



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, August 5, 2010 • 9:00 a.m. – 10:30 p.m.

Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications Systems Authority (the "Authority")

AGENDA POSTED: July 30, 2010

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
3. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
4. **Leroy D. Baca**, Sheriff, County of Los Angeles
5. **Michael J. Bowman**, Police Chief, Los Angeles Unified School District
6. **P. Michael Freeman**, Fire Chief, County of Los Angeles
7. **Reginald Harrison**, Deputy City Manager, City of Long Beach
8. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
9. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
10. **Millage Peaks**, Fire Chief, City of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Alex Rodriguez**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
15. **Miguel Santana**, CAO, City of Los Angeles
16. **John Schunhoff**, Interim Director, DHS, County of Los Angeles
17. **Gregory Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

Officers:

1. **Scott Poster**, Task Force Leader
2. **John Radeleff**, Deputy Task Force Leader
3. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
4. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
5. **Wendy Quintero**, Board Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES – from the July 7, 2010, Board of Directors Regular Meeting

IV. CONSENT CALENDAR – (None)

V. REPORTS (1 – 3)

1. Committee Reports

- a. Finance Committee Report – Perez
- b. Operations Committee Report
- c. Legislative Committee Report
- d. Technical Committee Report

2. Project Status – Poster

- a. Request for Proposal (RFP)
- b. Evaluation Team and Subject Matter Experts (SMEs) Training RFP revision

3. Grant Status – Henry

- a. State Homeland Security Grant Program (SHSGP)

VI. ADMINISTRATIVE MATTERS

4. Fiscal Manual – Perez

- a. ACTION ITEM: Adoption of the Fiscal Manual to provide guidance to the LA-RICS organization.

Attachment: Item 4

5. Membership Agreement – Poster

- a. ACTION ITEM: Recommendation for approval of resolution of the two members (UCLA and the City of Avalon) to LA-RICS.

Attachment: Item 5



VII. MISCELLANEOUS – (None)

VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD – (None)

IX. PUBLIC COMMENT

X. ADJOURNMENT – NEXT MEETING: Thursday, September 2, 2010 at 9:00 a.m.
at the Grace E. Simons Lodge



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

August 5, 2010

Board of Directors
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

REQUEST TO APPROVE THE LA-RICS FISCAL MANUAL

SUBJECT:

It is recommended that the Authority approve the attached LA-RICS Fiscal Manual to provide guidance to the LA-RICS Director and staff in fiscal and procurement issues.

BACKGROUND

As the LA-RICS organization is established, it is necessary that guidelines for fiscal and procurement operations be provided. As included in the Authority Joint Powers Agreement Section 4.04, the Board's authority "shall be exercised in a manner consistent with, and subject to, the restrictions and limitations upon the exercise of such powers as applicable to the County of Los Angeles". Further, the Agreement designates the County Auditor-Controller, and Treasurer and Tax Collector as the Auditor and Treasurer of the Authority respectively.

Therefore, the County Fiscal Manual is, by reference, the Authority's guide to fiscal and procurement matters.

AUTHORITY FISCAL MANUAL

The attached Authority Fiscal Manual covers the primary subjects of fiscal management and procedures that the Authority management team will encounter. By reference, the County Fiscal Manual will provide guidance on those issues not specifically addressed in the Authority manual.

As the LA-RICS project progresses, the Director will update the manual as necessary, and submit any significant changes to the Board for approval.

AGENDA ITEM 4

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will provide appropriate fiscal management and procedures to the Authority's management team and staff.

FISCAL IMPACT/FINANCING

The recommended action will have no direct impact on the Authority's funding, but will help ensure proper management of Authority assets.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The proposed Fiscal Manual has been reviewed and approved by the Authority's Finance Committee and the County's Auditor-Controller.

