



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

REGULAR FINANCE COMMITTEE MEETING

Thursday, July 27, 2017 • 12:30 p.m.
LA-RICS Headquarters, Large Conference Room
2525 Corporate Pl., Monterey Park, CA 91754

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: July 24, 2017

Complete agendas are made available for review at the designated meeting location. Supporting documentation is available at the LA-RICS Office located at 2525 Corporate Place, Suite 100, Monterey Park, CA 91754 during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **John Geiger, Chair**, County of Los Angeles CEO, **Chair**
2. **Doug Cline**, Los Angeles County Fire Dept.
3. **Bill Song**, Los Angeles County Sheriff's Dept.
4. **Karolyn Fruhwirth**, County of Los Angeles DHS
5. **Vacant**, LA Area Fire Chiefs Assoc.
6. **Daniel Calleros**, Los Angeles County Police Chiefs Assoc.
7. **Dan Jordan**, CA Contract Cities Assoc.
8. **John Curley**, At Large Seat# 5, City of Covina
9. **Marie DiBernardo**, City of Inglewood, At Large Seat# 2
10. **Ron Sagmit**, City of Signal Hill, At Large Seat# 4

Alternates:

- Michael Iwanaga**, County of Los Angeles CEO
Debbie Aguirre, Los Angeles County Fire Dept.
Judy Anderson, Los Angeles County Sheriff's Dept.
Maria Morales, County of Los Angeles DHS
Vacant, LA Area Fire Chiefs Assoc.
Vacant, Los Angeles County Police Chiefs Assoc.
Vacant, CA Contract Cities Assoc.
Ric Walczak, At Large #3, City of Covina, At Large Seat# 5
Gabriela Garcia, City of Inglewood, At Large Seat#2
Brian Leyn, City of Signal Hill, At Large Seat# 4

Officers:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Chief
Beatriz Cojulun, Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (A)

A. May 25, 2016 – Regular Meeting Minutes

Agenda Item A

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR - (None)

VI. REPORTS (B)

B. Project Report – Justin Delfino / Susy Orellana-Curtiss

- LTE Project Status
- LMR Project Status
- Grant Status

VII. DISCUSSION ITEMS - (None)

VIII. ADMINISTRATIVE MATTERS (C-D)

C. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

Staff requests the Finance Committee review the attached draft proposed Operating Budget for Fiscal Year 2017-2018, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

Agenda Item C



D. LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2017

This memorandum is to provide this Committee with a LA-RICS Finance Committee Meeting Schedule for 2017.

Agenda Item D

IX. MISCELLANEOUS - (None)

X. CLOSED SESSION REPORT - (None)

XI. ADJOURNMENT AND NEXT MEETING:

Thursday, August 24, 2017, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEM AUTHORITY

May 26, 2016

LA-RICS Headquarters, Large Conference Room
2525 Corporate Pl., Monterey Park, CA 91754

Committee Members Present:

John Geiger, Chair, County of Los Angeles CEO
Doug Cline, Los Angeles County Fire Dept.
Stephen Smith, Los Angeles County Sheriff's Dept.
Kay Fruhwirth, County of Los Angeles DHS/EMS
Daniel Calleros, Los Angeles County Police Chiefs Assoc.

Alternates Committee Members Present:

Debbie Aguirre, alternate for Doug Cline, Los Angeles County Fire Dept.
Maria Morales, alternate for Kay Fruhwirth, County of Los Angeles DHS/EMS
Marie DiBernardo, alternate for Mark Fronterotta, Chief of Police, City of Inglewood Police Dept.

Officers Present:

John Radeleff, LA-RICS Interim Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Chief

Absent:

Daniel Jordan, CA Contract Cities Association
Mark Fronterotta, Chief of Police, City of Inglewood Police Dept.
Ron Sagmit, City of Signal Hill

AGENDA ITEM A



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair John Geiger acknowledged that a quorum was present and requested a roll call.

