



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

REGULAR FINANCE COMMITTEE MEETING

Thursday, May 26, 2016 • 1:00 p.m.
LA-RICS Headquarters, Large Conference Room
2525 Corporate Pl., Monterey Park, CA 91754

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: May 23, 2016

Complete agendas are made available for review at the designated meeting location. Supporting documentation is available at the LA-RICS Office located at 2525 Corporate Place, Suite 100, Monterey Park, CA 91754 during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **John Geiger, Chair**, County of Los Angeles CEO, **Chair**
2. **Doug Cline**, Los Angeles County Fire Dept.
3. **Cynthia Evans**, Los Angeles County Sheriff's Dept.
4. **Karolyn Fruhwirth**, County of Los Angeles DHS
5. LA Area Fire Chiefs Assoc.
6. **Daniel Calleros**, Los Angeles County Police Chiefs Assoc.
7. **Dan Jordan**, CA Contract Cities Assoc.
8. **Marie DiBernardo**, City of Inglewood, At Large Seat# 2
9. **Ron Sagmit**, City of Signal Hill, At Large Seat# 4
10. At Large Seat# 5, City of Covina

Alternates:

- Michael Iwanaga**, County of Los Angeles CEO
Debbie Aguirre, Los Angeles County Fire Dept.
Richard F. Martinez, Los Angeles County Sheriff's Dept.
Maria Morales, County of Los Angeles DHS
LA Area Fire Chiefs Assoc.
Los Angeles County Police Chiefs Assoc.
CA Contract Cities Assoc.
City of Inglewood, At Large Seat#2
Brian Leyn, City of Signal Hill, At Large Seat# 4
At Large #3, City of Covina, At Large Seat# 5

Officers:

John Radeleff, Interim Executive Director
Susy Orellana-Curtiss, LA-RICS Project Team
Beatriz Cojulun, Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (A)

A. September 24, 2015 – Regular Meeting Minutes

Agenda Item A

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (B)

B. Director’s Report – John Radeleff

- LTE Project Status
- LMR Project Status
- Grant Status

VII. DISCUSSION ITEMS (C-D)

C. MEMBER BILLING SERVICES

Agenda Item C



D. SUBSCRIBER PLAN OPTIONS

Agenda Item D

VIII. ADMINISTRATIVE MATTERS (E-F)

E. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

The Finance Committee should review the attached proposed Fiscal Year Operating Budget for 2016-2017, and consider recommending to the LA-RICS Authority's Board of Directors, adoption of this Budget.

Agenda Item E

F. LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2016

Agenda Item F

IX. MISCELLANEOUS – (None)

X. CLOSED SESSION REPORT - (None)

XI. ADJOURNMENT AND NEXT MEETING:

Thursday, June 23, 2016, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE REGULAR MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

September 24, 2015
LA County Fire Department Headquarters
1320 N. Eastern Ave., Training Room 15, Los Angeles, CA 90063

Committee Members Present:

Ed Roes, City of Los Angeles CAO
Patricia Whelan, City of Los Angeles, LAPD
Matias Farfan, City of Los Angeles, Legislative Analyst Office
John Geiger, County of Los Angeles CEO
Doug Cline, County of Los Angeles Fire Dept.
Cynthia Evans, County of Los Angeles Sheriff's Dept.
Kay Fruhwirth, County of Los Angeles DHS/EMS
Dan Jordan, California Contract Cities

Alternate Committee Members Present:

N/A

Officers Present:

Patrick Mallon, LA-RICS Executive Director
Susy Orellana-Curtiss, LA-RICS Project Team
Beatriz Cojulun, Committee Secretary

Absent:

June Gibson, City of Los Angeles Fire Dept.
Daniel Calleros, Los Angeles Police Chiefs Assoc.
Jose Santome, Los Angeles Unified School District
David Lantzer, Los Angeles Area Fire Chiefs

AGENDA ITEM A



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair John Geiger made an acknowledgement that a quorum was present and asked for a roll call.

