



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

October 4, 2012

Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William "Bill" T Fujioka Chair, CEO, County of Los Angeles
Gerry F. Miller, Chief Legislative Analyst, City of Los Angeles
Timothy Scranton, Fire Chief, City of Beverly Hills, representing the Los Angeles Area Fire Chiefs Association
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing the Contract Cities Association
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat
Donald "Don" Pedersen, Police Chief, City of Culver City, representing At Large Seat
Gregory "Greg" L. Simay, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

Representatives For Board Members Present:

Patricia "Patty" J. Huber, representing Miguel Santana, for the City of Los Angeles Chief Administrative Office
John Vidovich, representing Brian Cummings, for the City of Los Angeles Fire Department
Mark J. Bennett, representing Daryl L. Osby, for the County of Los Angeles Fire Department
David Betkey, representing Leroy "Lee" D. Baca, for the County of Los Angeles Sheriff Department
Cathy Chidester, representing Dr. Mitchell H. Katz, for the County of Los Angeles Department of Health Services
Nancy L. Ramirez, representing Steven K. "Steve" Zipperman, for the Los Angeles School Police Department
Mike Sarjeant, representing Reginald "Reggie" Harrison, for the City of Long Beach

Officers Present:

Pat Mallon, LA-RICS Executive Director
Rachelle Anema, representing Wendy L. Watanabe, Auditor-Controller, County of Los Angeles
Patricia Saucedo, Board Secretary

Absent:

Charles "Charlie" L. Beck, Vice Chair, Police Chief, City of Los Angeles
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Mark J. Saladino, Treasurer and Tax Collector, County of Los Angeles



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair Bill Fujioka made an acknowledgement that a quorum was present.

III. APPROVAL OF MINUTES – (1)

1. September 6, 2012 – Regular Meeting Minutes. **MOTION APPROVED.**

IV. CONSENT CALENDAR – (None)

V. REPORTS (2–5)

2. Committee Reports

- a. Finance Committee – No Report
- b. Legislative Committee – No Report
- c. Joint Operations and Technical Committees – Captain Scott Edson

Operations Chair Captain Edson stated that the Joint Operations and Technical Committees held their meeting on Thursday, September 27, 2012, and had discussion items. The first item was the secondary responders for the LA-RICS network; there has been a question about their involvement or lack thereof within the project. Both committees want to make it very clear from an operational and technical concern that the secondary responders are to be included in the LA-RICS network. The committees made a motion recommending that the JPA Board support the inclusion of the secondary responders, defined to include municipal resources on the LA-RICS network.

The second item was clarification on the needs and requirements for analog channels within fire and law enforcement. The current RFP will reflect that there will be certain requirements by fire and law and that there will be some analog channels maintained in the various regions, for everyone's use as a member of the LA-RICS network.

3. Director's Report – Pat Mallon

Executive Director Mallon is very pleased to report that on September 28, 2012, Governor Jerry Brown signed into law AB 1486, which gives the LA-RICS project a conditional CEQA exemption provided that the sites are publicly owned, either have existing transmitter equipment or, a police station, fire station, or Sheriff's station. This moves LA-RICS tremendously ahead when it comes to building out the system for both LMR and LTE.

Regarding the NPSTC working group, please refer to discussion item# 6 regarding the T-Band. The Executive Director continues to participate on weekly calls with the other ten jurisdictions in an effort to assemble information to educate Congress on the impact of T-Band. There is a new effort to develop the cost implications of moving to a new spectrum.

The FirstNet Authority Board of Directors met for the first time on September 25, 2012. The next meeting will be in December 2012. The Board adopted ten resolutions, including one on the BTOP grants. LA-RICS will be working with NTIA and FirstNet to educate them on the LA-RICS project and the implications that the suspension has had on moving the project forward. One of the reports made to FirstNet addressed the BTOP funds. The report stated the BTOP funds



were stimulus funds allocated to the local jurisdictions. They cannot be repurposed for any other cause, and if they are not used, they are to be returned to the Treasury. This somewhat indicates to the FirstNet Authority that they cannot redirect those funds to other priorities. The motion also directed the Planning and Technology Committee Chair to examine these projects with the NTIA. LA-RICS will be requesting to participate in this process.

The LTE RFP continues to be on hold because has been no further direction from NTIA. The original intent was to issue correspondence with the NTIA outlining LA-RICS' intent as far as the infrastructure. It is important that LA-RICS also pursue getting authorization from the FirstNet Authority for spectrum use which will allow moving the whole system forward.

