



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 7, 2010 • 9:00 a.m. – 10:30 a.m.

Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications Systems Authority (the “Authority”)

AGENDA POSTED: October 1, 2010

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
3. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
4. **Leroy D. Baca**, Sheriff, County of Los Angeles
5. **Michael J. Bowman**, Police Chief, Los Angeles Unified School District
6. **P. Michael Freeman**, Fire Chief, County of Los Angeles
7. **Reginald Harrison**, Deputy City Manager, City of Long Beach
8. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
9. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
10. **Millage Peaks**, Fire Chief, City of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Alex C. Rodriguez**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
15. **Miguel Santana**, CAO, City of Los Angeles
16. **John Schunhoff**, Interim Director, DHS, County of Los Angeles
17. **Gregory Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

Officers:

1. **Scott Poster**, Task Force Leader
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Vacant**, Board Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES – from the September 2, 2010, Board of Directors Regular Meeting

IV. CONSENT CALENDAR – (None)

V. REPORTS (1 – 3)

1. Committee Report:

- a. Finance Committee: Financial Solution Recommendation to Project Funding – Perez

Attachment: Item 1

- b. Operations Committee: Procedures Working Group Formation – Edson

2. Project Status – Poster

- a. LA Safety Net – September 27th Award Announcement \$154,640,000, September 29, 2010 Press Conference.
- b. Evaluation Update
- c. Travel

3. Grant Status – Henry

- a. Urban Areas Security Initiative (UASI)
- b. State Homeland Security Grant Program (SHSGP)
- c. Broadband Technology Opportunities Program (BTOP)

VI. ADMINISTRATIVE MATTERS (4 – 7)

4. Recommendation for approval to obtain services from County Department – Poster

ACTION ITEM: Approve the use of the Memorandum of Understanding (MOU) Template and the Agreement to Provide Services Template to be used for the Authority to obtain services from County Departments. These templates were approved by the County of Los Angeles Board of Supervisors on August 3, 2010.

Attachment: Item 4



5. Recommendation for approval of Grant Funds – Poster

ACTION ITEM: Approve the Authority to receive \$154,640,000 in Grant Funds from the National Telecommunication Information Administration (NTIA) to be used to construct the LA-Safety Net Broadband System.

Attachment: Item 5

6. Spectrum for D-Block, Federal Communications Commission (FCC) – Thayer

DISCUSSION ITEM: D-Block Spectrum debate and issues.

Attachment: Item 6

7. Agreement for an Consultant (Grant Specialist) – Poster

- a. ACTION ITEM: Recommendation for approval of a consultant (Sara Henry) to serve as grant specialist for the Authority under a professional services agreement with the Authority.

Attachment: Item 7

8. Recommendation for the Director Appointment – Fujioka

- a. ACTION ITEM: Approve the selection of the LA-RICS Director.

VII. MISCELLANEOUS – (None)

VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD – (None)

IX. PUBLIC COMMENT

X. ADJOURNMENT – NEXT MEETING: Thursday, November 4, 2010 at 9:00 a.m.
at the Grace E. Simons Lodge



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

Board of Directors

LA-RICS Board Meeting:
October 7, 2010

Members of the Board:

The Finance Committee – Financial Solution Recommendation to Project Funding.

Attachment: A) Key Decision Points for LA-RICS Financial Model

AGENDA ITEM 1

MEMORANDUM

TO: LA-RICS Joint Powers Authority Board of Directors

FROM: LA-RICS Finance Committee

SUBJECT: Key Decision Points for LA-RICS Financial Model

DATE: October 1st, 2010

The finance committee (committee) recommends that the core of an LA-RICS financial model will involve a voter-approved revenue source. To develop a full financial model around this core revenue stream, the committee seeks policy guidance from the Board of Directors (Board) regarding the following key issues:

- **Type of Voter Approved Revenue:** Ad Valorem Tax or Special Benefit Assessment?
- **Operation and Maintenance:** What is the appropriate mix of General Fund Contributions and Voter Approved Revenue?
- **System Costs:** Only Infrastructure, or Infrastructure and User Equipment?

The committee seeks policy guidance and feedback on these issues at the November 4th JPA Board meeting, and will use this guidance to develop and submit a financial model for consideration by the Board on December 2nd. This financial model will also include recommendations from the committee regarding future grant revenues.

Upon the conclusion of contract negotiations for the LA-RICS design/ build project, the final “not to exceed” price will be inserted into the model to produce the Funding Plan.

Recommendation: Seek a Voter Approved Revenue Source, November 2012

The committee recommends that a county-wide, voter approved revenue source, likely brought to the electorate in November 2012, form the core of the financial model. This is a more feasible option than a collection of general fund contributions by all members. The reasons behind this recommendation are primarily:

- **Cash Flow:** Members’ general funds are not likely to recover in time to meet the capital cost obligations of building the LA-RICS infrastructure over the next 3 to 5 years.

AGENDA ITEM 1 – ATTACHMENT A

- **Replacement Cost:** It is critical to ensure funding for periodic replacement or significant upgrades to the system. Having a stable revenue source predicated on a reasonable assumption of replacement costs would eliminate the need to request increased contributions from member agencies at the time of replacement. This would also likely mitigate the impact of future economic downturns.
- **Ongoing Expenses:** A consistent, dedicated, regional revenue source will shield the operations, and maintenance costs of LA-RICS from future budget pressures, as an inability by any single member to fund these costs would impact users across the entire system.