III. APPROVAL OF MINUTES (A)

A. September 24, 2015 – Regular Meeting Minutes

Chair Geiger asked for a motion to approve, Committee Member Kay Fruhwirth motioned first, seconded by Committee Member Doug Cline. The Committee's consensus was unanimous.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR PUBLIC COMMENTS – (None)

VI. REPORTS (B)

B. Director's Report – Interim Executive Director, John Radeleff

Long Term Evolution (LTE) Project Status

- Phase 1 activity includes 67 sites that currently operational and 10 additional sites ready to be deployed at SCE locations, which are just pending power and fiber connections, which will total 77 LTE sites.
- With respect to the Network Operations Center (NOC) monitored by Motorola in Schaumburg, Illinois, LA-RICS is in the process of building a NOC at the Sheriff's Communication Center near the LA-RICS Headquarters in Monterey Park. The hope is that it will be done by the end of the year and LA-RICS can transfer the NOC locally as opposed to those operations being handled in Illinois.
- Phase 2 of the LTE System – LA-RICS is working with NTIA to begin Phase 2 of the LTE System. The Phase 2 Project proposes 20 to 30 additional sites to augment coverage currently provided under Phase 1.



- LA-RICS is training LA County Internal Services Department (ISD) staff for the operations and maintenance of the PSBN/LTE System, onto which LA-RICS anticipates onboarding users by October 2016. Currently, LA-RICS has vehicle routers installations in progress in order to accommodate user prior to or by the end of the calendar year.

Land Mobile Radio (LMR) Project Status

- UASI 11' – there are seven (7) additional sites that have been installed and two (2) additional sites purchased or pending construction.
- UASI 12' –LA-RICS is pending FEMA approval in order to move forward with the construction of eight (8) additional sites.
- UASI 13' – is also pending the approval of FEMA in order to move forward with the construction of six (6) additional sites.
- As a result of recent funding approval, Motorola has scheduled an additional six (6) sites for every 2 months through the completion of the LMR Project.

Grant Status

- LA-RICS received a BTOP Grant award of \$117 million, of which \$97 million has been spent to-date. The final \$20 million is earmarked for testing, withhold, and close out activities.
- Phase 2 of LTE – there is a remaining balance of \$34 million in the BTOP Grant appropriation. Once NTIA approves the Phase 2 plan and allows LA-RICS to proceed, contracts will be amended accordingly, allowing LA-RICS to move forward with Phase 2 proposed work to augment the PSBN (LTE) System.
- The grant status of the LMR UASI 11 final claim package was submitted by LA-RICS, for which the balance of that has been fully expended.
- UASI 12', 13', 14' and 16' totaling \$42 million dollars, has been on hold pending the UASI Approval Authority / Region commitment to fund LA-RICS through its completion. Last week LA-RICS had a meeting with many representative in the region, with Commander Steve Smith from Los Angeles County Sheriff presenting the need to secure funding in order for the LMR system to be completed by 2018. LA-RICS has been getting declining revenue from the UASI grant, therefore a letter was drafted on May 24, 2016 urging the region to support completion of this critical project, and a follow-up meeting was also held with the stakeholders. As a result, an agreement was reached by the UASI Approval Authority members and a letter was approved today, May 26, 2016,



from the UASI Approval Authority to the Cal-OES, which states the region is committed to funding LA-RICS for an additional \$35 million per year for a total \$105 million dollars for the completion of this project. The letter commits funding from UASI 17', 18', and 19' respectively. With the region's commitment of funding, the LA-RICS projected has the funding required for completion of this project. The UASI letter to CalOES also commits funding to LA City for their LAPD communication project as well.

Interim Executive Director thanked Commander Smith for his negotiation skills and for the wonderful job he did reminding the Members of the importance of this regional communications system.

Lastly, LA-RICS is awaiting CalOES' receipt of the Approval Authority's letter of commitment, at which time LA-RICS should receive all pending approvals including construction waivers which will allow construction and spending to resume on UASI 12', 13', 14', and 16 grants.