Respectfully submitted,



Scott L. Poster
Task Force Leader

SLP:dm

c: Auditor-Controller

Attachment : A) LA-RICS Authority Fiscal Manual

**LOS ANGELES
REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) AUTHORITY
FISCAL MANUAL**

AGENDA ITEM 4 – ATTACHMENT A

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) JOINT POWERS AGREEMENT FISCAL MANUAL

Introduction

The Los Angeles Regional Interoperable Communications System (LA-RICS) Joint Powers Authority (Authority) Fiscal Manual is a resource guide of fiscal policies, procedures, and internal controls to safeguard and manage Authority assets. The LA-RICS Director and management team will use this Fiscal Manual as a day-to-day guide to manage and control fiscal operations and to meet their responsibilities to manage funds and other LA-RICS assets.

This Fiscal Manual was initially approved by the Authority Board of Directors on June 3, 2010, pending review of the Finance Committee which occurred on July 12, 2010. It will be updated and maintained by the LA-RICS Director in accordance with procedures detailed within the Fiscal Manual.

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Chapter 1 – Governing Regulations and Guidelines

1.1.0 Governing Regulations and Guidelines

1.1.1 Introduction and Summary

LA-RICS Joint Powers Agreement (Agreement) was approved in January 2009 and provides overall guidance on administrative matters. Section 4.04 states “All common powers exercised by the Board shall be exercised in a manner consistent with, and subject to, the restrictions and limitations upon the exercise of such powers as applicable to the County of Los Angeles (County), as may be amended from time to time.”

Section 3.02 of the Agreement states the County Treasurer and Tax Collector and the Auditor-Controller shall be the Treasurer and Auditor-Controller for the Authority, respectively.

1.1.2 Los Angeles County Fiscal Manual

The Los Angeles County Fiscal Manual is the primary resource guide for all County fiscal matters. Therefore, based on the direct connection between the JPA and the County in fiscal matters cited above, the County Fiscal Manual provides the overall governing regulations and guidelines for all Authority fiscal matters.

The Authority Fiscal Manual specifically addresses several of the subjects included in the County Fiscal Manual. For subjects not specifically included in this document, the County Fiscal Manual will provide specific guidance and instruction.

1.1.3 Maintenance and Updates to the Authority Fiscal Manual

The LA-RICS Director shall be responsible for maintaining and updating the Authority Fiscal Manual. The LA-RICS Director may make routine minor changes administratively. Significant updates, such as signature and expenditure authority rules, will be submitted to the Authority Finance Committee and, upon their approval, finally to the Board.

Chapter 2 – Payroll

2.1.0 Payroll

2.1.1 Decentralization of Payroll

The Authority will not directly employ any employees. Any LA-RICS member staff assigned to the Authority will remain employees of their member department/city/agency. All payroll responsibilities will therefore be decentralized and will remain the responsibility of the member agencies.

2.1.2 Authority of the Director

The LA-RICS Director may at their discretion, review specific administrative items, such as time records and invoices from agencies seeking reimbursement for employee services, to ensure the accurate and appropriate accounting of Authority expenditures.

2.1.3 Contract Employees

The Authority may directly retain contractors to perform services. County procurement procedures and the County Fiscal Manual will govern the fiscal aspects of solicitation, contracting, and payment of these contractors.

Chapter 3 – Procurement and Contracting

3.1.0 PROCUREMENT AND CONTRACTING

3.1.1 Procurement and Contracting Procedures

Overall Authority procurement and contracting policies and procedures will be governed by County procurement policies and procedures in accordance with Section 4.04 of the Authority Agreement. Exceptions may be made for specific items (e.g., expenditure authority limitations outlined below) as approved by the Board.

The County Board of Supervisors has adopted certain policies and programs to be applied to County purchase orders and service contracts. These policies and programs are specifically excluded because they do not directly relate to the Authority's procurement of goods and services.

3.1.2 Expenditure Approval Authorizations

The Board is responsible for establishing appropriate limits of expenditure approval authorization. Only the Board, the LA-RICS Director or their designee may approve Authority contracts, invoices, and other expenditures.

3.1.3 Expenditure Authorizations Limits

As approved at the Board meeting on May 6, 2010, the expenditure authorization limits are as follows:

- For contracts previously approved by the Board, the LA-RICS Director, or their designee, is authorized to approve payment of invoices in an individual amount of less than \$100,000.
- For purchases of supplies and equipment, the LA-RICS Director, or their designee, is authorized to approve purchases up to \$50,000.