Reliance on voter approved revenue creates the risk of the voters rejecting such a measure. The purpose of this recommendation is to begin coordinating the public outreach process to secure such approval. Although the finance committee recommends the November 2012 election as the optimal target for such approval, as it balances the cash needs of the project with the highest likelihood of approval, the committee needs further policy guidance regarding the structure of this revenue source.

Decision Point #1: Structure of Voter Approved Revenue

The finance committee recommends a smooth revenue source spread across 30 years. Rather than high assessments in the early build-out years followed by low assessments during the operations and maintenance (O&M) years, a smooth revenue stream would be used to secure financing for the capital expenses in the first 3-5 years and to service debt and pay O&M in the subsequent years.

Broadly stated, there are two ways to structure a voter approved revenue source: an ad valorem tax or a special benefit assessment.

Ad Valorem Tax

An ad valorem tax would be assessed consistently across the county, with every property owner paying a fixed sum in relation to assessed property value (e.g., \$5 assessment per \$100,000 of property value). Assessed property value, rather than market value, would be used to reduce the volatility of the revenue stream. The primary benefit of this method is its simplicity. Once the capital costs and cash flow needs of the project are estimated, the appropriate fixed rate to generate that revenue would be calculated and assessed evenly across all taxable property in the County. The argument has been made that the protection of property is the only way to appropriately quantify the financial benefits of LA-RICS, since it is inappropriate to place a value on the life-saving benefits of the system. As such, this argument holds, the burden of an ad valorem tax closely tracks the benefits of the system it will fund.

The primary objection to the ad valorem tax is that it would place a tax burden on many property owners disproportionate to the costs of providing public safety communications

to them. This view holds that the appropriate way to determine how and who finances the system should relate to the factors that drive the actual cost of the system, rather than the perceived benefits of the system. As property value is not a primary determinant of the capital costs or O&M costs of LA-RICS, an ad valorem property tax would not distribute taxes in line with system cost drivers.

Special Benefit Assessment

The alternative to a flat, county-wide, ad valorem tax would be a special benefit assessment, a system that would create differing tax rates throughout the region based on factors other than, or in combination with, property values. The finance committee has explored several variables, including square mileage, population, and sworn staff count, which could be used to develop a special benefit assessment. However, the JPA would need the assistance of a consulting company to conduct more detailed research, finalize any special benefit assessment model, and then calculate how that assessment would be applied across relevant parties.

There are two main objections to the special benefit assessment model. The primary objection relates to the complexity of this method. The research and analysis to develop the assessment may not be able to be completed in time to put this item before the voters in November 2012. Moreover, such a study would need to be repeated yearly in order to update the special benefit calculations.

The second, related, objection is based on the difficulty of defining the criteria for an “equitable” cost distribution. An equitable cost distribution can be based on what jurisdictions or populations drive the costs being paid for, from capital expenses to O&M, or an equitable cost distribution can be derived from who most uses the system or otherwise most benefits. Although these questions can be partially addressed through research and analysis, underlying any such model is a subjective value judgment which must be made explicit. No such consensus currently exists on such a value judgment. The Board must give direction on this question if it seeks to pursue the special benefit assessment alternative.

Decision Point #2: Operations and Maintenance Costs

The committee seeks guidance on how to plan for ongoing operations and maintenance funding. Broadly speaking, there are three main alternatives:

- **Member Contributions:** Operations and maintenance (O&M) would be fully funded by member contributions, both cash and in-kind, to the JPA. This option assumes that cost-savings achieved by transitioning from individual systems to a shared system would then be plowed back into running the shared system.
- **Voter Approved Revenue:** O&M would be fully funded by voter approved revenue, with no cash or (significant) in-kind contributions required by member agencies.

- **Subsidized Contributions:** Each JPA member would be required to make a regular contribution (cash and/or in-kind) to O&M, but these costs would be subsidized by a predictable voter-approved revenue source.

Decision Point #3: User Equipment?

The working assumption to date has been that the JPA will collectively fund construction and O&M for the system infrastructure, but that user equipment (for example, mobile radios, handheld radios, etc.) would be the responsibility of each member agency. The decision to share only infrastructure costs has the perceived benefit of focusing shared contributions on shared resources, keeping member specific costs out of the shared resource pool.

Focusing on shared infrastructure has two main drawbacks, however:

- **Budget Constraints:** Some member agencies may not only lack the general fund resources to contribute to the infrastructure costs, necessitating a voter approved revenue stream, but may also lack the funds to purchase the user equipment needed to access the new infrastructure.
- **Uneven Cost Allocation:** If the JPA decides to fund the system through an ad valorem tax, infrastructure construction costs will least well track property-value based taxpayer contributions. However, user equipment costs per jurisdiction, which are driven mostly by the number of sworn staff, will better track property values, improving the equity of an ad valorem based cost allocation.

The main drawback to including user equipments is that the bottom line cost of LA-RICS grows significantly. The JPA should give policy guidance clarifying whether the focus should remain on infrastructure only, or if an overall financial model should also incorporate user equipment costs.

Future Grant Revenues

The financial model that the committee brings to Board in December will include specific recommendations regarding future grant revenues to LA-RICS, in particular Federal Homeland Security Grants. If these recommendations are approved, the Board, or the Legislative Committee on the Board's behalf, will need to implement these grant funding proposals in their capacity as members of relevant approval authorities.



