



# Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

March 1, 2012

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

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## Board Members Present:

**William "Bill" T Fujioka Chair**, CEO, County of Los Angeles  
**Brian Cummings**, Fire Chief, City of Los Angeles Fire Department  
**Leroy "Lee" D. Baca, Sheriff**, County of Los Angeles  
**Timothy Scranton**, Fire Chief, City of Beverly Hills, representing the Los Angeles Area Fire Chiefs Association  
**Scott Pickwith**, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association  
**Mark R. Alexander**, City Manager, City of La Cañada Flintridge, representing Contract Cities Association  
**LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat  
**Gregory "Greg" L. Simay**, Assistant General Manager, City of Burbank Water & Power, At Large Seat  
**Kim Raney**, Police Chief, City of Covina, At Large Seat

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## Representatives For Board Members Present:

**Patricia "Patty" J. Huber**, representing Miguel Santana, CAO, City of Los Angeles  
**Sandy Jo MacArthur**, representing Charles "Charlie" L. Beck, Vice Chair, Police Chief, City of Los Angeles  
**June Gibson**, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles  
**John F. Lenihan**, representing Daryl L. Osby, Fire Chief, County of Los Angeles  
**Cathy Chidester**, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles  
**Nancy L. Ramirez**, representing Steven K. "Steve" Zipperman, Police Chief, Los Angeles School Police Department

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## Officers Present:

**Pat Mallon**, LA-RICS Executive Director  
**Patricia Saucedo**, Board Secretary

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## Absent:

**Reginald "Reggie" Harrison**, Deputy City Manager, City of Long Beach  
**Donald "Don" Pedersen**, Police Chief, City of Culver City, At Large Seat  
**Mark J. Saladino**, Los Angeles County Treasurer and Tax Collector  
**Wendy L. Watanabe**, Los Angeles County Auditor-Controller



- I. CALL TO ORDER – Chair Fujioka called the meeting to order.
- II. ANNOUNCE QUORUM – Roll Call. Roll Call. Chair Fujioka acknowledged that quorum was present..
- III. APPROVAL OF MINUTES
  1. February 2, 2012 – Regular Meeting – **MOTION APPROVED.** Board Member Mark Alexander abstained due to his absence at the last meeting.
- IV. CONSENT CALENDAR – (None)
- V. REPORTS (2–4)
  2. Committee Reports:
    - A. Legislative Committee – No Report
    - B. Finance Committee – No Report
    - C. Operations Committee – No Report
    - D. Technical Committee – No Report

3. Director's Report – Pat Mallon

Executive Director Mallon informed the Board that he has five items:

Project Management Contract – Executive Director Mallon informed the Board that he will be requesting for a Special Meeting for March 15, 2012. They have received four (4) proposals; evaluation process is complete; negotiations on both cost and scope are nearing completion; and will be ready to present a contract to the Board on March 15, 2012.

Telecommunications System Procurement - The Internal Services Department (ISD) reported that the evaluation process is nearing completion, ahead of schedule. The Project Team is completing a gap analysis and will be meeting next week to cover both proposals and soon we will be in a position to immediately move into negotiations. ISD will be providing the Board with an update at the meeting on March 15, 2012. The initiation of negotiations is anticipated for before the end of this month.

The Environmental Assessment Progress Report - As reported in February, all LTE sites were inspected by the consultant and found no critical environmental issues at any of the sites. LA-RICS is 90% complete on base line project narrative and deliverables for the NTIA is on schedule. They are conducting weekly teleconferences with the NTIA to resolve any concerns that NTIA might have. A technical site and data narrative must be completed after the detailed system design by the telecommunications contractor. Up until now, LA-RICS has not encountered no critical issues, and looking ahead they do have a site data sheet in an initial draft of the project description. Following that they will begin an outreach to local jurisdictions and regulatory agencies.

Leadership committee - Leadership committee held its initial committee meeting on February 8, 2012, with the request that County Counsel reviews the Joint Powers Agreement as it related to partial participation. The scheduling of the second meeting will be determined after LA-RICS receives County Counsel's review.

