



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

SPECIAL FINANCE COMMITTEE MEETING

Tuesday, June 30, 2015 • 1:00 p.m.

LA County Fire Department Headquarters, Training Room 26
1320 N. Eastern Ave., Los Angeles, CA 90063

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: June 25, 2015

Complete agendas are made available for review at the designated meeting location. Supporting documentation is available at the LA-RICS Office located at 2525 Corporate Place, Suite 100, Monterey Park, CA 91754 during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **Ed Roes**, CAO Administrative Analyst, City of Los Angeles
2. **June Gibson**, Fire Chief, City of Los Angeles Fire Dept.
3. **Patricia Whelan**, Chief of Police, LA Police Dept.
4. **Matias Farfan**, Chief Legislative Analyst, City of Los Angeles
5. **John Geiger**, CEO, County of Los Angeles
6. **Doug Cline**, Fire Chief, Los Angeles County Fire Dept.
7. **Cynthia Evans**, Sheriff, Los Angeles County Sheriff's Dept.
8. **Karolyn Fruhwirth**, County of Los Angeles DHS
9. **James Alther**, Chief of Police, LA School Police Dept.
10. **David Lantzer**, Fire Chief, LA Area Fire Chiefs Assoc.
11. Los Angeles County Police Chiefs Assoc.
12. **Dan Jordan**, City Manager, CA Contract Cities Assoc.
13. At Large #3, City of Covina
14. At Large #4, City of Rolling Hills Estates

Alternates:

- Annamarie Sauer**, CAO, City of Los Angeles
Graham Everett, Asst. Chief, City of Los Angeles Fire Dept.
Lt. Bob Davis, LA Police Dept.
Cheryl Banares, City of Los Angeles
Michael Iwanaga, CEO, County of Los Angeles
Los Angeles County Fire Dept.
Richard F. Martinez, Los Angeles County Sheriff's Dept.
Maria Morales, County of Los Angeles DHS
Rick Beck, Deputy Chief, LA School Police Dept.
LA Area Fire Chiefs Assoc.
Los Angeles County Police Chiefs Assoc.
CA Contract Cities Assoc.
At Large #3, City of Covina
At Large #4, City of Rolling Hills Estates

Officers:

Patrick Mallon, Executive Director



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES (None)

V. CONSENT CALENDAR (None)

VI. REPORTS (A-B)

A. Director’s Report – Pat Mallon

Status update on LTE and LMR projects, and related matters.

B. Grant Status Report – Pat Mallon

Status update on grant funds provided to LA-RICS Authority.

VII. DISCUSSION ITEMS (None)

VIII. ADMINISTRATIVE MATTERS (C-D)

C. FINANCE COMMITTEE SELECTION OF OFFICERS: CHAIR, VICE CHAIR, AND SECRETARY

The Finance Committee should consider and vote on nominations for a Chairperson, a Vice-Chairperson and a Secretary for the committee.

D. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

The Finance Committee should review the attached proposed Fiscal Year Operating Budget for 2015-2016, and consider recommending to the LA-RICS Authority's Board of Directors, adoption of this Budget.

Agenda Item D: Enclosure



IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XI. ADJOURNMENT and NEXT MEETING:

Thursday, July 23, 2015, at 1:00 p.m., LA County Fire Department Headquarters,
1320 N. Eastern Ave., Training Room 25, Los Angeles, CA 90063.



FINANCE COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority FINANCE COMMITTEE on any item on the agenda prior to action by the FINANCE COMMITTEE on that specific item. Members of the public may also address the FINANCE COMMITTEE on any matter within the subject matter jurisdiction of the FINANCE COMMITTEE. The FINANCE COMMITTEE will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the FINANCE COMMITTEE's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the FINANCE COMMITTEE are urged to complete a Speaker Card and submit it to the FINANCE COMMITTEE Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the FINANCE COMMITTEE Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the FINANCE COMMITTEE Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.