III. APPROVAL OF MINUTES (A-B)

A. August 27, 2015 – Regular Meeting Minutes

Chair Geiger asked for a motion to approve, Committee Member Kay Fruhwirth motioned first, seconded by Committee Member Matias Farfan. The Committee's consensus was unanimous. **MOTION APPROVED.**

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR PUBLIC COMMENTS – (None)

VI. REPORTS (B)

B. Director's Report – Pat Mallon

- **Funding Plan Status:**
 - Ad Hoc committee met to discuss the risk-based funding plan and will be reporting to your committee under Item C of this agenda, the opt-out date remains as November 24, 2015. There have been no additional opt-out cities since the last finance committee meeting; therefore total impact is still at 11.78%.
- **LTE Project Status:**
 - Grant deadline is September 30, 2015.
 - As of this morning there are 51 sites completed; 12 Cell on Wheels that are deployed.
 - Worked with NTIA and have drawn down all available grant funds, therefore LA-RICS has the ability to continue paying for activities incurred during the performance period, as well as those identified post-performance period, but all construction related activities must be completed by September 30, 2015. After that date, LA-RICS can continue activation, testing and system optimization.



- Grant Status:
 - No update to report from the last committee meeting
- LMR Project Status:
 - There was news from the Mayor's Office, Grant Administrator that UASI '11 has been extended until the end of February 2016 and UASI '12 and '13 have been extended until April 2016. There will be a need to accelerate construction in order to fully extinguish those funds, and will continue to work with FEMA as well as the Jacobs team to accomplish this.
 - No significant impact by FEMA. Working with the Mayor's Office to clear NEPA. Very productive FEMA call last week, they delivered a schedule showing the Programmatic Environmental Assessment (PEA) being completed in December 2015. This would allow construction of those sites that meet the criteria of CEQA exemption.
 - UASI –

Committee Member Farfan asked if the LMR Project site access agreements are done. Executive Director Mallon stated that only certain County site access agreements have been executed.

Committee Member Farfan asked if the Board would be getting a presentation of the LMR system design.

Executive Director Mallon stated that LA-RICS is not in a position to complete the design of the system because there is a decision pending by LA City as to the coverage solution that they want to approach. The initial design from Motorola included four (4) cells to cover the City of Los Angeles. There was some concern with the proposed design and its ability to support the LAPD. Therefore, LA-RICS is still waiting for a decision from the City of LA in order to proceed. Otherwise, Motorola is about 90% complete on the system design.

VII. DISCUSSION ITEMS (C)

C. ALTERNATE FUNDING PLANS

Chair Geiger stated that the Ad Hoc workgroup met on September 21, 2015, but there was no alternate funding plan to discuss at this time. However, during the workgroup meeting, there was a significant amount of discussion about how cities want to opt-out in November. Members have concerns about the funding and are inclined to opt-out in November, yet may want to participate in the



communication system(s). He went on to state that after 45 minutes of discussion and conferring with counsel, the JPA agreement, as designed in 2009, did leave some room for those agencies who want to avoid having a larger financial commitment but want to continue to be affiliates or subscribers and can afford to participate in an active role. They will have no financial role or voting rights; either way those agencies should talk with the JPA Counsel about possible resolution templates to approve agencies' authorizing maximum flexibility for future participation in the JPA.

Committee Member Farfan said that there was great interest in knowing that if member agencies opt-out and want to be subscribers, they may still want input in putting the subscription packages together; not only for the costs but the types of services that can be provided under those packages. Some want to know what would be included in those subscription packages. Chair Geiger stated that this discussion would make it much easier for those agencies to participate.

VII. ADMINISTRATIVE MATTERS (D)

D. ALTERNATE FUNDING PLANS

None

VII. MISCELLANEOUS – (None)

V. PUBLIC COMMENTS – (None)

VI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

VII. CLOSED SESSION REPORT – (None)

VIII. ADJOURNMENT and NEXT MEETING:

Chair Geiger announced adjournment of this meeting at 1:19 p.m. The Committee's consensus was unanimous.

The next Committee meeting will take place on Thursday, October 22, 2015, at 1:00 a.m., at the same place, LA County Fire Department Headquarters.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**


2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

JOHN RADELEFF
INTERIM EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

May 26, 2016

To: LA-RICS Finance Committee Members

From: 
John Radeleff
Interim Executive Director

BILLING SERVICES FOR MEMBER CONTRIBUTIONS

The purpose of this discussion item is to allow your Committee to consider options for billing services of LA-RICS Member Funded contributions effective Fiscal Year 2016-2017.

JR:soc:jh

c: Counsel to the Authority

AGENDA ITEM C



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JOHN RADELEFF
INTERIM EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

May 26, 2016

To: LA-RICS Finance Committee Members
From: 
John Radeleff
Interim Executive Director

SUBSCRIBER PLAN OPTIONS

The purpose of this discussion item is to allow your committee to consider certain options in order to finalize the cost model for non-member/subscribers to the LA-RICS System (Land Mobile Radio and Long Term Evolution).

