



# AGENDA

## LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

### BOARD OF DIRECTORS REGULAR MEETING & WORKSHOP

Thursday, December 2, 2010 • 8:00 a.m. – 12:00 p.m.

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications Systems Authority (the "Authority")

#### **AGENDA POSTED: November 29, 2010**

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

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#### **Members:**

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
3. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
4. **Leroy D. Baca**, Sheriff, County of Los Angeles
5. **Michael J. Bowman**, Police Chief, Los Angeles Unified School District
6. **P. Michael Freeman**, Fire Chief, County of Los Angeles
7. **Reginald Harrison**, Deputy City Manager, City of Long Beach
8. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
9. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
10. **Millage Peaks**, Fire Chief, City of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Alex C. Rodriguez**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
15. **Miguel Santana**, CAO, City of Los Angeles
16. **John Schunhoff**, Interim Director, DHS, County of Los Angeles
17. **Gregory Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

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#### **Officers:**

1. **Scott Poster**, Task Force Leader
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Vacant**, Board Secretary



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

**II. ANNOUNCE QUORUM – Roll Call**

**III. APPROVAL OF MINUTES – from the November 4, 2010, Board of Directors Regular Meeting**

**IV. CONSENT CALENDAR – (None)**

**V. REPORTS (1 – 3)**

1. Committee Reports – Poster
  - a. Finance Committee: Funding Options to be discussed during Workshop
  - b. Technical Committee – New Officers, “D-Block Assignment”
  - c. Operations Committee – no reportable action
  - d. Legislative Committee – no reportable action
2. Project Status – Poster
  - a. Evaluation Team
  - b. LA Safety-Net Addendum Status
3. Grant Status – Poster
  - a. Monthly Report

**VI. ADMINISTRATIVE MATTERS (4 – 6)**

4. Contract for Environmental Assessment (EA) of LA Safety-Net – Poster
  - a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to execute a contract with a qualified environmental consulting & engineering firm to perform an Environmental Assessment, as required by the BTOP grant awarded by the Department of Commerce, for the LA-SafetyNet project in an amount not to exceed \$1,500,000.

**Attachment:** Item 4

5. Contract with an Executive Recruitment Firm – Poster
  - a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to execute a contract with an Executive Recruitment Agency to conduct an executive search for the LA-RICS Director position in an amount not to exceed \$80,000.

**Attachment:** Item 5



**VII. WORKSHOP**

6. DISCUSSION FACILITATED BY BOB SCHILLING (KH CONSULTING GROUP)
  - a. Joint Powers Authority (JPA) Board of Directors – Member Duties & Responsibilities – Silva
  - b. Budget & Funding Options – Takata / Lee
    - Sourcing
    - Future Grants
  - c. System – Radio Replacement & Interoperability
    - Build/Maintenance
    - Windshield Assessment – various jurisdictions/agencies

**VIII. MISCELLANEOUS – (None)**

**IX. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD**

- a. Financial Funding Plan to be discussed at the January meeting
  - Project Funding Policy and Guidance Feedback
- b. D-Block Spectrum comprehensive review by the Technical Committee  
DISCUSSION ITEM: D-Block Spectrum comprehensive review by the Technical Committee, comprehensive reporting of the advantages or disadvantages the D-Block.

**X. PUBLIC COMMENT**

- XI. ADJOURNMENT – NEXT MEETING:** Thursday, January 6, 2011 at 9:00 a.m.  
at the Grace E. Simons Lodge.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



# LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200  
Monterey Park, California  
(323) 881-8291

SCOTT L. POSTER  
TASK FORCE LEADER

December 2, 2010

Board of Directors  
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

## **APPROVE AUTHORITY TO CONTRACT FOR AN ENVIRONMENTAL ASSESSMENT (EA) OF LA-SAFETYNET FOR A TERM OF NINE MONTHS NOT TO EXCEED \$1,500,000**

### **SUBJECT**

It is recommended that the Authority authorize the Task Force Leader to execute a contract with a qualified environmental consulting & engineering firm to perform an Environmental Assessment, as required by the BTOP grant awarded by the Department of Commerce, for the LA-SafetyNet project. This contract would be for a term no longer than nine months and for an amount not to exceed \$1,500,000. This action would further authorize the Task Force Leader, or his designee, to issue any necessary work orders and pay all invoices under this contract and to report to the Board of Directors monthly on the status of the EA and on any expenditures.