The Board shall approve all contracts and payments above the LA-RICS Director's levels established by the Board.

Chapter 4 – Grant Management

4.1.0 Grant Management

4.1.1 Introduction

Due to importance of federal and State grants to the development of the Authority, the Board and the LA-RICS Director will adhere to and pay particular attention to the availability, processes, and timelines for grant applications, approvals, and payments.

4.1.2 Policies and Procedures

The Authority shall be guided in the various grant processes by the grantor's and the designated fiscal agent's relevant policies and procedures. The LA-RICS Director shall ensure that grants are aggressively pursued and rigorously managed to ensure that all available grant funds are awarded to the Authority and expended in a timely manner.

4.1.3 Reporting Procedures

The LA-RICS Director shall report to the Board at least monthly on the status of all grant funding.

Chapter 5 – Capital Assets Management

5.1.0 Capital Assets Management

5.1.1 Introduction

The LA-RICS Authority will have the responsibility for numerous capital assets with exceptionally high value. It is imperative that the Board and the LA-RICS Director pay particular attention to the safeguarding, custody, replacement, documentation, and accountability for all capital assets.

5.1.2 Responsibility for Policies and Procedures

The LA-RICS Director shall be responsible for establishing capital asset policies and procedures that are consistent with the County Fiscal Manual and sound management practices. Internal controls will focus on budgetary control, accurate inventory and tagging of all capital assets, assignment of an LA-RICS capital asset custodian, and clear accountability and responsibility for LA-RICS capital assets, including replacement thereof.

Chapter 6 – Travel and Training Policy

6.1.0 Travel and Training Policy

6.1.1 Policy

The LA-RICS Director shall ensure that personnel assigned to LA-RICS follow all County travel and training regulations to ensure the effective control and cost management of these expenditures.

6.1.2 Approval Procedures

All Authority members' LA-RICS related travel and training outside Los Angeles County shall receive prior approval of the LA-RICS Director. The LA-RICS Director, within the guidelines and expenditure limits established by the County, shall approve all claims for reimbursement of travel and training expenditures.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

August 5, 2010

Board of Directors
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

REQUEST TO APPROVE THE RESOLUTION FOR ADMISSION AS MEMBERS OF LA-RICS

SUBJECT:

It is recommended that the Authority approve the attached resolution for admission of the University of California, Los Angeles (UCLA) and the City of Avalon as members of LA-RICS.

Attachments: Resolution for Admission

Respectfully submitted,

Scott L. Poster
Task Force Leader

SLP:dm

c: County Counsel

AGENDA ITEM 5



**A RESOLUTION OF THE LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM (LA-RICS) JOINT POWERS AUTHORITY BOARD OF
DIRECTORS APPROVING THE ADMISSION OF THE UNIVERSITY OF
CALIFORNIA, LOS ANGELES AS A MEMBER OF LA-RICS**

Whereas, the need for seamless public safety communications is crucial to the successful coordination of regional public safety resources in response to large-scale disturbances, major disasters and acts of terrorism, and the day-to-day efforts of public safety responders to protect life and property;

Whereas, it is the collective view within the Los Angeles region that interoperable public safety communications can best and most cost effectively be attained by developing a shared voice and data radio system;

Whereas, a Joint Powers Authority has been created to oversee the development of the Los Angeles Regional Interoperable Communications System to address these critical needs;

Whereas, the UNIVERSITY OF CALIFORNIA, LOS ANGELES recognizes the strategic and operational importance of this regional public safety effort, has requested to become a Member of LA-RICS and has received approval from its governing body to become a Member of LA-RICS;

Whereas, the UNIVERSITY OF CALIFORNIA, LOS ANGELES has executed a counterpart to the LA-RICS Joint Powers Agreement, and has delivered such executed counterpart to this Board.