JR:soc:jh

c: Counsel to the Authority

AGENDA ITEM D



**LOS ANGELES REGIONAL INTEROPERABLE
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JOHN RADELEFF
INTERIM EXECUTIVE DIRECTOR

May 26, 2016

LA-RICS Finance Committee
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

**REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED
OPERATING BUDGET**

Staff requests the Finance Committee review the attached drafts proposed Operating Budget for Fiscal Year 2016-2017, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

Recommendation of adoption of the Draft Proposed Operating Budget will allow for payment of expenditures invoiced effective July 1, 2016, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "John Radeleff", is written over the typed name.

JOHN RADELEFF
INTERIM EXECUTIVE DIRECTOR

JR:soc:jh

Enclosures

c: Counsel to the Authority

AGENDA ITEM E



**FISCAL YEAR 16-17 BUDGET
EXECUTIVE SUMMARY**

PROJECT OVERVIEW

The Los Angeles Regional Interoperable Communication System (LA-RICS) is a modern collaborative effort of law enforcement, fire service, and health service professionals with the goal to provide a single, unified voice and data communication platform for all regional public safety agencies. When completed, LA-RICS will cover over 4,000 miles of diverse terrain and serve over 34,000 first responders working across 85 municipalities. LA-RICS will incorporate both a land mobile radio ("LMR") system and a wireless broadband data system. The LMR system will be a P25 digital, trunked system while the data system will be built using long term evolution ("LTE") wireless standards. LA-RICS will allow interagency coordination and response to routine, emergency, and catastrophic events.

A Joint Powers Authority ("Authority") was established in January 2009, to engage in regional and cooperative planning and coordination of governmental services. The JPA Board includes 10 Directors who represent a cross-section of first responder stakeholders who all share in the decision-making process, and has responsibility for setting policy and providing oversight on behalf of the Authority's Members.

The following details the proposed FY 2016-17 LA-RICS Operating Budget.

LA-RICS PROPOSED OPERATING BUDGET FISCAL YEAR 2016-17

Grant Funded Expenditures

- **Land Mobile Radio System (LMR).** Expenditures reimbursable under the Urban Area Securities Initiative (UASI) and the State Homeland Security Grant Program (SHSGP).
- **Long Term Evolution (LTE).** Expenditures reimbursable under Broadband Technologies Opportunity Program (BTOP).

Member Funded JPA Operations, LTE Administrative Cost and LTE Operation and Maintenance

Member Funded JPA Operations, LTE Administrative Cost and LTE Operations and Maintenance costs will be paid by the LA-RICS Members in accordance with the LA-RICS Adopted Funding Plan cash flow scenario dated October 8, 2015. LA-RICS Members will be responsible for repayment of previously loaned expenditures, in accordance with the Adopted Budget for Fiscal Year 2014-15 and 2015-16. This includes the Member Funded JPA Operations, LTE Administrative Cost, BTOP Cash Match line items which were provided by the County of Los Angeles as a loan.

**LA-RICS FY 16-17 BUDGET
EXECUTIVE SUMMARY**

LA-RICS Project Team

Cost associated with salaries and employee benefits of project staff from various County of Los Angeles (County) departments, assigned to the LA-RICS project through a Master Agreement and Memorandum of Understanding between the Authority and the County Chief Executive Office (CEO). Project staff provide support relating to daily operations of the project, including Operations, Technical, and Administrative Support. Costs are projected and will not be incurred unless grant funds are secured for the same.

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Administrative Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>						
Administrative Deputy II *	0	0	118,859	97,700	20,000	236,559
Fiscal Officer I	0	0	91,868	69,053	0	160,921
Administrative Services Manager I	0	0	67,000	78,100	0	145,100
DA Total	0	0	277,727	244,853	20,000	\$ 542,580
<u>TREASURER & TAX COLLECTOR (TTC)</u>						
Staff Assistant II *	0	33,699	0	0	70,000	103,699
TTC Total	0	33,699	0	0	70,000	\$ 103,699
<u>PUBLIC WORKS (PW)</u>						
Senior Management Secretary III *	0	54,435	20,000	50,000		124,435
PW Total	0	54,435	20,000	50,000	0	\$ 124,435
<u>SHERIFF (SH)</u>						
Senior Secretary III *	0	30,009	0	50,000	20,000	100,009
SH Total	0	30,009	0	50,000	20,000	\$ 100,009
<u>PROBATION (PB)</u>						
Administrative Services Manager I	20,779	80,581	0	20,778	27,000	149,138
Executive Assistant	0	125,000	0	68,560	3,000	196,560
PB Total	20,779	205,581	0	89,338	30,000	\$ 345,698
<u>ISD</u>						
Administrative Services Manager III *	19,729	115,271	0	42,291	20,000	197,291
ISD Total	19,729	115,271	0	42,291	20,000	\$ 197,291
<u>UNFILLED POSITIONS</u>						
Administrative Services Manager I	0	49,138	0	0	100,000	149,138

