



# **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEM AUTHORITY**

January 12, 2017  
The Hertzberg Davis Forensic Science Center  
1800 Paseo Rancho Castilla, Conference Room 223 through 227  
Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Dir., EMS Agency, County of LADHS  
**Joe Ortiz**, Chief of Police, City of Sierra Madre Police Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**Mark Fronterotta**, Chief of Police, City of Inglewood Police Dept.  
**Chris Nunley**, Captain, City of Signal Hill Police Dept.  
**John Curley**, Chief of Police, City of Covina Police Dept.

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**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.

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**Officers Present:**

**John Radeleff**, LA-RICS Interim Executive Director

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order at 9:13 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES FOR THE REGULAR MEETING AND FOR THE SPECIAL MEETING**

**A. December 12, 2016 – Regular Meeting Minutes**

Director Gialamas asked for a motion to approve both sets of minutes, Alternate Member Geiger motioned first, seconded by Alternate Member Bundesen.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (None)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (B-C)**

**B. Director's Report – Susy Orellana-Curtiss**

Administrative Deputy Susy Orellana-Curtiss filled in for Interim Executive Director Radeleff. Administrative Deputy Orellana-Curtiss asked Lieutenant Judy Anderson to provide a report on the Rose Parade/Rose Bowl demonstration. Lieutenant Anderson stated LA-RICS was able to support the events with the Public Safety Broadband Network (PSBN) and Land Mobile Radio (LMR) system. One thing that LA-RICS did differently this year is we used our LMR radio system; we had over one thousand deputies that were issued radios that could be used on the new system as well as with the Pasadena Police Department, by programing their radios so they can use our frequencies. This allowed less congestion and allowed additional frequency availability for emergencies. The PSBN system supported the use of six cameras along the parade route, which were streaming videos back to the command post as well as one Strong Watch Camera on a vehicle. We also had one hundred push-to-talk radios that were primarily used by the City of Pasadena, County of Los



Angeles Fire Department, Sheriff's Department Investigators, and LA-RICS staff. LA-RICS also had one Automatic License Plate reader and was using the PSBN system to support two additional License Plate readers that were using a commercial carrier.

Lieutenant Anderson stated both systems worked as expected but we did have issues logistically. There was a programming issue that arose on the Pasadena side but we did not experience any issues on our side. The issue was the radios had duplicate identification numbers, so we rebooted the system and the issue was resolved temporarily. There were some coverage issues in the red zone and we are working with Motorola on adjusting one of the sites antennas to correct the issue. For future events we are going to use cell-on-wheels (COWs) to increase the coverage. Many agencies were part of the Rose Parade deployment, such as the County of Los Angeles Fire Department, City of Pasadena, United States Department of Homeland Security, Federal Bureau of Investigation, and California Highway Patrol. The system work flawlessly aside from some coverage issues and the users were pleased with the system.

Administrative Deputy Orellana-Curtiss stated that Interim Executive Director John Radeleff wanted to thank the team for their efforts in coordinating and supporting the Rose Parade deployment. Director Dean Gialamas stated that in the past years we have been testing the system and this year it was not a test, the system was put to use with video and radio communications and congratulated the team.

Administrative Deputy Orellana-Curtiss provided an update on the status of the Broadband Technology Opportunities Program (BTOP) grant, stating they have provided us with some verbal approvals regarding three of our objectives that were submitted in our Project Implementation Plan (PSBN Round 2), which included three rapid response vehicles as well as a request for \$1.8 million for the public safety enterprise network (PSEN) connectivity to allow members to connect to the PSBN Core as well as objective number five which is a testing and demonstration center at the LA-RICS Headquarters. We are having discussions with NTIA regarding objective number three, which is the purchase and development of applications for public safety as well as some NOC infrastructure improvements, estimated to cost \$2.1 million. NTIA has informed us that objectives two, four, and five are likely to receive approval in the coming weeks, and we hope to bring written conformation to the Board at the February meeting. The request to construct an additional 26 sites is on hold. The next step is to proceed with a modified approach. We are seeking approval from NTIA to move forward with the deployment of PSBN sites collocated on LMR sites. NTIA is reviewing the proposal and they hope to have a response to us in the next few weeks which we will report to your Board.



Director Gialamas stated the Sheriff and Fire Chief made some calls to Washington D.C. to the grant agencies to help speed the process with the hope that the funding will be released.