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

October 7, 2010

Board of Directors
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

STAFFING AGREEMENT BETWEEN THE COUNTY OF LOS ANGELES AND THE AUTHORITY

SUBJECT:

To establish an agreement to use an Agreement to Provide Services and Memorandum of Understanding (MOU) template when obtaining employees from a County Department.

RECOMMENDATION

It is recommended that the Board of Directors review and approve the forms of Agreement to Provide Services (Attachment B) and Memorandum of Understanding (MOU) By and Between the County of Los Angeles, Chief Executive Officer, and the Los Angeles Regional Interoperable Communications System Authority (Attachment C).

BACKGROUND

On August 3, 2010, the Los Angeles County Board of Supervisors approved the establishment of the Los Angeles Regional Interoperable Communications Project budget unit and to provide funding and positions for the Los Angeles Regional Interoperable Communications System Project in Fiscal Year 2010-11. The Los Angeles County Board of Supervisors has approved the following recommendation:

"Delegate authority to the Chief Executive Office to prepare and execute an Agreement (Attachment B) and Memorandum of Understanding (Attachment C), substantially similar to the attached sample Agreement and Memorandum of Understanding with the Joint Powers Authority. This will allow the Los Angeles Interoperable Communication System Authority to enable the County of Los Angeles to provide staffing to the Los Angeles Regional Interoperable Communications System."

PURPOSE / JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to provide services from the County employees to the Authority.

AGENDA ITEM 4

FISCAL IMPACT / FINANCING

There is no fiscal impact.

A budget of \$7,761,000 in funding to support LA-RICS' operating expenses in Fiscal Year (FY) 2010-11 has been previously approved and \$1,800,000 is earmarked for estimated costs for 14 staff positions for LA-RICS. These positions will be responsible for managing LA-RICS and providing administrative support to the Authority. Staff will be provided by the County of Los Angeles (County), City of Los Angeles (City) and/or other Authority members. Ordinance authority for those positions being filled by County employees will be handled in accordance with County Code Section 6.06.020. Individuals hired from another agency or by non-Authority members will be handled via an agreement or direct personnel services contract fully offset by funding from LA-RICS.

FACTS AND PROVISIONS / LEGAL REQUIREMENT

Facts and legal requirements are included in the attachments.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Scott L. Poster', with a long horizontal flourish extending to the right.

Scott L. Poster
Task Force Leader

SLP: jef

Attachments

c: County Counsel

Attachment: 4A) Budget Authorization And Related Actions – Board of Supervisors (Adopted)

**LOS ANGELES
REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) AUTHORITY
BUDGET AUTHORIZATION AND RELATED ACTIONS**

AGENDA ITEM 4 – ATTACHMENT 4A



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

August 3, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

9

August 3, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**REQUEST FOR BUDGET AUTHORIZATION AND RELATED ACTIONS
TO PROVIDE FUNDING IN FISCAL YEAR 2010-11 FOR THE LOS ANGELES
REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PROJECT
(ALL DISTRICTS AFFECTED) (4-VOTES)**

SUBJECT

Board approval to establish the Los Angeles Regional Interoperable Communications System Project budget unit and to provide funding and positions for the Los Angeles Regional Interoperable Communications System Project in Fiscal Year 2010-11.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the establishment of the Los Angeles Regional Interoperable Communications System Project budget unit to be jointly managed by the Chief Executive Officer and Los Angeles Regional Interoperable Communications System Joint Powers Authority.
2. Approve an appropriation adjustment (Attachment A) transferring \$17.761 million from the Designation for Interoperability and Countywide Communication to the Los Angeles Regional Interoperable Communications System Project budget, services and supplies appropriation, of which \$7.761 million will be used to offset the cost of staff positions, contracts, a lease agreement and office expenses; and \$10 million will be used to provide a cash flow advance for the development of the initial communication infrastructure for the Los Angeles Regional Interoperable Communications System Project.

*Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only
"To Enrich Lives Through Effective And Caring Service"*

3. Delegate authority to the Chief Executive Office to prepare and execute an Agreement (Attachment B) and Memorandum of Understanding (Attachment C), substantially similar to the attached sample Agreement and Memorandum of Understanding with the Joint Powers Authority. This will allow the Los Angeles Regional Interoperable Communications System Authority to access the project budget and enable the County of Los Angeles to provide staffing and other services to the Los Angeles Regional Interoperable Communications System.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Los Angeles Regional Interoperable Communications System (LA-RICS) Project is governed by a Joint Powers Authority (Authority) created in 2009 to oversee development of a shared, secure communications infrastructure that will support more than 34,000 first responders and local mission-critical personnel within the Los Angeles region. A permanent management and organizational structure was recently approved by the Authority to manage the day-to-day development of the LA-RICS. The purpose of the recommended actions is to provide \$17,761,000 in funding to support LA-RICS' operating expenses in Fiscal Year (FY) 2010-11.

The \$17,761,000 will be allocated as follows:

- \$1,800,000 in estimated costs for 14 staff positions for LA-RICS. These positions will be responsible for managing LA-RICS and providing administrative support to the Authority. Staff will be provided by the County of Los Angeles (County), City of Los Angeles (City) and/or other Authority members. Ordinance authority for those positions being filled by County employees will be handled in accordance with County Code Section 6.06.020. Individuals hired from another agency or by non-Authority members will be handled via an agreement or direct personal services contract fully offset by funding from LA-RICS.
- \$3,411,000 in estimated costs for flexible technical staff and other subject matter experts whose assignment to LA-RICS will depend on the development phase of LA-RICS.
- \$1,900,000 to continue consulting contracts with Deltawrx and RCC Consultants, Inc. These companies provide the County with project management and LA-RICS system-related services through a Delegated Authority Agreement executed by the Chief Executive Officer. This contract cost will be billed to the budget unit proposed herein. This process will ensure all LA-RICS related costs are monitored and accounted for in a single budget unit.

