agreement, are statutorily exempt from review under California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25 for the reasons stated in this letter and as noted in the record of the project. b. Find that any leased circuit work that may occur outside of a LMR System Site, if needed, to provide connectivity to the LMR System site, is categorically exempt under CEQA pursuant to CEQA Guidelines Sections 15301, 15303, and 15304 for the reasons stated in this letter and as noted in the record of the project.



2. Approve Amendment No. 9 to Agreement No. LA-RICS 007 for a Land Mobile Radio System with Motorola Solutions, Inc. ("Motorola") (Attachment A), which revises the Agreement as follows:
 - a. Removal of one (1) LMR System Site and all the Work and equipment associated with this site.
 - b. Include Phase 1 Project Description Work only for 26 potential replacement LMR System Sites.
 - c. For the 26 LMR System Sites currently contemplated in the Design and set forth in the attached Amendment only, exercise the Unilateral Options for all Work pertaining to Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR System Components), and Phase 4 (LMR System Implementation) increasing the total Contract Sum to \$71,935,671.
 - d. Allow for the issuance of one or more Notices to Proceed for: (1) the Work contemplated in Amendment No. 9; (2) Phase 3 (Supply LMR System Components) and Phase 4 (LMR System Implementation) Work to order equipment, install, optimize, test, commission, and deploy LMR System facilities at the 26 LMR System Sites currently contemplated in the Design set forth in the attached Amendment; and (3) for Phase 2 (Site Construction and Site Modification) Work, but only after receipt of the required Federal approvals for the sites for which the Notice to Proceed are being issued, including approvals associated with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. 3. Amend the Fiscal Year 2014-2015 Operating Budget to increase the Grant Funded Expenditures line item by \$18,264,000, thus increasing the total from \$23,462,000 to \$41,726,00 (Attachment B), to allow the Authority to pay for work contemplated under Recommended Actions 2b, 2c and 2d. 4. Delegate authority to the Executive Director to execute Amendment No. 9, in substantially similar form to the attached Amendment.
3. Amend the Fiscal Year 2014-2015 Operating Budget to increase the Grant Funded Expenditures line item by \$18,264,000, thus increasing the total from \$23,462,000 to \$41,726,00 (Attachment B), to allow the Authority to pay for work contemplated under Recommended Actions 2b, 2c and 2d.
4. Delegate authority to the Executive Director to execute Amendment No. 9, in substantially similar form to the attached Amendment.

Attachments: Item 11

Alternate Board Member Sandy Jo MacArthur asked if there are any concerns with completion of construction by the June of 2015. Executive Director Pat Mallon stated that a trip to Washington D.C. may be necessary. Board Member Harrison asked when will the CEQA exemption sunsets. Executive Director Pat Mallon stated in 2017.

Chair Bill Fujioka asked for a motion to approve, Alternate Board Member Sand Jo MacArthur motioned first, seconded by Board Member Cathy Chidester. The Board's consensus was unanimous.

Ayes 10: Fujioka, Osby, Chidester, Harrison, Alexander, Iizuka, Everett, MacArthur, Farfan and Povero

MOTION APPROVED.



VIII. MISCELLANEOUS – (1)

EXECUTIVE DIRECTOR PAT MALLON SPECIAL COMMENTS:

On behalf of the LA-RICS project team; we would like to convey a huge debt of gratitude to Mr. Fujioka. We all recognize that the present state of the project is in large part the result of Mr. Fujioka's leadership and, to say the least, financial support.

He has been a staunch supporter of the team and has lead us through some unsettling territory as we have dealt with the federal grantors. His ability to negotiate the political arena is unsurpassed.

I also would like to personally thank him for his counsel and individual support. He has consistently provided guidance and underscored that "Obstacles are what you see when you take your eyes off the goal!"

We all wish Bill happiness and a long healthy life in retirement.

IX. PUBLIC COMMENTS (NONE)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD (NONE)

XI. ADJOURNMENT and NEXT MEETING:

Chair Fujioka announced adjournment of this meeting. The Board's consensus was unanimous.

The next Board Meeting will take place on Thursday, December 4, 2014, at 9:00 a.m., at the Grace E. Simons Lodge.

Los Angeles Regional Interoperable Communications System

PROJECT DESCRIPTION

Events of 9-11-01 have highlighted the need for first responders to be able to communicate with each other. Emergency communications primarily address local jurisdictional needs. Most agencies utilize separate radio towers and equipment, often co-located as seen here, and separate radio frequencies.

Currently, there is duplication of costs and first responders cannot communicate with each other. Many legacy systems around the County are obsolete and well beyond their useful life. The LA-RICS Project Vision is to construct, own, operate, and maintain a regional, interoperable public safety radio system. The program will establish a County-wide public safety wireless voice and data radio system for all first and secondary responders. Existing radio frequencies will be pooled and the current infrastructure utilized wherever practical. New FCC licensed broadband spectrum will be utilized.

Design, construction, and deployment of two County-wide systems (1) Land Mobile Radio (LMR) voice network will utilize a pool of 88 existing communications sites and (2) Long Term Evolution (LTE) broadband data network will utilize a pool of 231 existing communications sites. Both systems will comply with CEQA and NEPA standards.

Project and Construction Management Services will provide network, infrastructure, project, and advisory services across 5 program phases for each of the LMR and LTE projects:

- Phase 1 - System design
- Phase 2 - Site construction and modification
- Phase 3 - Supply telecommunication system components
- Phase 4 - Telecommunications system implementation
- Phase 5 - Telecommunications system maintenance

Location:

2525 Corporate Place, Suite 100
Monterey Park, CA 91754

Authority:

Los Angeles Regional Interoperable
Communications System

Management:

LA-RICS Project Team

Consultant:

Jacobs Program Management Company

Communications Vendor:

LMR - Motorola Solutions, Inc.

LTE - Motorola Solutions, Inc.



Monthly Report No. 32

For November, 2014

Submitted November 25, 2014

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PROGRAM DASHBOARD

CATEGORY	RATING	CHANGE	COMMENTS
Safety	●	No Change	
Quality	●	No Change	
Schedule	●	No Change	Grant funding at risk
Cost/Budget	●	No Change	
Risk	●	No Change	
Project Staffing	●	No Change	

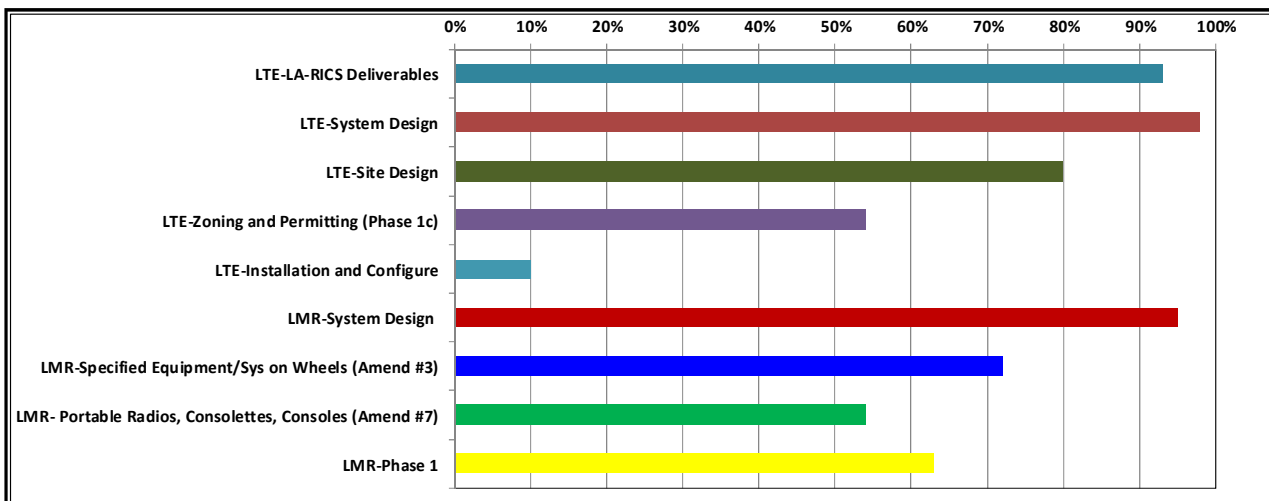
RISK REGISTER

TITLE	ASSIGNED TO	STATUS	IMPACT	CATEGORY	CREATED DATE	DUE DATE
700 MHZ	Pat Mallon	Active	High	Category 1	07/26/2012	09/06/2012
Potential loss of grant funding	Pat Mallon	Active	High	Category 1	08/29/2012	10/04/2012
Environmental requirements for LTE sites used in the LMR RFP	Nancy Yang	Active	Medium	Category 1	09/18/2012	
Execute LMR & LTE site use agreements	Nancy Yang	Active	Medium	Category 1	09/18/2012	