Now, Therefore, the Board of Directors of the Los Angeles Regional Interoperable Communications System (LA-RICS) Joint Powers Authority does hereby resolve that:

- 1) Pursuant to Section 7.02 of the LA-RICS Joint Powers Agreement, the UNIVERSITY OF CALIFORNIA, LOS ANGELES is admitted as a Member of the Los Angeles Regional Interoperable Communications System Joint Powers Authority; and
- 2) The Chair, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption.

APPROVED AND ADOPTED THIS _____ DAY OF _____, 2010.

CHAIR (or Presiding Officer), LA-RICS Board of Directors

ATTEST:

Secretary, LA-RICS Joint Powers Authority



**A RESOLUTION OF THE LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM (LA-RICS) JOINT POWERS AUTHORITY BOARD OF
DIRECTORS APPROVING THE ADMISSION OF THE CITY OF AVALON
AS A MEMBER OF LA-RICS**

Whereas, the need for seamless public safety communications is crucial to the successful coordination of regional public safety resources in response to large-scale disturbances, major disasters and acts of terrorism, and the day-to-day efforts of public safety responders to protect life and property;

Whereas, it is the collective view within the Los Angeles region that interoperable public safety communications can best and most cost effectively be attained by developing a shared voice and data radio system;

Whereas, a Joint Powers Authority has been created to oversee the development of the Los Angeles Regional Interoperable Communications System to address these critical needs;

Whereas, the CITY OF AVALON recognizes the strategic and operational importance of this regional public safety effort, has requested to become a Member of LA-RICS and has received approval from its governing body to become a Member of LA-RICS;

Whereas, the CITY OF AVALON has executed a counterpart to the LA-RICS Joint Powers Agreement, and has delivered such executed counterpart to this Board.

Now, Therefore, the Board of Directors of the Los Angeles Regional Interoperable Communications System (LA-RICS) Joint Powers Authority does hereby resolve that:

- 1) Pursuant to Section 7.02 of the LA-RICS Joint Powers Agreement, the CITY OF AVALON is admitted as a Member of the Los Angeles Regional Interoperable Communications System Joint Powers Authority; and
- 2) The Chair, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption.

APPROVED AND ADOPTED THIS _____ DAY OF _____, 2010.

CHAIR (or Presiding Officer), LA-RICS Board of Directors

ATTEST:

Secretary, LA-RICS Joint Powers Authority



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

July 7, 2010

Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William “Bill” Fujioka Chair, CEO, County of Los Angeles
Mark Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
P. Michael Freeman, Fire Chief, County of Los Angeles
Reginald “Reggie” Harrison, Deputy City Manager, City of Long Beach
LeRoy Jackson, City Manager, City of Torrance, representing At Large Seat
Alex Rodriguez, Fire Chief, City of Santa Fe Springs, representing the Los Angeles Area Fire Chiefs Association
Gregory “Greg” Simay, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

Representatives For Board Members Present:

David Betkey, representing Leroy Baca, Sheriff, County of Los Angeles County
Cathy Chidester, representing John Schunhoff, Interim Director, DHS, County of Los Angeles
Andrew Fox, representing Millage Peaks, Fire Chief, City of Los Angeles
June Gibson, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles
Sandy Jo MacArthur, representing Charles “Charlie” Beck, Vice Chair, Police Chief, City of Los Angeles
Nancy Ramirez, representing Michael Bowman Police Chief, Los Angeles Unified School District
Christopher “Chris” Sellers, representing Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat
Derek Webster, representing Kim Raney Police Chief, City of Covina, At Large Seat
Michael Wiggins, representing Scott Pickwith Police Chief, City of LaVerne, representing the Los Angeles County Police Chiefs Association

Officers Present:

Scott Poster, Task Force Leader
Wendy Quintero, Board Secretary

Representatives For Officers Present:

Connie Yee, representing Wendy Watanabe, Los Angeles County Auditor-Controller

Absent:

John Radeleff, Deputy Task Force Leader
Mark Saladino, Los Angeles County Treasurer and Tax Collector
Miguel Santana, CAO, City of Los Angeles



I. CALL TO ORDER

A meeting of the Los Angeles Regional Interoperable Communications Systems Authority Board of Directors was called to order on July 7, 2010 at 10:30 a.m. by the Chair Bill Fujioka.