**LA-RICS FY 16-17 BUDGET
EXECUTIVE SUMMARY**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Administrative Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
Administrative Services Manager II	0	141,778	0	0	20,000	161,778
Accounting Officer II	0	133,427	0	0	0	133,427
Staff Assistant II	0	103,699	0	0	0	103,699
Senior Secretary III	0	105,193	0	0	0	105,193
Unfilled total	0	533,235	0	0	120,000	\$ 653,234

AUDITOR CONTROLLER (A/C)

S&EB

Principal Accountant	0	11,641	10,000	0	0	21,641
Supervising Accountant	0	21,154	10,000	0	0	31,154
Accountant III	26,902	20,000	0	0	0	46,902

S&S

Travel Administrative Cost	0	2,000	0	0	0	2,000
Single Audit	0	47,222	0	17,778	0	65,000
Billing Services	0		25,000	50,000	50,000	125,000

A/C Total	26,902	102,017	45,000	67,778	50,000	\$ 291,697
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COUNTY COUNSEL

Principal/Senior County Counsel (4)	50,001	709,479	28,000	50,000	0	837,480
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County Counsel Total	50,001	709,479	28,000	50,000	0	\$ 837,480
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INTERNAL SERVICES

DEPARTMENT (ISD)

Information Technology Specialist I	80,044	80,043	0	28,633	40,000	228,720
Sr. Telecom Systems Engineer (6)	168,396	800,000	0	90,857	40,000	1,099,253
Supervising Telecom System Engineer	80,000	80,000	0	26,250	20,000	206,250
Communication Tower & Line Supervisor (4)	228,516	228,516	0	50,000	0	507,031
Sr. Electronics Communications Technician (5)	323,517	323,517	0	0	0	647,034

ISD Total	880,473	1,512,076	0	195,740	100,000	\$ 2,688,288
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LOS ANGELES COUNTY FIRE (FR)

Battalion Chief (1)	50,000	52,000	0	0	120,000	222,000
Fire Captain (2)	50,000	144,000	0	0	200,000	394,000
Consulting Engineer (1)	6,400	103,600	0	0	50,000	160,000

**LA-RICS FY 16-17 BUDGET
EXECUTIVE SUMMARY**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Administrative Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
Fire Fighter Specialist (2)	40,000	200,000	0	0	100,000	340,000
FR Total	146,400	499,600	0	0	470,000	\$ 1,116,000

**LOS ANGELES COUNTY
SHERIFF (LASD)**

S&EB

Lieutenant (1)	30,000	208,488	0	0	25,000	263,488
Sergeant (2)	50,000	431,340	0	0	0	481,340
Deputy (4)	80,000	603,949	0	0	0	683,949
Operations Assistant III (1)	10,000	103,321	0	0	0	113,321
S&EB Total						\$1,542,098

S&S

Human Resources & Procurement Services	0	20,000	0	0	0	20,000
Station B & Station On Wheel - SOW MOU	0	100,000	0	0	0	100,000
LASD Total	170,000	1,467,098	0	0	25,000	\$1,662,098
Total	1,314,284	5,262,500	370,727	790,000	925,000	8,662,509

Total Budgeted Project Team for FY 16-17:

\$ 8,662,509

* These Positions are Underfills (individual sitting against a higher-level item)

Project Team Financing Sources

BTOP	1,314,000
UASI/SHSGP Grants	5,263,000
Member Funded JPA Operations	371,000
LTE Administrative Cost	790,000
LTE O&M	925,000
TOTAL	\$ 8,663,000

Travel & Training

Cost associated with travel and training of project staff to support the project goals and mission. Projected travel includes public education, outreach meetings, airfare charges, transportation charges, per diem, and related conference fee/meeting registration charges.

**LA-RICS FY 16-17 BUDGET
EXECUTIVE SUMMARY**

Travel & Training - Financing Sources

UASI/SHSGP Grants		50,000
Member Funded JPA Operations		40,000
TOTAL	\$	90,000

Services & Supplies

Cost associated with supplies required for daily operations at the LA-RICS Headquarters.