ACTIVITIES STATUS

ITEM	STATUS	DUE DATE
LTE LA-RICS DELIVERABLES	IN PROGRESS	DECEMBER, 2014
LTE SYSTEM DESIGN	IN PROGRESS	NOVEMBER, 2014
LTE SITE DESIGN	IN PROGRESS	JANUARY, 2015
LTE ZONING AND PERMITTING (PHASE 1C)	IN PROGRESS	JUNE, 2015
LTE INSTALLATION AND CONFIGURE	IN PROGRESS	AUGUST, 2015
LMR SYSTEM DESIGN	RECEIVED	DECEMBER, 2014
LMR SPECIFIED EQUIPMENT/SYS ON WHEELS (AMEN #3)	IN PROGRESS	APRIL, 2015
LMR PORTABLE RADIOS, CONSOLETTES, CONSOLES (AMEND #7)	IN PROGRESS	MAY, 2015
LMR PHASE 1	IN PROGRESS	AUGUST, 2015

DELIVERABLES PROGRESS REPORT



LA-RICS MASTER CALENDAR

December 2014 (Proposed)						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 1300 – Internal LTE System Design Meeting 1400 – LTE System Design & Site Meeting w/MSI	2 0900 – WESM Mtg 1000 – LMR Weekly Site & System Design Mtg	3 0800 – Weekly LTE Backhaul Mtg	4 0900 JPA Bod Mtg 0800 – Site Zoning Mtg 1030 – Weekly Pre-Construction Outreach Mtg	5	6
7	8 1300 – Internal LTE System Design Meeting 1400 – LTE System Design & Site Meeting w/MSI	9 0900 – WESM Mtg 1000 – LMR Weekly Site & System Design Mtg	10 0800 – Weekly LTE Backhaul Mtg	11 0800 – Site Zoning Mtg 1030 – Weekly Pre-Construction Outreach Mtg	12	13
14	15 1300 – Internal LTE System Design Meeting 1400 – LTE System Design & Site Meeting w/MSI	16 0900 – WESM Mtg 1000 – LMR Weekly Site & System Design Mtg	17 0800 – Weekly LTE Backhaul Mtg	18 0800 – Site Zoning Mtg 1030 – Weekly Pre-Construction Outreach Mtg	19	20
21	22 1300 – Internal LTE System Design Meeting 1400 – LTE System Design & Site Meeting w/MSI	23 0900 – WESM Mtg 1000 – LMR Weekly Site & System Design Mtg	24 0800 – Weekly LTE Backhaul Mtg	25 0800 – Site Zoning Mtg 1030 – Weekly Pre-Construction Outreach Mtg	26	27
28	29 1300 – Internal LTE System Design Meeting 1400 – LTE System Design & Site Meeting w/MSI	30 0900 – WESM Mtg 1000 – LMR Weekly Site & System Design Mtg	31 0800 – Weekly LTE Backhaul Mtg			

LTE TECHNOLOGY UPDATES

- Received initial drafts of the following Documents:
 - LTE Backhaul site connectivity
 - LTE VDC BOM
 - VDC Consolidated power summary
 - SMMS OSP subscriber provisioning manager manual
 - Backhaul 15 link analysis
- Revised drafts of the following Design Documents Authority under review:
- LA City Fiber interface
 - VDC Design Drawings and Power Budget
- Received following site coverage analysis reports
- San Vicente Peak (SVP)
- LACo Fire Station 069
- LACo Fire Station 114
- Special Operations Testing (SOT) sites
- Ongoing installation activities of the primary LTE Core at FCCF
- Issuance of NTP 10 for site construction
- Issuance of following RFQ's:
- Addition of new microwave sites
- Modify antenna support structure types - LA City sites
- Ongoing IMS activities
- Workflow development
- Asset/equipment inventory
 - FCCF Core: Rcvd & Inventoried
 - 240 LTE Antennas: Rcvd & Inventoried
 - 35 eNodeB's: Rcvd.
 - 35 Monopoles: Rcvd
 - 35 Generators: Rcvd
- Ongoing backhaul design activities incorporating existing Microwave and fiber networks for backhaul inclusion.
- Ongoing Weekly LTE System Design and Site Development Meetings
- Ongoing LTE project reports received weekly/monthly
- Weekly Status Report
- Monthly Status Reports
 - Integrated Master Schedule (IMS)

LMR TECHNOLOGY UPDATES

- LMR/LTE Shared Site Activities
 - Finalized review of all shared sites
 - Finalized locations of all shared sites
- Ongoing Weekly LMR System Design and Site Development Meetings
- Ongoing Early Deployment engineering
 - Site by site review and resolution of punch-list items
 - Preparation of Acceptance Test Plans
- Review of Design Review Document Package (completed Oct. 24):
 - System Management and Monitoring Subsystem
 - DTVRS
 - ACVRS
 - LARTCS
 - NMDN
 - Console Design
 - Logging Recorder
 - Cutover Plan
 - Backhaul
 - DTVRS CATP
 - Preliminary Intermodulation and Interference Study
- Ongoing FCC Licensing Meeting
 - Discussion of path forward for all licensing Issues
 - 700 MHz planning and submission for the Reserved Channels
 - T-Band intermodulation analysis and frequency plan
- Ongoing LMR project reports received weekly monthly:
 - Weekly Status Report
 - Monthly Status Report
 - Integrated Master Schedule (IMS)
 - Site Analysis and Inclusion of USFS Sites

LTE SITES/CIVIL DELIVERABLES

- Provided weekly reports & spreadsheets to NTIA
- Review of Motorola IMS, provided status
- Reviewed site sketches, routed to stakeholders, consolidated comments, and resolved issues for transmittal to Motorola
- Release of site for 1A surveys
- Coordinated and/or attended 1A surveys
- Reviewed Geotechnical Investigation Logistic Plans
- Coordinated and attended geotechnical investigations
- Reviewed/approved 50% and 90% CDs
- Provided sample Exhibit A to support City of Los Angeles, and Independent City SAA activities
- Provided exhibits A & B to CEO RED for acquisition of Site Access Agreements
- Coordination for qualified Abatement Industrial Hygienist visits to sites
- Development of Back-haul site Project Descriptions
- Development of supplemental EA project descriptions
- Continued outreach to independent cities not fully committed to LA-RICS, alternate sites
- Provided oversight for VDC and FCCF activities
- Developed and produced RFQs, support change order negotiations
- Coordinated and attended pre-construction meetings
- Assisted with shared site coordination
- Performed review of Motorola's environmental site assessment process
- Developed internal draft of the U.S. Army Corps of Engineers EA for Site LAFD088
- Continued development of FCC Form 620/621 Exemption sites
- Participated in meetings with NTIA to determine path forward for supplemental EA work
- Developed project descriptions for the supplemental environmental analysis
- Began digitizing "EA Appendix B" and NTIA EHP forms for use in supplemental environmental analysis.

LMR SITES/CIVIL DELIVERABLES

- Reviewed Motorola's IMS, provided status
- Coordinated with US Forest Service
- Assisted the outreach team with information/spreadsheet materials
- Provided site information for EIR
- Provided oversight for VDC and FCCF activities
- Developed and produced RFQs
- Supported early construction initiative
- Supported shared site coordination
- Continued field work for biological resources at 14 sites
- Initiated cultural resources field work and surveyed 14 sites
- Identified and evaluated 43 sites for CEQA statutory exemption
- Initiated preparation of Construction Management Requirements
- Attended teleconferences with LA City Mayor's Office Staff and FEMA and FCC personnel to discuss cultural resource requirements.
- Started draft consultation letters for FEMA and FCC to submit to SHPO