**Los Angeles Regional Interoperable Communications System (LARICS)
Proposed Operating Budget
Fiscal Year 2015-16**

FINANCING USES	FY 2013-14 ACTUALS	FY 2014-15 BUDGET	FY 2014-15 ESTIMATED	FY 2015-16 PROPOSED
Grant Funded Expenditures				
Project Team	3,898,000	5,083,000	3,763,896	3,866,000
BTOP Cash Match (1)	3,340,348	2,663,000	1,897,794	1,381,000
UASI/SHSGP Grants	557,652	2,420,000	1,866,102	2,485,000
Travel & Training	71,398	150,000	95,024	150,000
BTOP	43,465	100,000	95,024	50,000
UASI/SHSGP Grants	27,934	50,000	0	100,000
Services & Supplies	134,319	130,000	130,000	50,000
BTOP	0	130,000	130,000	50,000
County Contribution	134,319	0	0	0
Admin and Legal Contractors	255,784	520,000	112,934	774,000
BTOP	122,501	307,500	112,934	171,000
UASI/SHSGP Grants	133,283	212,500	0	603,000
Miscellaneous * (2)	235	50,000	7,156	88,000
BTOP	0	50,000	7,156	38,000
UASI/SHSGP Grants	235	0	0	50,000
Capital Assets & Furniture	10,731	100,000	100,000	25,000
BTOP	10,731	100,000	100,000	25,000
Other Charges* (3)	21,722	155,000	0	1,039,000
BTOP	21,722	155,000	0	39,000
UASI Grant	0	0	0	1,000,000
Lease & Other Services - Suite 100 & 200	0	400,000	204,688	63,000
BTOP	0	400,000	204,688	63,000
UASI/SHSGP	0	0	0	0
Contractors/Consultants Services	38,300,935	185,906,000	57,277,621	128,396,000
BTOP	4,138,209	130,006,000	39,590,000	81,655,000
BTOP Cash Match (1)	0	10,415,000	0	1,257,000
UASI	29,133,154	41,726,000	13,206,121	44,784,000
SHSGP	5,029,572	3,759,000	4,481,500	700,000
Total Grant Funded Expenditures (4)	39,352,776	179,416,000	59,793,524	131,813,000
Member Funded JPA Operations (1)				
Project Team	0	243,000	243,000	357,500
Travel & Training	0	50,000	8,181	50,000
Services & Supplies	0	120,000	45,618	150,000
Admin and Legal Contractors	0	100,000	97,738	0
Miscellaneous *(2)	0	0	0	62,500
Capital Assets & Furniture	0	100,000	91,742	75,000
Other Charges *(3)	0	0	0	116,000
Lease & Other Services - Suite 100 & 200	0	400,000	28,583	222,000
Total Member Funded JPA Operation	0	1,013,000	514,861	1,033,000
LTE Administrative Cost (1) (5)	0	0	0	775,000
BTOP Cash Match (1)	0	0	0	2,638,000
Total LTE Annual Cost	0	0	0	3,413,000
TOTAL FINANCING USES	39,352,776	180,429,000	60,308,385	136,259,000
FINANCING SOURCES				
Federal Grant Revenue	0	179,416,000	0	131,813,000
Member's Contribution	0	1,013,000	0	1,808,000
BTOP Cash Match (1)	0	0	0	2,638,000
Total Available Financing	0	180,429,000	0	136,259,000

* (1) BTOP Cash Match, Member Funded JPA Operations and LTE Administrative Cost will be provided by the County of Los Angeles as a loan. LA-RICS Members will be responsible for the repayment of the BTOP Cash Match, Member Funded JPA Operations and LTE Administrative Cost upon conclusion of the opt out period, in accordance with Adopted Funding Plan.

* (2) Fees including utilities, NOE and rental fees for Grace E. Simmons Lodge, etc.

* (3) Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

* (4) Excludes Cash Match.