### **BACKGROUND**

The Authority is required to perform an Environmental Assessment (EA) on LA-SafetyNet as a Special Award Condition (SAC) of its Broadband Technology Opportunity Program (BTOP) award. The Authority must receive a Finding of No Significant Impact (FONSI) on its proposed network implementation plans before any work or construction of its planned network can proceed. Per the SAC, a draft EA must be completed by March 31, 2011, with a final EA approved no later than July 1, 2011. The cost of performing this EA is reimbursable under the BTOP award.

The Authority has determined that the contracting vehicle best suited to complete this task within the strict timeframe is to "piggyback" off an existing schedule of competitively procured contracts maintained by the Federal General Services Administration (GSA). The GSA maintains a list of qualified firms, each competitively procured in accordance with Federal Acquisition Regulations (FAR). The GSA solicitation process provides hourly price sheets for professional staff qualified to perform EAs in accordance with all applicable federal requirements.

The Authority has identified firms that have committed to offer the same services at the same hourly rates to the Authority. A review team will evaluate these firms and determine which offers the Authority the best value, combining factors such as price, past performance, experience and adequate staff necessary to complete 290 assessments in fewer than 120 days.

## **AGENDA ITEM 4**

**PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION**

The piggyback option is the optimal contracting vehicle for this task, as it meets all competitive procurement standards, allows the Authority to initiate work quickly, and allows the Authority to evaluate factors in addition to price when making a vendor selection.

Other procurement options will not afford the Authority the ability to complete the EA SAC by the March 31, 2011 deadline. The piggyback option addresses all the business needs of the Authority, as well as the grantor's requirements.

In the event that the Authority is unable to use the GSA schedule to select a vendor, the Authority would pursue a Request for Proposal (RFP) as it is the second best option in securing a contractor to complete the EA SAC.

**FISCAL IMPACT/FINANCING**

All contract costs will be fully reimbursable under the BTOP award. Invoices will be paid out of the Authority's 2010/2011 operating budget and reimbursed by the Department of Commerce upon presentation of appropriate documentation.

**FACTS AND PROVISIONS/LEGAL REQUIREMENT**

The grantor's program officer and grants specialist have reviewed the recommended action. The Authority's counsel and procurement officer have also reviewed the recommended action.

**AGREEMENTS/CONTRACTING**

On behalf of the Authority, the Task Force Leader, or his designee, will have full authority to execute a contract with the selected vendor, issue all work orders, and pay all invoices for an amount not to exceed \$1,500,000.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Scott L. Poster', with a long horizontal flourish extending to the right.

Scott L. Poster  
Task Force Leader

SLP:lfp

cc: Counsel to the Authority



# LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200  
Monterey Park, California  
(323) 881-8291

SCOTT L. POSTER  
TASK FORCE LEADER

December 2, 2010

Board of Directors  
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

## **AUTHORITY TO CONTRACT FOR THE RECRUITMENT OF THE EXECUTIVE DIRECTOR TO THE AUTHORITY FOR A TERM OF 6 MONTHS NOT TO EXCEED \$80,000**

### **SUBJECT**

It is recommended that the Authority authorize the Task Force Leader execute a contract for an Executive Recruitment Agency to conduct an executive recruitment for the Director to the Authority. This contract would be for a term no longer than six months and for an amount not to exceed \$80,000. This action would further authorize the Task Force Leader, or his designee, to issue any necessary work orders and pay all invoices under this contract and to report to the Board of Directors monthly on the status of the recruitment and on any associated expenditures.

### **BACKGROUND**

The Authority has conducted two recruitments for a permanent Director that did not produce a sufficient number of candidates for consideration.

### **PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION**

An experienced executive recruitment agency will conduct a nationwide search to recruit candidates for the Director position. Candidates will be screened, interviewed by a panel, and 3 finalists will be presented to your Board for final selection in closed session. It is imperative that the permanent position be filled as the Director will provide essential leadership on LA-RICS matters.

### **FISCAL IMPACT/FINANCING**

A contract not to exceed \$80,000 will be executed by the Task Force Leader. Invoices will be paid out of the Authority's 2010/2011 operating budget maintained by the Authority's Auditor Controller.

### **FACTS AND PROVISIONS/ LEGAL REQUIREMENT**

Funds will be handled as per the Authority's Fiscal Manual.

**AGREEMENTS/ CONTRACTING**

On behalf of the Authority, the Task Force Leader, will have full authority to execute a contract with the selected vendor, issue all work orders and pay all invoices for an amount not to exceed \$80,000.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'SLP', with a long horizontal flourish extending to the right.