Activity ID	Activity Name	Remaining Duration	Start	Finish	Total Float	% Complete	2013		2014				2015				2016				2017				2018				2019					
							Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
LA-RICS MSI LMR Integrated Master Schedule (IMS) Replan							28.Nov.18, LA-RICS MS																											
Phase 1 - LMR System Design							03.Aug.15, Phase 1 - LMR System Design																											
LMR_389	Authority LMR Project start / Contract Signed	0	28.Aug.13 A			100%	Authority LMR Project start / Contract Signed																											
LMR_390	Notice to Proceed Phase 1	0	09.Sep.13 A			100%	Notice to Proceed Phase 1																											
Project Management Plan							23.Dec.13 A, Project Management Plan																											
LA-RICS Deliverables							28.Jan.15, LA-RICS Deliverables																											
LA-RICS Provides Access to Core Sites							18.Mar.14 A, LA-RICS Provides Access to Core Sites																											
Early Shipment							05.Dec.14, Early Shipment																											
Amendment 3 - Specified Equipment Shipment and System on Wheels							01.Apr.15, Amendment 3 - Specified Equipment Shipment and System on Wheels																											
Amendment 4 - Station B Equipment							01.Apr.15, Amendment 4 - Station B Equipment																											
Integration of SOW and STB							09.Jun.14 A, Integration of SOW and STB																											
Amendment 5 - VDC Core 2 Deployment							06.May.14 A, Amendment 5 - VDC Core 2 Deployment																											
Amendment 7 - Portable Radio Equipment, Consolettes, & Consoles							01.May.15, Amendment 7 - Portable Radio Equipment, Consolettes, & Consoles																											
Amendment 8 - Portable Radios and Radio Accessories							22.Sep.14 A, Amendment 8 - Portable Radios and Radio Accessories																											
Project Description Preparation							06.Dec.13 A, Project Description Preparation																											
Amendment 9 - Project Descriptions for 26 potential replacement sites							31.Dec.14, Amendment 9 - Project Descriptions for 26 potential replacement sites																											
Environmental Review							26.Jun.15, Environmental Review																											
Design Review							03.Aug.15, Design Review																											
Phase 1a - Licensing Process							01.Jul.15, Phase 1a - Licensing Process																											
LMR_1548	FCC Licensing Processing	0	01.Jul.15	01.Jul.15	298	0%	01.Jul.15, FCC Licensing Processing																											
LMR_1549	B.1.6 FCC License and Application Forms - FCC Licenses Granted	0		01.Jul.15	299	0%	01.Jul.15, B.1.6 FCC License and Application Forms - FCC Licenses Granted																											
LMR_1547	License Preparation	0	01.Jul.15*	01.Jul.15	298	0%	01.Jul.15, License Preparation																											
Phase 1b - Submit Required Permits & Approvals							08.Oct.15, Phase 1b - Submit Required Permits & Approvals																											
Zoning Permit							22.Sep.15, Zoning Permit																											
Building Permits							08.Oct.15, Building Permits																											
Receive Permit Approvals							08.Oct.15, Receive Permit Approvals																											
Phase 2 - Site Construction and Site Modification							15.Sep.16, Phase 2 - Site Construction and Site Modification																											
Phase 3 - Supply LMR System Components							02.May.16, Phase 3 - Supply LMR System Components																											
LMR_6425	B.1.6 FCC Licensing	1	01.Jul.15	01.Jul.15	298	0%	01.Jul.15, B.1.6 FCC Licensing																											
LMR_3893	Notice to Proceed Phase 3	0		03.Aug.15	-176	0%	03.Aug.15, Notice to Proceed Phase 3																											
LMR_6800	B.3.9 System Management and Monitoring Subsystem	1	28.Dec.15	28.Dec.15	566	0%	28.Dec.15, B.3.9 System Management and Monitoring Subsystem																											
Manufacturing / Staging / Site Development and Test							02.May.16, Manufacturing / Staging / Site Development and Test																											
Phase 4 - LMR System Implementation							28.Nov.18, Phase 4 - LM																											
LMR_6805	B.4.1.1.1.7 System Management and Monitoring Subsystem	0		28.Dec.15	566	0%	28.Dec.15, B.4.1.1.1.7 System Management and Monitoring Subsystem																											
LMR_3921	Notice to Proceed Phase 4	0		15.Jan.16	-150	0%	15.Jan.16, Notice to Proceed Phase 4																											
RF Emission Safety Report							20.May.15, RF Emission Safety Report																											
Implementation & Testing							22.Nov.17, Implementation & Testing																											
Warranty - 12 months							28.Nov.18, Warranty - 1																											
Phase 5 - LMR System Maintenance							28.Nov.18, Phase 5 - LM																											

Activity ID	Activity Name	Remaining Duration	Start	Finish	Total Float	% Complete	2014				2015				2016			
							Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
LA-RICS Public Safety Broadband Network (PSBN)																		
LA-RICS PSBN Project																		
LTE_1000	LA-RICS LTE Project start / Contract Signed	0	06.Mar.14 A			100%												
Phase 1 - System Design																		
LTE_1010	Notice to Proceed # 1	0	10.Mar.14 A			100%												
LTE_54780	1.1 : Project Kickoff Meeting	0	12.Mar.14 A	12.Mar.14 A		100%												
LA-RICS Deliverables																		
Project Management Plan																		
System Design																		
RF Emission Report																		
Project Description Review																		
Site Design Activities																		
System Design Activities																		
System Design Review																		
Phase 1a - Acceptance Test Plan Development																		
Phase 1b - Frequency Licensing																		
Phase 1c - Zoning and Permitting																		
Los Angeles County																		
Los Angeles County Fire Dept																		
Los Angeles Sheriff Dept																		
Los Angeles County Other																		
Los Angeles City																		
Los Angeles City Fire Dept																		
Los Angeles Police Dept																		
Los Angeles City Other																		
Independent Cities																		
Phase 1d - Order Processing																		
Phase 2 - Site Construction and Site Modification																		
Phase 3 - Supply PSBN Components																		
Phase 4 - System Implementation																		
LTE_54275	Notice to Proceed # 4	0		17.Nov.14	21	0%												
LTE EPC (Core) Install & Configuration - FCCF																		
Network Operations Center (NOC) Installation & Configuration																		
Special Operations Test (SOT) Staging																		
Implementation																		
System Test																		
Training																		
Overall Project Closeout																		
Phase 5 - Warranty and Maintenance																		



Monthly Report #15

Reporting Period: 10/20/14 thru 11/14/14

**Los Angeles Regional Interoperable Communications
System (LA-RICS) - Land Mobile Radio System**

Motorola Solutions, Inc.



MOTOROLA SOLUTIONS

Table of Contents

1. Executive Summary	3
2. Project Status	4
2.1 Tasks In Progress or Completed	4
2.2 Tasks Planned for Next Period (11/17/14 thru 12/26/14)	5
2.3 Authority Look-Ahead Tasks (120-Day)	5
3. Project Risk Register	6
4. Areas of Concern	6
5. Disputes and Claims	6
6. Financial Status	7
7. LA-RICS Master Schedule	7

1. Executive Summary

The Los Angeles Regional Interoperable Communications System Land Mobile Radio (LA-RICS LMR) program consists of the following five (5) phases; Phase 1 LMR System Design, Phase 2 LMR Site Construction and Site Modification, Phase 3 Supply LMR System Components, Phase 4 LMR System Implementation, and Phase 5 LMR System Maintenance. Phases 1-4 span over a five (5) year period which includes one (1) year of system warranty. Phase 5 provides the Authority with fifteen (15) one year options for Motorola to provide system monitoring and maintenance services.

The LA-RICS LMR program is currently in Phase 1 LMR System Design. Notices-To-Proceed numbers 1 through 8 have been issued authorizing distinct work for system Design services, the design and implementation of the initial deployment of the LMR system elements termed “Early Equipment”, “Specified Equipment and System on Wheels”, and “Station B Equipment”, “Frequency Licensing”, “UPS System”, and “Portable Radios, Consolettes and Consoles”, and “Portable Radio Equipment”.

The Board approved Amendment 9 which consists of developing Project Descriptions for 26 potential replacement sites and authorizes the Authority the ability to issue Notices To Proceed for Phases 2, 3 & 4 for 26 sites in the current design.

Motorola and the Authority have been working with the United States Forrest Service (USFS) to explore the possibility of using USFS sites to enhance coverage in the Angeles Forrest.






This month’s report for the LA-RICS LMR program covers the reporting period from **10/20/14** through **11/14/14**. As of this reporting period Phase 1 is 63% complete. Associated Phase 1 tasks include A&E, Frequency Coordination (begins after final site confirmation), Site Access Agreements and Environmental Review which are currently in progress. These tasks are separate from the RF system design tasks. Once the Site Access Agreements and the EIR process are complete, there will be a true up of the actual final site configuration for the LMR system. The primary Phase 1 activities for this period include:

- **LMR System Design (95% Complete)**
The LMR System Design is a compilation of documents that will define the architecture, functionality and performance of all of the subsystems that make up the LMR system. It includes all aspects of the system including performance criteria, reliability levels and testing procedures. System Design activities for this period included frequency identification and planning, evaluation of site parameter changes, development of subsystem architecture, and submittal of revised drafts sections of subsystem functional operations. A final set of site parameters have been selected to complete the coverage design process. The Authority provided comments on the Design Review documents to Motorola on October 24, 2014. The revised scheduled completion date for the LMR System Design is 11/26/14 which contributed to the change in percent complete. This change does not impact the overall project schedule.
- **Test Plan Development (100% Complete)**
Acceptance Test Plans are a part of the LMR System Design deliverable. The test plans outline the test criteria and procedures that will be conducted during the implementation phase. The test plans are designed to demonstrate system functionality and system requirements. The test plans were delivered along with the LMR System Design documents. As part of the LMR System Design review process the Test Plans will be updated upon receipt of the comments from the

Authority.

- **LA-RICS Deliverables - Authority Site Access Agreements**
 Authority’s efforts to develop and execute the applicable Site Access Agreements for the required sites in the LMR design. This task also includes access to the sites that will host the system’s core switching network. Even though no agreements have been executed the Authority has made continued progress with the Member Agencies to finalize Site Access Agreements. This activity is primarily being driven by the Authority’s Outreach Program. With the change of this activity from a task to a milestone it is no longer measuring progress and therefore we only show 0% or 100% complete for each Site Agreement.

The following table provides a dashboard snapshot of the projects’ health signs.

LMR Project Dashboard			
Category	Rating	Change	Comments
Schedule			EIR milestones have been incorporated into the schedule which impacted the start of construction.
Quality			No quality issues to report
Risk			Risk items have been identified regarding; Spectrum, Site Access Agreements, Site Conditions, and Environmental Process
Scope			Potential scope impacts based on existing site conditions
Budget			Currently within budget

2. Project Status

The following sections identify task activities during the reporting period and the planned activities for the next reporting period.

2.1 Tasks In Progress or Completed

The following depict the task activity that occurred during the current reporting period.

