



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 2, 2012 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William “Bill” T Fujioka Chair, CEO, County of Los Angeles
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat
Daryl L. Osby, Fire Chief, County of Los Angeles
Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat
Kim Raney, Police Chief, City of Covina, At Large Seat
Tim Scranton, Fire Chief, City of Beverly Hills, representing the Los Angeles Area Fire Chiefs Association
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Gregory “Greg” L. Simay, Assistant General Manager, City of Burbank Water & Power, At Large Seat

Representatives For Board Members Present:

John Vidovich, representing Brian Cummings, Fire Chief, City of Los Angeles Fire Department
Cathy Chidester, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles
June Gibson, representing Gerry F. Miller, Chief Legislative Analyst, City of Los Angeles
Patricia “Patty” J. Huber, representing Miguel Santana, CAO, City of Los Angeles
Dave Betkey, representing Leroy “Lee” D. Baca, Sheriff, County of Los Angeles
Alan Patalano, representing Reginald Harrison, City of Long Beach
John Gutierrez, representing Steven K. Zipperman, Police Chief, Los Angeles School Police Department

Officers Present:

Pat Mallon, LA-RICS Executive Director
Patricia Saucedo, Board Secretary

Absent:

Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
Mark J. Saladino, Los Angeles County Treasurer and Tax Collector

AGENDA ITEM 1



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

- I. **CALL TO ORDER** – Chair Fujioka called the meeting to order.
- II. **ANNOUNCE QUORUM** – Roll Call. Chair Fujioka acknowledged that quorum was present.
- III. **APPROVAL OF MINUTES**
 1. January 5, 2012 Minutes – Regular Meeting – Executive Director Mallon stated that Chief Sandy Jo MacArthur was in attendance at the last meeting. **MOTION APPROVED AS AMENDED.**
- IV. **CONSENT CALENDAR – (None)**
- V. **REPORTS (2–4)**
 2. Committee Reports
 - A. Finance Committee – No Report
 - B. Legislative Committee – Board Member Osby stated that the items covered by the Legislative Committee are being address in Item #6.
 - C. Operations Committee – No Report
 - D. Technical Committee – No Report
 3. Director’s Report – Pat Mallon
 - A. Telecommunications RFP - Telecommunications System procurement is in the evaluation process. In preparation for negotiations in March, staff is preparing a gap analysis on both proposals.
 - B. Project Management RFP - Four proposals were received for the Project Management RFP. The evaluation process has begun and the goal is to bring a contract to the Board in March.
 - C. FCC Report - FCC status report was submitted on time.
 - D. Environmental Services - Environmental Services contract has commenced and staff has visited 160 in the last three weeks. Staff is also conducting weekly conference calls with NTIA regarding the CEQA/NEPA process.
 - E. Light-squared Issue - The concern is that the Light-squared operation may interfere with GPS. The impact on first responders is on GPS locators. Staff will monitor the Light-squared filing.
 - F. Ad Hoc Membership Committee – Ad Hoc Membership Committee has been selected by the Chair, the first meeting is scheduled for February 8th. Board Member Jackson asked for the names of the committee members. Executive Director Mallon read the names of the Membership Committee.



4. Grant Status

Eileen Decker provided a grant status for the grants administered by the City of Los Angeles. The Mayor's Office administers the JAG ARRA, PSIC and UASI grant.

Eileen Decker stated that the JAG ARRA grant was awarded to the City and County to update communication sites. The City of Los Angeles projects have completed the design phase and are now undergoing environmental review. Leasing agreements have been prepared for three sites because they are not in the City of Los Angeles. These project are on pace for completion in February 2014. The projects selected by the County are on the same timeline as the City projects and are expected to be complete at the same time.

Eileen Decker discussed the PSIC grant. This grant requires of 25% match of approximately \$5.6 million that has been provided for by the City. There were two projects selected. One was expansion of the fiber infrastructure core that is used for the connectivity of the LA-RICS project. Eileen Decker mentioned that engineer staff can answer questions regarding the technology. The projects are consistent with the infrastructure necessary for LA-RICS overall.

Eileen Decker informed the Board that the federal agencies gave direction to develop projects that can be completed within the grant timelines that benefit the LA-RICS.

Board Member Jackson asked if he could receive a map regarding the fiber infrastructure project. Eileen Decker stated that a map could be provided.