II. ANNOUNCE QUORUM – Roll Call

Chair Bill Fujioka made an acknowledgement that a quorum was present without a formal roll call.

III. APPROVAL OF MINUTES

A. Amendment of the minutes from the June 3, 2010, Board of Directors Regular Meeting.

Board Member Mark Alexander stated that one of the items was a late item, added as an urgency item after the agenda was posted. He noted that under the Brown Act it is required that the Board approve a motion adding the item to the agenda with a two-thirds vote and that the motion ought to be reflected in the minutes.

Action

Board Member Mark Alexander requested the following amendment to the June 3, 2010 minutes Page 2, under Comments From Congresswoman Harmon: "On motion of Board Member LeRoy Jackson, seconded by Board Member Leroy Baca to add to the agenda an action item authorizing the LA-RICS Authority to submit an application for extension of the LA-RICS Broadband Waiver with the United States Commerce Department under the Broadband Border Initiative and that this matter needs to be added to the agenda as it came to the attention of the Board subsequent to the posting of the agenda and there is a need to take immediate action as the deadline will occur prior to the next meeting of the Board."

Chair Bill Fujioka stated that the minutes should reflect the change and that there was a motion from the Board to add the item to the agenda as an emergency item. The minutes of June 3, 2010, were approved as amended.

MOTION APPROVED.

IV. CONSENT CALENDAR

None.

V. REPORTS (1 – 4)

1. Response for Items from previous meeting of June 3, 2010

Item A-1. Membership Documentation

a. Resolution of the two members (UCLA and the City of Avalon) to LA-RICS.



Scott Poster, Task Force Leader, stated that at the last meeting a Board Member had a question regarding the resolution of the two members that entered LA-RICS after the closing date. He stated that the City of Avalon signed a resolution on May 20, 2009 and UCLA signed the JPA Agreement on June 3, 2009. These resolutions will be brought to the Board on August 5th for formal approval.

2. Committee Reports – (no reportable action)

a. Finance Committee Report

Felipe Perez gave a report on the new officers and the status of the funding plan for the Finance Committee.

Announce New Officers

CHAIR: Felipe Perez, representing Los Angeles Police Department

VICE CHAIR: Erick Lee, representing the At Large Cities

SECRETARY: Ed Medrano, representing the Los Angeles County Police Chiefs Association

Status of Funding Plan

Felipe Perez stated that the funding plan is under development and that recommendations will be brought to the Board at a future date.

There was no reportable action from the (b) Operations Committee, (c) Legislative Committee, and (d) Technical Committee.

3. Project Status

Scott Poster provided a brief description of the project status since the last meeting as follows:

a. Broadband Technology Opportunities Program (BTOP) Grant Application.

At the direction of the Board at the last meeting, the LA-RICS team worked diligently for twenty-seven (27) days on the BTOP application, which was completed and submitted to the NTIA on July 1st. The BTOP application has been received and it is at a due diligence state, where items listed on the application will be clarified by the team. The request that was made to the BTOP was \$172 million for grants out of \$245 million from the total amount. By September 30th, LA-RICS will be made aware of the amount they have been granted.

b. Broadband Border Initiative – Expansion of the Broadband Waiver



At the last meeting there was a discussion on the Broadband Board Initiative and the extension of Broadband waiver. Colleagues in San Diego and Orange County were consulted to review the extension of the Broadband waiver, along with the logistics of extending it to the jurisdiction outside the Los Angeles region. It was determined that logistically it was prohibitive to extend it outside the jurisdiction and the approvals to move ahead were not possible.

c. Mandatory Proposers Conference

A Mandatory Proposers Conference was held on June 29, 2010. There were no questions answered at the meeting; all the questions submitted by vendors had been answered by the team. Currently, vendors are assessing to prepare their proposals to submit by August 4, 2010.