Activity Name	Activity Status
LA-RICS Deliverables	
Lease Negotiations & Site Access Use Agreement	In Process
NEPA FONSI Notice of Determination	In Process
CEQA Notice of Determination	In Process
Design Review	
Authority Provided Comments on the LMR System Design Package	Completed
Motorola Updates Authority Comments and resubmits	Started

2.2 Tasks Planned for Next Period (11/17/14 thru 12/26/14)

The following depict the task activity that is planned for the next reporting period.

Activity Name	Planned Status
LA-RICS Deliverables	
Lease Negotiations & Site Access Use Agreement	On Going
Access to Core Sites	On Going
NEPA FONSI / CEQA Notice of Determination	On Going
Environmental Review & Documentation (Authority)	
Environmental Consultant Initiates CEQA & EHP/NEPA Analysis	On Going
Prepare Preliminary Draft EHP/NEPA Form	On Going
Prepare EIR	On Going
Design Review	
Motorola Updates Authority Comments and Resubmits	On Plan to Finish

2.3 Authority Look-Ahead Tasks (120-Day)

For the Authority planning purposes the following table provides a one hundred twenty (120) Day look-ahead of the Authority-specific activities to conduct coordination, inspections, approvals, consents, and or provide decisions necessary from the Authority to facilitate Contractor's progress.

Activity Name	Start
LA-RICS Deliverables	
Lease Negotiations & Site Access Use Agreement	09-Sep-13 A
LA-RICS Provides Access to Core Sites	18-Sep-13 A
NEPA FONSI / CEQA Notice of Determination	On Going
Environmental Review & Documentation (Authority)	
CEQA Exemption Applicability & Eligibility Screening & Assessment	On Going
Environmental Consultant Performs CEQA Environmental Review & Prepares Draft CEQA Determination	On Going
Lead Agency CEQA Determination	On Going
Consult Federal Agency and Prepare Draft NEPA Document	On Going
Prepare NEPA Document	On Going
Submit Final EHP & NEPA Document	On Going
Federal Lead Agency NEPA Determination	On Going
Complete Project Description for 26 Potential Sites	Upon Issuance of NTP
Start work on the sites authorized in Amendment 9	On Going
Design Review	
Review and approve design review documents	On Plan to Finish
Authority Reviews, Approves and Provides Comments on the LMR System Design	On Plan to Finish
Submit for LA-RICS Review & Approval + Sign Building App (Initial Sites)	13-Feb-15
Phase 1b Submit Required Permits and Approvals	

Activity Name	Start
See Environmental Review & Documentation tasks above	On Going

3. Project Risk Register

Title	Assigned	Impact	Risk Description	Status
Site Condition Changes	Authority	High	Site condition differences from RFP to current condition may impact ability to implement planned installations and delay or require changes to LMR design (e.g. coverage, backhaul, etc.)	Active
Environmental Process	Authority	High	The individual or collective determination of environmental impacts or mitigations may impact site work or even site viability.	Active
Site Access Agreements	Authority	High	Lease holders approvals are needed in order to implement LA-RICS improvements at sites.	Active
Spectrum Availability, 700 MHz	Authority	High	Lack of frequencies may impact coverage and/or site viability, necessitating design changes.	Active

4. Areas of Concern

This section describes any events and or circumstances of which the Contractor is aware that has delayed or may delay project activities and what corrective or remedial actions was taken or will be taken to resolve the issue. Outstanding Issues Log (the “Oil Log”) entries are also tabulated and monitored in this section. “Oil Log” items include, for example, sequencing, infrastructure, site access, coordination issues, congestion of workers and equipment, time requirements for design, procurement, and installation.

ID	Event / Circumstance	Remedial Action Taken or Required
02-01	Early Construction of Some Sites	Authority determination if construction of some sites can be expedited in 2014.
02-02	System Design impacts due to changes in site conditions	Motorola and the Authority have analyzed probable site changes and suitable site replacement candidates. Adjusted tower heights at some of the sites may impact the coverage.
05-01	Impacts of filing Environmental Impact Report	MSI incorporated the EIR milestones into the project schedule which impacted the start of construction. MSI and Authority to continue with project schedule impact analysis to pull in project activities to improve revised project plan.

5. Disputes and Claims

This section describes any disputes, potential claims, and claims made during the reporting period.

Dispute / Claim / Potential Claim	Status / Actions	Resolution Date
None to report this period		

6. Financial Status

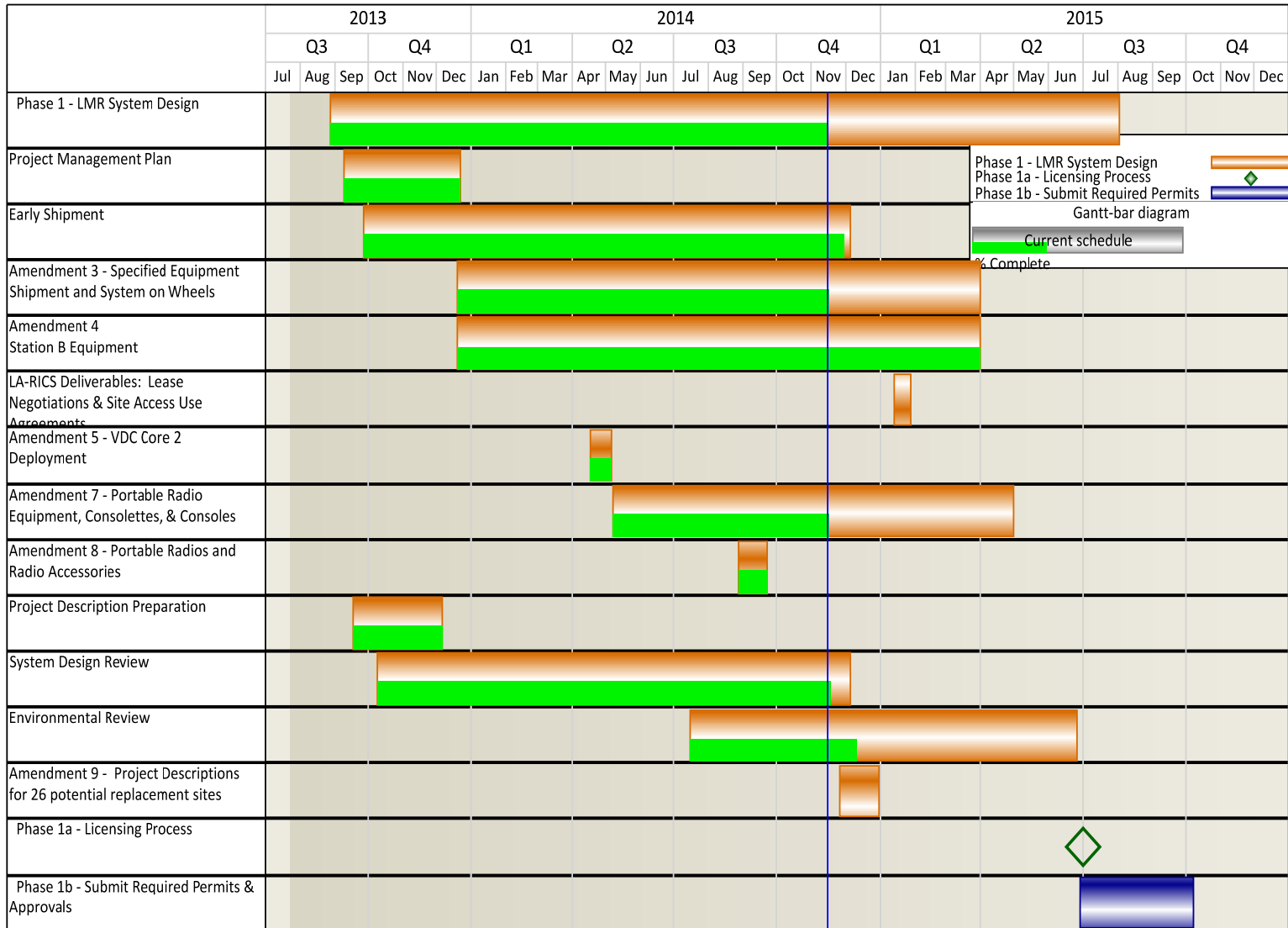
The following represents the invoice payments that were completed during the reporting period and the remaining amount to be invoiced and paid.

Invoice Payment Category	Invoice Payment Totals
Contract Sum Full Payable Amount (Phase 1)	\$ 39,972,211
Cumulative Invoice Payments from Last Report	\$ 34,832,452
Total Invoice Payments This Period	\$ 0
Remaining Amount to be Paid	\$ 5,139,759

7. LA-RICS Master Schedule

An executive view depicting the status of the primary activities is provided on the following page.

Phase 1 - LMR Executive Summary



Snapshot Date: 11/15/2014

LA-RICS LMR MSI



Monthly Report - #09

Reporting Period: 10/20/14 thru 11/14/14

**Los Angeles Regional Interoperable Communications
System (LA-RICS) – Public Safety Broadband Network**

Motorola Solutions, Inc.