Scott L. Poster  
Task Force Leader

SLP

cc: Counsel to the Authority





# **Board of Directors MEETING MINUTES**

## **LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

November 4, 2010

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

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### **Board Members Present:**

**William “Bill” T Fujioka Chair**, CEO, County of Los Angeles  
**Mark R. Alexander**, City Manager, City of La Cañada Flintridge, representing Contract Cities Association  
**P. Michael Freeman**, Fire Chief, County of Los Angeles  
**Reginald “Reggie” Harrison**, Deputy City Manager, City of Long Beach  
**LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat  
**Kim Raney**, Police Chief, City of Covina, At Large Seat  
**Miguel Santana**, CAO, City of Los Angeles  
**Gregory “Greg” Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

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### **Representatives For Board Members Present:**

**David R. Betkey**, representing Leroy D. Baca, Sheriff, County of Los Angeles County  
**Andrew P. Fox**, representing Millage Peaks, Fire Chief, City of Los Angeles  
**Kay Fruhwirth**, representing John Schunhoff, Interim Director, DHS, County of Los Angeles  
**June Gibson**, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles  
**Sandy Jo MacArthur**, representing Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles  
**Nancy Ramirez**, representing Michael J. Bowman, Police Chief, Los Angeles Unified School District  
**David “Dave” Tankenson**, representing Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat

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### **Officers Present:**

**Scott Poster**, Task Force Leader  
**Rachelle Anema**, representing Wendy L. Watanabe, Los Angeles County Auditor-Controller

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### **Absent:**

**Scott Pickwith**, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association  
**Alex C. Rodriguez**, Fire Chief, City of Santa Fe Springs, representing the Los Angeles Area Fire Chiefs Association  
**Mark J. Saladino**, Los Angeles County Treasurer and Tax Collector  
**Vacant**, Board Secretary



## RECOGNITION

Before the official meeting began, Chair Bill Fujioka thanked and recognized Board Member P. Michael Freeman for his services as Fire Chief of the Los Angeles County Fire Department and for his time, commitment, and efforts since the inception of the LA-RICS project.

## I. CALL TO ORDER

A meeting of the Los Angeles Regional Interoperable Communications Systems Authority Board of Directors was called to order on November 4, 2010 at 9:00 a.m. by the Chair Bill Fujioka.

## II. ANNOUNCE QUORUM – Roll Call

Chair Bill Fujioka made an acknowledgement that a quorum was present without a formal roll call.

## III. APPROVAL OF MINUTES

- A. Motions were made for approval of the minutes from the October 7, 2010, Board of Directors Regular Meeting.

### **MOTION APPROVED.**

## IV. CONSENT CALENDAR

None.

## V. REPORTS (1 – 3)

### 1. Committee Reports

#### a. Finance Committee Update – Membership/Funding Options

Scott Poster, Task Force Leader, reported that Chairman [Felipe Perez] of the Finance Committee is standing down (he has received employment with Deltawrx) therefore creating a vacancy and that they are asking the LAPD (Los Angeles Police Department) to appoint another member to be on the Finance Committee.

He also stated that the Finance Committee report regarding the funding issues be pushed off until the December meeting.

Chair Bill Fujioka mentioned that following the reports from the committees he wanted to talk about a special Workshop that is to convene in December to speak/discuss a number of things including the different potential Funding Models.

There was no reportable action from the Legislative, Operations, or Technical Committees.

### 2. Project Status

**This section addressed reports and communications only. No action was required by the Board.**

Scott Poster provided a brief description of the project status since the last meeting as follows:



a. Evaluation Update

It was reported that the proposals have been reviewed and the Evaluation Team is preparing questions and planning vendor interviews in January and is hopeful to begin negotiations starting the first week in February.

b. Staffing Update

It was stated that for the current vacancies within the approved positions in the Joint Powers Authority (JPA), bulletins have been sent out for an Accounting Officer I, Administrative Services Manager III, and a Management Secretary IV. And in the interim, the JPA continues to seek assistance from the Los Angeles County Fire Department, the Los Angeles County Sheriff's Department, Deltawrx, and others to keep the nucleus and the team afloat.

c. Narrow Banding Update

A report was given that the JPA sent out letters to all of the participants including everyone in the region who has licenses to frequencies to obtain their support for the broad banding. Several agencies have been neutral...ISIS is staying neutral and there has been no negative input at this point. And in December or early, January they plan to send a letter to the Federal Communications Commission (FCC) for narrow banding approval.

