



LA-RICS

MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

APPROVED

BOARD OF DIRECTORS MEETING
March 5, 2015
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

Sachi Hamai, representing Chief Executive Office, County of Los Angeles
Bill Walker, Fire Chief, City of Alhambra
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing the Contract Cities Association
Ron Iizuka, Police Captain, City of Culver City
Kim Raney, Chief of Police , City of Covina

Representatives For Board Members Present:

Patty Huber, representing, Miguel Santana Chief Administrative Officer, City of Los Angeles
Graham Everett, representing Ralph M. Terrazas, City of Los Angeles Fire Department
Matias Farfan, representing Sharon Tso, Chief Legislative Analyst, City of Los Angeles
Chris Bundesen, representing Daryl L. Osby, County of Los Angeles Fire Department
Scott Edson, representing Jim McDonnell, County of Los Angeles Sheriff's Department
Karolyn Fruhwirth, representing Cathy Chidester, EMS Agency, County of Los Angeles

Officers Present:

Pat Mallon, LA-RICS Executive Director

Absent:

Miguel Santana, Chief Administrative Officer, City of Los Angeles
Ralph Terrazas, Fire Chief, City of Los Angeles Fire Department
Charles L. Beck, Chief of Police, LA Police Department
Sharon Tso, Chief Legislative Analyst, City of Los Angeles
Daryl L. Osby, Fire Chief, Los Angeles County Fire Department
Jim McDonnell, Sheriff, Los Angeles County Sheriff's Department
Cathy Chidester, Director, EMS Agency, County of LA, DHS
Steven K. Zipperman, Chief of Police, Los Angeles School Police Department
Larry Giannone, Chief of Police, Sierra Madre Police Department
Vacant, At Large Seat
Vacant, At Large Seat

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair Sachi Hamai made an acknowledgement that a quorum was present.

III. APPROVAL OF MINUTES (1)

1. February 5, 2015 – Regular Meeting Minutes

Chair Hamai asked for a motion to approve, Board Member Patty Huber motioned first, seconded by Alternate Board Member Matias Farfan. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

MOTION APPROVED.

IV. CONSENT CALENDAR – (None)

V. REPORTS (2-5)

2. Finance Committee Report – No Report

3. Director's Report – Pat Mallon

Executive Director Pat Mallon provided an update on the Funding Plan and stated that no additional notices of Member Agencies Opting-Out have been received in the past month. A recap of the impact on the Funding Plan resulting from the previous withdraws is reflected in Discussion Item F and remains unchanged from last month. The total impact to the Funding Plan to date is 8.7%. That impact will be reduced slightly with the City of Azusa requested action for re-entry in the Joint Powers Authority (JPA), which will reduce the impact by 0.22%.

Long Term Evolution (LTE) Project Update

We have 91 fully executed Site Access Agreements (SAA) with the County, including 3 sites that will be dropped. We have 50 SAA's executed with the City, 39 of which will be built. There are 7 additional SAA's for Independent Cities, plus 1 site for your consideration today under Item M. This agreement involves 1 site in the City of Cerritos. 27 additional SAA's have been approved by this board, pending approval by the respective City Councils, and another 11 sites are still in

process of agreement with the language between the Authority Counsel and the respective City Attorneys.

Our Supplemental Environmental Assessment compliance forms were submitted on March 4, 2015, for 6 sites. 18 additional sites are pending a route modification through National Telecommunication and Information Administration (NTIA). Studies from the power providers will doubtlessly result in some additional route modification requests.

As to the LTE contract status, the total contract value stands at \$166,254,679 through Amendment 8. There is a contract amendment for your consideration today as Item L, addressing the loss of 25 sites and the addition of 7 others. This will result in a further reduction in contract value. There has been no change to the Term of the Contract.

Motorola sub-contractors have started construction on 50 sites with 7 completed. 22 sites are planned for construction starts during the month of March 2015.

As previously reported, we have shared a number of the modeling reports on LA-RICS Radio Frequency (RF) emissions with the County of Los Angeles Fire Fighters Union Local 1014 and with United Firefighters of Los Angeles City (UFLAC). To date, 107 modeling reports have been received by LA-RICS including all sites under construction. 80 reports have been approved with 45 delivered to Local 1014 and 15 delivered to City of Los Angeles. Additional site modeling will be completed on every site prior to construction. Our modeling is to be done at full operating power, approximately 4 times the levels we anticipate from operations.

Officials from NTIA have been visiting LA-RICS Administrative Office for the past two days, and have received an update on the LTE construction schedule. There have also been discussions on budgetary issues and they have re-emphasized that there is no ability for any extension of time on this project, September 30, 2015, is the deadline. Executive Director Mallon introduced staff from NTIA: Chris Holt, Federal Program Officer, Aimee Meacham, Director of Program Services, Arlene Simpson-Porter, Director of the National Oceanic and Atmospheric Administration (NOAA), Grants Office, and Andrea Mack, NOAA, Grants Specialist.

NTIA, Federal Program Officer, Amy Meacham, addressed the JPA and thanked the LA-RICS team for their hospitality during the site visit. Amy Meacham and

Chris Holt have learned a great deal of information over the past few days and will be taking those lessons back to Washington. They will inform the Assistant Secretary about the project who will inform the Secretary of Commerce and keep everyone informed on how the project is going. They would also like to thank First-Net for joining them on the site visit.

Amy Meacham went on to state that the fixed deadline is September 30, 2015. LA-RICS is not the only project that is effective by the deadline; there are 12 active projects that are also strongly affected by this deadline. There is no more money or budget, so we need LA-RICS to plan and finish the project by September 30, 2015. We also want to make sure the project continues to benefit the communities around the County of Los Angeles and City of Los Angeles the way that it was intended.