VII. DISCUSSION ITEMS (C-D)

C. MEMBER BILLING SERVICES

LA-RICS Administrative Chief, Susy Orellana-Curtiss, stated that for member billing services, given that fact that the subscription plan is still in the initial development and discussion phases, LA-RICS needs to break out the billing services for the members per the Adopted Funding Plan. As the opt-out period has concluded and LA-RICS has its confirmed Members, they would start paying into the LA-RICS JPA per the cost factors in the Adopted Funding Plan effective FY 2016-17.

As a result of the scope for the collection of member contribution only, and as LA-RICS does not have a subscription plan approved at this time, LA-RICS reached out to the Auditor-Controller to determine if they could provide the Project with an estimated of cost to provide those billing services for LA-RICS. The Scope of Work is taking into consideration the count of members that currently make up the LA-RICS JPA, which is 25 members, and taking their annual cost for FY 2016-17, as well as establishing a billing notification and a billing collection for those annual fees in FY 2016-17.

LA-RICS presented the Finance Committee certain options for their consideration that would eventually be an action item presented to the Board. The Board at that time can consider amending the existing Agreement with the Auditor-Controller, who serves as the fiscal agent for the JPA Authority, to include the services for the collection of member contributions for FY 2016-17.



Ms. Orellana-Curtiss went on to state that an estimate for this work during FY 2016-17, if LA-RICS were to proceed with an annual collection for members costs, would be approximately \$65,000. However, if LA-RICS should collect twice a year, that would result in an increase of an additional \$8,000 per additional collection. While these are merely estimates; the costs claimed, invoiced, and paid would be based on actual hours incurred.

Rachelle Anema, of the Auditor-Controller Office, stated that the first year usually does cost a bit more due to the formulation of templates. LA-RICS utilized a high estimate as an example, but anticipates that it will be lower than that amount. LA-RICS is working on a template for the billing services to get the process going.

Ms. Orellana-Curtiss was asked about being billed annually in arrears or annually in advance, wherein she indicated that LA-RICS would make recommendations for it to be annually in arrears for the Board to ultimately decide.

Ms. Orellana-Curtis further stated that it's merely a recommendation regarding when LA-RICS will begin to bill members as other discussions are ongoing regarding payment of arrears for previous fiscal years, etc.. The implication of who would provide money initially to pay-out expenditures to allow for the collection in arrears, is being discussed by leadership within the County of Los Angeles, once that determination is made LA-RICS would bring an action item to Finance Committee and subsequently to the Board.

Ms. Orellana-Curtiss was also asked about the Adopted Funding Plan in 2014 having an opt-out date of November 2015, in which it was assumed that charges were in that funding plan. Ms. Orellana-Curtiss stated that official member contributions began in FY 2014-15, but were provided as a loan by the County of Los Angeles for both FY 2014-15 and FY 2015-16, therefore, the collection of cost could contemplate the collection of debt for FY 2014-15, FY 2015-16, and actual costs for FY 2016-17.

Chair Geiger stated he would endorse further discussions in developing a program with Auditor-Controller.

D. SUBSCRIBER PLAN OPTIONS

Mr. Pat Mallon presented a Subscriber Plan Options power point presentation to discuss and allow the Finance Committee to consider certain options in order to finalize the cost model for non-member/subscribers to the LA-RICS System (Land Mobile Radio and Long Term Evolution). The presentation is attached to these Meeting Minutes.

VIII. ADMINISTRATIVE MATTERS (E-F)



E. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

Ms. Orellana-Curtiss presented the proposed Operating Budget for FY 2016-17 to the Finance Committee for their review and consideration and for recommendation to the LA-RICS Authority's Board of Directors, for adoption. Ms. Orellana-Curtiss proceeded to detail differences from the previous FY 2015-16 Operating Budget to FY 2016-17, which included staffing and PSBN (LTE) System Year One Maintenance.

Chair Geiger asked for a motion to approve, Committee Member Daniel Calleros motion first, seconded by Committee Member Doug Cline. The Committee's consensus was unanimous.