Board Member Leroy Jackson asked for information on what is the narrow banding. Scott Poster explained that narrow banding is the requirement for wideband frequencies to be narrowband by January 1, 2013. He went on to say that they are seeking approval from the FCC to delay implementation of the narrow banding in the region until the LA-RICS systems is up and running. He further stated that the LA-RICS system is a narrow band system that will comply with the FCC rules and regulations.

3. Grant Status

Scott Poster and Sara Henry, LA-RICS Contract/Grant Specialist, addressed the Board with the following details.

- a. Urban Areas Security Initiative (UASI)
- b. State Homeland Security Grant Program (SHSGP)
- c. Broadband Technology Opportunities Program (BTOP)
- d. Justice Association Grant (JAG) / American Recovery and Reinvestment Act (ARRA) & Public Safety Interoperable Communications (PSIC) Grant

Scott Poster gave a grant status report and provided the Board with copies of the JAG ARRA & Grant Reprogramming Clarification. He stated that some of the situations being dealt with on the grants would be made public.

He also said that all the projects are moving forward on the '07 SHSGP and that they were able to realize cost savings for some of the projects which resulted in \$1 million that could not be spent in '07. They have contacted Ron Wade who is in charge of the SHSGP Task Force and informed him of a meeting that should take place within the next week or so to distribute those funds back to the Authority for reprogramming.



In response to the eight projects for the '08 SHSGP, four of those projects were in the County of Los Angeles and the other four were in the City of Los Angeles. He went on to say that as they went through negotiations in determining how to finance and pay for the projects it became apparent through meetings with Internal Services Department (ISD) and County Counsel that grant funds cannot be used to reimburse ISD for overhead cost. They are having conversations with the City of Los Angeles and the Chief Executive Office (CEO) to determine ways to use the \$4.1 million to move forward on the four projects which are vital to the system within the City of Los Angeles and they are looking at three or four different options as our experts get together to deal with the options and have more information to bring to the Board.

He further stated that the '08 SHSGP does have some financial time constraints. The current deadline to complete the projects is April 30, 2011. And as for the microwave upgrades they are going to be asking for an extension until November of 2011.

In response to the request by Board Member LeRoy Jackson of how the sites were selected for the project and on what justification, this information is on the document section B (Grant Reprogramming Clarification) outlining how that was done.

Scott Poster also explained that the UASI and SHSGP grants are overseen by two separate approval authorities and that the funds have been allocated to both the County of Los Angeles and the City of Los Angeles and that the staff has dedicated itself to address various radio site improvements. He went on to say that the JPA Board of Directors had expressed interest in reaching out to JPA member agencies to identify additional radio site improvement projects and that the grant time performance improvement period for the '08 SHSGP and UASI presents significant challenges to this request. The process of reprogramming funds from the City of Los Angeles and from the County of Los Angeles would require Board approval (*items 1 through 6 listed on the document*) are what they would have to go through to make those changes. He said that we should also take into consideration the selection of those sites originally was dealt with by our Technical Committee. The Technical Experts made the selection as sites that any vendor that was selected would be able to utilize in commonality.

Board Member LeRoy Jackson said that his understanding was that future grants would expand and look at other possibilities outside these grants. He asked if these were original grants that went to the City and the County and were finite in their original receipt. Scott Poster replied that was correct and that the future grants will take a different justification.

Sara Henry explained that the time performance period for the future grants for Los Angeles City and County are longer and that if they were to reprogram it to another jurisdiction they would have the time to go through all the agreements and approvals that are necessary.

Board Member LeRoy Jackson asked if we had an agreement from the Board of Supervisors and the City of Los Angeles to pool their resources with the LA-RICS package with those additional grants. Scott Poster responded not yet, and that we will be looking at cooperative agreements from the County of Los Angeles to the City of Los Angeles through the JPA and others so with this cooperative agreement we will be able to work on other sites that are owned by other people/agencies. He said that some are complex to deal with (e.g. sites that are owned by other agencies plight of entry, insurance issues, and other maintenance issues).

Chair Bill Fujioka said that the intent is to use these funds in a coordinated effort and that it would make no sense to go off in a different direction when we have a strong commitment to this regional



interoperable communications system and that everything that have been demonstrated is to work towards this goal.

