JOINT OPERATIONS & TECHNICAL COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Tuesday, August 22, 2017 · 1:30 p.m.
LA-RICS Headquarters – Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Operations Committee Members Present:

John Geiger, CEO, County of Los Angeles
Kyle Zuniga, Chair, County of Los Angeles Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Shelly Vander Veen, Los Angeles County Police Chiefs Association
Chris Donovan, Los Angeles Area Fire Chiefs Association
Ric Walczak, City of Covina Police Department
Ron Sagmit, City of Signal Hill Police Department

Technical Committee Members Present:

John Geiger, CEO, County of Los Angeles
Ted Pao, Chair, County of Los Angeles Internal Services Department
Scott England, County of Los Angeles Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Jeffrey Morgan, County of Los Angeles Dept. of Health Services
Eric Zanteson, Los Angeles Area Fire Chiefs Association
Elliot Kase, City of Alhambra Police Department
Ric Walczak, City of Covina Police Department
Ron Sagmit, City of Signal Hill Police Department

Absent:

Jeff Steinhoff, City of Inglewood

Officers Present:

Scott Edson, LA-RICS Executive Director
Jeanette Arismendez, LA-RICS Project Team

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I.   CALL TO ORDER

Operations Committee Chair Chief Kyle Zuniga called the meeting to order at 1:35 p.m.

II.   ANNOUNCE QUORUM – Roll Call

Secretary Geoia Bearden took roll call for each committee with both having reached quorum.

III.   APPROVAL OF MINUTES

A.   August 22, 2017 – Regular Meeting Minutes

Chief Zuniga asked for a motion to approve the minutes. Committee Member John Geiger moved to approve, seconded by Operations Committee Vice Chair Lt. Judy Anderson.

MOTION APPROVED.

IV.   PUBLIC COMMENTS – (NONE)

V.   CONSENT CALENDAR – (NONE)

VI.   REPORTS (B-C)

B.   Status Report Update for LTE

Steve Sidore of Televate broadband engineering consultant team provided status: The whole system is built, with 61 sites connected to power; 8 sites are in process of power connectivity and should be completed over the next month and a half. Coverage assessments and "on boarding" are in process. FirstNet selected AT&T as its vendor for deployment of the National Public Safety Broadband Network with a draft plan submitted to the State of California. A final revised plan from FirstNet is expected by the mid to end of September, with Opt- in/out decisions to be made by the end of December. In anticipation of the State opting-in, staff will continue to work with AT&T on a transition plan.

C.   Status Report Update for LMR

Chris Odenthal of Jacobs project management team provided status: Nine (9) more sites have been completed; additional 9 will be under construction in the next 30-60

days. The expectation is for 18-19 sites to be built by March 2018 throughout the County.

This does not necessarily mean "transmitting" by then, or in use. The core locations are Palmdale Sheriff's Station and Fire Command and Control Facility (FCCF).

For UASI Grant '11-'16, LA-RICS will have both redundant cores operating for the first time. UASI '17 funds have been allocated, the Authority is now awaiting receipt from the Mayors' office/Cal-OES/FEMA for the sub-recipient agreement formally awarding the funds. Permit sites in UASI '17 are in flux, some are hard to build, (i.e., Catalina Island), and thus will move to UASI '18, replaced with "backfill" sites that are able to move forward with construction sooner. Nine more sites are scheduled to be constructed in the next 6 months. UASI '18 is expecting an award of $35 million and will finish the infrastructure of the LMR system. UASI '19 grant will be used for testing/validation and system close out.

VII.   DISCUSSION ITEMS (D-E)

D.   Discussion on LMR Early Deployment System

Operations Committee Vice Chair Lt. Anderson reports LA-RICS has an LMR Early Deployment System up and running and introduced Deputy Dana Gower who provided an overview:

The LMR early deployment was put on air in 2013, 8 sites are connected via County microwave to the core at FCCF. The LMR early deployment provides good coverage, with 1,400 active users. UHF has 11 channels, and 6 channels on 700 Mhz.

Committee Member John Geiger asked which agencies use the system; Deputy Gower replied that LASD uses it as well as City of Bell, cities in East San Gabriel Valley, and the Coast Guard. For a matter of the record, the following agencies have radios on the early deployment system:

Bell, Claremont, US Coast Guard, Glendora, Irwindale, County of LA (Demo pool including Fire, ISD, LASD), San Fernando, Sierra Madre, Signal Hill, UCLA Police Department.