Administrative Deputy Orellana-Curtiss stated that Project Manager Chris Odenthal will provide more details on the status of LMR construction activity funded by the UASI grant. We once again had a compressed timeframe to spend UASI 12 grant due to State and Federal approvals received late in December, and have been able to expend \$4 million dollars to date, with \$13.5 million left to spend between now and March 31, 2017. We are on target to complete all the work. LA-RICS has run into an issue with the Mayors' Office for reimbursement of claims that have been submitted for payment. Our cash flow is limited to \$10 million dollars and with \$18 million in expenditures projected in the next two months under the UASI 12 and UASI 14 grant the cash flow account will be depleted and unable to pay incoming bills. The City has taken more than two months to approve claims submitted. We are in discussions with the County to increase our cash flow so that we do not delay the claims submission process. Alternate Member Geiger asked who is the contact at the Mayors' Office? Administrative Deputy Orellana-Curtiss stated Caitlin Ishigooka is the Director of Grants, and we are working with her and have escalated our concerns to management. The City has told us the process is very detailed and that their review process goes through several offices of the City. Once received from the City, the State has committed to turn over our claims in two weeks.

Alternate Member Geiger recommendation to the Board as an Action Item for staff to consider as we transition to the new Executive Director that the Directors Report be agenzized in writing or supported in writing for purposes of transparency, accountability, verifiability, and institutional knowledge.

### C. Project Manager's Report – Chris Odenthal

Project Manager Chris Odenthal provided an update on the status of LTE 1 and stated that we went over the details of the Rose Parade and added input on the organization for the event. It was more of a standard procedure, what public safety typically does to keep the people safe. The tool that the Rose Parade used to accomplish this task was LA-RICS. There was no question on how it was going to work or function and that was a direct result of all the background work from the last year's deployment. This Board receives monthly updates on the system but do not see the tangible product. It was an important moment for the program and those that have invested ten years in its development. Operationally the system went on without a hitch but only because of the work that went on in the last year.

Board Member Alexander stated he understands that last year and this year was the trial period, however, is this considered a Pasadena ask or a County use? Who is the lead for special events such as these? Project Manager Odenthal stated the Board is the lead and with their delegated authority the Executive Director takes that



lead. One of the objectives that were approved by NTIA is the cost to interconnect users to the System, and that will facilitate onboarding users for events such as these. Board Member Alexander stated there are events throughout the county where security is very important, is this something we sell to a city such as Pasadena or as a member or if this is a service is that available to them for an event or available to anyone? Administrative Deputy Orellana-Curtiss stated there will be a policy decision that has to be made when an event, such as the Rose Parade arises, and participation is not considered mutual aid but instead a pre-planned / special events that may require revenue to offset our operational costs. Board Member Alexander asked if the policy has been developed and Administrative Deputy Orellana-Curtiss stated it has not. Board Member Alexander recommended to the Board we bring forth a Discussion Item regarding potential policy for subscribers/members to LA-RICS for special events, such as the Rose Parade.

Board Member Fronterotta mentioned the football stadium will be built in a few years and suggests we use the system at smaller events to prepare for the larger events. Board Member Alexander stated any large venues will need to use the LA-RICS system. Board Member Cathy Chidester stated we need to keep on the radar at what point we ask users to join as a member or pay to use the system. Project Manager Odenthal stated the County was always going to use LTE and LMR the question becomes how do we balance charging an agency we want to join versus a need for public safety? Board Member Alexander mentioned in the future we will have the Olympics. Alternate Member Geiger stated it is an inexpensive opportunity for non-subscriber's to test the system. Project Manager Odenthal stated the Sheriff's and Fire Department are using the modems and are using the PSBN now and that is the next step for each of the agencies. Alternate Member Geiger provided a recommendation to the Board as a Discussion Item on the upcoming months to summarize efforts taken and interest for potential use for other jurisdictions. Director Gialamas stated we will have the Executive Director put a strategic plan together moving forward.

Project Manager Odenthal stated in regards to Round 1, we are out two months for closing out the LTE program. The remaining SCE COWs work is progressing, Motorola has agreed to the necessary steps and we are expecting the remaining nine COWs to be operational sometime in February. This will provide 15% increase at those sites for the region, mostly in the basin.

In regards to the status of PSBN Round 2, Administrative Deputy Orellana-Curtiss went over most of the information; we are looking at 18 to 20 collocated LMR sites that are being planned. We will provide site numbers, locations and maps back to NTIA by the end of this week. We are working with Motorola to create a standardized approach for what it costs to install LTE equipment at LMR sites.



In regards to the status of permits for LMR, we have four permits in hand that are being constructed under UASI 12. The drawing process and SAA process is moving along.