Eileen Decker further described the PSIC and UASI projects for the second responder systems, CWIRS and STARS.

Board Member Jackson asked for the dollar amount dedicated from the UASI funds. Eileen Decker stated that it was \$8 million. Board Member Jackson asked for additional information regarding the background of the projects, maps and how they interface.

Eileen Decker described the microwave radio project funded by the UASI grant. Board Member Jackson asked how much the project cost and whether procurement was needed. Eileen Decker stated that existing contracts are in place.

Eileen Decker described a dispatch console system project for the County of Los Angeles. The dispatch system would provide the necessary upgrade. Board Member Jackson asked how the projects were carved out and for the cost of the dispatch system. Eileen Decker stated that she will explain the process after finishing describing the projects and responded that the dispatch project costs \$7 million. Eileen Decker provided information on the environmental impact project for \$1 million for UASI 08.

Eileen Decker explained that the process for determining the projects took place over the course many months. In fact, with respect to UASI in particular, DHS said that they needed to develop carve out projects to spend the money and to preserve the grant money for this project. Eileen Decker stated that she assigned individuals from her office who work on grants full time to the LARICS office to work with the engineers to determine projects that could be completed in a timely fashion, that were beneficial to the LARICS project and that created the core infrastructure but at the same time were beneficial today. Each of the projects are scalable so that if there was money left over from one project, the next project can be enhanced even more.



Board Member Jackson asked if the RFP was designed such that we can pull items out of it. Eileen Decker stated that she cannot speak to the RFP but that these projects are discrete projects that can be carved out from the RFP and that the RFP identified them as needed for the overall LARICS project.

Board Member Jackson asked how this would affect the negotiations process if pieces are coming out of it. Executive Director Mallon stated that at the end of July, when the Board terminated the prior procurement, we came to the realization that we could not spend the PSIC and UASI funds. As the new RFP was being prepared, the technical staff was working with the Deputy Mayor's office to identify areas that could be taken out from the Telecommunications Contract and that there would be a reduction in the scope.

Board Member Jackson stated that he was upset that they were not aware of this process and they did not receive information on some of these elements until they were out of time. Executive Director Mallon stated that they have been fast tracking this process and did not know until the most recent conversations. Board Member Jackson stated that he was not aware the RFP was developed with this strategy in mind.

Chair Fujioka stated that he remembers using the grants for projects that support this overall effort. Chair Fujioka stated that this is a dynamic process and as they move forward, especially once a vendor is selected, if we had to convene every time the next action was to be taken it would cause issues.

Board Member Jackson stated that he did not disagree with the strategy or elements, but that he disagreed with the lack of communication that a Board member he has a reasonable expectation of hearing when major modifications are made to the RFP. He stated that is the communication process and narrow.

Chair Fujioka stated he would not characterize it as a major modification.

Board Member Simay stated that he agrees with Board Member Jackson, and that the cities in the foreseeable future will not be contributing substantially due to their budgets. At least in the short term, the money that will be advanced to LARICS will be through the grants. The Board needs to be informed before the fact, even at the level of discussion that Deputy Mayor Decker discussed today, regarding the carve outs. For example, we are facing similar deadlines for the 09 UASI, what is going to happen for UASI 09, will there be additional carve outs. If so, there should be a general discussion as to the carve outs and criteria for them.

Eileen Decker stated that this is the first JPA meeting that has taken place after the grantor has said that these projects were allowable and will work with us to get them done. Until the grantor actually gave the go ahead, it would have been inappropriate to vet these projects publicly. With respect to UASI 09, DHS has taken the view that the funding be used for the benefit of the contract. They will be monitoring the progress of the contract, and if the contract does not remain on the timeline presented, they will come back and advise us if we need to go for carve out projects. At this point, UASI 09 is to be used for the design phase of the contract.

Chair Fujioka stated that once they have that information, we need to send out the information as quickly as possible and not wait for a board meeting.

Board Member Simay stated that he disagreed. The nature of the UASI grant is equipment and plans/design. Given the current schedule, they are not approving the vendor until after May after negotiations, plus there is an environmental impact review, so there is no reasonable expectation that the vendor will be in a position to spend UASI funds.