- \$650,000 for Services and Supplies including the continuation of the LA-RICS office lease agreement.
- \$10 million as a cash flow advance to provide funding for development of the initial communication infrastructure for LA-RICS. It is necessary to establish a reserve due to the multi-year nature of LA-RICS. This advance will be reimbursed from Federal and State grant funds approved for allocation to LA-RICS. Anticipated project activities necessitating the advance include communication equipment upgrades and site improvements that will facilitate the work of the primary system vendor when a firm is selected later this year. As cash flow patterns are developed for Project revenues and expenditures, we will inform your Board as to the adequacy of the cash flow advance and any opportunities to reduce this amount.

LA-RICS Status

To date the City, the County and 81 other cities have joined the Authority as members. The LA-RICS Request for Proposal (RFP) was released by the Authority on April 5, 2010. Responses to the RFP are due on August 4, 2010.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action is consistent with principles of the Countywide Strategic Plan Goal 1: Operational Effectiveness - Maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services and Goal 5: Public Safety – Ensure that the committed efforts of the Public Safety partners continue to maintain and improves to the highest level of safety and security standards for the people of Los Angeles County.

FISCAL IMPACT/FINANCING

An appropriation adjustment transferring \$17,761,000 from the Designation is required to offset the initial start-up cost, 14 staff positions and other operating expenses required for the LA-RICS. Included in this amount is a \$10 million cash flow advance, which will provide funding for the development of the initial communication infrastructure for the LA-RICS and which will ultimately be reimbursed by State and Federal grant funds.

Ordinance authority for those positions being filled by County employees will be handled in accordance with County Code Section 6.06.020, subject to final allocation by the CEO Compensation and Classification Division.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

With the establishment of the JPA in 2009, the Authority began the process of developing a unified administrative structure to manage and facilitate the progress of LA-RICS. In February 2010, an interim Task Force Leader and Deputy Task Force Leader were appointed to manage the project. On May 6, 2010, the Authority approved a permanent management and organizational structure for LA-RICS.

LA-RICS will begin operating as an independent entity on August 4, 2010 contingent on the approval of the operating budget by the Board. Currently the City, the CEO and the Fire Department have supported staffing levels to maintain the management team for the Authority. As the Authority begins operation and staff assumes various responsibilities within the management team, loaned resources will return to their departments. The Interim Director has identified four positions that are critical for the start-up of the Authority's Management Team. These positions will provide the base from which the new Director can build. Once the proposals for the radio/broadband project have been received and evaluated, a needs assessment will be made to determine additional positions, above the initial four, required to staff the management team. It is estimated that requests for staffing levels above the four positions will be made through the CEO's office in early 2011. During the process, the Director may request additional staffing from the CEO's office after the needs assessment is completed. This phased approach to staffing the management team will provide the County and the Authority flexibility and increased efficiencies.

Currently there are three funding sources that support LA-RICS staff. County employees are funded primarily by the CEO from the Designation with some staff costs offset by grant funds. The City's staff is funded by the City, fully offset by grant funds. The County's Fire Department is providing staff at its own expense with no reimbursement from either the County General Fund or grants.

While the initial funding arrangements continue to exist, it was determined that all funding sources should be managed and accounted for in a JPA budget and expended as directed by the LA-RICS Board of Directors. Therefore, an LA-RICS budget unit is being established to account for LA-RICS' revenues and expenditures and for reporting and auditing purposes. A formal Agreement and MOU is required to enable LA-RICS, a separate JPA, to access the new General Fund LA-RICS Budget and for the County to continue to provide staffing and other services to LA-RICS.

The Honorable Board of Supervisors
August 3, 2010
Page 5

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the attached budget adjustments and other actions will enable the continuation of funding of the important work of LA-RICS.

CONCLUSION

Upon approval by your Board, please instruct the Executive Officer to return a copy of the adopted board letter to:

LA-RICS
2525 Corporate Place, Suite 200
Monterey Park, CA 91754
Attention: Scott Poster

Respectfully submitted,



William T Fujioka
Chief Executive Officer

WTF:BC:JAW
SW:cc

Attachments (3)

c: Executive Office, Board of Supervisors
 County Counsel
 Sheriff
 Auditor-Controller
 Fire
 Internal Services
 Treasurer and Tax Collector

WHITE

76R 352M 11/83

ATTACHMENT A

AUDITOR-CONTROL
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
No.

060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

AUGUST 3, 2010

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11

4 - VOTES

SOURCES

Chief Executive Office
Los Angeles Regional Interoperable Communications
System (LA-RICS)
A01-3071
DES for Interop & Countywide Comm - \$17,761,000
Decrease Designation

SOURCES TOTAL: \$17,761,000

USES

Chief Executive Office - Los Angeles Regional
Interoperable Communications System (LA-RICS)
A01-CB-13780-2000 - \$7,761,000
Services and Supplies
Increase Appropriation

Chief Executive Office - Los Angeles Regional
Interoperable Communications System (LA-RICS)
A01-3023 - \$10,000,000
Reserve for Long-term Loans Receivable
LA-RICS
Increase Reserve

USES TOTAL: \$17,761,000

JUSTIFICATION

To fund the staffing, start-up costs, contracts and infrastructure for the LA-RICS Project.