MOTION APPROVED.

F. LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2016

Chair Geiger asked for a motion to approve the Schedule for the Finance Committee for the remainder of the 2016 calendar year. The meeting dates for that require approval for the remainder of the 2016 are June 23, July 28, August 25, September 22, October 27, November 17, and December 15. Committee Member Kay Fruhwirth motioned first, seconded by Committee Member Stephen Smith. The Committee's consensus was unanimous.

MOTION APPROVED.

IX. MISCELLANEOUS – (None)

X. CLOSED SESSION REPORT – (None)

XIII. ADJOURNMENT and NEXT MEETING:

Chair Geiger announced adjournment of this meeting at 2:23 p.m. The Committee's consensus was unanimous.

The next Committee meeting will take place on Thursday, June 23, 2016, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

July 27, 2017

LA-RICS Finance Committee
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

**REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED
OPERATING BUDGET**

Staff requests the Finance Committee review the attached draft proposed Operating Budget for Fiscal Year 2017-2018, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

Recommendation of adoption of the Draft Proposed Operating Budget will allow for payment of expenditures incurred effective July 1, 2017, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Respectfully submitted,

A handwritten signature in blue ink that reads "Scott Edson".

SCOTT EDSON
EXECUTIVE DIRECTOR

BC:soc

Enclosures

c: Counsel to the Authority

AGENDA ITEM C



**FISCAL YEAR 17-18 RECOMMENDED BUDGET
EXECUTIVE SUMMARY**

PROJECT OVERVIEW

The Los Angeles Regional Interoperable Communication System (LA-RICS) is a modern collaborative effort of law enforcement, fire service, and health service professionals with the goal to provide a single, unified voice and data communication platform for all regional public safety agencies. When completed, LA-RICS will cover over 4,000 miles of diverse terrain and serve over 34,000 first responders working across 85 municipalities. LA-RICS will incorporate both a land mobile radio ("LMR") system and a wireless broadband data system. The LMR system will be a P25 digital, trunked system while the data system will be built using long term evolution ("LTE") wireless standards. LA-RICS will allow interagency coordination and response to routine, emergency, and catastrophic events.

A Joint Powers Authority ("Authority") was established in January 2009, to engage in regional and cooperative planning and coordination of governmental services. The JPA Board includes ten (10) Directors who represent a cross-section of first responder stakeholders who all share in the decision-making process, and has responsibility for setting policy and providing oversight on behalf of the Authority's Members.

The following details the proposed FY 2017-18 LA-RICS Operating Budget.

**LA-RICS RECOMMENDED OPERATING BUDGET
FISCAL YEAR 2017-18**

Grant Funded Expenditures

- **Land Mobile Radio System (LMR).** Expenditures reimbursable under the Urban Area Securities Initiative (UASI) and the State Homeland Security Grant Program (SHSGP).
- **Long Term Evolution (LTE).** Expenditures reimbursable under Broadband Technologies Opportunity Program (BTOP).

Member Funded Joint Powers Authority (JPA) Operations, LTE Administrative Cost, LTE Operation & Maintenance and LMR Administrative Cost

Member Funded JPA Operations, LTE Administrative Cost, LTE Operations & Maintenance and LMR Administrative Cost will be paid by the LA-RICS Members in accordance with the LA-RICS Adopted Funding Plan.

LA-RICS Project Team

Cost associated with salaries and employee benefits of project staff from various County of Los Angeles (County) departments, assigned to the LA-RICS project through a Master Agreement and Memorandum of Understanding between the Authority and the County Chief Executive Office (CEO). Project staff provide support relating to daily operations of the project, including Operations, Technical, and Administrative Support. Costs are projected and will not be incurred unless grant funds are secured for the same.

Travel & Training

Cost associated with travel and training of project staff and executive management to support the project goals and mission. Projected travel includes public education, outreach meetings, airfare charges, transportation charges, per diem, and related conference fee/meeting registration charges.