Board Member LeRoy Jackson said that the JAG-ARRA Grant was a specific grant for a specific purpose outside of the LA-RICS funding elements and asked if it will be coordinated as we go ahead with the grants for the same encounters. Sara Henry clarified that the JAG-ARRA grants were awarded to the County and City for site improvement projects, most of which are building or replacing towers. She said that those are moving forward independently but there is also those projects to benefit LA-RICS and that they are involved and our Technical Team is involved with the discussions but the lead agencies on these grants will be the City and County.

Board Member LeRoy Jackson asked if this will mitigate then the cost of the overall project by going ahead with the proposals that were approved for the sites. Sara Henry replied yes, and that the sites selected were those that would benefit the big system.

Board Member Reggie Harrison expressed concerns from an earlier discussion. He said that cities are replacing communications pieces all the time and that maybe we should consider putting out some sort of communication to the various cities just to inform them to take a look at this body so that the procurements that they are making will be in line with where this project is going to drive those cities in the future. Scott Poster stated that we are going to assess the sites that are going to be needed for the system. He said that when the original sites were selected they knew that the sites were a common site that would be used by any proposer. He went on to say that there are sites in specific jurisdictions that may need some radio improvements, tower improvements as such and to wait until the proposer tells what is needed to make the system successful. And in the broad picture of things, if other sites are selected by the proposer then they will be improved as part of the project, for there may be sites that aren't part of the project. And when the sites were picked they made sure that they would be sites that would be selected that were absolutely critical to the system. So therefore if other sites (Long Beach, Torrance, Independent Cities, etc.) are available that can be used for the system then they and the proposer would look at them and have them approved as part of the project.

Board Member LeRoy Jackson expressed that his only concern is that there were sites submitted that were not included in the proposal and if they will be added to the proposal as addendums. Scott Poster responded yes and that all sites will be looked at and evaluated.

Chair Bill Fujioka said that if there was a discretion then this encourages other jurisdictions who have, or who will receive, grant funds to coordinate their efforts... and that he wants to think that we would reach out to our other partners throughout the County and ask them to ensure that whatever funding they receive would be coordinated with this effort.

Sara Henry also reported on the BTOP Grant and that LA-RICS has submitted several reports to the grantor including the ARRA and Financial Report, and Performance Progress Report and that thus far every deadline has been met.

## VI. ADMINISTRATIVE MATTERS (4 – 6)

### 4. D-Block Spectrum comprehensive review by the Technical Committee

- a. DISCUSSION ITEM: D-Block Spectrum comprehensive review by the technical committee, Comprehensive Reporting of the Advantage or Disadvantage the D-Block – technical review is not complete and the technical committee has not convened. Request item be postponed until the December or January meeting.



Scott Poster stated the Technical Committee had not convened and that they have recently notified eleven (11) of the seventeen (17) members that are going to be called to convene a meeting and select a Chair and Vice Chair. And as to the D-Block issue, as requested by the Board, it will be given to the Technical Team to bring back to your Board a response to that. He requested that if any Board Member has not selected someone for the Technical Committee, to do so to make sure that you are represented. A reminder would be sent out so that we can get the critical matter to the Board next month.

Board Member Mark Alexander asked if it would be possible to send a roster out to all the Board Members listing each of the members of the various committees. Scott Poster replied yes and that a roster would be sent out this week.

5. Invitation For Bids (IFB) to hire a contractor for the Environmental Assessment (EA)
  - a. DISCUSSION ITEM: The Authority must issue an IFB to submit qualifications and pricing to perform tasks related to the analysis, completion and submission of the required EA Requirement for the Broadband Technology Opportunities Program (BTOP) Grant. This IFB will be prepared for approval at the December 2, 2010 meeting.

The Executive Director will seek authority from the Board to execute one or more agreements with qualified firms at the conclusion of the bid review and negotiation process.

Scott Poster made the recommendation to begin the process of hiring a contractor for the environmental assessment for the BTOP. He stated that part of the BTOP Grant is to have all of the sites reviewed environmentally and an assessment conducted. During the assessment they will determine whether further assessment needs to be done. He emphasized that this is not a full EIR it is just an environmental assessment that is required by the grantor. He said that the IFB will be prepared for approval at the December meeting and the Authority will be asked to issue an IFB to submit qualifications and pricing to perform tasks related to the analysis completion and submission of the required environmental analysis for the BTOP.