ADOPTED
BOARD OF SUPERVISORS

Shiela Williams
Shiela Williams, Manager, CEO

9 AUG 3 2010
CHIEF EXECUTIVE OFFICER'S REPORT

Sachia Jamal
SACHIA JAMAL
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

AUDITOR-CONTROLLER BY

BY

DEPUTY COUNTY CLERK

NO. 009

July 27 20 10

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

AGREEMENT TO PROVIDE SERVICES

THIS AGREEMENT (the "Agreement") is made and entered into this _____ day of _____, 2010, by and between the County of Los Angeles ("County") and the Los Angeles Regional Interoperable Communications System Authority (the "Authority").

RECITALS

WHEREAS, the Authority is desirous of contracting with the County for the performance of the hereinafter described services by the County through its Department of _____ (the "Department");

WHEREAS, the County is agreeable to rendering such services on the terms and conditions set forth in this Agreement; and

WHEREAS, this Agreement is authorized and provided for by the provisions of Section 56-1/2 and 56-3/4 of the Charter of the County of Los Angeles and Article 1, Chapter 1, Part 2, Division 1, Title 5 of the Government Code of the State of California.

NOW, THEREFORE, for and in consideration of the foregoing and the promises and mutual covenants and conditions set forth herein, the parties hereto agree as follows:

1.0 CONTRACT AUTHORIZATION

1.1 The County agrees, through the assignment of one or more Department employees listed on Exhibit B (List of Employees and Services) attached hereto and incorporated herein by this reference, to provide services to the Authority to the extent and in the manner hereinafter set forth.

1.2 Except as otherwise hereinafter specifically set forth, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Department under the Charter of said County and statutes of the State of California.

2.0 ADMINISTRATION OF PERSONNEL

2.1 The rendition of the services performed by the Department, the standards of performance, the discipline of its employees, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.

2.2 The Department will be responsible for all payroll, personnel and other administrative functions for their employees assigned to perform services for the Authority hereunder.

2.3 The Authority will provide functional day-to-day supervision of the employee(s) assigned, specify their duties, establish working hours, and other matter incidental to the direct supervision of the employee(s).

2.4 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Authority shall be consulted and a mutual determination thereof shall be made by both the Department and the Authority.

2.5 The Department, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.

3.0 CONTRACT PROVISIONS

3.1 Notwithstanding any other provision of this Agreement, the Department may forthwith cancel the provision of services under this Agreement if it concludes that it has insufficient available personnel to provide the services required by this Agreement and to perform its other duties as required by law.

3.2 In the event of the foregoing circumstance, the Department will provide at least ten (10) days notice of his inability unless circumstances preclude him, as a practical matter, from giving at least ten (10) days notice, in which event the Department shall provide such notice of less than ten (10) days as is feasible and practical under the circumstances.

4.0 DEPLOYMENT OF PERSONNEL

The employee(s) assigned and the services performed hereunder and specifically requested by the Authority shall be indicated in Exhibit A (Memorandum of Understanding) and Exhibit B (List of Employees and Services), attached hereto and incorporated herein by this reference. To the extent of the terms of any attachment to this base document may conflict with the terms of this base document, the terms of the this base document shall prevail.

5.0 CONTRACT SUM

5.1 For and in consideration of the rendition of the services to be performed by the County for the Authority under this Agreement, the Authority shall pay the County for said services according to the prevailing direct salary and employee benefit costs as determined by the County's Auditor-Controller for the current fiscal year.

5.2 The aforementioned costs, as determined by the County's Auditor-Controller, shall be adjusted annually to reflect changes in direct salary and employee benefit costs, as adopted by the Board of Supervisors.

5.3 Annual rate adjustments shall be made pursuant to methods employed according to the policies and procedures established by the County's Board of Supervisors.

6.0 PAYMENT PROCEDURES

6.1 County shall render to the Authority a summarized monthly invoice which details all services performed under this Agreement, and the Authority shall pay County within sixty (60) days after date of said invoice.

6.2 Payment for said services shall be made by check or money order payable as directed on the monthly invoice, or other method as determined by the County's Auditor-Controller.

6.3 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County is entitled to recover interest thereon.

6.4 Said interest shall be at the rate of ten percent (10%) per annum or any portion thereof calculated from the last day of the month in which the services were performed. After ninety (90) days, invoices deemed uncollectible shall be forwarded to the Referral Section of the Los Angeles County Department of Collections for appropriate action.

6.5 Notwithstanding the provisions of Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, County may satisfy such indebtedness, including interest thereon, from any funds of the Authority on deposit with County without giving further notice to the Authority of County's intention to do so.

7.0 INDEMNIFICATION

7.1 Both parties hereto in the performance of this Agreement shall act as independent contractors and not as agents, employees, partners, joint venturers, or associates of one another.

7.2 All persons employed in the performance of the services provided under this Agreement shall be County employees.

7.3 The Authority shall not assume any liability for the direct payment of any salaries, wages, retirement benefits, workers' compensation insurance, or other compensation to any County personnel performing services hereunder or any liability other than provided for in this Agreement.

7.4 Except as herein otherwise specified, the Authority shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the Authority, unless such injury or sickness is proximately caused by acts or omissions of the Authority, its officers, agents or employees.