Lt. Anderson suggested developing a migration plan for member agencies to onboard LA-RICS, (i.e., P25 radios, equipment, etc.). The Operations Committee wants to work with the Technical Committee to develop a plan, individually tailored to each agencies' needs, develop a list of requirements for user equipment as well as discuss programming radios, key codes, etc. Technical Committee Chair Ted Pao volunteered Technical Committee members to assist with the items mentioned by Lt. Anderson. Technical Committee Chair Pao made the point that it takes a few

budget cycles for agencies to appropriate funds for purchase of equipment required to operate on the LMR system and thus, establishing a migration plan ahead of system adoption is critical. Committee Member Geiger stated it was important to quantify the migration costs and return to the Board with the transition plan to explain how this impacts the costs for members, etc. Mr. Geiger also suggested a migration "template" be presented to other groups for their review and consideration. Program Manager Odenthal suggested that working with the City of Signal Hill as a demonstration agency coming onboard to the LA-RICS LMR system makes sense so the appropriate timelines cab be derived from their experience/process to assist other agencies with expected timelines and cost for purchasing user devices, establishing security policies and protocol, etc. Committee Member Geiger mentioned it would be helpful to have a migration plan template to serve as a starting point for other agencies. Program Manager Odenthal stated cities of Bell and Inglewood already have similar samples.

E. Discussion on Deploying LA-RICS Assets

Operations Committee Vice Chair Lt. Anderson discussed LA-RICS deployable assets such as "Site on Wheels" (SOW) with digitally trunked radios used in the Rose Parade, and explained how certain LA-RICS Board Members asked if those assets could be used by member agencies (and/or non-members), how agencies could go about requesting use, and whether cost recovery would be a factor. This item is intended to start the discussion on whether we want to consider "loaning" LA-RICS assets to members and how we would go about doing so. The SOW can only be driven by Class A drivers and requires technical staff for deployment and thus recovery of staff costs required to deploy the asset is also up for discussion. Lt. Anderson mentioned LA-RICS is hoping to add Rapid Response Vehicles equipped with LTE and could potentially be included in the list of deployable assets for potential use by other agencies. Program Manager Odenthal mentioned this is a policy decision the LA-RICS Board has requested input from both the Technical and Operations Committees. Chief Kase initiated questions regarding assets purchased with UASI funds and whether or not they should be shared with the region. Operations Committee Vice Chair Anderson stated it isn't a question of whether they would be made available, but instead how to go about procedurally, as well as who pays for the required personnel trained and tasked with deploying the asset. Should LA-RICS be responsible for the deployment and bear the costs? Chief Kase stated its a question of "marketing" and whether LA-RICS wants to use these events as opportunities to demonstrate the system capabilities. Operations Committee Vice Chair Anderson stated that is accurate for demonstration and "marketing" events, but what about other events that go beyond the demonstrations identified by the Authority that are large-scale, require extensive staffing and significant investment of funds. Sgt. Crongeyer stated if an incident is declared a disaster, Mutual Aid policies would be in effect and requests would be handled by the Sheriff's Department's Emergency Operations Bureau and funded accordingly.

Director Edson reminded attendees that any recommendations made at this meeting can always be changed later. As the project grows and evolves, any policies recommended by this body and adopted by the Board can be modified.

Committee Member Geiger stated the Board discussed this item and he recalls deployments during regular hours of operation could be absorbed by the Authority, however instances involving overtime and other resources would be addressed with the requesting agency. He stated these demonstration events should be considered "marketing" prior to system acceptance as long as consensus is reached in advance depending on intended use, breadth of event, etc. Committee Member Geiger stated no one should have to carry the full burden. Operations Committee Vice Chair Anderson agreed the events are being treated as demonstrations to date, however the request is to develop policy and procedures that could be utilized once the system goes live.

Program Manager Chris Odenthal pointed out that LA-RICS has "assets" that could be deployed; we simply need to develop a plan on how to make the best use of those assets for the region. Technical Committee Chair Ted Pao recommended informing the agencies in the area regarding the assets available within LA-RICS. Sgt. Crongeyer recommended placing information regarding available assets in the LA-RICS newsletter.

Jeffrey Morgan from the Department of Health Services (DHS) stated that Eileen Healy from Televate reached out to his Department and assisted DHS with routers and radios, and perhaps that approach to market the available assets could be taken.

From the perspective of independent cities, Chief Kase advocated the Site on Wheels be coordinated with emergency operations bureaus and Mutual Aid responders since the newsletter doesn't really reach out to first line level personnel.

VIII. ADMINISTRATIVE MATTERS (None)

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

Sergeant Sven Crongeyer urged attendees to monitor the status of FirstNet and the California State plan which will impact this regions' operations and our use of the existing Public Safety Broadband Network. Scott England from Los Angeles County Fire stated it is important to keep in the forefront the issues with commercial carriers and their solution being offered. What happens when their systems become saturated, despite preemption and priority, will the user have access to dedicated spectrum? We need to understand

whether there will be dedicated bandwidth and whether priority or preemption will work for public safety when the system is saturated.

XI.   ADJOURNMENT AND NEXT MEETING:

Chief Zuniga announced adjournment of this meeting at 2:14 p.m. The next Committee Meeting will be September 26, 2017, at 1:30 p.m., at the LA-RICS Headquarters, 2525 Corporate Place, Monterey Park 91754, Suite 200 Large Conference Room.

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