MOTOROLA SOLUTIONS

Table of Contents

1. Executive Summary.....	3
2. Project Status	7
2.1 Tasks In-Progress and Completed	7
2.2 Tasks Planned for Next Period (11/17/14 thru 12/19/14).....	8
2.3 Authority Look-Ahead Tasks (120-Day)	9
3. Project Risk Register.....	10
4. Areas of Concern.....	10
5. Disputes and Claims	11
6. Financial Status	11
7. LA-RICS PSBN Project Schedule.....	11

1. Executive Summary

The Los Angeles Regional Interoperable Communications System - Public Safety Broadband Network (LA-RICS PSBN) project is a 700 MHz Long Term Evolution (LTE) public safety mobile broadband network that will provide broadband services across the County of Los Angeles for the Authority's Member Agencies.

The LA-RICS Authority was awarded a Comprehensive Community Infrastructure (CCI) Broadband Technology Opportunity Program (BTOP) grant by Department of Commerce's National Telecommunications and Information Administration (NTIA) to deploy the LA-RICS PSBN system. The BTOP grant program requires that the LA-RICS PSBN system be compatible with the future Nationwide Public Safety Broadband Network (NPSBN) currently being designed and developed by FirstNet, an independent authority within the NTIA. Additionally the Authority executed a Spectrum Manager Lease Agreement (SMLA) with FirstNet for spectrum usage rights to operate on the 700 MHz public safety broadband spectrum (D-Block). The LA-RICS-PSBN system provides the Authority with the opportunity to work cooperatively with FirstNet, while participating in testing and providing input in what will ultimately form the National Public Safety Broadband Network (NPSBN).

The LA-RICS PSBN program consists of the following five (5) phases; Phase 1 PSBN System Design, Phase 2 PSBN Site Construction and Site Modification, Phase 3 Supply PSBN Components, Phase 4 PSBN System Implementation, and Phase 5 PSBN Maintenance. Phases 1-4 must be completed and accepted by August 15, 2015 to be in compliance the BTOP grant program. Phase 5 provides the Authority with the first five (5) years of one year options for Motorola to provide system monitoring and maintenance services.

On March 10, 2014 the Authority issued **NTP 1** authorizing Motorola to begin all work in Phase 1 for System Design services. Phase 1 primary activities include:

- LA-RICS Deliverables
- Project Management Plans
- System Design
- Site Design
- RF Emissions Report
- Inventory and Management System

On April 7, 2014 the Authority issued **NTP 2 for Amendment 2** to add detailed design services to Phase 1 for Additive Alternate No. 1, a Home Subscriber Server (HSS), and Additive Alternate No. 2, a Redundant Evolved Packet Core (EPC).

On June 20, 2014 the Authority issued **Amendment 3** to exercise the Unilateral Options for all Work pertaining to Phase 2, Site Construction and Site Modification, and Phase 3, Supply PSBN Components.

On June 20, 2014 the Authority issued **NTP 3** to begin limited work related to Phase 2 and Phase 3. Microwave equipment was excluded from NTP 3 until the Authority approves the backhaul design and issues a separate NTP. NTP 3 also authorized Motorola to proceed with all planning and non-site mobilization work related to Phase 2, Site Construction and Site Modification, however, no construction work at a specific project site location will be conducted until the Authority has received all required NEPA and/or any other applicable Federal and State Environmental approvals for each specific location.

On July 10, 2014 the Board of Directors approved **Amendment 4** for Phase 2, Site Construction and Site Modification, and Phase 3, Supply PSBN Components of Additive Alternate No. 1, a Home Subscriber Server (HSS) and Additive Alternative No. 2, a Redundant Evolved Packet Core (EPC).

On September 8, 2014 the Authority issued **NTP 4** to proceed with work related to Phase 3 Supply PSBN Components for Additive Alternate No. 1, a Home Subscriber Server (HSS). Phases 2 and 4 were excluded from NTP 4 as they relate to Additive Alternative No. 1. Per NTP 4, authorization to design and purchase the HSS have been issued but installation and implementation have been excluded.

On September 17, 2014 the Authority issued **NTP 5** authorizing Motorola to proceed with Work related to Site Construction and Site Modification under Phase 2 for Additive Alternate No. 1, Home Subscriber Server (HSS). With respect to Phase 2, Site Construction and Site Modification, the services to be performed for Additive Alternate No. 1 involve minor site preparation activities in order to receive applicable equipment racks within the existing communications rooms at the Fire Command and Control Facility.

On September 25, 2014 the Authority issued **NTP 6** authorizing Motorola to proceed with ordering 40 additional standard equipment packages. As of NTP 6, Motorola is not authorized to proceed with ordering any equipment that is dependent on final design approval from the Authority, including for microwave and backhaul, until such time as the Authority has approved the final design for such sites and issues an NTP. The final site and backhaul design will be completed within 60 days of the Authority finalizing site locations and tower configurations.

On September 26, 2014 the Authority issued **NTP 7** authorizing Motorola to proceed with Phase 4, PSBN Implementation Work. The work related to the installation of the Primary EPC at FCCF consists of installing, optimizing, testing, commissioning, and deploying all of the Authority-authorized portion of the PSBN including, without limitation, all hardware, software, physical and network infrastructure, data, and all other deliverables and other work necessary to implement the full functionality of the PSBN and training staff on the use of the PSBN. NTP 7 excludes installation of the System Management Monitoring Servers (SMMS - the servers required to manage and monitor the PSBN).

On October 1, 2014 the Authority approved **Amendment 6** for the removal of three (3) PSBN Sites and to make the changes necessary to reflect the replacement of undisguised antenna support structures to disguised antenna support structures at 32 PSBN Sites. Amendment 6 increases the Maximum Contract Sum by \$2,613,300 from \$175,583,275 to \$178,196,575.

On October 10, 2014 the Authority issued **NTP 8** authorizing Motorola to modify the existing order of 40 sites contemplated in NTP No. 6 (standard antenna support structures - 70 foot undisguised monopoles) to order 40 sites worth of equipment considering any mix of antenna support structures (undisguised and/or disguised, with disguised antenna support structures limited to 31 sites pursuant to Amendment No. 6) that Motorola deems necessary to commence construction activities. As of this NTP, construction activities remain prohibited pending the Authority receiving FONSI and SHPO approvals.

On October 22, 2014 the Authority issued **NTP 9** authorizing Motorola to proceed with all Phase 4 Work related to the installation of the System Management and Monitoring Subsystem (SMMS) at the County of Los Angeles' Fire Department's Fire Command and Control Facility (FCCF). The NTP included the statement: "Motorola Solutions has agreed to provide a fully geo-redundant SMMS configuration (to begin implementation in November, 2015)." Motorola provided clarification that the agreement was

still under negotiation for cost and schedule delivery and that the deployment of the geo-redundant SMMS was predicated on the NTP for the redundant Evolved Packet Core (EPC).

On November 4, 2014 the Authority issued **NTP 10** authorizing Motorola to begin construction on 94 sites provided within the NTP.

This report covers the period of time from **10/20/14** through **11/14/14**. The overall project completion date remains at 8/14/15. However, scope modifications will be required to maintain this completion date. Day for day reductions to the schedules back-end tasks will be necessary to offset the delays in receiving Site Access Agreements, Right of Entry agreements, SHPO approvals, NTIA Finding of No Significant Impact (FONSI), and Zoning Exemptions. Schedule reduction tasks that will be impacted include: Special Operations Test, Stress Test, Staging, Wide Area Tuning, KPI Testing, ATPs, Training, and Coverage Testing. Some of these tasks may be eliminated while other tests may be reduced in scope. The schedule provided during this reporting period is considered a Recovery Schedule and includes adjustments to many of these task durations.

PHASE 1

Phase 1 consists of LA-RICS Deliverables, Project Management Plans, and System Design and is 81% complete as of this period.

The primary Phase 1 activities for this period include:

- LA-RICS Deliverables (93% Complete)
Tasks that are currently in process with the Authority: City of Los Angeles Site Access Agreement, Independent cities ROE, SHPO site approvals, NEPA FONSI clearance, Independent Site Access Agreements, Site Selection, Tower Selection, and Tower Locations.

The following activities for this period are a part of the System Design summary task:

- Site Design Activities (80% Complete)
Activities for this task include site walks, site surveys, and geotechnical/geological site surveying authorization. As of this reporting period 252 sites have been walked to identify potential equipment locations. The total number of site walks will exceed the original 232 site list due to several site changes. 7 sites were added for microwave design feasibility and are now part of the overall site count. Sketches of each site have been created to identify primary and alternate locations for the placement of towers, cabinets, and generators. 251 sketches have been delivered to the Authority for review and a total of 212 sketches have been approved. Upon completion of a site sketch approval, a site survey is conducted. 201 sites have been surveyed as of this reporting period. 20 sites are on hold for design work pending outreach. 33 sites have been declared removed. 18 sites have been declared for potential removal. 13 sites are at new locations and will start the design process from the beginning. To date, over 97 sites have Authority requested changes to the Antenna Support Structure. Final Site Design cannot be completed until the Authority has all Sites and Antenna Support Structures identified.

Site access approvals and/or Right of Entry agreements are required to perform site walks and site surveys for the remaining sites consisting of Independent Cities' facilities and specified County properties that require parcel owner agreements. State Historical Preservation Office (SHPO) approval is required prior to conducting any geotechnical/geological site surveying work.