It was clarified that there were two Mandatory Proposers' Conferences and that in order for vendors to participate they must have attended both conferences.

d. Evaluation Team and Subject Matter Experts (SMEs) Training Request for Proposal (RFP) Submission Deadline

The Evaluation Team and SME Training session will be held on July 20, 2010. The team will learn how to review the received proposals and the evaluation starts August 9, 2010.

4. Grant Status

Sara Henry stated that currently the team was finalizing the funds for the 2010 grant year and that of the SHSGP 2010 funds \$5,315.000 had been secured for LA-RICS.

VI. ADMINISTRATIVE MATTERS (5 – 6)

5. Re-examination of Channel Frequency Allocation

- a. DISCUSSION ITEM: Local control over frequency allocation will not be abrogated. Re-evaluation of frequencies will be after vendor proposal to the RFP are received.

Scott Poster stated that on May 6, 2010, Board Member Greg Simay requested an examination of the channel frequency allocations to be brought forth at this meeting. He stated that the issues were discussed with Board Member Greg Simay earlier in the week. He stated that the local control of the frequency allocation will not be abrogated and that a re-evaluation of the frequency allocation will be completed after the vendor proposals have been received and evaluated.

6. Spectrum Lease Agreement



- a. ACTION ITEM: Recommendation for approval to enter into a long term lease agreement with the Public Safety Spectrum Trust (PSST) Corporation to operate on the 500 MHz Band public safety broadband spectrum.

Scott Poster gave a brief summary of the action item and recommendations to the Board. He clarified that a draft was received in proposal form, for approximately \$15,000 dollars for the start up fee to PSST, with a subsequent \$5000 for the 2nd year. Currently, the funds for that lease would be provided by the CEO's office until the budget for the JPA has been established.

Board Member Mark Alexander stated that in the future, the Board is to be provided copies of the lease agreements. He stated that he would vote to approve the item, subject to County Counsel's review and approval of the lease agreement.

MOTION APPROVED.

VII. MISCELLANEOUS – (None)

VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD

- a. Fiscal Manual – September 2, 2010.
- b. Funding Proposal Update
- c. Budget
- d. Status of the RFP

IX. PUBLIC COMMENTS

No additional comments from the public on items of interest were received.

X. ADJOURNMENT and NEXT MEETING

Chair Bill Fujioka adjourned the meeting at 10:45 a.m.

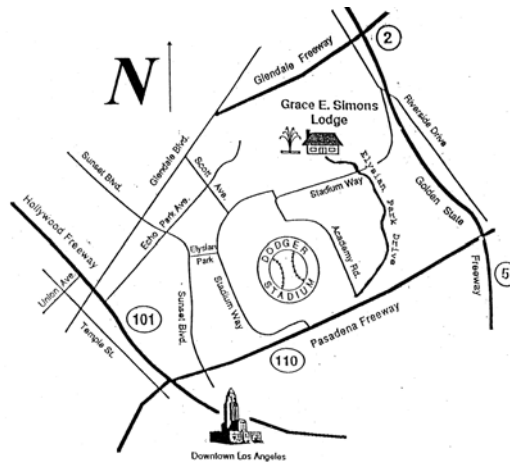
The next regular meeting of the Board of Directors is scheduled for Thursday, August 5, 2010, at 9:00 a.m. at the Grace E. Simons Lodge.



Wendy Quintero, Board Secretary

Grace E. Simons Lodge...1025 Elysian Park Drive...Los Angeles, CA...90012

Map and Driving Directions:



- **5 Freeway NORTH:**

Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **5 Freeway SOUTH:**

Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **110 Freeway NORTH:**

Take the 110 North to the 5 North. Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **2 Freeway SOUTH:**

Take the 2 South to the 5 South. Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **101 NORTH:**

Exit Glendale Blvd/Echo Park. Go straight on Union Ave. Turn left on Temple St. Turn left on Glendale Blvd. Turn right on Scott Ave. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.

- **Sunset Boulevard WEST:**

Take Sunset Blvd., West, Turn right on Elysian Park Avenue. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.