Supplies - Financing Sources

Member Funded JPA Operations		80,000
LTE O&M		50,000
TOTAL	\$	130,000

Admin and Legal Contractors

Cost associated with grant funded professional services agreements and contracts between the Authority and consultant for various services, including: LA-RICS Executive Director, Project Director, legal services executed contract for support in matters relating to the Federal Communications Commission (FCC), Audit Preparation support earmark of \$100,000 for a contract to be brought before the Board for approval, if needed, as well as support from the County of Los Angeles Department of Public Works for Building and Safety and other construction/permit-related support, CEO Real Estate Division for site access negotiations and execution, addition of GF Bunting firm to provide assistance with outreach services, and the Department of Regional Planning for zoning and construction support.

ADMIN AND LEGAL CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	100% Member Funded JPA
Project Director	148,000	100% BTOP
Legal Services (FCC Support)	105,000	100% UASI/SHSGP Grants
MISC Contracts (CPA Firm / Audit Preparation)	100,000	50% BTOP & 50% UASI/SHSGP
MISC County Contracts (DPW, CEO, CEO RED, Regional Planning)	<u>350,000</u>	50% BTOP & 50% UASI/SHSGP Grants
	922,000	
<u>Admin and Legal Contractors - Financing Sources</u>		
BTOP		373,000
UASI/SHSGP Grants		330,000
Member Funded JPA		219,000
TOTAL	\$	922,000

Miscellaneous

Cost associated with miscellaneous fees, including utilities, as well as LMR Notices of Exemption (NOE) as well as escort and permit fees.

<u>Miscellaneous - Financing Sources</u>		
UASI/SHSGP Grants		200,000
Member Funded JPA Operations		100,000
TOTAL	\$	300,000

Capital Assets & Furniture

Cost associated with fixed asset purchases made by the Authority to support daily operations.

<u>Capital Assets & Furniture - Financing Sources</u>		
Member Funded JPA Operations		50,000
TOTAL	\$	50,000

Other Charges

Includes cost associated with LA-RICS JPA Insurance, Commercial Property Insurance and FCC Licensing.

<u>Other Charges - Financing Sources</u>		
UASI/Grant		484,000
Member Funded JPA Operations		76,000
TOTAL	\$	560,000

Lease, Tenant Improvements & Other Services – Suite 100 & 200

Cost associated with Lease of LA-RICS office at 2525 Corporate Place, Suite 100 and Suite 200, Monterey Park, CA 91754.

<u>Lease, Tenant Improvements & Other Services Financing Sources</u>		
Member Funded JPA Operations		118,000
LTE O&M (Member Funded)		112,000
TOTAL	\$	230,000

Contractors/Consultants Services

This includes project management, engineering, environmental studies, outreach, and deployment of the system (LMR and LTE).

**LA-RICS FY 16-17 BUDGET
EXECUTIVE SUMMARY**

CONTRACTORS/CONSULTANTS SERVICES	Maximum Contract Sum	Funding Source
Project Construction Management* (1) (Jacobs Contract)	6,293,000	UASI 12
	4,390,000	UASI 13
Broadband Engineering (Televate Contract)	700,000	SHSGP 15
Phase 1 & 2 PSBN* (2)	50,000,000	BTOP
Telecommunications Contract (Motorola Contract)	11,971,000	UASI 12
	9,354,000	UASI 13
	4,997,000	UASI 14
	5,241,000	UASI 16
Total Contractors/Consultants & Misc. Services	92,946,000	
* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule		
* (2) BTOP Balance left to pay out Phase 1 & Phase 2 award amount anticipated prior to June 30		
BTOP		50,000,000
UASI/SHSGP Grants		42,946,000
TOTAL	\$	92,946,000

LTE Operations & Maintenance

This includes LTE Maintenance Contractor and LTE Operations during FY 16-17.

LTE OPERATIONS & MAINTENANCE (MEMBER FUNDED)		Funding Source
LTE Maintenance Contractor* (1)	2,400,000	Member Funded
LTE Operations (Year 1)		Member Funded
Project Team	925,000	
Services & Supplies	50,000	
Miscellaneous	100,000	
Lease - Suite 100 & 200	112,000	
Total LTE Operations (1 Year)	1,162,000	
Total LTE Operations & Maintenance	\$ 3,562,000	

* (1) Projected amount, contract execution planned for September 2016

CONCLUSION

Total Grant Funded Expenditures – (\$100,960,000) line items in FY 16-17. BTOP Part 2 amount has been requested from NTIA, pending formal award/augmentation, cost will not be incurred until the award is augmented. LA-RICS Members will begin repayment of BTOP Cash Match expenditures for FY 14-15 and FY 15-16, Member Funded JPA Operations, LTE Administrative Cost and LTE Operation and Maintenance, in accordance with the Adopted Funding Plan.

