

# **AGENDA**

## **LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM JOINT POWERS AUTHORITY**

### **REGULAR MEETING**

Friday, January 15, 2010, 9:00 a.m. – 10:30 a.m.

**Kenneth Hahn Hall of Administration  
500 West Temple Street, Conf Rm 140, Los Angeles 90012**

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#### **Members:**

1. William Fujioka, Chair, CEO, County of Los Angeles
2. Charlie Beck, Vice Chair, Police Chief, City of Los Angeles
3. Mark Alexander, representing California Contract Cities Association
4. David Betkey, representing the Los Angeles County Sheriff
5. Michael Bowman, Los Angeles Unified School District
6. Cathy Chidester, representing County of Los Angeles, DHS
7. Tom Coultas, representing City of Los Angeles CAO
8. Chris Donovan, representing Los Angeles Area Fire Chiefs Association
9. P. Michael Freeman, Fire Chief, County of Los Angeles
10. Reggie Harrison, representing the City of Long Beach
11. Leroy Jackson, representing At Large Seat, City of Torrance
12. Gerry Miller, Chief Legislative Analyst, City of Los Angeles
13. Millage Peaks, Fire Chief, City of Los Angeles
14. Donald Pederson, representing At Large Seat, Culver City
15. Scott Pickwith, representing the Los Angeles County Police Chief's Association
16. Kim Raney, representing At Large Seat, City of Covina
17. Gregory Simay, representing At Large Seat, City of Burbank

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#### **NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

A. CALL TO ORDER

B. ANNOUNCE QUORUM

C. APPROVAL OF MINUTES

D. OLD BUSINESS

1. Committee Reports:
  - a. Finance Committee – Mr. Coultas
  - b. Ad Hoc By-Laws Committee – *Mr. Alexander, Committee Chair, has requested that this item be continued to the February 4, 2010, meeting.*
    - 1) ACTION ITEM: APPROVE DRAFT BY-LAWS
  - c. Ad Hoc RFP Review Committee – Chief Keane, County ISD, and County Counsel
    - 1) RFP Vendor Response Evaluation — Mark Manning (County ISD) and Jose Silva (County Counsel)
    - 2) Vendor RFP Status—Chief Keane

D. OLD BUSINESS – cont'd

2. Proposed Project Management Structure:

- a. Presentation and discussion of proposed organizational chart (attached with notes)  
– Chief Freeman and Chief Betkey
- b. ACTION ITEM: Appointment of a Task Force Leader to manage the efforts of the Project Management Team until a Chief Executive can be identified and funded, but no later than July 1, 2010.
- c. ACTION ITEM: Commit to temporarily assigning Task Force Members as requested by the Task Force Leader.

E. NEW BUSINESS

F. DISCUSSION ITEMS FROM BOARD MEMBERS

G. ACTION ITEMS FOR NEXT MEETING

H. PUBLIC COMMENT

I. ADJOURNMENT-- NEXT MEETING: February 4, 2010, at 9:00 a.m.

Members of the public are invited to address the LA-RICS JPA Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to two (2) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other types of auxiliary aids and/or services may be provided upon request. To ensure availability of assistance, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. 213-893-2374 or 213-974-1101

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 24 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.

## **Project Management Team Organization and Appointment of Task Force Leader**

### **Immediate Requests of the JPA Board**

1. Following review and presentation of the attached draft Organization Chart for the LA-RICS Project Management Team (PMT), discuss and provide feedback to Chief Freeman by January 22, 2010, so that the Board can approve the PMT organization at its February meeting.
2. Support the Chair's request to immediately appoint a Task Force Leader to manage the efforts of the PMT until a Chief Executive can be identified and funded, but no later than July 1, 2010. All Board members are encouraged to suggest candidates by contacting the Task Force Leader.
3. Commit to temporarily assigning Task Force Members as requested by the Task Force Leader.

### **Background**

The LA-RICS PMT requires a clear organizational structure to move the project forward. At the Chair's request, Chief Freeman has developed the attached chart and discussed it with major project participants. There has been support for the organizational structure by those who have reviewed it.

The LA-RICS PMT also requires the appointment of a Task Force Leader charged with the responsibility and authority to move the project forward until a Chief Executive (interim or permanent) can be funded and selected.