Admin and Legal Contractors

Cost associated with grant funded professional services agreements and contracts between the Authority and consultant for various services, including: LA-RICS Executive Director, Interim Executive Director, legal services contract for support in matters relating to the Federal Communications Commission (FCC), Audit Preparation support for a contract to be brought before the Board for approval, if needed, Funding Plan modification as well as support from the County of Los Angeles Department of Public Works for Building and Safety and other construction/permit-related support, CEO Real Estate Division for site access negotiations and execution, and the Department of Regional Planning for zoning and construction support, as well as others as needed.

Miscellaneous

Cost associated with miscellaneous fees, including utilities, LMR Notices of Exemption (NOE) as well as escort and permit fees.

Capital Assets & Furniture

Cost associated with fixed asset purchases made by the Authority to support daily operations.

Other Charges

Includes cost associated with LA-RICS JPA Insurance, Commercial Property Insurance and FCC Licensing.

Lease, Tenant Improvements & Other Services – Suite 100 & 200

Cost associated with Lease of LA-RICS office at 2525 Corporate Place, Suite 100 and Suite 200, Monterey Park, CA 91754.

Contractors/Consultants Services

This includes project management, broadband engineering, environmental studies, outreach, and deployment of the system (LMR and LTE).

LTE Operations & Maintenance

This includes LTE Maintenance Contractor and LTE Operations projected during FY 17-18.

LTE & LMR Administration

This includes certain costs associated with the management and administration of the LTE and LMR system and their implementation in accordance with the Adopted Funding Plan.

CONCLUSION

Total Grant Funded Expenditures – \$55,342,000 projected in FY17-18.

Member Funded JPA Operations - \$1,075,000 projected in FY 17-18 (in accordance with the Adopted Funding Plan)

Member Funded JPA Operations includes projected costs associated with activities supporting the JPA that cannot be funded by BTOP, UASI and/or SHSGP Grants as they are considered management and administration, or are unallowable under the grant guidance/regulations.

This includes

- Certain travel and training supporting the project goals;
- Supplies required for daily operations;
- Certain Admin and Legal Contractors (Executive Director);

- Miscellaneous fees including utilities fees for testing each site, NOE and Escort and Permit Fees, etc.;
- Liability Insurance for LA-RICS JPA and Commercial Property Insurance; and
- Fixed asset, furniture purchase, and lease of LA-RICS offices.

LTE Administrative Cost – \$806,000 projected in FY 17-18 (in accordance with the Adopted Funding Plan)

Cost associated certain Project Staff management and implementation of the PSBN system including contract and grant management as well as other tasks.

LTE Operation & Maintenance – \$5,902,000 projected in FY 17-18 (in accordance with the Adopted Funding Plan)

Cost of LTE Operation and Maintenance during FY 17-18, including all cost associated with the projected LTE Maintenance Contractor and all other expenditures (support staff, S&S, Travel, and Miscellaneous) required to operate the LTE system, including the ongoing onboarding of users.

LMR Administrative Cost – \$806,000 projected in FY 17-18 (in accordance with the Adopted Funding Plan)

LMR Administrative Cost during FY 17-18, including all cost associated with certain Project team members other expenditures (S&S, Travel, Miscellaneous and Lease for Suite 100 & 200) required to deploy, implement and operate the LMR system.