* (5) LTE Administrative Cost include certain Project Staff management & implementation of each site, contract and grant management as well as other tasks.

AGENDA ITEM D: ENCLOSURE

**LA-RICS
FY 2015-2016**

PROJECT TEAM	Yearly Costs (Salary & Employee Benefits)	
<u>DISTRICT ATTORNEY (DA)</u>		
Fiscal Officer I		151,943
Administrative Deputy II		223,329
DA Total	\$	375,272
<u>TREASURER & TAX COLLECTOR (TTC)</u>		
Staff Assistant II		97,964
TTC Total	\$	97,964
<u>PARKS & RECREATION (PR)</u>		
Administrative Services Manager I		144,418
PR Total	\$	144,418
<u>PUBLIC WORKS (PW)</u>		
Senior Management Secretary III		117,306
PW Total	\$	117,306
<u>SHERIFF (SH)</u>		
Senior Secretary III		90,161
SH Total	\$	90,161
<u>PROBATION (PB)</u>		
Administrative Services Manager II		148,381
Executive Assistant		185,283
PB Total	\$	333,664
<u>AUDITOR CONTROLLER (A/C)</u>		
Administrative Services Manager I		135,499
A/CTotal	\$	135,499
<u>ISD</u>		
Administrative Services Manager III		191,531
ISD Total	\$	191,531
<u>UNFILLED POSITIONS</u>		
Administrative Services Manager I		140,576
Accounting Officer II		123,507
Staff Assistant II		97,964
Senior Secretary III		92,567
Unfilled total	\$	454,614

AGENDA ITEM D: ENCLOSURE

**LA-RICS
FY 2015-2016**

PROJECT TEAM	Yearly Costs (Salary & Employee Benefits)	
<u>AUDITOR CONTROLLER (A/C)</u>		
S&EB		
Principal Accountant		10,001
Supervising Accountant		17,196
Accountant III		5,146
Accountant II		29,346
S&S		
Travel Administrative Cost		2,000
Single Audit		50,000
A/C Total	\$	113,689
<u>COUNTY COUNSEL</u>		
Principal/Senior County Counsel (4)		836,710
County Counsel Total	\$	836,710
<u>INTERNAL SERVICES DEPARTMENT (ISD)</u>		
Administrative Manager XIII		220,031
Sr. Telecom Systems Engineer (5)		844,509
Supervising Telecom System Engineer		190,103
ISD Total	\$	1,254,643
<u>LOS ANGELES COUNTY SHERIFF (LASD)</u>		
S&EB		
Lieutenant (1)		254,376
Sergeant (2)		467,842
Deputy (4)		664,769
Operations Assistant III (1)		109,130
S&EB Total	\$	1,496,117
S&S		
Human Resources & Procurement Services		40,000
Station B & Station On Wheel (SOW) MOU		200,000
LASD Total	\$	1,736,117
Total of Project Team	\$	5,882,000
Project Salary Savings	\$	883,500
Budgeted for FY 15-16	\$	4,998,500

AGENDA ITEM D: ENCLOSURE

**CONTRACTS
FY 2015-2016**

ADMIN AND LEGAL CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	50% BTOP & 50% UASI/SHSGP Grants
Legal Services	105,000	UASI/SHSGP Grants
MISC Contracts (CPA Firm / Audit Preparation)	100,000	100% BTOP
MISC County Contracts (DPW, CEO, CEO RED, RP)	<u>350,000</u>	50% BTOP & 50% UASI/SHSGP Grants
	\$ 774,000	

CONTRACTORS/CONSULTANTS	Maximum Contract Sum	Funding Source
Project Construction Management* (1)	3,748,000	BTOP
	6,293,000	UASI 11
	4,390,000	UASI 12
Broadband Engineering	600,000	BTOP
	150,000	SHSGP 14
	550,000	SHSGP 15
Telecommunications Contract* (2)	77,307,000	BTOP
	1,257,000	BTOP Cash Match
	8,916,000	UASI 11
	11,441,000	UASI 12
	13,744,000	UASI 13
Total Contractors/Consultants Services	\$ 128,396,000	

* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule

* (2) Amounts based on Motorola's Contract & Projected Schedule

Executive Summary:

Project Overview

The Los Angeles Regional Interoperable Communication System (LA-RICS) is a modern collaborative effort of law enforcement, fire service, and health service professionals with the goal to provide a single, unified voice and data communication platform for all regional public safety agencies. When completed, LA-RICS will cover over 4,000 miles of diverse terrain and serve over 34,000 first responders working across 85 municipalities. LA-RICS will incorporate both a land mobile radio ("LMR") system and a wireless broadband data system. The LMR system will be a P25 digital, trunked system while the data system will be built using long term evolution ("LTE") wireless standards. LA-RICS will allow interagency coordination and response to routine, emergency, and catastrophic events.

A Joint Powers Authority ("Authority") has been established in January 2009, to engage in regional and cooperative planning and coordination of governmental services. The JPA Board includes 14 Directors who represent a cross-section of first responder stakeholders who all share in the decision-making process, and has responsibility for setting policy and providing oversight on behalf of the Authority's Members. The following details the proposed FY 2015-16 LA-RICS Operating Budget.

LA-RICS Proposed Operating Budget Fiscal Year 2015-16

Grant Funded Expenditures

Land Mobile Radio System (LMR). Expenditures reimbursable under the Urban Area Securities Initiative (UASI) and the State Homeland Security Grant Program (SHSGP).

Long Term Evolution (LTE). Expenditures reimbursable under Broadband Technologies Opportunity Program (BTOP).

Los Angeles County Project Team

Cost associated with salaries and employee benefits of project staff from various County of Los Angeles (County) departments, assigned to the LA-RICS project through a Master Agreement and Memorandum of Understanding between the Authority and the County Chief Executive Office (CEO). Project staffs provide support relating to daily operations of the project, including services listed below, illustrated in the LA-RICS organizational chart.

PROJECT TEAM	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>	
Fiscal Officer I (Fiscal Lead)	151,943
Administrative Deputy II (Administrative Chief)	223,329
DA Total	\$ 375,272
<u>TREASURER & TAX COLLECTOR (TTC)</u>	
Staff Assistant II (Admin Support)	97,964
TTC Total	\$ 97,964
<u>PARKS & RECREATION (PR)</u>	
Administrative Services Manager I (Grants Analyst)	144,418
PR Total	\$ 144,418
<u>PUBLIC WORKS (PW)</u>	
Senior Management Secretary III (Operations Support)	117,306
PW Total	\$ 117,306
<u>SHERIFF (SH)</u>	
Senior Secretary III (Board & Director Secretary)	90,161
SH Total	\$ 90,161
<u>PROBATION (PB)</u>	
Administrative Services Manager II (Planning Lead)	148,381
Executive Assistant	185,283
PB Total	\$ 333,664
<u>AUDITOR CONTROLLER (A/C)</u>	
Administrative Services Manager I (Fiscal & Grant)	135,499
A/C Total	\$ 135,499
<u>ISD</u>	
Administrative Services Manager III (Contracts Manager)	191,531
ISD Total	\$ 191,531
<u>UNFILLED POSITIONS</u>	
Administrative Services Manager I (Contract Analyst)	140,576

Accounting Officer II (Fiscal Support)		123,507
Staff Assistant II (Administrative Support)		97,964
Senior Secretary III (Committee Secretary)		92,567
Unfilled total	\$	454,614