**For the next meeting this recommendation will be added as an Action Item.**

Board Member LeRoy Jackson asked (a) of the funding source; (b) if we have the money to pay for it; (c) and where does it they come from. Scott Poster responded that the funding source will come from the JPA and that the JPA budget with the BTOP Grant in the initial year of funding and cost related to the BTOP need to be borne by the JPA and then reimbursed through the BTOP; and subsequent to the first year all monies required for the BTOP will come from the grant itself; and in the December meeting we will be coming back to the Board with the IFB to contract for that but the money we plan to use will be come from the JPA and there are sufficient funds.

6. Recommendation for the Director Appointment
  - a. ACTION ITEM: Approve the selection of the LA-RICS Director.

Chair Bill Fujioka asked to put the action item on suspension. He said that there are a number of actions that have to be taken including a future request to come back to this Board and that will be put on a future Agenda to expend funds for a comprehensive nationwide search...and that we will talk further on how we are going to move forward regarding this at our next meeting.





Board Member LeRoy Jackson said that the only part he would want to come back is the budget itself; and how we will fund the position or the search and that he would like to see a comprehensive budget for our operation and how that fits into that budget as such.

Mark Alexander inquired if it was being suggested that we are coming back to the December meeting with a process and not so much an appointment. Chair Bill Fujioka responded yes.

Scott Poster mentioned that is critical that all the Board Members and their Alternates attend the Workshop because we will be discussing the issues that were raised and providing detailed information to questions.

Chair Bill Fujioka discussed having a Workshop on December 2<sup>nd</sup> to go over items that are extremely critical to what is being done. And with respect of the process for moving forward with the Director's appointment, it is the pleasure of the Board to ensure that we would reach out as far and wide as possible to get the best qualified candidate.

He further detailed the project overview, a discussion on the respective responsibilities as Board Members, the staffing, the budget and source of funds for that budget, and expenditure plan of sort with what we are doing now and what we plan to spend in the future, on grants. He said that is very important to look at potential funding options for this effort and that no one is going to pose a single option at this point. And that we need to look at the universe of options that are available and as a group start to get two consensus; and until we can reach that consensus on how we are going to fund it, there's a whole lot of things that will fall from or fall away from it. And the last thing is how we will maintain/sustain the system on an ongoing basis. So, we would like to schedule that Workshop on December 2<sup>nd</sup> where we would bring in staff or our friends from respective legal entities that will help address some of the critical areas and essential requirements, whether it is funding options, staffing, or grants.

Board Member LeRoy Jackson asked what would be the format of the Workshop and how will it be different than what we are doing now. Chair Bill Fujioka said that it would be different in that by having a Workshop with just the Directors and having staff or experts that will come in from other areas that can speak to...the Funding Plan and having that very focused discussion on how we are going to approach that as a Board because we have committees doing it but it's time for the Board Members and all the principals to start talking about these actions.

Board Member LeRoy Jackson then asked if the Finance Committee members would make presentations to the Workshop...or more of the mechanical mechanisms on how we get into the discussions. Chair Bill Fujioka said that we can have [Finance] Committee members; however anyone around the table who is willing to offer up resources will be restricted. He also said that if you have someone in your respective organizations who has experience then we can team up and then as a consequence put out different options with different are very critical. So if you have anyone, please ask them to contact his office and we will be happy to present whatever information you have.

Board Member Greg Simay stated that he thinks it is worthwhile to begin the discussion now. He elaborated that we have 88 agencies, so finding one solution or one financial plan that is going to meet the need of every agency is daunting, and if it doesn't happen, it is no reflection on the project. It's just a reflection on the scope and the nature of the agencies that we have in the County. He detailed that there are some agencies that have radio systems that are falling apart and need not just a interoperability but a replacement radio system. Then you have other agencies with radio systems in good shape for a number of years and at least historically a method of an internal funding mechanism. So there are different cities with different needs. He went on to say that there has been a presumption