Eileen Decker stated that she is not in the position to discuss the contract but can address her conversation with DHS. DHS is aware of the timeline on the contract and they want to see if it will remain on its current track and will be flexible as long as progress is being made. They also will consider an extension based on the progress of the contract because they do want to see LARICS succeed. DHS views LARICS differently because it addresses interoperability. DHS is monitoring this project very closely.

Alternate Member Vidovich stated that his staff assigned to LARICS has updated the fire chief on a regular basis on the project. The carve outs are something that have been thoughtful that benefit the City, County and all independent cities and the entire region.

Alternate Member Betkey stated that he agreed with Alternate Member Vidovich and the important thing to remember in a project this large is that the speed and agility of how we spend the money, we are going to have to do these things anyway, the console switch interface, environmental reports, it is critical to keep this large project moving forward.

Board Member Raney stated that he appreciated the fact the money will be spent but it seems that certain components of the JPA get better information than other bodies. To reinforce what Mr. Jackson said, he is trying to get figures, if we can get an agenda report on funds that are reprogrammed so that we don't have to ask the questions and write it down. He also asked if the \$28 million for UASI is not at risk and will be spent.

Eileen Decker stated that it was not. She also stated that some members of the JPA are also part of the UASI Approval Authority so if it appears that some have more information it is because of their dual roles and it is not their intent to withhold information from the JPA.

Board Member Jackson stated that it would be helpful if on each agenda we had a work down of how much money we have in the pot and how it is being spent, projections for 6 months. We can update it each month. Chair Fujioka stated it should be related to this program. Board Member Jackson ask that the grant report be in writing with an analysis of how much is spend on the grant contracts and projections for future grant spending.

Executive Director Mallon stated that there has been consideration of second responders, it is recognized that public works, for example, will be there. Staff examined different options for a communication system for second responders should a city decide they would want to use it.

Kevin Nida provided further information for the second responder systems. Kevin Nida stated that there can be a joint operations and technical committee to discuss the two systems and its capacity. Board Members discussed use for second responder system.

Board Member Jackson asked if this was a carve out from the RFP. Kevin Nida stated that an 800 MHz trunked system was never part of the RFP. Chair Fujioka added that this was an opportunity to address the second responders. Board Member Jackson asked for clarification on what a carve out project is.

Board Member Simay stated that information needs to get to the Board soon enough so that they can debate and make suggestions. Kevin Nida stated that since we are under an NDA, we did not want confidential or misleading information to get out unintentionally.



VI. DISCUSSION ITEM (5)

5. 2012 Schedule of LA-RICS Board Meetings

Board Secretary Patricia Saucedo presented future meetings for the JPA Board.

VII. ADMINISTRATIVE MATTERS (6-7)

6. Approve Recommendations of Legislative Committee – Pat Mallon

Board Member Osby provided an overview of the legislative committee meeting.

RECOMMENDATION: It is recommended that the Board:

- A. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the following themes:
 - (i) Support the D Block to public safety; and
 - (ii) Oppose relinquishing spectrum already in use or planned for use by any Authority member agency for the LA-RICS System.
- B. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the extension to the narrowband requirement, should this issue come to the forefront.

Chair Fujioka received a first and second to the motion. **MOTION APPROVED.**

7. Vacate Dates Established for Elections of At-Large Directors and Alternate Directors - Pat Mallon

Executive Director Mallon explained that the December 1, 2011 meeting was rescheduled to December 15, 2011 causing the election date to be 8 days short of the six month requirement. In addition, the issue raised by Mark Alexander regarding voting rights will be address by County Counsel at the March meeting.

Board Member Jackson asked if this would require an extension of continuity of the current individual until the election. Executive Director Mallon stated that there was a Board motion in June to extend the terms until replaced.

RECOMMENDATION: It is recommended that the Board:

- A. Vacate the voting timeline established for the mail-in ballot election of the At Large Directors and Alternate Directors.

Chair Fujioka received a first and second to the motion. **MOTION APPROVED.**



VIII. MISCELLANEOUS – (None)

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

- 8. Project Funding
- 9. Project Risk Controls

Chair Fujioka asked all the committees to meet and give a status of their efforts.

X. PUBLIC COMMENT

XI. ADJOURNMENT and NEXT MEETING:

Chair Fujioka adjourned the meeting. The next meeting will be held on Thursday, March 1, 2012, at 9:00 a.m., at the Grace E. Simons Lodge.