HR.3630 - HR.3630 was passed by Congress and was signed into law by President Obama on February 22, 2012. That piece of legislation assigns the D-Block to Public Safety, something that we have been long seeking. But it also requires the sale of T-band frequencies which is 470 to



512 in nine years with a two year switch over. T-Band is at the heart of the LA-RICS LMR Plan System. At this point there is no specific frequency band that has been identified by the FCC by which we would have to be moving, however there seems to be a favor to the 700 – 800 MHz due to its proximity to the broadband frequencies.

Chair Fujioka stated that this legislation is very important. He stated that there will be a specific Agenda item on March 15, 2012, to discuss the impact that it has on the project and options.

Board Member Jackson asked if there was any feedback during the workout of the legislation with legislative advocates. Chair Fujioka said that is part of the information to be gathered for March 15, 2012.

4. Grant Status

A. UASI and PSIC –

Eileen Decker delivered a written report of information that was requested at the last meeting. Board Member Jackson asked if tied to this is there to be an extension report as to how much grant money will be spent over the next year almost as a budget context, so that the Board can see where those funds are going to be used during the next 12 months. Executive Director Mallon stated that a lot of that will be stated at the next meeting on March 15, 2012.

Board Member Simay ask a question regarding the UASI handout, the fourth bullet point, reserving the right to change to all products, in accordance to direction. Who are the deciders, is it a group, is it a decision that involves UASI? Who ultimately makes the call to reallocate funds?

Eileen Decker stated that it starts at the top, DHS who is the grantor, Cal EMA who is also considered a grantor, they are very active in reviewing the projects and determining their advised to DHS. There is also the UASI Approval Authority, which every entity represented on the Board is also represented on that authority that makes the specific project decisions and allocations of the grant funds. When the UASI region is awarded money, they make percentages on how to break it up between current investment justifications, and the ultimate list of projects.

Board Member Simay asked if the LA City Mayor's Office would be able to made decisions independently of UASI or through UASI. Ms. Decker stated that it was through the UASI.

B. SHSGP and BTOP –

Executive Director Mallon stated that SHSGP 07' grant is closed. SHSGP 08', unfortunately because of the restart of the procurement process, we have written correspondence to the SHSGP Coordinators suggesting that they reallocate the funds, most recently being on the March 24, 2012. We had initially anticipated that we could spend 1million dollars doing some site upgrades through an existing contract and upcoming contract through the Department of Public Works. We were advised that that contract process was delayed and so it would make it impossible for us to utilize that contract and spent the money.

SHSGP 09' and 10' monies, we do anticipate spending those for the vendor contract.



BTOP payments have been made primarily to Televate, the LTE consultant and Ultrasystems contract both the prior and current the environmental assessment. The one question that Board Member Simay asked when updating the next report will be references to match requirements.

Board Member Simay asked about SHSGP 08' reallocation. Executive Director Mallon stated that they had already reallocated the 5,549,000, and recently learned that the potential to contract through at DPW open procurement was not moving forward, and will make impossible for us to complete it before the May 2012 deadline. There was written correspondence advising them that they can repurpose that 1 million dollars.

VI. ADMINISTRATIVE MATTERS (5-7)

5. At Large Directors and Alternate Directors Election (September 6, 2012) and Board Member Voting Rights - Pat Mallon

RECOMMENDATION: It is recommended that the Board:

- A. Extend the term of the At Large Directors and Alternates to September 6, 2012.
- B. Set the date for At Large Directors and Alternates mail-in ballot elections for Thursday, September 6, 2012

Chair Fujioka stated that this item will be continued at the meeting on March 15, 2012. There is still an issue that needs County Counsel's attention.

VII. MISCELLANEOUS – (None)

6. Finance Committee Meeting Minutes for 2011 (7 meetings)

Executive Director Mallon stated that the Finance Committee Meeting minutes for 2011 were included by the request of Board Member Simay.

VIII. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

- 7. Project Funding
- 8. Project Risk Controls

Executive Director Mallon stated that Agenda Items 7 and 8 will probably be continued until April or May 2012.

IX. PUBLIC COMMENTS – (None)

X. ADJOURNMENT

Thursday, April 5, 2012, at 9:00 a.m. at the Grace E. Simons Lodge.