The geotechnical survey is required to develop a tower foundation design prior to obtaining a building permit.

- System Design Activities (98% Complete)
Core system design is 100% complete. The Inventory Management Subsystem Design is on a separate development track which is 100% complete as of this period. The backhaul system remains at 90% complete due to continued fluctuations in site selection and finalization.
- System Design Review (97% Complete)
System Design Review consists of the submittal and presentation of the detailed design and the incorporation of Authority edits. The primary system detail design was submitted and the official design review was completed. 100% completion of System Design Review cannot be completed until the Authority has provided final approval to all Sites and Towers. This has been delayed by the extension of the opt-in period and multiple tower changes requested as a result of agency outreach.

The following are the summary tasks that are a part of the overall program but are not linked under Phase 1 in the schedule:

- Zoning and Permitting (Phase 1c) (54% Complete)
Activities for this task include the FAA Determination findings, Geotechnical/Geological site surveying reports, Construction Drawings, Zoning package submittals and Building Permit package submittals. As of this reporting period 234 sites have been reviewed for FAA determination. The count exceeds the original 232 due to changes in tower locations. Of these 234: 25 sites are inactive, 125 have valid determinations, 2 sites are determined as Obstructions, and 2 sites are still work in progress. 80 of the 234 sites have been re-determined with the updated 1A survey coordinates. 99 geotechnical/geological surveys and reports have been started with 73 remaining. 46 sites do not require the survey due to the use of an existing structure. 39 Construction Drawings have been submitted to the Building Permit jurisdictions of City of LA and LA County. Four permits were received as of this reporting period.

PHASE 2

The primary Phase 2 effort for this period included procurement initiation activities for an additional 40 sites of monopoles and generators. Activity for this period also included design and material order changes associated with NTP 8 to change specified sites from a standard antenna support structure (70' monopoles) to a disguised antenna support structure.

PHASE 3






The primary Phase 3 effort for this period included procurement initiation activities for an additional 40 sites (75 Total) of telecommunication equipment (eNodeB).

PHASE 4

The primary Phase 4 effort for this period included the installation of the Primary Core, and SMMS, at FCCF.

The following table provides a dashboard snapshot of the projects' health signs.

PSBN Project Dashboard

Category	Rating	Change	Comments
Schedule			Tight schedule to meet BTOP grant program deadline SHPO and City SAA are past due by several months
Quality			No quality items to report
Risk			Final Site Selection and Tower Types are delaying Design Completion
Scope			Disguised towers and site changes
Budget			Currently within budget

2. Project Status

The following sections identify task activities during the reporting period and the planned activities for the next reporting period.

2.1 Tasks In-Progress and Completed

The following depict the task activity that occurred during the current reporting period.

Activity Name	Activity Status
LA-RICS Deliverables	
Site Access Agreements & Right of Entry Permits	In Progress
Provide Access and Escort Schedule to EPC and RAN Sites	In Progress
SHPO Submittal and Approvals	In Progress
Zoning and Permitting Outreach	In Progress
System Design Activities	
Site Network Design Update With Comments	In Progress
Backhaul Design	In Progress
Network Management System Design Update With Comments	In Progress
Develop Asset & Inventory Management Hierarchy	In Progress
Project Description Review	Complete
Site Design Activities	
Site Walk	In Progress
Site Sketch Development	In Progress
Site Sketch Approvals	In Progress
Site Surveys (1A)	In Progress
Zoning & Permitting	
FAA Determination	In Progress
Geotechnical Surveys	In Progress
Construction Drawings	In Progress

Activity Name	Activity Status
Site Construction & Site Modification (Phase 2)	
Manufacturing Civil Equipment for 35 Sites (Monopoles, Generators, Misc Materials)	Complete
Ordering Civil Equipment for 40 Sites (Monopoles, Generators, Misc Materials)	In Progress
Supply PSBN Components (Phase 3)	
Primary EPC and 35 Site Equipment	Complete
Order Second Batch of 40 Sites	In Progress
Prepare Backhaul Equipment BOM	In Progress
System Implementation (Phase 4)	
LTE EPC Install & Configuration	In Progress

2.2 Tasks Planned for Next Period (11/17/14 thru 12/19/14)

The following depict the task activity that is planned for the next reporting period.

Activity Name	Planned Status
LA-RICS Deliverables	
Provide Access to Sites	In Progress
Right of Entry Agreements	In Progress
Authority Approvals for Surveys and Geotechnical Studies	In Progress
Site Access Agreements	In Progress
SHPO Submittal and Approvals	In Progress
Zoning and Permitting Outreach	In Progress
System Design Activities	
Incorporate Authority Comments	In Progress
System Design Review & Approval	
	In Progress
Site Design Activities	
Site Walk	In Progress
Site Sketch Development	In Progress
Site Sketch Approvals	In Progress
Site Surveys (1A)	In Progress
Zoning Package Development and Review	In Progress
Zoning and Permitting	
FAA Determination	In Progress
Geotechnical Survey Reports	In Progress
Zoning Package Submittal and Approval	In Progress
Site Construction and Site Modification (Phase 2)	
Manufacturing Civil Equipment for 40 Sites (Monopoles, Generators, Misc Materials)	In Progress
Site Modification – 35 Telecommunications Sites	Start
Site Modification – 40 Telecommunications Sites	Start
NTP for Additional Telecommunications Sites	On Plan to Finish
Supply PSBN Components (Phase 3)	
Equipment for First Batch of 35 Sites	In Progress
Equipment for Second Batch of 40 Sites	Start

Activity Name	Planned Status
Prepare Backhaul Equipment BOM	In Progress
NTP for Additional Telecommunications Sites	On Plan to Finish
System Implementation (Phase 4)	
LTE EPC Install & Configuration	In Progress
First Batch of 35 Sites	Start

2.3 Authority Look-Ahead Tasks (120-Day)

For the Authority planning purposes the following table provides a one hundred twenty (120) Day look-ahead of the Authority-specific activities to conduct coordination, inspections, approvals, consents, and or provide decisions necessary from the Authority to facilitate Contractor's progress.

Activity Name	Start
LA-RICS Deliverables	
Provide Access to Sites	On Going
Right of Entry Agreements	On Going
SHPO Submittal and Approval	On Going
Site Access Agreements	On Going
System Design Activities	
Review Submitted Changes to System Design	On Plan to Finish
Acceptance Test Plan	
ATP Review and Approvals	On Plan to Finish
Site Design Activities	
Site Walk Escorts	On Plan to Finish
Site Sketch Approvals	On Plan to Finish
Authority Approvals for Site Surveys and Geotechnical Studies	On Plan to Finish
Disguised Tower Determination	On Plan to Finish
Zoning Package Review and Approval	On Going
Zoning and Permitting	
Zoning Package Submittal and Approval	On Going
Construction Package Review and Approval	On Going
Building Permit Submittal and Approval	On Going
Site Construction and Site Modification (Phase 2)	
Notice to Proceed Civil Construction Services (NEPA Approvals by Site)	Start
Site Inspections	Start
Supply PSBN Components (Phase 3)	
Inventory PSBN Components	Start
System Implementation (Phase 4)	
EPC & Network Management Installation Testing	Start

3. Project Risk Register

For this monthly report, the following items are at risk.

Title	Assigned	Impact	Risk Description	Status
Equipment Order NTPs	LA-RICS	High	Equipment delivery times are now exceeding the construction schedule	In Process
Construction NTPs	LA-RICS	High	Schedule is being impacted by not having an NTP to begin construction	In Process
Permit Submittals	Motorola	Medium	Schedule compression caused by site delays will eventually result in a large surge to the permitting backlog.	In Process
Independent City Participation & Site Changes	LA-RICS	High	Site location changes are delaying the backhaul design completion	In Process

4. Areas of Concern

This section describes any events and or circumstances of which the Contractor is aware that has delayed or may delay project activities and what corrective or remedial actions was taken or will be taken to resolve the issue. Outstanding Issues Log (the “OIL Log”) entries are also tabulated and monitored in this section. “Oil Log” items include, for example, sequencing, infrastructure, site access, coordination issues, congestion of workers and equipment, time requirements for design, procurement, and installation.

ID	Event / Circumstance	Remedial Action Taken or Required
03-01	SHPO	Currently, there are only 163 sites with SHPO clearance. Action required by SHPO.
06-01	Fiber Connectivity	Supplemental EA and Route Modifications are required to bring fiber to sites not connected with microwave. Motorola to submit supplemental fiber options for the Authority’s consideration. Authority to process grant changes based on selected fiber solution.
07-03	Sites Undecided, On Hold, or Pending Change	Sites that do not have approved site sketches, 1A surveys completed, or are not cleared for Geotechnical boring as of this reporting period will be implemented beyond the period for System Tuning and Testing. The schedule for this period reflects the testing to be performed for the remaining at risk sites.

5. Disputes and Claims

This section describes any disputes, potential claims, and claims made during the reporting period.