LMR RFP is reaching its final touches and will be addressed in agenda item# 8, requesting direction from the Board.

4. Project Management Report – Pat Mallon

Executive Director Mallon stated that the agenda packet included Jacobs' monthly report.

5. Grant Status Report – Pat Mallon

Executive Director Mallon reported on the following grants:

- BTOP – LA-RICS awaits further direction from NTIA.
- SHSGP '11 – the Authority has submitted a grant modification to specifically incorporate the environmental scope of work and waiting for approval on CalEMA.
- SHSGP '10 – the Chair has signed a letter requesting an extension for a grant modification to be submitted to CalEMA and awaiting a response.
- UASI '09 – have been working with the LA City Authority Administrator and have requested an extension, therefore need a timeline and schedule of work.

Board Member LeRoy Jackson wanted clarification on the Executive Director's report on the LTE RFP; he wanted to know if putting up the monopoles will not proceed pending clarification from FirstNet. Executive Director Mallon stated that once the FirstNet clarifies what LA-RICS is allowed to do as far as the equipment, we will move forward. It is about \$100 million to install the monopoles including a 20% match from the local community. The concern is moving forward and building out infrastructure that FirstNet will not allow to be used.

VI. DISCUSSION ITEM (6)

6. "T-Band" Take Back Versus LMR Hybrid System

The purpose of this item is to discuss pros and cons associated with staying on the "T-Band" vs. migration.

Executive Director Mallon went over attachment Agenda Item 6, which Board Member Jackson requested.

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VII. ADMINISTRATIVE MATTERS – (7-9)

7. Notice of Intention to Amend the Authority Conflict of Interest Code – Pat Mallon, Amanda Drukker

RECOMMENDATION: It is recommended that your Board authorize the Executive Director or his designee to publicly post the attached Notice of Intention to Amend the Conflict of Interest Code, for a period of 45 calendar days, soliciting public comments with respect to proposed revisions to the Authority's Conflict of Interest Code.

Amanda Drukker, legal counsel to the Authority, stated LA-RICS is asking to post a notice of intention to amend the Authority's Conflict of Interest Code for a period of 45 calendar days. During that time public comment will be solicited with respect to the proposed changes. LA-RICS is required by state law to review its Conflict of Interest Code every two years. Once the Notice of Intention has been posted for 45 calendar days, LA-RICS staff will review any submitted changes and determine whether to incorporate the same. Then, LA-RICS staff will bring the revised Conflict of Interest Code back to your Board for approval. Finally, the LA-RICS staff will submit the revised Conflict of Interest Code to the Code Reviewing Body (LA County Board of Supervisors) for approval. Board Member Mark Alexander asked why the Los Angeles County Board of Supervisors was the code reviewing body for the LA-RICS Authority. Amanda Drukker deferred answering the question pending follow up.

On October 5, 2012, the following clarification was provided to the Authority:

Under California Government Code Section 82011, the board of supervisors is the code reviewing body for any local governmental agency, other than a city agency, with jurisdiction wholly within the county. Because the LA-RICS Authority is a local governmental agency with jurisdiction wholly within the Los Angeles County, the County's Board of Supervisors is our code reviewing body.

Amanda Drukker noted that the attachments for Agenda Item #7 inadvertently left off the entire redline version of the Conflict of Interest Code highlighting the changes. She noted that anyone interested in obtaining a full copy should contact LA-RICS.

IX. PUBLIC COMMENTS – (taken out of sequence)

Rick Castaneda, Motorola, commented Agenda Item #8. He presented some questions that were not addressed prior to RFP release which may lead to another RFP cancellation, which no one would want. The first question is, does the RFP have protections and mechanisms in place to address the possibility of not having enough 700 MHz spectrum to adequately deploy the hybrid system that has been previously discussed in the Board meetings. The second question is, does the RFP have protections and mechanisms in place to address the possibility of H.R. 3630 being modified to allow public safety to stay on UHF T-Band, possibility of the FCC extending the vacate date or the possibility the FCC identifying spectrum other than 700 MHz to replace UHF T-Band. Mr. Castaneda stated Motorola believes that these points are very important because of the last go around. If the RFP does not have any requirements or stipulations to address these



questions or potential issues, the Board will find itself in the same situation as in the last RFP when it had to cancel the procurement process due to limited options and legal restraints.

9. Inclusion of Secondary Responders on the LA-RICS Network – Scott Edson (taken out of sequence)

RECOMMENDATION: It is recommended that your Board take action to include secondary responders, defined to include municipal resources, on the LA-RICS network.