**Los Angeles Regional Interoperable Communications System (LARICS)
Recommended Operating Budget
Fiscal Year 2017-18**

FINANCING USES	FY 2015-16 ACTUALS	FY 2016-17 BUDGET	FY 2016-17 ESTIMATED	FY 2017-18 RECOMMENDED
Grant Funded Expenditures				
Project Team	4,732,408	6,552,000	3,447,050	5,053,000
BTOP (1)	0	1,121,000	1,121,000	2,037,000
BTOP Cash Match (2)	3,062,589	0	0	0
UASI/SHSGP Grants	1,669,819	5,431,000	2,326,050	3,016,000
Travel & Training	79,746	50,000	50,000	90,000
BTOP	79,746	32,000	32,000	50,000
UASI/SHSGP Grants	0	18,000	18,000	40,000
Services & Supplies	35,236	0	0	0
BTOP	35,236	0	0	0
Admin and Legal Contractors	188,913	703,000	39,891	250,000
BTOP (1)	177,602	373,000	33,060	150,000
UASI/SHSGP Grants	11,311	330,000	6,831	100,000
Miscellaneous * (3)	84,047	200,000	174,689	390,000
BTOP	48,668	70,000	65,000	25,000
UASI/SHSGP Grants	35,379	130,000	109,689	365,000
Other Charges* (4)	10,237	484,000	0	484,000
BTOP	9,230	0	0	0
UASI Grant	1,007	484,000	0	484,000
Contractors/Consultants Services	74,751,784	92,946,000	35,700,527	49,075,000
BTOP (1)	55,651,356	50,000,000	16,786,972	10,671,000
BTOP Cash Match (2)	1,257,000	0	0	0
UASI	17,145,759	42,246,000	18,911,224	38,404,000
SHSGP	697,669	700,000	2,331	0
Total Grant Funded Expenditures	75,562,782	100,935,000	39,412,157	55,342,000
Member Funded JPA Operations (2)				
Project Team	393,931	371,000	337,092	300,000
Travel & Training	49,261	40,000	39,609	50,000
Services & Supplies	37,966	80,000	80,000	59,000
Admin and Legal Contractors	116,479	219,000	219,000	336,000
Miscellaneous *(3)	37,504	100,000	100,000	110,000
Capital Assets & Furniture	0	50,000	0	40,000
Other Charges *(4)	79,158	76,000	59,178	60,000
Lease & Other Services - Suite 100 & 200	185,437	118,000	118,000	120,000
Total Member Funded JPA Operations	899,736	1,054,000	952,879	1,075,000
LTE Administrative Cost (2) (5)	775,000	790,000	337,457	806,000
LTE Operation & Maintenance (2)	0	3,562,000	1,318,000	5,902,000
LMR Administrative Cost (2) (5)	0	0	0	806,000
BTOP Cash Match	4,319,589	0	0	0
Total LTE & LMR Member Funded Costs	5,094,589	4,352,000	1,655,457	7,514,000
TOTAL FINANCING USES	77,237,518	106,341,000	42,020,493	63,931,000
FINANCING SOURCES				
Federal Grant Revenue		100,935,000		55,342,000
Member Contribution		5,406,000		8,589,000
BTOP Cash Match (2)		0		0
Total Available Financing		106,341,000		63,931,000

Note 1: BTOP Award in FY 17-18 includes the balance of funds from PSBN Round 1 activities, as well as Objectives 2, 4 & 5 from PSBN Round 2, pending final approval. Costs will not be incurred until BTOP Grant award is formally augmented.

Note 2: Member Funded JPA Operations, LTE Administrative Cost, LTE Operation & Maintenance, and LMR Administrative Cost are in accordance with the Adopted Funding Plan and will be provided by the County of Los Angeles as a loan.

Note 3: Fees including utilities, Notices of Exception, Escort and permit fees, etc.

Note 4: Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

Note 5: LTE Administrative Cost and LMR Administrative Cost include certain costs associated with the management & implementation of the LTE & LMR Systems in accordance with the Adopted Funding Plan.

**LA-RICS
FY 2017-2018**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>							
Administrative Deputy II *	73,357	0	0	80,997	40,997	50,000	245,351
Fiscal Officer II *	42,565	0	0	70,512	40,512	60,000	213,589
Administrative Services Manager I	41,131	0	0	49,685	19,685	40,000	150,501
DA Total	157,053	0	0	201,194	101,194	150,000	\$ 609,441

<u>TREASURER & TAX COLLECTOR (TTC)</u>							
Staff Assistant II *	20,493	8,000	10,000	35,493	33,516	0	107,502
TTC Total	20,493	8,000	10,000	35,493	33,516	0	\$ 107,502