Member Funded JPA Operations – Cost associated with non-grant funded salaries and employee benefits of project staff, which include a portion of the salary and employee benefits from 07/01/2015 through 06/30/2016 corresponding to the following positions:

- Administrative Deputy II
- Fiscal Officer I
- Administrative Services Manager I (Grants)
- Senior Management Secretary III

These positions and / or certain work have been deemed unallowable for grant reimbursement by the UASI/SHSGP (LMR) grants as these positions are considered management and administration, and thus corresponding projected costs are included in the Member Funded JPA Operations line item.

Member Funded JPA Operations also include line items which could not be funded by UASI and SHSGP Grants as grantor required expenditures be dedicated to design and construction in this Fiscal Year. The Authority will continue to pursue funding of these line items in subsequent Fiscal Years:

- Certain travel and training supporting the project goals;
- Supplies required for daily operations;
- Certain Admin and Legal Contractors (Executive Director);
- Miscellaneous fees including utilities fees for testing each site, NOE and Escort and Permit Fees, etc.;
- Liability Insurance for LA-RICS JPA and Commercial Property Insurance; and
- Fixed asset, furniture purchase, and lease of LA-RICS offices.

LTE Administrative Cost – Cost associated certain Project Staff management and implementation of each site including contract and grant management as well as other tasks.

LTE Operation & Maintenance – Cost of LTE Operation and Maintenance during FY 16-17, including all cost associated with the projected LTE Maintenance Contractor and all other expenditures (NOC monitoring, S&S, Miscellaneous, and Lease Suite 100) required to operate the LTE system.

Los Angeles Regional Interoperable Communications System (LARICS)
Proposed Operating Budget
Fiscal Year 2016-17

FINANCING USES	FY 2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 ESTIMATED	FY 2016-17 PROPOSED
<u>Grant Funded Expenditures</u>				
Project Team	3,753,632	3,866,000	2,882,176	6,577,000
BTOP (1)	0	0	0	1,314,000
BTOP Cash Match (2)	2,362,181	1,381,000	1,371,906	0
UASI/SHSGP Grants	1,391,451	2,485,000	1,510,270	5,263,000
Travel & Training	90,631	150,000	57,339	50,000
BTOP	90,631	50,000	43,500	0
UASI/SHSGP Grants	0	100,000	13,839	50,000
Services & Supplies	130,000	50,000	35,236	0
BTOP	130,000	50,000	35,236	0
Admin and Legal Contractors	206,427	774,000	271,000	703,000
BTOP (1)	206,427	171,000	171,000	373,000
UASI/SHSGP Grants	0	603,000	100,000	330,000
Miscellaneous * (3)	18,040	88,000	38,000	200,000
BTOP	18,040	38,000	38,000	0
UASI/SHSGP Grants	0	50,000	0	200,000
Capital Assets & Furniture	100,000	25,000	63,007	0
BTOP	100,000	25,000	0	0
Other Charges* (4)	11,541	1,039,000	63,007	484,000
BTOP	11,541	39,000	22,000	0
UASI Grant	0	1,000,000	41,007	484,000
Lease & Other Services - Suite 100 & 200	204,688	63,000	26,000	0
BTOP	191,689	63,000	26,000	0
Contractors/Consultants Services	45,490,919	115,062,000	106,718,350	92,946,000
BTOP (1)	35,673,737	68,321,000	68,320,537	50,000,000
BTOP Cash Match (2)	0	1,257,000	1,257,000	0
UASI	6,231,982	44,784,000	36,440,813	42,246,000
SHSGP	3,585,200	700,000	700,000	700,000
Total Grant Funded Expenditures	47,643,697	118,479,000	108,782,209	100,960,000
<u>Member Funded JPA Operations (2)</u>				
Project Team	243,000	357,500	286,665	371,000
Travel & Training	8,181	50,000	30,000	40,000
Services & Supplies	45,618	150,000	80,000	80,000
Admin and Legal Contractors	97,738	0	0	219,000
Miscellaneous *(3)	0	62,500	62,500	100,000
Capital Assets & Furniture	91,742	75,000	0	50,000
Other Charges *(4)	0	116,000	87,000	76,000
Lease & Other Services - Suite 100 & 200	28,583	222,000	185,437	118,000
Total Member Funded JPA Operations	514,861	1,033,000	731,602	1,054,000
LTE Administrative Cost (2) (5)	0	775,000	624,000	790,000
LTE Operation & Maintenance (2)	0	0	0	3,562,000
BTOP Cash Match	0	2,638,000	2,629,000	0
Total LTE Member Funded Costs	0	3,413,000	3,253,000	4,352,000
TOTAL FINANCING USES	48,158,557	120,287,000	110,137,811	106,366,000
<u>FINANCING SOURCES</u>				
Federal Grant Revenue		118,479,000		100,960,000
Member's Contribution		1,808,000		5,406,000
BTOP Cash Match (2)		2,638,000		0
Total Available Financing		122,925,000		106,366,000