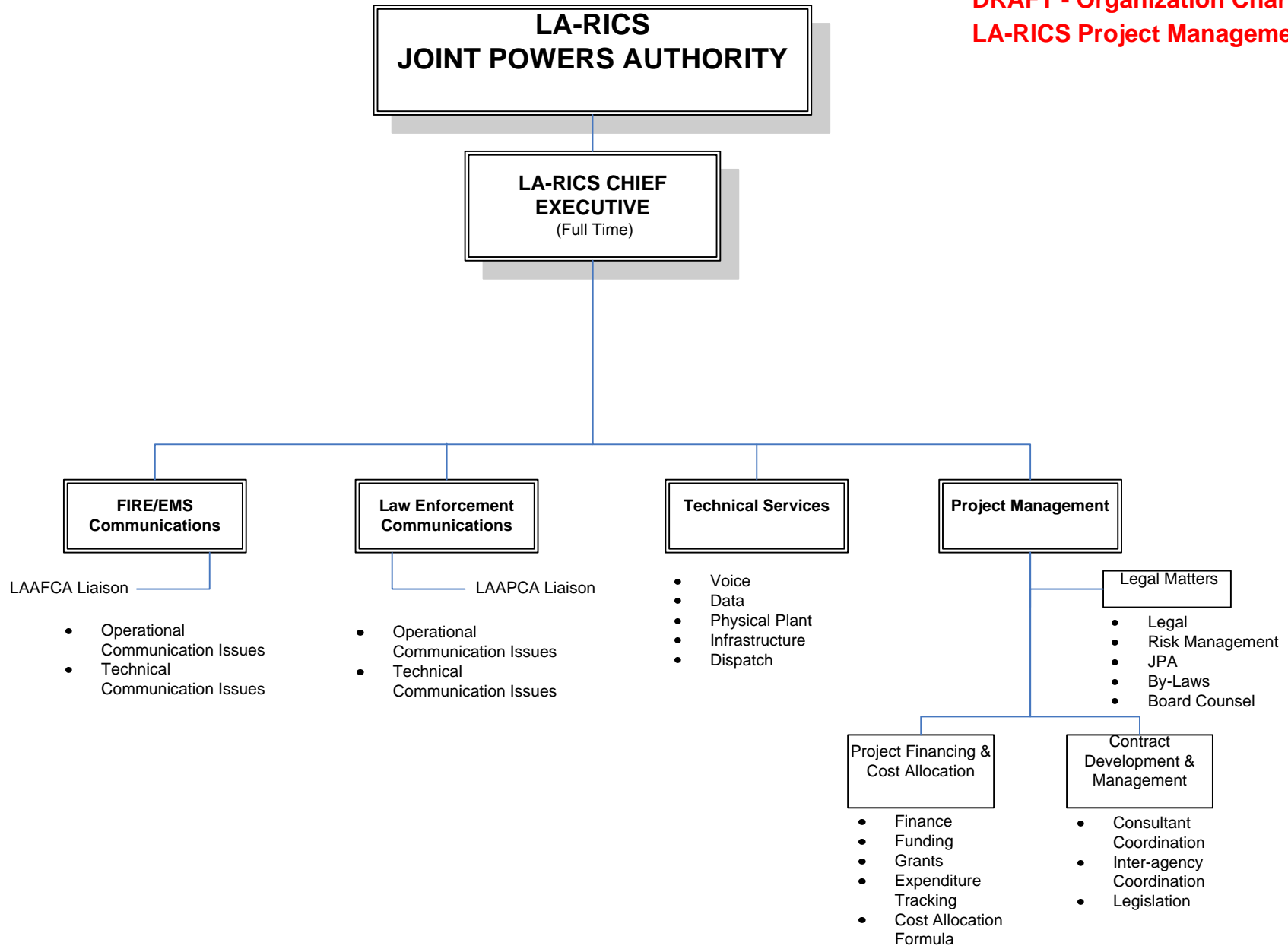
### **Responsibilities of Task Force Leader**

Reporting directly to the Chair of the JPA Board, the Task Force Leader will be responsible for specific tasks and responsibilities including the following:

1. Identify and convene Task Force Members and direct their activities to move the project forward.
2. Develop a detailed Action Plan and Timetable and ensure that required tasks are completed in a timely and accurate manner.

3. Issue the planned RFP on schedule, and develop a consultant/vendor selection process that is clearly detailed, objective, and as above reproach as possible in what is likely to be a very highly scrutinized and contentious process.
4. Research all possible funding sources, especially grants, to determine the eligibility of specific JPA expenditures and aggressively pursue such funding.
5. Develop a selection plan for the Chief Executive. Information on the selection process will be submitted to the Board for review at its April meeting with a target appointment date of May 1, 2010.
6. Provide regular progress reports and recommendations to the JPA Chair and the JPA Board.

12/30/09



### **Notes on Revised PMT Organization Chart**

1. The revised draft Project Management Team organization chart draws heavily from the chart previously reviewed with the Board, and will provide clear focus on the two major disciplines involved in the Project—Law Enforcement and Fire/EMS Services.
2. The responsibility for PMT executive management is clearly vested in a single individual reporting directly to the Chair and Members of the JPA.
3. The organizational structure includes attention to all functions required for successful project implementation.
4. Decisions regarding the utilization of consultants to perform key functions for the project should be considered in upcoming weeks.