<u>PUBLIC WORKS (PW)</u>							
Senior Management Secretary III *	22,114	10,000	40,000	30,000	28,000	0	130,114
PW Total	22,114	10,000	40,000	30,000	28,000	0	\$ 130,114

<u>SHERIFF (SH)</u>							
Senior Secretary III *	20,000	20,000	20,000	10,000	29,440	0	99,440
SH Total	20,000	20,000	20,000	10,000	29,440	0	\$ 99,440

<u>PROBATION (PB)</u>							
Administrative Services Manager I	34,459	49,920	7,000	20,778	10,000	30,000	152,157
Executive Assistant	20,000	84,928	35,000	37,607	3,000	20,000	200,535
PB Total	54,459	134,848	42,000	58,385	13,000	50,000	\$ 352,692

<u>ISD</u>							
Administrative Services Manager III *	38,311	60,529	30,000	40,000	8,000	30,000	206,840
ISD Total	38,311	60,529	30,000	40,000	8,000	30,000	\$ 206,840

<u>UNFILLED POSITIONS</u>							
Administrative Services Manager I	65,000	60,592	15,000	12,000	0	0	152,592
Administrative Services Manager II	0	53,370	12,143	0	0	100,000	165,513
Accounting Officer II	67,058	0	1,330	40,000	30,000	0	138,388
Staff Assistant II	22,631	0	0	26,480	58,391	0	107,502
Senior Secretary III	5,264	0	24,527	40,000	36,407	0	106,198
Sr. Telecom Systems Engineer (2)	50,000	164,786	0	0	0	150,000	364,786
Communication Tower & Line Supervisor (2)	50,000	79,806	0	0	0	150,000	279,806
Sr. Electronics Communications Technician (3)	100,000	128,514	0	0	0	200,000	428,514
Unfilled total	359,953	487,068	53,000	118,480	124,798	600,000	\$ 1,743,300

<u>AUDITOR CONTROLLER (A/C)</u>							
S&EB							
Principal Accountant	0	0	10,000	7,730	0	0	17,730
Supervising Accountant	3,841	0	10,000	0	10,000	0	23,841
Senior Accountant	7,842	0		20,000	20,000	20,000	67,842
S&S							
Travel Administrative Cost	0	3,000	0	0	0	0	3,000
Single Audit	0	0	0	27,778	37,222	0	65,000
Billing Services	50,000	0	15,000	50,000	10,000	0	125,000
A/C Total	61,683	3,000	35,000	105,508	77,222	20,000	\$ 302,413

<u>COUNTY COUNSEL</u>							
Principal/Senior County Counsel (4)	107,369	180,000	30,000	50,000	80,000	120,000	567,369
County Counsel Total	107,369	180,000	30,000	50,000	80,000	120,000	\$ 567,369