that there will be a single system but if it doesn't work to the equal interest of all members then some members will withdraw from the presumed system and they will have more than one system. He said that you can back into it or you can anticipate what system will manage to encompass the different needs and perspectives of cities that are capable of going at it alone as in contrast to cities that would have no choice but to rely on a greater agency. Also, whatever the Funding Plan is if a city does withdraw they shouldn't face the same...there should be a difference in the financial outcome for that city. If that is one of the challenges of a bond issue from that perspective, then you don't want rate payers paying the same whether you continue with LA-RICS or you withdraw from it. The original understanding the way that this organization was constructed was that if you didn't care for the financial plan you could withdraw from it. So you can't have a financial plan that saddles you with an obligation; you can withdraw from the organization. There are many agencies where a single system approach or a shared facilities approach may be just the thing. But no matter how you slice it you are talking about hundreds of millions of dollars and the need to replace the radio systems sooner or later. And for some agencies this sharing facilities can be a very cost effective way of mitigating and managing those cost. A shared facilities approach may not reap the same benefit. He stated that it's very much worth exploring a shared facility approach to see where it can work. For some of the assumptions we have acted upon or where the Committee can use guidance to get to more specific issues at one time there was optimism, and this goes back maybe 5 or 6 years, that the whole system could have been funded by the federal government but all kinds of economical factions have intervened. There has been a presumption until very recently that individual agencies would be responsible for their subscriber units. He mentioned that the Board can consider if they want that to be the firm case or do they want to take a "wait and see approach" and have the Finance Committee present what it will be like if the Funding Plan included individual radios or what it would be like if it didn't. He also said that there's a feeling on the [Finance] Committee that the grants should be in the long term and should be used as a supplemental source that we may take advantage of every grant dollar that we can but we are not to rely on that as our primary source of funding. So, if we were to project for example the grants funding that we might expect in the future we will be conservative. And then there is the issue that there needs to be clarity on whether there will be interoperability as LA-RICS avenges it among non-safety departments. This is an important issue to Cities who would depend on such departments as Public Works or Public Utilities for logistical support

Chair Bill Fujioka said that it is something when it comes to interoperable radio systems. The importance of ensuring that our Public Safety Units communicate are paramount and having the partners respond to a critical incident and the one thing that has to happen is the system is going to drive to the large extent the different Funding Options and how that system is designed is what comes out of the RFP process is important. The main goal of this Workshop is to be a Workshop with just the Board Members or their Designees and not have it as an open meeting so we can have a very robust, very candid, very direct conversation that will address all these different options.

Board Member LeRoy Jackson mentioned that the meeting/Workshop will still have to be open to the public and that he is pretty sure that it does. Chair Bill Fujioka said "not necessarily".

Jose Silva, County Counsel, stated that any action and any specific item that is on the Board's Agenda would be on the Board's Agenda with that being discussed.

Board Member LeRoy Jackson said that he would not participate in such a meeting and was pretty sure his City Attorney would recommend against it and also that he didn't mind having a Workshop.... Chair Bill Fujioka said that he would encourage all to get their respective legal counsel to get in touch with our County Counsel because there is no one who is going to violate the Brown Act. If we could structure something that will allow us to ensure we don't have a training Workshop or just a general





discussion Workshop that's not an open meeting that's fine. If it is not and it does walk us into the Brown Act arena then we all will comply.

Board Member LeRoy Jackson said that they had tried to explore such Workshops with his counsel and it's not tolerable. Board Member Mark Alexander expressed that with his knowledge of the Brown Act, as a former Deputy City Attorney, he could think of no situation where we could conduct a Workshop in closed session. It would have to be open. Chair Bill Fujioka said that he would find out and make sure to touch basis with everyone.

Board Member LeRoy Jackson referred back to the Workshop if they were shooting for a two-hour period or a four-hour period and suggested to have specific subjects for that period of time...maybe focusing on funding and the budget.

Board Member P. Michael Freeman commented that it seems that Members of the Board are representing different entities and that is the way this was structured. Members today have given us a pretty good synopsis of how we got here and some of the pressing issues that continue to be in front of us. He continued to say of how the Agenda is being structured so that they can address some of these issues that as Board Members we are charged to ask the questions, pose the different scenarios but more importantly that as a Board try to come to a more common understanding of what our role is—with the understanding that there are escape clauses for those entities that at any point feel the need to get out of it. He went on to say that as Board Members to be open to the various issues that come up with the idea and understanding that at some point we may have to make a decision.

Board Member Greg Simay reiterated that a lot of those remarks were from his own perspective, and that the Finance Committee would appreciate and need the policy guidance of the Board for it is very difficult beyond a certain point to proceed. He expressed that we are an Interoperable Communications Systems Authority and there are really two related but distinct problems – one is replacing the radio infrastructure on some schedule and the other is being interoperable.

Board Member Miguel Santana stated that the fact that various jurisdictions are either considering or in the process of investing in their own systems it would be helpful at the Workshop to have sort of a Windshield Assessment of what's taking place Countywide within the various jurisdictions so that becomes part of the mix in the discussion about how we could better coordinate. One of the potential solutions at least for the short-term could be to establish collectively a set of guidelines to ensure that any future investments...have a level of similarities so there could be some coordination in the future not to necessarily delay that investment but to make sure that it is better ready to address a larger system when that comes into place. But starting it off with a sort of a larger assessment of where various cities are in their own means would be a good starting point to make to a larger plan.