7.5 Neither party hereto shall be liable for any damages or liability proximately resulting from the negligent or wrongful acts or omission of the other party's employees or agents in the

performance of this Agreement; and each party shall indemnify, defend, and save harmless the other party from any such damage or liability.

7.6 No officer or employee of the Authority will be personally liable to County, in the event of any default or breach by the Authority or for any amount that may become due County.

8.0 TERM OF CONTRACT

8.1 Unless sooner terminated as provided for herein, this Agreement shall be effective _____, 2010, and shall remain in effect until _____, 2011.

8.2 At the option of County and with the consent of the Authority, this agreement may be renewable for successive periods of not to exceed five (5) years each.

9.0 RIGHT OF TERMINATION

9.1 Notwithstanding any provision hereof to the contrary, County or the Authority may terminate this Agreement upon notice in writing to the other party of not less than sixty (60) day prior thereto.

9.2 The Department also reserves the right of termination as set forth in Section 3.2 above.

10.0 ENTIRE AGREEMENT

10.1 This writing, including the Exhibits and attachments hereto, embodies the whole of this Agreement. There are no oral or other agreements between the parties regarding the subject matter of this Agreement other than those expressed herein. No addition to or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.

ATTACHMENT B

IN WITNESS WHEREOF, the Authority has executed this Agreement, or caused it to be duly executed and the County of Los Angeles, by order of its Board of Supervisors has caused this Agreement to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, the day and year first above written.

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

By _____
Name

Title

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

ATTEST:

SACHI HAMAI
Executive Officer-Clerk
of the Board of Supervisors

By _____

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN
County Counsel

By _____
José Silva
Principal Deputy County Counsel

MEMORANDUM OF UNDERSTANDING

BY AND BETWEEN

THE _____ DEPARTMENT OF

THE COUNTY OF LOS ANGELES AND

THE LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

The Los Angeles Regional Interoperable Communications System Authority (the "Authority") and the _____ Department (the "Department") of the County of Los Angeles ("County"), pursuant to the terms and provisions of that certain Agreement to Provide Services dated _____, 2010 (the "Master Agreement") and entered into by and between the Authority and the County for services through the Department, now agree hereunder to the following duties and functions commencing on _____, 2010:

- A. The Director of the Authority is hereby designated as the contact officer for all matters relating to the Department's performance of its obligations under the Master Agreement. The Department shall not take direction from any Authority employee or official other than the contact officer (or his/her designee).
- B. The principal contact officer for the Department shall be the Director of the Department (or his/her designee).
- C. All notices, requests, demands, or other communications under this Memorandum of Understanding will be in writing. Notice will be sufficiently given for all purposes as follows:
 1. Personal delivery. When personally delivered to the recipient, notice is effective on delivery.
 2. First Class mail. When mailed first class to the last known address of the recipient, notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
 3. Certified mail. When mailed certified, return receipt requested, notice is effective on receipt, if delivery is confirmed by a return receipt.
 4. Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account, notice is effective on delivery, if delivery is confirmed by the delivery service.
 5. Facsimile transmission. When sent by fax to the last known fax number of the recipient, notice is effective on receipt. Any notice given by fax will be deemed

received on the next business day if it is received after 5:00 p.m. or on a non-business day.

6. Addresses for the purpose of giving notice are as follow:

[SET FORTH CONTACT INFORMATION]

With a copy to:

- D. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- E. Either party may change its address or fax number by giving the other party notice of the change in any manner permitted by this Memorandum of Understanding.

1.0 SCOPE OF WORK

The Department and the Authority will enter into agreement regarding the services of ____ () full time equivalent _____ position to assist the Authority in _____.

2.0 RESPONSIBILITIES

The Department and the Authority's duties and responsibilities for the term of this Memorandum or Understanding are as follows:

2.1 _____ DEPARTMENT

- 2.1.1 Assigning one or more full-time employees pursuant to this Memorandum of Understanding from the list of positions attached hereto as Exhibit ____ (List of Positions) and incorporated herein by this reference..

- 2.1.2 Providing all personnel and payroll services for the Department employee(s) providing services under the Master Agreement.
- 2.1.6 Records of the Department's time pertaining to the project, and records of accounts between the Authority and the Department, will be kept on a generally recognized accounting basis. The Department will also maintain all other records, including without limitation specifications, drawings, progress reports and the like, relating to the project. All records will be available to the Authority during normal working hours. The Department will maintain these records for three years after final payment.

2.2 AUTHORITY

- 2.2.1 Providing reimbursement for direct salary and employee benefit costs. Notwithstanding any provision hereof to the contrary, no overhead or other administrative costs will be reimbursed by the Authority.
- 2.2.2 Day-to-day functional supervision of the employee(s) including determining assignments, establishing working hours, and other functions required to supervise the employee(s).

3.0 MATERIALS AND EQUIPMENT

The purchase of all materials and equipment to provide the required services will be provided by the Authority.

4.0 OVERTIME

The Authority shall provide, when available and necessary, reimbursement for optional overtime for the assigned employee(s) as determined by the Authority. Prior to performing any overtime work, the Authority shall provide written authorization (memorandum, fax, or email) for the time expenditure. If the overtime work exceeds the Department's estimate, the Authority's Project Manager or assigned designee must be notified and approve the excess cost.

ATTACHMENT C

Changes to this Memorandum of Understanding can be made pursuant to agreement by the designated contact officers.