PROJECT TEAM	Yearly Costs (Salary & Employee Benefits)
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<u>AUDITOR CONTROLLER (A/C)</u>		
S&EB		
Principal Accountant (Fiscal Agent Lead)		10,001
Supervising Accountant (Fiscal Agent support)		17,196
Accountant III (Fiscal Agent support)		5,146
Accountant II (Fiscal Agent support)		29,346
S&S		
Travel Administrative Cost (Cost associated with use of County Travel Agent)		2,000
Single Audit (Annual audit fee)		50,000
A/C Total	\$	113,689

<u>COUNTY COUNSEL</u>		
Principal/Senior County Counsel (4) (Counsel to the Authority, billed on as-needed basis)		836,710
County Counsel Total	\$	836,710

<u>INTERNAL SERVICES DEPARTMENT (ISD)</u>		
Administrative Manager XIII (Lead Engineer)		220,031
Sr. Telecom Systems Engineer (5) (Engineering Support)		844,509
Supervising Telecom System Engineer (Engineering Support)		190,103
ISD Total	\$	1,254,643

<u>LOS ANGELES COUNTY SHERIFF (LASD)</u>		
S&EB		
Lieutenant (1) (Operations Lead)		254,376
Sergeant (2) (Operations support)		467,842
Deputy (4) (Operations support)		664,769
Operations Assistant III (1) (Operations support)		109,130
S&EB Total	\$	1,496,117
S&S		
Human Resources & Procurement Services (Recruitment support services)		40,000
Station B & Station On Wheel (SOW) MOU (O&M of SOW)		200,000
LASD Total	\$	1,736,117

Total Project Team	\$	5,882,000
Project Salary Savings	\$	883,500
Budgeted for FY 15-16	\$	4,998,500

<u>Project Team Financing Sources</u>		
County of Los Angeles loan – BTOP Cash Match		1,381,000

UASI/SHSGP Grants		2,485,000
Member Funded JPA Operations		357,500
LTE Administrative Cost		775,000
TOTAL	\$	4,998,500

Travel & Training

Cost associated with travel and training approximately 20 project staff to support the project goals and mission. Travel associated with Public education, outreach meetings, airfare charges, transportation charges, per diem, and related conference fee/meeting registration charges.

Travel & Training - Financing Sources

BTOP		50,000
UASI/SHSGP Grants		100,000
Member Funded JPA Operations		50,000
TOTAL	\$	200,000

Services & Supplies

Cost associated with supplies required for daily operations at the LA-RICS Headquarters.

Supplies - Financing Sources

BTOP		50,000
Member Funded JPA Operations		150,000
TOTAL	\$	200,000

Admin and legal Contractors

Cost associated with grant funded professional services agreements and contracts between the Authority and consultant for various services, including: LA-RICS Executive Director, legal services executed contract for support in matters relating to the Federal Communications Commission (FCC), Audit Preparation support earmark of \$100,000 for a contract to be brought before the Board for approval, if needed, as well as support from the County of Los Angeles Department of Public Works for Building & Safety and other construction/permit-related support, CEO Real Estate Division for site access negotiations and execution, addition of GF Bunting firm to provide assistance with outreach services, and the Department of Regional Planning for zoning and construction support.

ADMIN AND LEGAL CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	50% BTOP & 50% UASI/SHSGP Grants
Legal Services (FCC Support)	105,000	UASI/SHSGP Grants
MISC Contracts (CPA Firm / Audit Preparation)	100,000	100% BTOP
MISC County Contracts (DPW, CEO, CEO RED, Regional Planning)	<u>350,000</u>	50% BTOP & 50% UASI/SHSGP Grants

774,000

Admin and Legal Contractors - Financing Sources

BTOP		171,000
UASI/SHSGP Grants		603,000
TOTAL	\$	774,000

Miscellaneous

Cost associated with miscellaneous fees, including utilities, as well as LMR & PSBN Notices of Exemption (NOE) as well as rental fees for use of public meeting facilities.