Board Member LeRoy Jackson then asked if we could set then the 4 hours with the Budget and Funding Options, the Replacement and the Interoperability as the two subjects for the discussion. Chair Bill Fujioka added to also throw in the Respective Responsibilities as a Board and how we are moving forward; and in regards to the budget, the funding plan, as part of the System Funding Plan is to include not only the funding to build the initial system but the funding to sustain/maintain it on an ongoing basis. He also asked that rather than starting at 9:00 a.m. to come in a little earlier around in 8:00 a.m. and get it rolling.

Board Member Reggie Harrison said that he would gladly host the Workshop in Long Beach with an eight o'clock start. Board Representative Sandi Jo MacArthur mentioned that the UASI meeting would be at 1:00 p.m. in Long Beach.



Chair Bill Fujioka said that his goal is to never have long drawn out meetings and that he would bring in a facilitator to come in and move it along.

Board Member Kim Raney asked if at the meeting we will be have the ability to also have a conversation about the process for selecting the Executive Director. Chair Bill Fujioka answered absolutely and that we can carve out at least 10 minutes for that. But we are going to put that on hold until we have addressed some of the critical issues.

Board Member LeRoy Jackson asked to go over the subjects for the Workshop – Budget and the Funding Option; the Replacement and Interoperability – particularly on Replacement, the Windshield Assessment of what agencies are looking at and how we need guidelines to fund the replacements, and the Responsibility of the Board.

Chair Bill Fujioka said that the Budget is all-inclusive and to have a short discussion on the Project Director. Board Member LeRoy Jackson added “how that person’s functions interrelated with the staffing”.

Board Member Mark Alexander pointed out that he had every intention on attending the Workshop and look forward to it but in the event that he couldn’t be there it would be because he would be serving on a jury in the LA County Superior Court system.

Chair Bill Fujioka said that the meeting is real important and if you are unable to attend to call in and let us know. And if for some reason we do not get a majority of the Board, then we are going to reschedule it. He prefers to have a date where we get the majority not just a bare quorum.

VII. MISCELLANEOUS – (None)

VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD

Chair Bill Fujioka said Item ~~nine~~ 8 will be suspended on December 2<sup>nd</sup>

These issues are **to be discussed at the next meeting**:

1. Financial Funding Plan
  - a. Project Funding Policy and Guidance Feedback

IX. PUBLIC COMMENTS

No additional comments from the public on items of interest were received.

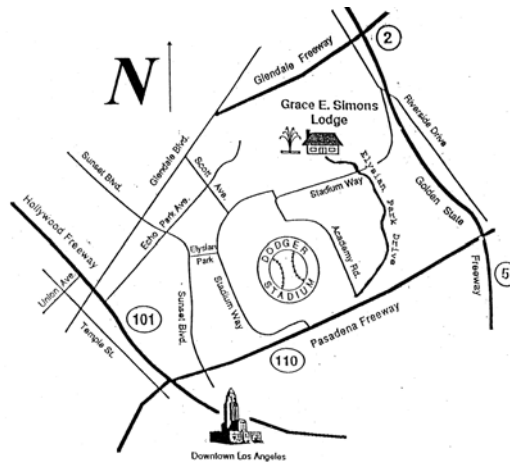
X. ADJOURNMENT and NEXT MEETING

Chair Bill Fujioka adjourned the meeting at 9:54 a.m.

The next regular meeting of the Board of Directors is scheduled for Thursday, December 2, 2010, at 8:00 a.m. at the Grace E. Simons Lodge.

Grace E. Simons Lodge...1025 Elysian Park Drive...Los Angeles, CA...90012

Map and Driving Directions:



- **5 Freeway NORTH:**

Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **5 Freeway SOUTH:**

Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **110 Freeway NORTH:**

Take the 110 North to the 5 North. Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **2 Freeway SOUTH:**

Take the 2 South to the 5 South. Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **101 NORTH:**

Exit Glendale Blvd/Echo Park. Go straight on Union Ave. Turn left on Temple St. Turn left on Glendale Blvd. Turn right on Scott Ave. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.

- **Sunset Boulevard WEST:**

Take Sunset Blvd., West, Turn right on Elysian Park Avenue. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.