



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, April 5, 2012 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William “Bill” T Fujioka Chair, CEO, County of Los Angeles
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat
Daryl L. Osby, Fire Chief, County of Los Angeles
Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat
Kim Raney, Police Chief, City of Covina, At Large Seat
Tim Scranton, Fire Chief, City of Beverly Hills, representing the Los Angeles Area Fire Chiefs Association
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Gregory “Greg” L. Simay, Assistant General Manager, City of Burbank Water & Power, At Large Seat

Representatives For Board Members Present:

John Vidovich, representing Brian Cummings, Fire Chief, City of Los Angeles Fire Department
Cathy Chidester, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles
June Gibson, representing Gerry F. Miller, Chief Legislative Analyst, City of Los Angeles
Patricia “Patty” J. Huber, representing Miguel Santana, CAO, City of Los Angeles
Dave Betkey, representing Leroy “Lee” D. Baca, Sheriff, County of Los Angeles
Alan Patalano, representing Reginald Harrison, City of Long Beach
John Gutierrez, representing Steven K. Zipperman, Police Chief, Los Angeles School Police Department

Officers Present:

Pat Mallon, LA-RICS Executive Director
Patricia Saucedo, Board Secretary

Absent:

Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
Mark J. Saladino, Los Angeles County Treasurer and Tax Collector



- I. **CALL TO ORDER** – Chair Fujioka called the meeting to order.
- II. **ANNOUNCE QUORUM** – Chair Fujioka acknowledged that quorum was present.
- III. **APPROVAL OF MINUTES**
 1. March 1, 2012 Minutes – Regular Meeting – **MOTION APPROVED.**
- IV. **CONSENT CALENDAR – (None)**

ITEM VII – CLOSED SESSION – Chair Fujioka asked to consider closed session at this time and asked for any public comment related to closed session only. No public comment. The Board entered into closed session. No reportable action was taken in closed session.

V. **REPORTS (2-5)**

2. Committee Reports

A. Finance Committee – Stephen Sotomayor

Stephen Sotomayor explained that the committee will need more detail to provide a cost allocation model. He will provide the Board with more information regarding the cost allocation model at the next meeting.

- B. Legislative Committee – No Report
- C. Operations Committee – No Report
- D. Technical Committee – Kevin Nida

Kevin Nida presented information from APCO International regarding HR 3630. Kevin Nida also discussed the allocation of the D Block, the give back of the T-Band, and the establishment of FirstNet.

Board Member Simay asked if VHF frequencies would still remain. Kevin Nida stated yes.

Board Member Simay asked if frequencies for communication, such as from the basement to a nearby firefighter, are frequencies outside the T-Band. Kevin Nida stated they can be within or outside the T-Band. Usually they are on the same band you operate on, but with the shuffling of frequencies they may need to change operations a little bit.

Board Member Simay asked if he thought the industry would be willing to do the one-to-many field awareness communications that we would need in the D Block and that they currently enjoy with the P25 system. Kevin Nida stated that he thinks as technology gets better it should. He has been told that by the time they get to the 9-year mark technology should be better.

Board Member Simay asked if he anticipates periodic review at the Federal level if progress is being made regarding one-to-many field awareness communications on the D Block. Kevin Nida said that he could not comment.



Kevin Nida also made a presentation regarding the second responder system to be funded by the PSIC grant. [Visual presentation]

3. Independent Auditor's Report

Connie Yee explained that the County Auditor-Controller Office, who is designated as the LA-RICS Authority Auditor-Controller, contracted for an independent audit of LA-RICS. The financial statements and the single audit report were provided to the Board as part of the agenda for Fiscal Year 2010-11.

Michael DeCastro and Helen Chu presented the report to the Board. Michael DeCastro explained that this was the first year of the audit, and as such there was not much activity.

Board Member Alexander asked if a management letter was issued. Michael DeCastro stated that a management letter was issued, but there were no internal control matters to report.

4. Director's Report – Pat Mallon

- A. Project Management – Executive Director Mallon informed the Board that a Notice to Proceed was issued to Jacobs on April 2, 2012, and an initial kick off meeting took place on April 3, 2012.
- B. Environmental Services – Executive Director Mallon informed the Board that a Notice to Proceed was issued in January 2012. All broadband sites were inspected by the environmental consultants. There are no critical environmental issues at this time; however, there is concern with one fire station in Bellflower as to whether there is room for equipment and a tower. Also, the consultants have initiated outreach to planning departments.
- C. Telecommunications RFP – Executive Director Mallon informed the Board that a notice was sent to the prevailing vendor on March 13, 2012, and an initial meeting was held on March 20, 2012, with discussions for two days on the legal terms and conditions. On April 2, 2012, LA-RICS received communication from NTIA regarding their desire to consolidate the national architecture for the broadband system rollout. In response to that and while awaiting further formal communication, LA-RICS issued a short-term suspension on April 2, 2012, so that we would not compromise the existing procurement. We will reactivate when we have further information. Executive Director Mallon stated that they are going to take this opportunity to study the potential for moving to other frequencies that might be available given the HR 3630 T-Band issue. This study is within the scope of the project management contract to consider alternate design solutions.