Miscellaneous - Financing Sources

BTOP		38,000
UASI/SHSGP Grants		50,000
Member Funded JPA Operations		62,500
TOTAL	\$	150,500

Capital Assets & Furniture

Cost associated with fixed asset purchases made by the Authority to support daily operations.

Capital Assets & Furniture - Financing Sources

BTOP		25,000
Member Funded JPA Operations		75,000
TOTAL	\$	100,000

Other Charges

Includes cost associated with LA-RICS JPA Insurance, Commercial Property Insurance and FCC Licensing.

Other Charges - Financing Sources

BTOP		39,000
UASI/Grant		1,000,000
Member Funded JPA Operations		116,000
TOTAL	\$	1,155,000

Lease, Tenant Improvements & Other Services – Suite 100 & 200

Cost associated with Lease of LA-RICS office at 2525 Corporate Place, Suite 100 & 200, Monterey Park, CA 91754.

Lease, Tenant Improvements & Other Services Financing Sources

BTOP		63,000
Member Funded JPA Operations		222,000
TOTAL	\$	285,000

Contractors/Consultants Services

This includes project management, engineering, environmental studies, outreach, and deployment of the system (LMR & LTE).

CONTRACTORS/CONSULTANTS SERVICES	Maximum Contract Sum	Funding Source
Project Construction Management* (1) (Jacobs Contract)	3,748,000	BTOP
	6,293,000	UASI 11
	4,390,000	UASI 12
Broadband Engineering (Televate Contract)	600,000	BTOP
	150,000	SHSGP 14
	550,000	SHSGP 15
Telecommunications Contract* (2) (Motorola Contract)	77,307,000	BTOP
	1,257,000	BTOP Cash Match
	8,916,000	UASI 11
	11,441,000	UASI 12
	13,744,000	UASI 13
Total Contractors/Consultants & Misc. Services	128,396,000	
* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule		
* (2) Amounts based on Motorola's Contract & Projected Schedule		
<u>Contractors/Consultants Services - Financing Sources</u>		
BTOP		81,655,000
BTOP Cash Match		1,257,000
UASI/SHSGP Grants		45,484,000
TOTAL	\$	128,396,000

Total Grant Funded Expenditures (\$131,857,000) exclude the BTOP Cash Match line items in FY 15-16. The BTOP Cash Match expenditures (\$2,594,000) are being provided by the County of Los Angeles as a loan. LA-RICS Members will begin repayment of BTOP Cash Match expenditures, Member Funded JPA Operations and LTE Administrative Cost upon conclusion of the opt out period, in accordance with the Adopted Funding Plan.

Member Funded JPA Operations - Cost associated with non-grant funded salaries and employee benefits of project staff, which include 50% of the salary and employee benefits from 07/01/2015 through 09/15/2015 and 100% from 09/16/2015 through 06/30/2015 corresponding to the following positions:

- *Administrative Deputy II*
- *Fiscal Officer I*
- *Administrative Services Manager I (Grants)*