The Authority and the County, through its _____ Department, has acknowledged and agreed that the services set forth in this Memorandum of Understanding shall be deemed to be a part of the Master Agreement.

EFFECTIVE this _____ day of _____, 2010.

The Los Angeles Regional Interoperable Communications System Authority

By: _____

The _____ Department of the County of Los Angeles

By: _____



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

October 7, 2010

Board of Directors
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

**APPROVE ACCEPTANCE OF
BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM (BTOP)
GRANT FUNDING IN THE AMOUNT OF \$154,640,000 FOR
THE LOS ANGELES PUBLIC SAFETY BROADBAND NETWORK: LA-SAFETYNET**

SUBJECT

Request approval to accept the BTOP grant award in the amount of \$154,640,000 for LA-SafetyNet, a 700 MHz public safety mobile broadband network.

BACKGROUND

On June 3, 2010, the Board authorized the Director to apply for BTOP grant funding. On July 1, 2010 LA-RICS submitted an application to develop and deploy LA-SafetyNet, a 700 MHz public safety mobile broadband network across all of Los Angeles County, featuring 290 wireless broadband sites using new and existing infrastructure, fixed microwave backhaul rings, and 100-miles of high-capacity fiber backbone. On Monday, September 27, 2010, the National Telecommunications and Information Administration's (NTIA) awarded the Authority \$156,640,000 to build LA-SafetyNet. This award requires a 29% local match (in-kind and cash), and the project must be complete within 3 years. The Authority must accept the award by October 26, 2010.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The \$154.6 million federal grant is the largest ever awarded to upgrade emergency services communications. The grant will affect more than 80 public safety agencies and approximately 34,000 first responders working within the over 4,000 square miles of Los Angeles County.

AGENDA ITEM 5

LA-SafetyNet significantly upgrades the ability of first responders instantly share mission critical data. The original LA-RICS data system contained only 21 sites and offered speeds of less than 100 kbps. LA-SafetyNet offers coverage using nearly 300 sites and offers speeds of more than 1000 kbps. The network will enable computer-aided dispatch, rapid law-enforcement queries, real-time video streaming, medical telemetry and patient tracking, geographic information systems services for first responders, and many other broadband-specific applications.

FISCAL IMPACT

Federal Grant:	\$154,640,000
Cash Match (Cash/ salaries):	\$19,584,269
In-Kind Match	\$43,670,096
(existing infrastructure):	
Total Project Costs:	217,894,365

The original project budget contained \$56.1M for traditional data system, which will be replaced with the LA-SafetyNet broadband system. Net savings from the grant, accounting for the cash match requirement, are estimated to be \$36.5 million.

LA-RICS must update the RFP issued on April 5, 2010 to include the additional specifications for the broadband mobile network. The update will require a several week extension to the vendor selection process timeline.

In addition, LA-RICS will hire personnel to help manage and administer the BTOP grant. The BTOP grant is funded through the American Recovery and Reinvestment Act of 2009 (ARRA), which places great emphasis on accountability and transparency. BTOP grant recipients are responsible for a variety of quarterly reporting to track and monitor progress made towards financial and programmatic objectives, as well as, ensuring compliance with all applicable ARRA requirements and regulations. Personnel hired to assist in the management and administration of are allowable costs under the grant program, however, such indirect costs must receive Grantor approval. LA-RICS will seek approval from the Grantor for positions hired in connection to the BTOP grant.

Respectfully submitted,



Scott L. Poster
Task Force Leader
SLP:dm

cc: County Counsel



BROADBANDUSA

CONNECTING AMERICA'S COMMUNITIES

FOR MORE INFORMATION

www.recovery.gov
www.ntia.doc.gov/broadbandusa

Organization:	Los Angeles Regional Interoperable Communications System Authority (LA-RICS)
Project Name:	Los Angeles Public Safety Broadband Network: LA-SafetyNet
Project Type:	Comprehensive Community Infrastructure/Public Safety
State:	California
Federal Award:	\$154,640,000

ABOUT THE PROJECT

With over 80 public safety agencies and approximately 34,000 first-responders, and encompassing a sprawling terrain of over 4,060 square miles that approximately 10 million people call home, the Los Angeles region seeks a modern interoperable public safety broadband network that allows multiple agencies to respond to the widest possible variety of emergencies. The **Los Angeles Regional Interoperable Communications System Authority (LA-RICS)** is proposing to deploy a 700 MHz public safety mobile broadband network across all of Los Angeles County, featuring almost 300 wireless 700 MHz public safety broadband sites using new and existing infrastructure, fixed microwave backhaul rings, and 100-miles of high-capacity fiber backbone. The network would enable computer-aided dispatch, rapid law-enforcement queries, real-time video streaming, medical telemetry and patient tracking, geographic information systems services for first responders, and many other broadband-specific applications.

LA-SafetyNet also proposes to:

- Construct 176 new wireless sites and leverage 114 existing sites to serve greater Los Angeles and provide broadband access, equipment, and service to community anchor institutions across the region.
- Serve as a demonstration project for national implementation of 700 MHz interoperable public safety wireless broadband networks. The region is one of the most geographically diverse areas, consisting of mountains, deserts, valleys, and 70 miles of coastline. It also features both heavily urban and very rural communities.