**LA-RICS
FY 2017-2018**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	LTE O&M	Yearly Costs (Salary & Employee Benefits)
INTERNAL SERVICES DEPARTMENT (ISD)							
Information Technology Specialist I	79,029	60,043	0	18,633	20,000	50,000	227,705
Sr. Telecom Systems Engineer (2)	87,502	126,427	0	50,857	0	100,000	364,786
Supervising Telecom System Engineer	39,058	90,000	0	16,250	10,000	50,000	205,308
Communication Tower & Line Supervisor (2)	115,961	63,845	0	0	0	100,000	279,806
Sr. Electronics Communications Technician (2)	80,889	104,787	0	0	0	100,000	285,676
ISD Total	402,439	445,102	0	85,740	30,000	400,000	\$ 1,363,282
LOS ANGELES COUNTY FIRE (FR)							
Battalion Chief (1)	50,000	68,000	20,000	10,000	20,000	70,000	238,000
Fire Captain (2)	130,000	201,170	0	20,000	10,830	60,000	422,000
Telecom System Consulting Engineer (1)	36,000	66,000	0	10,000	10,000	50,000	172,000
Fire Fighter Specialist (2)	88,800	142,000	0	31,200	0	100,000	362,000
FR Total	304,800	477,170	20,000	71,200	40,830	280,000	\$ 1,194,000
LOS ANGELES COUNTY SHERIFF (LASD)							
S&EB							
Lieutenant (1)	92,711	119,235	0	0	10,000	60,000	281,946
Sergeant (2)	157,170	227,072	0	0	0	100,000	484,242
Deputy (5)	123,002	651,408	0	0	0	100,000	874,410
Principal Information Systems Analyst	50,000	89,694	0	0	0	50,000	189,694
Operations Assistant III (1)	35,000	53,173	20,000	0	10,000	0	118,173
S&EB Total							\$ 1,948,465
S&S							
Human Resources & Procurement Services	10,000	10,000	0	0	0	0	20,000
Station B & Station On Wheel (SOW) MOU	20,000	40,000	0	0	0	40,000	100,000
LASD Total	487,883	1,190,582	20,000	0	20,000	350,000	\$ 2,068,465
Total	2,036,557	3,016,299	300,000	806,000	586,000	2,000,000	8,744,857
Total Budgeted Project Team for FY 17-18							\$ 8,744,857
* These Positions are Underfills							

**LA-RICS
FY 2017-2018**

ADMIN AND LEGAL CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	100% Member Funded JPA
Interim Executive Director	17,000	100% Member Funded JPA
Legal Services	50,000	100% Member Funded JPA
MISC Contracts (CPA Firm/Audit Preparation/Funding Plan, etc.)	50,000	100% Member Funded JPA
MISC County Contracts (DPW, CEO, CEO RED, RP, ISD)	250,000	60% BTOP & 40% UASI/SHSGP
Total Admin and Legal	\$ 586,000	

CONTRACTORS/CONSULTANTS	Maximum Contract Sum	Funding Source
Project Construction Management* (1)	587,000	BTOP
	4,762,000	UASI 13
	2,000,000	UASI 16
	1,625,000	UASI 17
Broadband Engineering	1,364,000	BTOP
Telecommunications & Devices Contractors	8,720,000	BTOP
	7,568,000	UASI 13
	2,449,000	UASI 16
	20,000,000	UASI 17
Total Contractors/Consultants Services	\$ 49,075,000	

* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule

* (2) BTOP Balance left to pay out Phase 1 & Phase 2 award .

LTE OPERATIONS & MAINTENANCE (MEMBER FUNDED)		Funding Source
LTE Operations & Maintenance Contractor	2,991,000	Member Funded
Project Team, Professional Consultants, Travel, Services & Supplies, Misc.	2,911,000	Member Funded
Total LTE Operations & Maintenance	\$ 5,902,000	

LMR ADMINISTRATIVE COST (MEMBER FUNDED)		Funding Source
Project Team	586,000	Member Funded
Services, Supplies, Travel, lease & Misc	220,000	Member Funded
Total LMR Administrative Cost	806,000	

AGENDA ITEM C - ENCLOSURE



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

July 27, 2017

To: LA-RICS Finance Committee Members
From: Beatriz Cojulun 
Finance Committee Secretary/LA-RICS Project Team

LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2017

This memorandum is to provide this Committee with a LA-RICS Finance Committee Meeting Schedule for 2017. Please be advised that two dates have been changed due to holidays during those months. The schedule is as follows (4th Thursday of the month):

March 23
April 20
May 25
June 22
July 27
August 24
September 21
October 26
November 16 (3rd Thursday)
December 21 (3rd Thursday)

Meetings have been tentatively scheduled to be held at the LA-RICS Headquarters, Large Conference Room. If there is an instance in which we need to change the meeting location, you will be notified ahead of time with the alternate location address. The starting time of such meetings will be at 1:00 p.m. We will be posting our monthly notices for these meetings.

Please feel free to let me know if you have any questions or concerns on this matter. I can be reached at (323) 881-8286 or Beatriz.cojulun@la-rics.org.

AGENDA ITEM D