



MINUTES
LOS ANGELES
REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY
REVISED

FINANCE COMMITTEE MEETING

Thursday, May 31, 2012 • 1:00 p.m. to 2:30 p.m.

LA-RICS Headquarters, Large Conference Room

2525 Corporate Dr., Suite 200, Monterey Park, CA 91754

Official Voting Members Present:

Stephen Sotomayor, Chair, representative for City of Los Angeles Police Department
Kevin McClure, Vice Chair, representative for Los Angeles County Police Chiefs Association
Dave Culver, representative for County of Los Angeles Sheriff's Department
Ed Roes, City of Los Angeles Administrative Office
Erick Lee, representative for Culver City, At Large
Eric E. Tsao, representative for City of Torrance, At Large
Daniel Jordan, representative for California Contract Cities Association
Greg Simay, Chair, representative for City of Burbank, At Large
Doug Cline, representative for County of Los Angeles Fire Department

Representatives For Official Voting Members Present:

Kevin Nida, representing John Vidovich for the City of Los Angeles Fire Department
Nancy Ramirez, representing James Alther for the LAUSD Police Department

Others Present:

Pat Mallon, LA-RICS – **ABSENT**

Official Voting Members Absent:

Stephen W. Hannah, representative for City of Long Beach
June Gibson, representative for City of Los Angeles, Chief Legislative Analyst
Steve Smith, representative for City of Covina, At Large
Andree Stecker, representative for County of Los Angeles Department of Health Services
Jan Takata, County of Los Angeles Chief Executive Office
David Lantzer, representative for Los Angeles Area Fire Chiefs Association



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (2)

1. March 22, 2012, LA-RICS Finance Committee Meeting Minutes. **MOTION APPROVED**

Motion to Amend Minutes

Committee Member Erick Lee is no longer the Finance Committee Secretary, requested to remove “Secretary” from the cover attendance sheet of the Minutes. **MOTION APPROVED**

2. March 22, 2011, LA-RICS Joint Committee (Finance, Operations, & Technical) Meeting Minutes. **MOTION APPROVED**

IV. REPORTS

3. ACTION ITEM: Staff recommends the LA-RICS Finance Committee recommend approval of the LA-RICS FY 2012-13 Budget.

Chair Stephen Sotomayor handed over the presentation of the LA-RICS Budget to Gina Samy, LA-RICS Budget Analyst, and Sara Henry, Grant Specialist. Gina Samy stated that LA County approved the contribution of \$13.1 million, which is included in the \$7 million BTOP cash match.

Committee Member Erick Lee would like a column added to the report reflecting the grant year that is being used for each service. Sara Henry stated that it would be best that if the years are added, that all applicable years be listed (2009 – 2012), so that when there is a vendor contract, all grants can be matched appropriately.

Vice Chair Kevin McClure wanted to know the grant deadlines in order to better plan what to do with those dollars. Sara Henry stated that that information was attached and included in the Grant Report.

Committee Member Greg Simay asked if the PSIC Grants and the UASI Grants were awarded to the City of LA and LA-RICS was a sub-recipient of those grants. Chair Sotomayor explained that LA City serves as the administrator for the UASI grant and that the Los Angeles Long Beach UASI Approval Authority has discretionary authority on the distribution of these grants as set-forth in the grant guidance. He further stated that LA-RICS has not entered into a sub-recipient agreement for the UASI grant funds at this time. It was also mentioned that, LA County servers in a similar role for SHSGP grants and has a similar Approval Authority. The only grant which LA-RICS is a direct recipient for is the BTOP grant.



Sara Henry stated that in terms of the BTOP grant, it has been allocated for the telecommunications contract. There is also a partial suspension on equipment, which means that LTE equipment cannot be purchased, for example the ENodeBs, the antennas, and devices. LA-RICS can build-out towers and infrastructure to support the equipment and the dilemma here is that the FirstNet Board will be established in August and the Department of Commerce wants to make sure that what we are doing is consistent with FirstNet. The suspension could be raised at any given point when FirstNet decides that we can move forward or when the Department Commerce feels that LA-RICS' spending on equipment would be in line with what FirstNet wants to do. For the purposes of budgeting, including the \$84 million of the BTOP and the \$7 million cash match has to be reflected in the budget.