Dispute / Claim / Potential Claim	Status / Actions	Resolution Date
Requirement for Geo Redundant SMMS	Requirement is being reviewed by Authority and Motorola	TBD

6. Financial Status

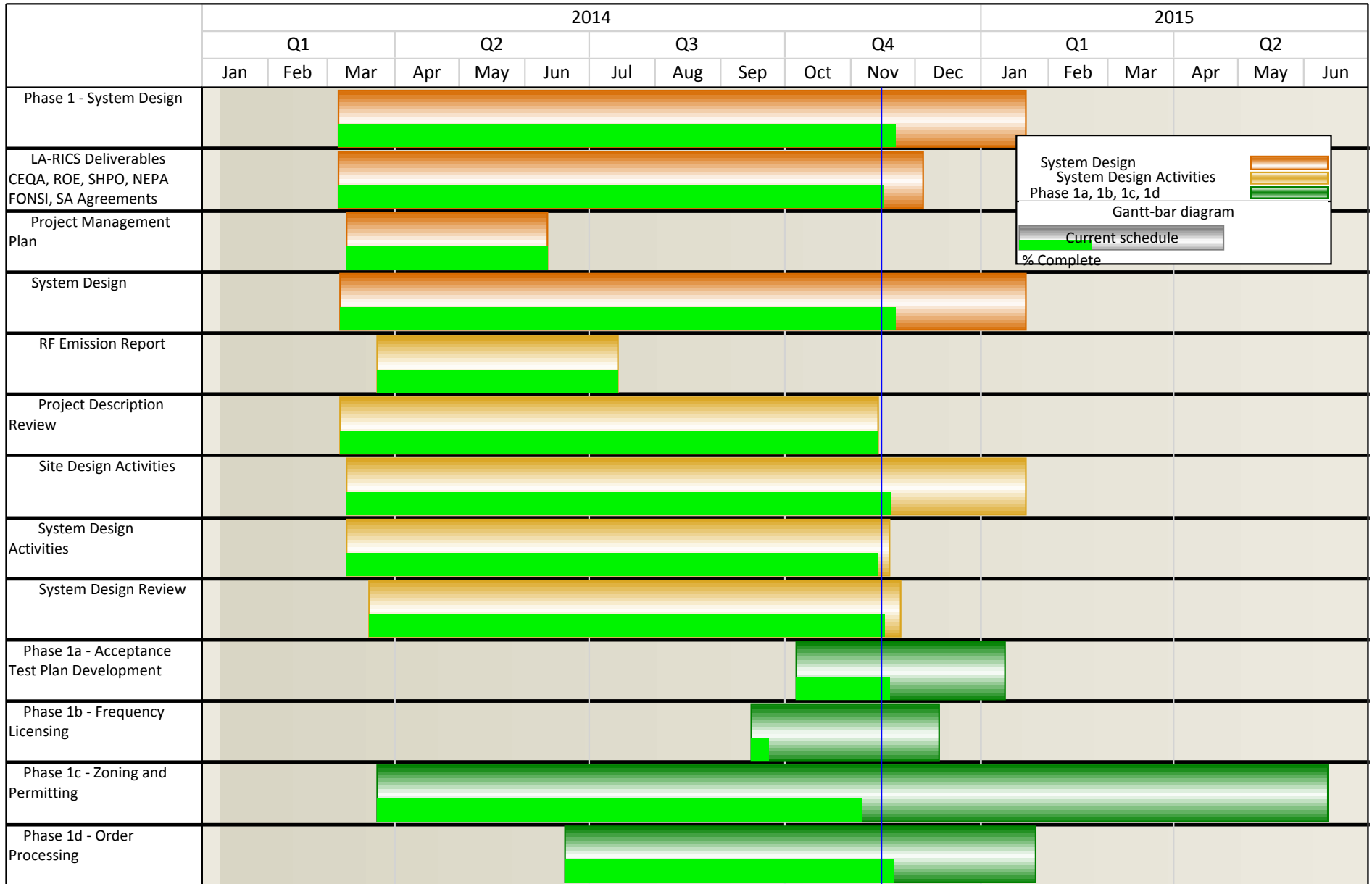
The following represents the invoice payments that were completed during the reporting period and the remaining amount to be invoiced and paid. On April 7, 2014 the Authority issued a Notice To Proceed (NTP) for Amendment 2 to add detailed design services to Phase 1 for Additive Alternate 1 – Home Subscriber Server (HSS) and Additive Alternate 2 –Redundant Evolved Packet Core (EPC). Amendment 2 raised Phase 1 by \$395,044 for a total of \$16,435,292. On June 20, 2014, NTP 3 for Amendment 3 to add the applicable sites and scope for Phase 2 Site Construction and Site Modification and Phase 3 Supply PSBN Components. The contract value for Phases 2 and 3 less the excluded scope is raised by \$85,937,344 for a total value of \$102,372,636. On July 10, 2014, Amendment 4 was approved by the Board of Directors to include Phases 2 & 3 for Additive Alternate 1 & 2. Amendment 4 raised the Contract Sum total to \$111,370,663. On September 17, 2014, Amendment 5 was approved and converts \$1,184,562 into Contract Sum, bringing the new total to \$112,555,225. On October 1, 2014, Amendment 6 was issued to remove three sites and modify the antenna structures at 32 sites. Amendment 6 increased the Contract Sum by \$2,613,300. The new total as of this reporting period is \$115,168,525.

PSBN Invoice Payment Category	Invoice Payment Totals
PSBN Contract Sum Full Payable Amount (Phases 1, 2 &3)	\$ 115,168,525
Cumulative Invoice Payments from Last Report	(\$ 2,420,314)
Total Invoice Payments This Period	(\$ 0)
Remaining Amount to be Paid	\$ 112,748,211

7. LA-RICS PSBN Project Schedule

The following Executive View depicts the status of the primary activities.

PSBN Phase 1 Executive Summary



System Design
System Design Activities
Phase 1a, 1b, 1c, 1d
Gantt-bar diagram
Current schedule
% Complete



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 4, 2014

TO: LA-RICS AUTHORITY BOARD OF DIRECTORS

FROM: PATRICK J. MALLON
EXECUTIVE DIRECTOR

A handwritten signature in blue ink, appearing to read "Patrick J. Mallon", is written over the printed name of the Executive Director.

STATUS OF SITE ACCESS AGREEMENTS WITH MEMBER AGENCIES

As mentioned in my monthly Director's report from the meeting of October 2, 2014, there are several member agency cities that have been slow to respond to our request for execution of Site Access Agreements for the PSBN LTE sites.

The environmental work for the sites in these cities is largely complete from a NEPA perspective, as the FONSI contemplated all 231 LTE sites, however, there is a potential schedule impact that would come from whether there were replacements needed for these sites (either from a backhaul or a coverage perspective). The inability to complete negotiations on the Site Access Agreements inhibits our ability to know which sites to conduct survey(s) or analysis in support of NEPA/CEQA compliance, or whether we would need to consult with SHPO or other agencies on the replacement sites.

To allow for further discussion, this information is shown on the attached matrix.

PJM

Attachment

AGENDA ITEM 6

Fully Executed SAA	# of Sites
--------------------	------------

Azusa	1
Industry	1
Claremont	1
Gardena	1
County of Los Angeles	91
City of Los Angeles	50
Total	145

Fully Approved SAA / City Council Date	# of Sites	CC Date
--	------------	---------

*Arcadia	1	12/2
*Compton-Pending CUP Process	2	12/9
*El Monte-Pending Signature	1	11/12
*La Habra-Pending Signature	2	11/17
LADWP	3	
LAWA	4	
LA Port	1	
*Baldwin Park	1	11/15
*Vernon-Pending Signature	2	11/25
County of Los Angeles-Pending Signature	9	
Total	26	

*LA-RICS Board has already approved Site Access Agreements

Cities that are actively working on Approving the SAA

	# of Sites	Forecasted CC Date
Beverly Hills	1	1/20
Burbank	1	11/25
Cerritos	1	1/29
Culver City	1	1/28
Inglewood	2	1/27
Long Beach	5	?
Monterey Park	1	11/5
Pasadena	3	12/8
Redondo Beach	2	12/9
Santa Fe Springs	2	11/25
Trial Courts of California Sites	4	
Total	23	

Sites that are doubtful/questionable		
--------------------------------------	--	--

# of Sites		Issues
1	Bell Garden	Site has been transferred to State Redevelopment Agency (will know more after conf call)
1	El Segundo	City not replying to Tom
5	Glendale	City has not responded to emails about entering into SAA
2	Hawthorne	No response from the city manager, Mike Goodson
5	Pomona	City Manager to take updated redlines to City Council
1	Gardena	South Bay Regional Communication Center is revisiting fee request
15	Total	

Sites that have dropped at the owner's request		
--	--	--

# of Sites		Issues
1	Bell	City has sent email stating they no longer wish to pursue SAA
2	West Covina	City has sent email stating they no longer wish to pursue SAA
4	Torrance	City has sent email stating they no longer wish to pursue SAA
1	Manhattan Beach	City has sent email stating they no longer wish to pursue SAA
5	Long Beach	City has stated that these sites are inconsistent with the neighborhood aesthetics
1	Montebello	City letter dated 10/23, no longer wishes to continue with LARICS project
2	Monrovia	City letter dated 10/23 states withdrawal of both sites
1	Hermosa Beach	On hold pending confirmation from Fire Chief Lantzer to Preeti
17	Total	



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 4, 2014

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Authority
(the "Authority")

Dear Directors:

2015 SCHEDULE OF LA-RICS BOARD MEETINGS AND APPLICATION FOR USE OF FACILITIES AGREEMENT

SUBJECT

Board approval is requested for the 2015 Schedule of LA-RICS Board Regular Meetings and Application For Use of Facilities Agreement with the City of Los Angeles for the continued use of the Grace E. Simons Lodge for this Board's Regular Meetings, located at 1025 Elysian Park Drive, Los Angeles, CA 90012.