Executive Director Mallon stated as previously reported by Captain Edson the Joint Operations and Technical Committees met last week to discuss the issues of communications requirements of secondary responders. The Board has had several discussions on it, although the Board has never taken an official position. Countywide there are about 17,000 secondary responders that could be served by CWRS, STRS, or the LA-RICS system during a natural disaster. First responders will go to secondary responders to assist, for example, use of the bus service system to evacuate people, etc.

MOTION APPROVED.

8. RFP Release – Pat Mallon (taken out of sequence)

RECOMMENDATION: It is recommended that your Board:

1. Authorize the Executive Director or his designee to release a Request for Proposal (“RFP”) for the LA-RICS Land Mobile Radio (“LMR”) system;
2. Find that County procurement and contracting policies, programs, and procedures are adopted for purposes of the RFP, and any contract resulting from the RFP, to the extent, and in the manner, as will be reflected in the RFP, and not otherwise; and
3. Authorize the Executive Director or his designee to issue addenda to the RFP that the Executive Director determines, in his discretion, are consistent with the general scope of the RFP.

Executive Director Mallon stated that staff has been working on developing an RFP for the LMR. Based on the hybrid the technology, the documents are in final review this week, next week there will be three days in which the working committees will review the specific sections one last time. Board Members or designees are invited to review the RFP on October 17 and 18, 2012. Our request is similar to last year when we asked the Board’s Authority to authorize its release once those reviews have been completed. The anticipated RFP release date is October 24, 2012.

Board Member Mark Alexander asked when Board Members reviewed the RFP on October 17 and 18, 2012, if there were Board members with conflicting inputs, how would that be resolved. Executive Director Mallon stated if necessary, there would be a request for a Special Meeting.

Board Member Alexander had a second question pertaining to item 3 of the recommended action, asking the Board to “Authorize the Executive Director or his designee to issue addenda to the RFP that the Executive Director determines, in his discretion, are consistent with the general scope of the RFP,” at what point does an addenda become material enough that the Executive Director would come back to the Board for the Board’s direction. Executive Director Mallon stated that if there is a substantial change in policy it would be brought back to the Board. Typically addenda are for clarification of questions that are asked once it reaches the vendor community.



Board Member Simay stated that even if the T-Band spectrum should be available longer than it is currently thought to last, the way that the spec is written could accommodate a longer life to the T-Band. Executive Director agreed. Board Member Simay went on to say that 700 MHz of spectrum, there is nothing about the LMR system that would make any situation any more of a problem than it already is. Executive Director Mallon stated that as far as any modification to H.R. 3630 to cancel or to extend the deadline, there is no impact on the hybrid system; if there is additional spectrum in the 700/800MHz that would be a significant boon to LA-RICS. The sufficiency of spectrum is dependent upon the vendor who submits a proposal. In the hybrid study there is a minimum number of channels identified as required. We are comfortable, based on that study, that there is sufficient spectrum with the commitment of the 70 channels. If there is additional spectrum required by the vendors, it will be taken under consideration.

Alternate Board Member Huber requested clarification, if time is taken to review the RFP, would like to ensure Board members will be notified if recommended changes are not incorporated as well as reasons why. Executive Director Mallon stated if there is descent amongst any of the Board members comments, it will be brought back to the Board.

Board Member Jackson requested clarification on recommended action # 3, Authorizing the Executive Director or his designee to issue addenda to the RFP that the Executive Director determines, in his discretion, are consistent with the general scope of the RFP, and are non-policy in nature.

Board Member Jackson requested clarification regarding the composition of the current LMR RFP, whether it contained substantial portions of the previous RFP. Executive Director Mallon confirmed used RFP 004 as the basis for the LMR RFP, with changes, clarification, and improvements made (CEQA exempt sites, etc.)

Recommendations before the Board:

1. Authorize the Executive Director or his designee to release a Request for Proposal (“RFP”) for the LA-RICS Land Mobile Radio (“LMR”) system;
2. Find that County procurement and contracting policies, programs, and procedures are adopted for purposes of the RFP, and any contract resulting from the RFP, to the extent, and in the manner, as will be reflected in the RFP, and not otherwise; and
3. Authorize the Executive Director or his designee to issue addenda to the RFP that the Executive Director determines, in his discretion, are consistent with the general scope of the RFP, and non-policy in nature.

MOTION APPROVED.

X. MISCELLANEOUS – (None)

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

9. Project Funding
10. Project Risk Controls

XII. ADJOURNMENT

Chair Bill Fujioka adjourned the meeting at 9:48 a.m.