* (1) This amount has been applied for. Pending formal award/augmentation from NTIA. Cost will not be incurred until award is augmented.

* (2) Member Funded JPA Operations, LTE Administrative Cost, and LTE Operation & Maintenance are in accordance with the Adopted Funding Plan and will be paid by Members effective FY 16-17. Repayment of loan the provided by the County for these costs in FY 14-15 and FY 15-16 will be repaid effective FY 16-17

* (3) Fees including utilities, Notices of Exception, Escort and permit fees, etc.

* (4) Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

* (5) LTE Administrative Cost include certain costs associated with the management & implementation of the LTE System, in accordance with the Adopted Funding Plan as well as other tasks.

AGENDA ITEM E - ENCLOSURE

**LA-RICS
FY 2016-2017**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Administrative Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>						
Administrative Deputy II *	0	0	118,859	97,700	20,000	236,559
Fiscal Officer I	0	0	91,868	69,053	0	160,921
Administrative Services Manager I	0	0	67,000	78,100	0	145,100
DA Total	0	0	277,727	244,853	20,000	\$ 542,580
<u>TREASURER & TAX COLLECTOR (TTC)</u>						
Staff Assistant II *	0	33,699	0	0	70,000	103,699
TTC Total	0	33,699	0	0	70,000	\$ 103,699
<u>PUBLIC WORKS (PW)</u>						
Senior Management Secretary III *	0	54,435	20,000	50,000		124,435
PW Total	0	54,435	20,000	50,000	0	\$ 124,435
<u>SHERIFF (SH)</u>						
Senior Secretary III *	0	30,009	0	50,000	20,000	100,009
SH Total	0	30,009	0	50,000	20,000	\$ 100,009
<u>PROBATION (PB)</u>						
Administrative Services Manager I	20,779	80,581	0	20,778	27,000	149,138
Executive Assistant	0	125,000	0	68,560	3,000	196,560
PB Total	20,779	205,581	0	89,338	30,000	\$ 345,698
<u>ISD</u>						
Administrative Services Manager III *	19,729	115,271	0	42,291	20,000	197,291
ISD Total	19,729	115,271	0	42,291	20,000	\$ 197,291
<u>UNFILLED POSITIONS</u>						
Administrative Services Manager I	0	49,138	0	0	100,000	149,138
Administrative Services Manager II	0	141,778	0	0	20,000	161,778
Accounting Officer II	0	133,427	0	0	0	133,427
Staff Assistant II	0	103,699	0	0	0	103,699
Senior Secretary III	0	105,193	0	0	0	105,193
Unfilled total	0	533,235	0	0	120,000	\$ 653,234
<u>AUDITOR CONTROLLER (A/C)</u>						
S&EB						
Principal Accountant	0	11,641	10,000	0	0	21,641
Supervising Accountant	0	21,154	10,000	0	0	31,154
Accountant III	26,902	20,000	0	0	0	46,902
S&S						
Travel Administrative Cost	0	2,000	0	0	0	2,000
Single Audit	0	47,222	0	17,778	0	65,000
Billing Services	0		25,000	50,000	50,000	125,000
A/C Total	26,902	102,017	45,000	67,778	50,000	\$ 291,697