Committee member Eric Tsao asked about funding that was returned for SHSGP 08'. Sara Henry confirmed that funds went back to SHSGP Task Force for redistribution. He also asked for the status of SHSGP 09', to which Sara Henry confirmed an extension until October 2012.

Committee Members asked if all member agencies of the JPA could be informed of monies going back to the granting agencies to allow them the opportunity, ahead of time, to prepare a plan for usage of those monies that are being returned. When asked who from LA-RICS would be able to inform the JPA that grant funds may not be able to be used on time. It was stated that it is the Executive Director. Therefore, the Executive Director, Pat Mallon, will be made aware of this issue.

Once the budget is approved by the Board, some of the items will be able to go forward since some items are definite. There are three contracts in place: Project Management Services with Jacobs Engineering; Broadband Engineering SME with Televate Engineering; and Environmental Consultants who are doing the CEQA and NEPA with UltraSystems. But it is the telecommunications contract that cannot be matched up with a detailed expenditure chart.

Board Members asked if administrative costs go towards the cash match for the BTOP grant. Sara Henry stated that in terms of the administrative costs, the funding is all pre-approved within the grant budget. For example, the BTOP grant has already allocated for the Broadband engineering, the environmental, and the project management contracts, not taking away from what was budgeted. On the SHSGP and UASI side there are different amounts dedicated to the planning for the larger telecommunications project that are separate from the equipment. She explained that County staff hours, which are funded by County, are used for match purposes.

It was confirmed that if there is a significant change to the budget from what is adopted today, the budget should be amended. Sara Henry stated that the Executive Director has a dollar amount limit that he can enter into a contract without the Board's approval.

Chair Sotomayor stated that grant related questions should be directed to the appropriate entities and that the Committee should focus on the operating budget for LA-RICS. Chair Sotomayor asked if LA-RICS enters into the telecommunications contract would it be possible to amend the budget to reflect future increases in the LA-RICS budget. Sara Henry answered yes. She stated, as an example, that when the UltraSystems contract was approved, they had



not budgeted enough grant allocation funding for the environmental cost (it is all grant funded) and when they took the contract to the Board, LA-RICS asked for a budget amendment. So any increase would have to go back to the Board. She also clarified that all grants are reimbursement grants, so money is with the Federal grantors and the only time that LA-RICS receives funding is when they actually submit claims.

A Committee Member asked if the committee would be getting any feedback when the time comes if the grant does not cover certain costs. Sara Henry replied yes, however all items have to be pre-approved with the grantor to ensure that all costs are grant reimbursable.

Chair Sotomayor asked why the revolving funds that would be used to draw down cash from these different grants are not reflected on the report. Sara Henry replied that that is a different account separate from the operating budget and is not a part of the LA-RICS operating budget.

A few of the Committee Members had questions and/or comments on the current FY 2011-12 estimated actuals. Sara Henry said that they will place a request with the Auditor-Controller for an updated Actuals Report for FY 2011-12.

Chair Sotomayor asked for a motion to approve the LA-RICS budget, including the proposed amendments. Sara Henry confirmed she will provide details for SHSGP (2009 – 2012); and stated that for UASI she would have to confer with the City of Los Angeles. She also stated that LA-RICS staff will request from the Auditor-Controller an updated Actuals Report.

MOTION APPROVED

- VI. SCHEDULED COMMUNICATION – None
- VII. PUBLIC COMMENT - None
- VIII. ITEMS FOR FUTURE DISCUSSION BY THE COMMITTEE
Workshop: LTE & LMR Funding Plans and Project Phasing

IX. ADJOURNMENT AND NEXT MEETING:

The next meeting will be held:

When: June 28, 2012, at 1:00 p.m.

Where: Los Angeles Sheriff's Department Headquarters, Media Conference Room,
4700 W. Ramona Blvd., Monterey Park, CA 91754.

Meeting adjourned at 2:00 p.m. by consensus.