## **I. DISCUSSION ITEMS (D-E)**

### **D. Outreach Update**

Administrative Deputy Orellana-Curtiss provided a summary of the meetings and demonstrations, which were held in the month of December. The Cities of El Segundo, Palos Verdes, representatives from California State Parks and Recreation, and Claremont Police Department among others received outreach related activities in the month of December. Administrative Deputy Orellana-Curtiss asked if there were any questions. There was no discussion.

### **E. Land Mobile Radio Redundant Core Relocation**

Administrative Deputy Orellana-Curtiss provided some historical information regarding the relocation of the Core 2 and made reference to a copy of the letter sent on behalf of the LA-RICS Board by the Chair and Vice-Chair to the State to approve funding the relocation of the second core for the LMR system, which is currently housed at Los Angeles Police Department (LAPD) Valley Dispatch Center (VDC). Once the City of Los Angeles opted-out of the LA-RICS Authority we no longer have 24/7 required access, which is necessary for operational needs. We submitted a request to the State and Federal Emergency Management Agency (FEMA) almost a year ago regarding the movement and reconfiguration of the Core to its new home in the County of Los Angeles Sheriff's Department Palmdale (PLM) Station. In your agenda packets (Agenda Item E) we included the response from the State which is the letter dated December 27th denying the approval of payment for the relocation. They asked us to bring the item back and identify additional funding sources for the movement of that core and we need to report back to the State with a plan to relocate. LA-RICS wanted to provide the Board with this information to inform you that we will be looking into resources to move the Core to the PLM Station. This is an urgent matter as stated in the letter. Administrative Deputy Orellana-Curtiss asked if there were any questions. Alternate Member Bundesen asked as a matter of discussion, can Fire and Sheriff work together and see if there's a solution to have the Core moved. Administrative Deputy Orellana-Curtiss thanked Alternate Member Bundesen for the offer and urged the other board members to provide resources, if available.





## II. ADMINISTRATIVE MATTERS (F-I)

### F. APPROVE SITE ACCESS AGREEMENTS WITH THE COUNTY OF LOS ANGELES AND THE CITY OF CLAREMONT, AND AN AMENDMENT TO SITE ACCESS AGREEMENT WITH THE CITY OF LONG BEACH FOR LAND MOBILE RADIO SYSTEM SITES

Executive Assistant Wendy Stallworth-Tait presented to the Board Agenda Item F, Approval of Site Access Agreements (SAA) with the County of Los Angeles and Claremont and an Amendment to SAA with the City of Long Beach for LMR System, and requested that the Board take the following action:

1. Find that the approval and execution of the Site Access Agreements (SAA) for Cerro Negro (CRN), and Claremont (CLM) to allow for all Land Mobile Radio (LMR) system work to occur at these two sites, as covered by the SAAs are within the scope of the activities previously authorized at site CRN on December 17, 2015, and at site CLM on November 13, 2014, which your Board previously found statutorily exempt from review under California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project.
2. Find that (a) approval of the Amendment to an existing SAA with the City of Long Beach for site SGH to allow for all Land Mobile Radio system work to occur at this site is (a) within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the LA-RICS LMR System previously certified under the CEQA on March 29, 2016; and (b) there are no changes to the project at this site or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
3. Authorize the Interim Executive Director to finalize and execute agreements substantially similar in form to the enclosed SAAs and Amendment to SAA.

Board Member Alexander asked to excuse himself from voting on this item due to a conflict.

Director Gialamas asked for a motion to approve the minutes, Board Member Mark Alexander asked that corrections be made to Agenda Item F, page 7, to change the word "excuse" to "recuse" and to add the reason for his recusal, which is due to a potential conflict with his City, La Canada Flintridge that has an agreement with the County of Los Angeles regarding CRN. Director Gialamas asked that the correction be made and called for a motion to approve the minutes, with the recommended correction.



Alternate Member Geiger moved to approve all three but asked to vote on each individually.

On Recommendation No. 1, Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Gialamas.

Ayes 8: Chidester, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

Abstention 1: Alexander

On Recommendation No. 2, Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Gialamas.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

On Recommendation No. 3, Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Gialamas.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

#### **MOTION APPROVED**

#### **G. APPROVE AMENDMENT NO. 24 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO SYSTEM**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item G, Amendment No. 24 to Agreement No. LA-RICS 007 for the LA-RICS LMR system, and requested that the Board take the following action:

1. Make the following findings:
  - a. Find that (a) approval of the changes necessary to reflect the reconciliation of two (2) LMR System Sites (Agoura Hills (AGH) and Verdugo Peak (VPK)) to align with the updated LMR System Design are within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperable Communications System (LA-RICS) LMR System previously certified under the California Environmental Quality Act (CEQA) on March 29, 2016; and (b) there are no changes to the project at





these sites or to the circumstances under which the project is undertaken that require further review under CEQA.