AGENDA ITEM E - ENCLOSURE

**LA-RICS
FY 2016-2017**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Administrative Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
<u>COUNTY COUNSEL</u>						
Principal/Senior County Counsel (4)	50,001	709,479	28,000	50,000	0	837,480
County Counsel Total	50,001	709,479	28,000	50,000	0	\$ 837,480
<u>INTERNAL SERVICES DEPARTMENT (ISD)</u>						
Information Technology Specialist I	80,044	80,043	0	28,633	40,000	228,720
Sr. Telecom Systems Engineer (6)	168,396	800,000	0	90,857	40,000	1,099,253
Supervising Telecom System Engineer	80,000	80,000	0	26,250	20,000	206,250
Communication Tower & Line Supervisor (4)	228,516	228,516	0	50,000	0	507,031
Sr. Electronics Communications Technician (5)	323,517	323,517	0	0	0	647,034
ISD Total	880,473	1,512,076	0	195,740	100,000	\$ 2,688,288
<u>LOS ANGELES COUNTY FIRE (FR)</u>						
Battalion Chief (1)	50,000	52,000	0	0	120,000	222,000
Fire Captain (2)	50,000	144,000	0	0	200,000	394,000
Consulting Engineer (1)	6,400	103,600	0	0	50,000	160,000
Fire Fighter Specialist (2)	40,000	200,000	0	0	100,000	340,000
FR Total	146,400	499,600	0	0	470,000	\$ 1,116,000
<u>LOS ANGELES COUNTY SHERIFF (LASD)</u>						
S&EB						
Lieutenant (1)	30,000	208,488	0	0	25,000	263,488
Sergeant (2)	50,000	431,340	0	0	0	481,340
Deputy (4)	80,000	603,949	0	0	0	683,949
Operations Assistant III (1)	10,000	103,321	0	0	0	113,321
S&EB Total						\$ 1,542,098
S&S						
Human Resources & Procurement Services	0	20,000	0	0	0	20,000
Station B & Station On Wheel (SOW) MOU	0	100,000	0	0	0	100,000
LASD Total	170,000	1,467,098	0	0	25,000	\$ 1,662,098
Total	1,314,284	5,262,500	370,727	790,000	925,000	8,662,509
Total Budgeted Project Team for FY 16-17						\$ 8,662,509

* These Positions are Underfills

**LA-RICS
FY 2016-2017**

ADMIN AND LEGAL CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	100% Member Funded JPA
Project Director	148,000	100% BTOP
Legal Services	105,000	100% UASI/SHSGP Grants
MISC Contracts (CPA Firm / Audit Preparation)	100,000	50% BTOP & 50% UASI/SHSGP
MISC County Contracts (DPW, CEO, CEO RED, RP)	350,000	50% BTOP & 50% UASI/SHSGP
Total Admin and Legal	\$ 922,000	

CONTRACTORS/CONSULTANTS	Maximum Contract Sum	Funding Source
Project Construction Management* (1)	6,293,000	UASI 12
	4,390,000	UASI 13
Broadband Engineering	700,000	SHSGP 15
Phase 1 & 2 PSBN* (2)	50,000,000	BTOP (Augmented award anticipated prior to June 30)
Telecommunications & Devices Contractors	11,971,000	UASI 12
	9,354,000	UASI 13
	4,997,000	UASI 14
	5,241,000	UASI 16
Total Contractors/Consultants Services	\$ 92,946,000	

* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule

* (2) BTOP Balance left to pay out Phase 1 & Phase 2 award anticipated prior to June 30

LTE OPERATIONS & MAINTENANCE (MEMBER FUNDED)		Funding Source
LTE Maintenance Contractor	2,400,000	Member Funded
LTE Operations (Year 1)		Member Funded
Project Team	925,000	
Services & Supplies	50,000	
Miscellaneous	75,000	
Lease - Suite 100 & 200	112,000	
Total LTE Operations (1 Year)	1,162,000	
Total LTE Operations & Maintenance	\$ 3,562,000	



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**


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<http://www.la-rics.org>

JOHN RADELEFF
INTERIM EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

May 26, 2016

To: LA-RICS Finance Committee Members

From: Beatriz Cojulun 
Finance Committee Secretary/LA-RICS Project Team

LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2016

This memorandum is to provide this Committee with a LA-RICS Finance Committee Meeting Schedule for 2016. Please be advised that two dates have been changed due to holidays during those months. The schedule is as follows (4th Thursday of the month):

June 23
July 28
August 25
September 22
October 27
November 17 (3rd Thursday)
December 15 (3rd Thursday)

Meetings have been tentatively scheduled to be held at the LA-RICS Headquarters, Large Conference Room. If there is an instance in which we need to change the meeting location, you will be notified ahead of time with the alternate location address. The starting time of such meetings will be at 1:00 p.m. We will be posting our monthly notices for these meetings.

Please feel free to let me know if you have any questions or concerns on this matter. I can be reached at (323) 881-8286 or Beatriz.cojulun@la-rics.org.

AGENDA ITEM F