5. Grant Status

- A. BTOP and SHSGP – Executive Director Mallon stated that funds were returned for the SHSGP 08 grant due to the restart of the procurement since we could not utilize those funds. For SHSGP 09, a modification and grant extension was submitted. For BTOP, the Board was provided with a detailed grant chart as part of the agenda.
- B. Match Requirement for BTOP – Executive Director Mallon explained that the BTOP match requirement may be modified based on the recent news. As it stands, LA-RICS has an \$18 million cash match. So far, \$1 million has been spent from the County of Los Angeles for project team staff. There is a \$45 million in-kind match that



we are still working through, \$1.5 million has to do with architectural and engineering/design of system, the remainder of the in kind match will be in site valuation.

Board Member Simay asked about the \$1 million in SHSGP. Executive Director Mallon stated that it is up to the SHSGP Task Force to determine how to spend those funds.

- C. UASI Report – City of Los Angeles – Eileen Decker provided a chart on the status of the grants administered by the City of Los Angeles.

VI. ADMINISTRATIVE MATTERS (6-7)

6. Authority Elections for At Large Board Members – Pat Mallon

RECOMMENDATIONS: It is recommended that the Board:

- a. Extend the term of the At Large Directors and Alternates to Thursday, November 1, 2012; and,
- b. Set the date for At Large Directors and Alternates mail-in ballot elections for Thursday, November 1, 2012.

Executive Director Mallon explained that this item was from the December meeting due to the cancellation. We missed the six-month window for establishing an election date since the meeting had to be rescheduled due to weather conditions. This is a request to set the election date for November 1, 2012.

Board Member Alexander suggested that we amend recommendation 6a to extend the terms of the at large members and alternates to such time as the election is held and the new Directors are seated. He presented a second issue regarding the consistency of the bylaws. The conclusion from the opinion of County Counsel was that the language of the Joint Powers Agreement was ambiguous and allowed either course of action in terms of setting the at large elections. He explained that it has been the position of Contract Cities that the voting for at large seats should be open to all of the member cities since the at large seats represents all of the incorporated cities.

Board Member Alexander stated that he had a conversation with the executive board of the California Contract Cities Association, and they have asked to present an option requesting that the LA-RICS Board reconsider the bylaws, in particular the requirement that sets forth the voting that limits the voting to only those who hold the seat. It has always been the Contract Cities contention that all cities should be able to vote for at large seats. The request is to set for a future agenda a revisit of the bylaws to look at that issue.

Chair Fujioka stated that this request is a separate item. Board Member Jackson stated that if they are to reconsider the bylaws the Board cannot establish the timing for mail-in ballot elections (Item 6b).

Amanda Drukker stated that the amendment Board Member Alexander provided to recommendation 6a would accomplish the timing issue, with the dates for the mail-in ballot elections to be set at a later date. Amanda Drukker stated that County Counsel will need to look at whether a change in bylaws, which can be done by the Board of Directors, is something that is appropriate given where they are today.



Chair Fujioka clarified that today's action would only extend the terms of the existing Directors until the new Directors were seated.

Board Member Alexander clarified that the agenda item for next meeting would be to amend the bylaws to allow for the voting of at large Directors and alternates to all member cities. There is already language that has been developed.

Amanda Drukker stated that she would like County Counsel to look at whether or not an amendment of the bylaws would be appropriate, it was addressed in their written opinion and their view was that the appropriate vehicle would be to reconvene a meeting of the eligible member cities; however, she would like to review their prior opinion.

Chair Fujioka asked for a vote on Item 6a, as amended by Board Member Alexander to extend the terms of the existing Directors until the new Directors were seated.

Chair Fujioka received a second to the motion. **MOTION APPROVED.** Board Members Jackson and Simay abstained.

7. Approval of Urban Area Security Initiative (UASI) 2008 Sub-Recipient Agreement – to be continued.

VII. CLOSED SESSION – Already considered.

VIII. PUBLIC COMMENT – None

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

8. Project Funding
9. Project Risk Controls

X. ADJOURNMENT and NEXT MEETING:

Chair Fujioka adjourned the meeting. The next meeting will be held on Thursday, May 3, 2012, at 9:00 a.m., at the Grace E. Simons Lodge.