ORGANIZATION'S HISTORY

The Los Angeles Regional Interoperable Communications System (LA-RICS), formally launched in 2009, is a joint effort of the Los Angeles region's public safety agencies to plan and deploy a regional, interoperable radio system enabling first responders to communicate with each other during routine and emergency operations. The planned network would consist of a modern, integrated wireless voice and data communications system capable of supporting more than 34,000 first responders and local mission-critical personnel within the region. LA-RICS is governed by a 17-member board of directors comprised of regional first-responder stakeholders.

PROJECT PARTNERS

- Los Angeles County
- Los Angeles City
- City of Long Beach
- Los Angeles Unified School District
- Los Angeles County Department of Health Services
- Los Angeles County Police Chief's Association
- Los Angeles Area Fire Chiefs Association
- Contract Cities Association

Data provided in the project description is based on information supplied by the applicant. An executive summary of this application can be found on www.ntia.doc.gov/broadbandusa.

For press-related inquiries, contact 202-482-7002 or press@ntia.doc.gov.
For the general public, contact BTOP@ntia.doc.gov.

Made possible by the Broadband Technology Opportunities Program

Funded by the American Recovery and Reinvestment Act of 2009





LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

October 7, 2010

Board of Directors:

As you may know, 10 MHz of spectrum has been assigned directly to public safety users for broadband data services and an adjacent 10 MHz of spectrum (the "D-Block") has been designated by the Federal Communications Commission (FCC) for auction to commercial bidders. Proceeds of the auction would be used to fund a nationwide broadband network covering both rural and urban areas.

Members of the public safety community are lobbying the FCC and Congress to cancel this auction and reassign the D-Block directly to the public safety community because they do not feel that 10 MHz of spectrum is sufficient for their day-to-day needs. The FCC, on the other hand, feels the most efficient/best use of the spectrum would be to dedicate 10 MHz of spectrum to public safety and guarantee public safety users priority and roaming access to additional commercial spectrum.

The Los Angeles region has members of Congress actively advocating on both sides of this issue. LA-RICS staff has examined the alternatives that have been proposed and is recommending that LA-RICS not take a position on the reallocation of the D-Block at this time. We will continue to monitor the developments in this area and will inform the Board if the Authority's position should change.

Sincerely,

Scott L. Poster
Task Force Leader

SLP:dm

AGENDA ITEM 6



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California
(323) 881-8291

SCOTT L. POSTER
TASK FORCE LEADER

October 7, 2010

Board of Directors
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Directors:

REQUEST APPROVAL TO USE A PROFESSIONAL SERVICES AGREEMENT FOR A GRANT SPECIALIST FOR THE AUTHORITY

SUBJECT

To request the Authority use a Professional Service Agreement for a Grant Specialist.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the use of a Professional Services Agreement (PSA) to obtain services from a consultant Sara Henry (Grant Specialist).

BACKGROUND

On August 3, 2010 your Board approved a consultant (Sara Henry) to serve as a grant specialist for the Authority under a Delegated Authority Agreement (DAA). The Authority has been notified that a DAA cannot be used to provide a consultant to the Authority. Counsel to the Authority has recommended a PSA be established between the consultant and the Authority.

The position and compensation is equivalent to the County of Los Angeles classification of Administrative Services Manager I. The PSA contains a two year term with (3) optional 1 year terms, contingent upon approval of the Authority.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Authority has been earmarked for over \$280 million in grant funds requiring extensive grant management and financial reporting. The grant specialist will be responsible for State and Federal compliance with grant requirements.

FISCAL IMPACT / FINANCING

The grant specialist will receive compensation equal to a Administrative Services Manager I, which is the position the County uses for a grant specialist. This position is eligible for reimbursement in most grant programs.

AGENDA ITEM 7

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement will be approved by Counsel to the Authority.

IMPACT ON CURRENT SERVICES (OR PROJECT'S)

Grant management is mandatory for the project to proceed.

Attachments will be transmitted under separate cover prior to October 7, 2010.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Scott L. Poster', with a long horizontal flourish extending to the right.

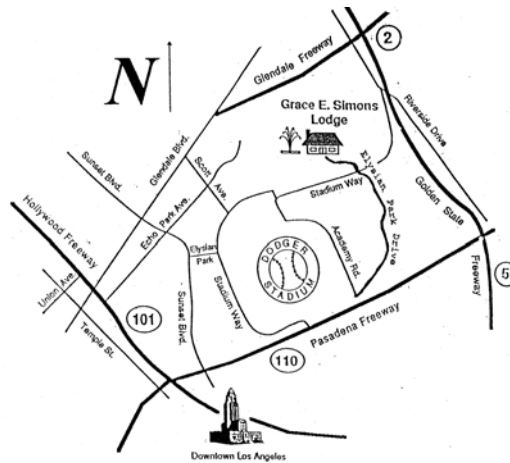
Scott L. Poster
Task Force Leader

SLP:dm

cc: County Counsel

Grace E. Simons Lodge...1025 Elysian Park Drive...Los Angeles, CA...90012

Map and Driving Directions:



- **5 Freeway NORTH:**

Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **5 Freeway SOUTH:**

Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **110 Freeway NORTH:**

Take the 110 North to the 5 North. Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **2 Freeway SOUTH:**

Take the 2 South to the 5 South. Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **101 NORTH:**

Exit Glendale Blvd/Echo Park. Go straight on Union Ave. Turn left on Temple St. Turn left on Glendale Blvd. Turn right on Scott Ave. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.

- **Sunset Boulevard WEST:**

Take Sunset Blvd., West, Turn right on Elysian Park Avenue. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.