- b. Find that (a) approval of the changes necessary to reflect the reconciliation of four (4) LMR System Sites (Bald Mountain (BMT), Cerro Negro (CRN), Monte Vista (MVS), and Oat Mountain Nike (ONK)) to align with the updated LMR System Design is within the scope of the activities previously authorized at these four (4) sites which your Board previously found statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System project.
2. Approve Amendment No. 24 (Enclosure) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the reconciliation of six (6) LMR System Sites to align with the updated LMR System Design for a cost increase in the amount of \$2,379,232.
3. Authorize an increase to the Maximum Contract Sum by \$2,379,232, when taking the cost increase into consideration from \$286,466,082 to \$288,845,314.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 24.
5. Delegate authority to the Interim Executive Director to execute Amendment No. 24, in substantially similar form, to the enclosed Amendment (Enclosure).

Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Bundesen.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

#### **MOTION APPROVED**

#### **H. AMENDMENT NO. 23 TO THE PROJECT AND CONSTRUCTION MANAGEMENT SERVICES AGREEMENT**

Contracts Manager Arismendez presented to the Board Agenda Item H, Amendment No. 23 to the Project and Construction Management Services Agreement, and requested that the Board take the following actions:

1. Approve an increase to the Maximum Contract Sum in the amount of \$240,000 increasing the Maximum Contract Sum amount from \$37,858,957 to



\$38,098,957, to allow Jacobs to continue assisting the Authority with the PSBN Warranty closeout work through March 31, 2017.

2. Delegate authority to the Interim Executive Director to execute Amendment No. 23 with Jacobs, substantially similar in form to the enclosed, and issue one or more Notices to Proceed for this work.

Director Gialamas asked for a motion, Board Member Alexander motioned first, seconded by Board Member Gialamas.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

#### **MOTION APPROVED**

### **I. APPROVE AMENDMENT NO. 9 FOR PROFESSIONAL BROADBAND ENGINEERING CONSULTING SERVICES**

Contracts Manager Arismendez presented to the Board Agenda Item I, Amendment No. 9 for Professional Broadband Engineering Consulting Services, and requested the Board to take the following actions:

1. Approve an extension to the term of the Televate Agreement to March 31, 2017, to allow Televate to continue assisting the Authority with the PSBN Warranty Period closeout work.
2. Approve an increase to the Maximum Contract Sum in the amount of \$415,000, increasing the Maximum Contract Sum amount from \$7,646,978 to \$8,061,978 to allow Televate to continue assisting the Authority with the PSBN Warranty Period closeout work through March 31, 2017.
3. Delegate authority to the Interim Executive Director to execute Amendment No. 9, substantially similar in form to the Enclosure.

Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Bundesen.

Ayes 9: Chidester, Alexander, Fronterotta, Nunley, Curley, Geiger, Bundesen, Gialamas, and Gialamas.

#### **MOTION APPROVED**

### **III. MISCELLANEOUS – NONE**



#### **IV. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

The following discussion took place among the Board regarding future items and/or items that require action by the Board for consideration:

Board Member Chidester asked that we develop a policy, procedures and some cost for users.

Director Gialamas recommended that staff return with discussion points pertaining to the subscription plan or model/policy; this task may require a subcommittee's participation.

Board Member Alexander asked if the Finance/Operations Committees will discuss the Funding Plan (long-term/short-term policy). Director Gialamas recommended we discuss ideas in parallel.

Board Member Alexander recommended the Finance Committee look into the subscription plan and/or Funding Plan changes. Alternate Member Geiger agreed with Board Member Alexander that the Finance Committee should review and present this to the Board.

Board Member Chidester stated that there will be upcoming large scale events that will require reimbursement for the vendor services and some sort of cost should be considered. Board Member Nunley stated in addition the deployment of resources also is an issue, referred to a delay in time to get testing kits needed by his agency and recommended a policy to assist with streamlining the process.

Alternate Member Bundesen suggested perhaps the Operations Committee should be included in these conversations and Director Gialamas stated we may need to form a subcommittee.

Director Gialamas stated the first recommendation is for a subscription plan or model and the second is to develop the policy for LA-RICS' participation at special events / pre-planned events.

#### **V. CLOSED SESSION REPORT**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director

2. PUBLIC EMPLOYMENT  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director



3. CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)  
Labor Negotiator: County Counsel

The Board entered into Closed Session at 10:08 a.m., and returned to Open Session at 10:17 a.m.; the Brown Act does not require a report.

**VI. ADJOURNMENT and NEXT MEETING:**

Thursday, March 2, 2017, at 9:00 a.m., location to be TBD.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.