RECOMMENDED ACTIONS

It is recommended that the Board:

1. Approve the following dates for the calendar year 2015 Board Regular Meeting Schedule:

January 8 – moved to the following week, due to the New Year's Holiday.
February 5
March 5
April 2
May 7
June 4
July 7 – moved to the following week, due to July 4th Holiday.
August 6
September 10- moved to the following week, due to Labor Day Holiday.
October 1
November 5
December 3

All Regular Meetings will be held at 9:00 a.m. Pacific Time at Grace E. Simons Lodge, 1025 Elysian Park Drive, Los Angeles, CA 90012.

2. Delegate authority to the Executive Director to execute an Application For Use of Facilities Agreement, substantially similar to Attachment 1, with the City of Los Angeles for the use of the Grace E. Simons Lodge.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The approval of the first recommended action will set the date, time, and location for each Regular Meeting of this Board for calendar year 2015. The approval of the second recommended action will authorize the Executive Director on behalf of the Authority, to sign an agreement to allow for the

AGENDA ITEM 7

continued use of the Grace E. Simons Lodge, for this Board's Regular Meetings.

BACKGROUND

The Board is required to set the date, time, and location for its Regular Meetings for the calendar year 2015. Additionally, the City of Los Angeles has required that the Authority sign the Application For Use of Facilities Agreement in order to continue to use the Grace E. Simons Lodge for this Board's Regular Meetings.

FISCAL IMPACT/FINANCING

Approval of this item will have no fiscal impact.

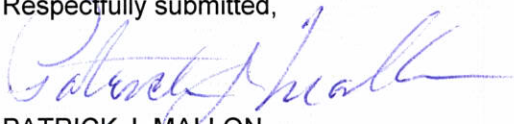
FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Authority's counsel has reviewed the recommended actions.

AGREEMENTS/CONTRACTING

The recommended action will authorize the Executive Director to execute the agreement with the City of Los Angeles for continued use of the Grace E. Simons Lodge for this Board's Regular Meetings.

Respectfully submitted,



PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:wst

Attachment

c: Counsel to the Authority

CA# _____ (insurance verification)

PERMIT# _____

City of Los Angeles • Department of Recreation and Parks • Valley Region
APPLICATION FOR USE OF FACILITIES (THIS IS NOT A PERMIT)

APPLICATIONS NOT SUBMITTED TWO WEEKS PRIOR TO EVENT, ARE SUBJECT TO A \$50.00 LATE PROCESSING FEE

PLEASE PRINT AND COMPLETE ITEMS 1 THRU 13 AND SIGN THE DOCUMENT (SIGNATURE OF APPLICANT)

1. Recreation Center _____

2. Name Of Organization _____ Representative's Name _____

4. Mailing Address _____ City _____ Zip _____

5. Contact Evening # _____ Cell # _____ e-mail _____

6. Type of Event _____

7. Date and Time of Event

Day(s)	Month/Date(s)	Time(s)
Sunday	_____	_____ to _____
Monday	_____	_____ to _____
Tuesday	_____	_____ to _____
Wednesday	_____	_____ to _____
Thursday	_____	_____ to _____
Friday	_____	_____ to _____
Saturday	_____	_____ to _____

8. Refreshments? Yes No ----- No. Participants: Adult: _____ Youth: _____

9. Facilities/Services Requested (check all that apply):
 Auditorium Kitchen Outdoor Area Other _____
 Gymnasium Meeting Room Picnic Area Utility Hook-up Field # _____

10. Is this a Fundraiser? Yes No Will catered food be served? Yes No Canopies/Tents? Yes No

11. Moon Bounce Yes No Company Name _____

Contact Name _____ Phone No. _____

12. Will you require electrical set-ups? Yes No Will you be erecting/assembling any structures? Yes No

13. If you said "yes" to one or more of the above questions, your event may need insurance, check with the Facility Director.

HOLD HARMLESS/WAIVER OF DAMAGES

Permittee hereby expressly agrees on its behalf and that of its dependents, heirs, assigns and legal representatives: That the City of Los Angeles, its officers, agencies, employees and volunteers shall not be responsible or liable for any injury (physical or mental), death, damage, loss or expense (including legal costs and reasonable attorney fees) either to Permittee, its invitees, or either party's property incurred while Permittee is exercising the above permission or is engaged in activities related thereto.

PERMITTEE HEREBY ASSUMES FULL RESPONSIBILITY FOR ANY AND ALL RISK OF INJURY, DEATH OR PROPERTY DAMAGE arising out of said activities. Permittee further agrees to indemnify and hold harmless the City, its officers, agencies, employees, and volunteers from all loss or liability, actual or alleged, that may arise from Permittee's conduct, either intentional or negligent, while participating in the above described activities. However, neither the waiver nor the indemnity agreement exempts the City or its officers, agencies, employees or volunteers from acts of gross negligence or willful misconduct.

Permittee hereby represents that:
Permittee is aware of the condition of the public premises and accepts the premises in their present condition. Permittee agrees to abide by all safety regulations. Permittee has carefully reviewed this document, understands its contents, and signs it voluntarily, without being subject to coercion.

THE SALE, SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES IS NOT PERMITTED. SOUND AMPLIFYING SYSTEMS ARE PROHIBITED. (MC63.44)

I certify that all statements on this application are complete and correct.

Signature of Applicant/Permittee _____ Date _____

TO BE COMPLETED BY DIRECTOR IN CHARGE

APPLICATION MUST BE FILLED OUT COMPLETELY, GIVEN IMMEDIATELY TO THE DISTRICT SUPERVISOR FOR APPROVAL WITH ALL FEES PAID IN FULL OR RESERVATIONS REQUIRE AN ADVANCE DEPOSIT OF 50% OF THE TOTAL FEES (PER RATES AND FEES MANUAL). ALL APPLICATIONS ARE TO BE SUBMITTED TO THE REGION OFFICE AT LEAST TWO WEEKS PRIOR TO EVENT.

Facility is Normally : Open Closed Staff Coverage Required: Yes No Hrs Staffed: _____ AM PM to _____ AM PM

Is Insurance Required : Yes No Multiple days used, activity involves risk, or large event/number of people CAO# / Insurance verification
Top of front page

Fees: Non-Fee Permit Fee Generating Permit Proof of Non-Profit status attached Yes No

Basic Room Fee (1st 3 hours) = \$

<input type="checkbox"/>	# of Staff		x	# of Hours requested	=		Total Staff Hrs	x	Hourly Rate	\$		=	\$
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<input type="checkbox"/> No. of Additional Hours Needed (Rates & Fees)		x	Hourly Rate	\$		=	\$
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<input type="checkbox"/> Additional Rooms (Rates & Fees)		x	\$		=	\$
--	--	---	----	--	---	----

Use of Kitchen (Rates & Fees) = \$

Refreshment Fee (Rates & Fees) = \$

<input type="checkbox"/> Field & Gymnasium Rental Fee (Rates & Fees)			# of Hours	x	\$		=	\$
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<input type="checkbox"/> Picnic Reservation Fee:	<input type="checkbox"/> 1-50	<input type="checkbox"/> 51-100	<input type="checkbox"/> 101-200	<input type="checkbox"/> 201-400 <small>**see note</small>	<input type="checkbox"/> 400+ <small>**see note</small>		=	\$
--	-------------------------------	---------------------------------	----------------------------------	--	---	--	---	----

Non-Refundable Permit Fee (All reservations) - deposited into (MRP 500) =

Picnic Maintenance Fee (MRP 501)

Moon Bounce Fee (Special Fund) =

<input type="checkbox"/> Rental:	<input type="checkbox"/> Chairs		#	x	\$		<input type="checkbox"/> Tables		#	x	\$		=	\$
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Utility Hookup Fee = \$

Clean-up Breakage Refundable Deposit Receipt No. = \$

Other Charges (Please List) = \$

TOTAL CHARGES: = \$

LESS DEPOSIT: Receipt No. _____ Date _____ = \$

Date Balance Due By: _____ TOTAL: = \$

Approval of Director In Charge _____ Date _____

Approval of District Supervisor _____ Date _____

Approval of Principal Recreation Supervisor _____ Date _____

Approval of Principal Maintenance Supervisor _____ Date _____

**** Supervisor Please Note: For LARGE SPECIAL EVENTS (200 persons or more) contact Principal Supervisor and Superintendent.**

** Approval of Regional Superintendent (200 persons or more) _____ Date _____

Comments: _____

Rev.12/11

AGENDA ITEM 7 - ATTACHMENT