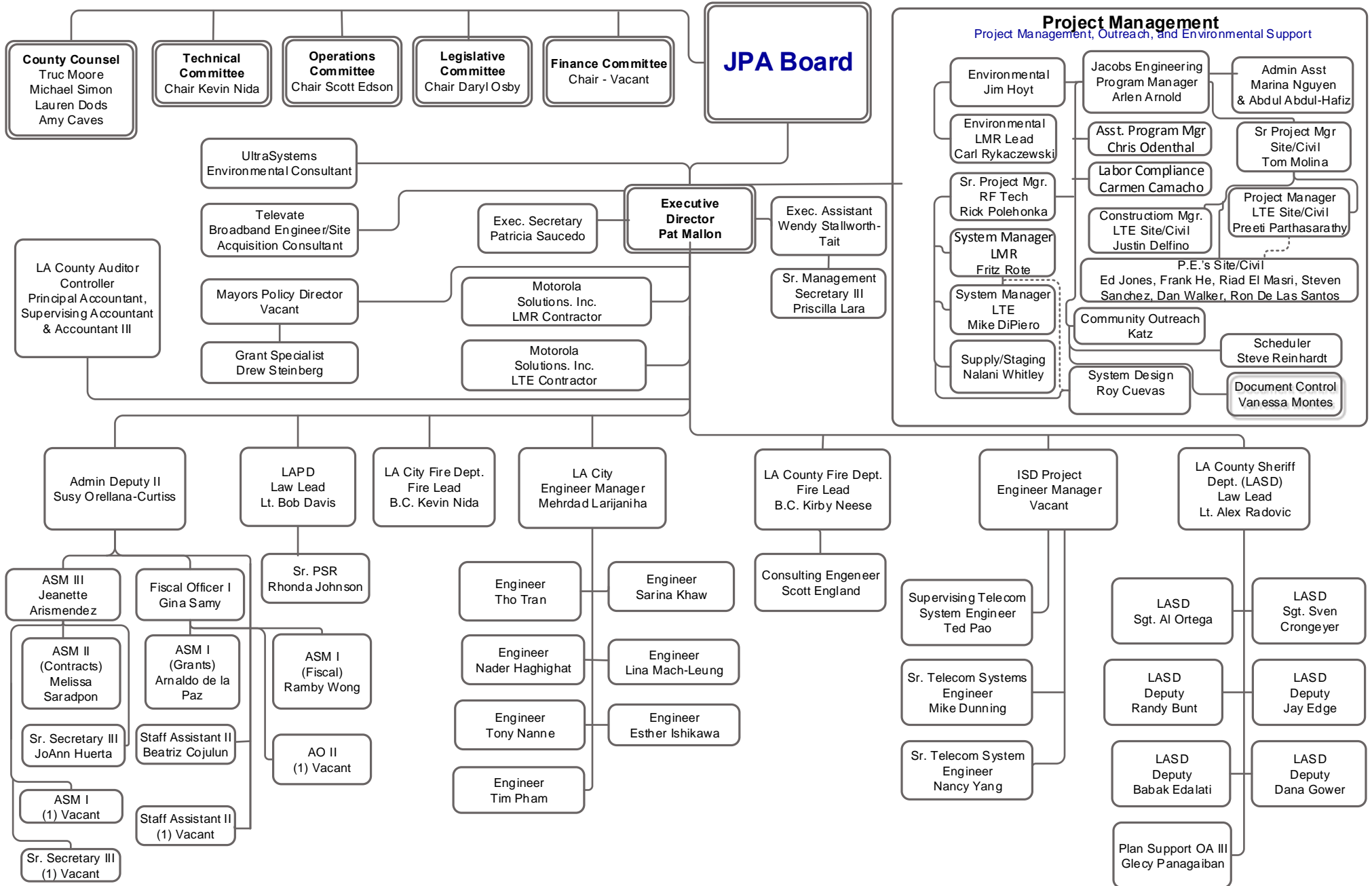
These positions are 50% grant-funded by the BTOP (LTE) grant, but have been deemed unallowable for grant reimbursement by the SHSGP/UASI (LMR) grants as these positions are considered management and administration, and thus are included in the Member Funded JPA Operations line item.

Member Funded JPA Operations also include line items which could not be funded by UASI 11 & 12 Grants as grantor required expenditures be dedicated to design & construction in this Fiscal Year. The Authority will continue to pursue funding of these line items in subsequent Fiscal Years:

- *Certain travel & training supporting the project goals;*
- *Supplies required for daily operations;*
- *Miscellaneous fees including utilities fees for testing each site, NOE and rental fees for Grace E. Simmons Lodge, etc.;*
- *Liability Insurance for LA-RICS JPA and Commercial Property Insurance; and*
- *Fixed asset, furniture purchase, and lease of LA-RICS offices.*



LA-RICS ORGANIZATION CHART



AGENDA ITEM D: ENCLOSURE