Chair Hamai stated she appreciates NTIA for their site visit and we understand the fixed deadline is September 30, 2015.

Executive Director Mallon introduced Lynn Bashaw from First-Net, Director of Network Operations. Greg Ford, who is also a representative from First-Net is with LA-RICS on a weekly basis in making sure LA-RICS is complying with First-Net vision.

Land Mobile Radio (LMR) Project Update

Executive Director Mallon stated that there has been no change to the contract status of the Land Mobile Radio (LMR) since the last meeting.

Through Amendment 10 the total contract value for the LMR project is \$292,846,813, including 15 years of maintenance. There has been no change to the contract term.

The Jacobs Team is continuing to assemble information for the LMR Environmental Impact Report (EIR) under California Environmental Quality Act (CEQA) requirements. The anticipated completion date for the EIR draft documentation is early summer. We previously reported we were facing some challenges with respect to the LMR project under the Federal National Environmental Policy Act Agency (NEPA) process as required by our grantor, Federal Emergency Management Agency (FEMA).

Executive Director Mallon stated that the LA-RICS team has been working with the Los Angeles City Mayor's Office and met with the FEMA staff and we are moving forward with the NEPA process. This action will help in the granting of a Programmatic Environmental Assessment with several subgroups that can be accomplished sequentially.

Finalization of System Design is dependent on Frequency availability. Motorola has advised that for the Hybrid System they will need the use of 88 700 MHz channels. LA-RICS has executed a Frequency Use Agreement with the County for 70 channels, 65 of which are usable without resulting system interference. 5 suitable replacement channels have been identified although they are licensed to other Southern California Public Safety Agencies. We received concurrence on the use of 4 of these channels, co-channeling with the licensee. Contour maps have been developed and shared with the last licensees to determine if we can cohabitatem on their channel without causing interference to their operation.

We also requested assignment of 24 of the reserved channels from the FCC. The Regional Planning Group has advised that 6 of these channels be required for area-wide interoperability. Without the ability to confirm the total of 88 channels available, the Motorola team has not been able to complete the detailed design.

On February 12, 2015, at the request of the City of Los Angeles, the team met with Motorola to initiate a coverage and capacity analysis for the city areas. This analysis included a suggested LMR system overlay to provide coverage for the City in two cells, in essence, on top of the original LA-RICS coverage.

At-Large Board Seats

Your Board approved moving forward with election of At-Large Representatives at your October 2014 meeting. An Announcement of Nominations was sent out in December 2014 with Nominations due no later than close of business on February 5, 2015. As of the filing deadline, we received two nominations, one for seats two and three and one for seat four. Ballots for voting on the two nominees will be mailed today, March 5, 2015. This election process will fill two of the four At-Large seats.

Board Member Alexander suggested appointing those members who were nominated instead of going through an unnecessary expense of an election process. Board Member Alexander also suggested at the next Board meeting that

the JPA consider adding an action item to discuss a process of an uncontested election.

Executive Director Mallon referred to Counsel Truc Moore regarding Board Member Alexander suggestion.

Counsel Moore stated that the current JPA Agreement and By-Laws contemplate that the members need to be selected by a vote of the member cities, and does not contemplate appointment. Counsel Moore also stated we can delay the voting process for one month and at the Board meeting next month, look at whether the bylaws can be adjusted to allow for appointments in the event of an uncontested election for At Large Directors and Alternate Director seats.

4. Project Manager's Report – Pat Mallon

The Jacobs Project Management Report and Motorola Monthly Report are included in your package as Reports Item D.

5. Grant Status Report – Pat Mallon

There has been no change to the grant status since your last meeting. The UASI 2015 grant process will begin the month of March 2015. We will advise you of progress as the process continues.

VI. DISCUSSION ITEM (F-I)

F. Status of Membership Opt-Out and Impact on Funding Plan

Executive Director Mallon stated last month Chair Hamai requested a view of the Coverage Map impact of the lost sites. We included a map in the packet it is PDF. We will email you the file to view the map. Pomona lost coverage due to five sites dropped, smaller areas in Monrovia, Montebello, and Downey. In Long Beach we lost six sites, cities along the coast, such as Torrance, Redondo Beach, Hermosa Beach, and Manhattan Beach also resulted in coverage loss in the south bay area.

Chair Hamai stated her concerns about the lost that the Beach Cities areas, such as Malibu have on the overall coverage. For example, if there is an earthquake or a potential risk of a tsunami, how adamant is the Coastal Commission in terms of not allowing LA-RICS to install equipment. Chair Hamai, also about the South Bay region opting-out.

Executive Director Mallon stated Hermosa Beach and Manhattan Beach have opted-out and have not allowed us to build on the city-owned property. Even if they allowed us to move forward with construction now we would not be able to build within the grant performance period. We can potentially use other funding sources such as UASI in the future to provide fill in coverage. LA-RICS does have a site on wheels that can be deployed to provide coverage in those areas during long term public safety responses.

Board Member Alexander stated that he has been receiving notices of concerns from City Managers about the 70 foot monopole in residential areas near fire stations. There is a concern that we do not have an alternative for those cities that do not want the 70 foot monopoles. He is concerned we are going to lose some of the communities.

Executive Director Mallon stated that the loss of Fire Station 56 in the City of Rolling Hills is significant lost. We are working with them to provide a disguised monopole for their consideration.

Board Member Alexander stated we are focusing on facilities that qualify under the CEQA Exemption. However, we should look for an alternate adjacent facilities and alternate funding for a monopole so that we do not lose the coverage as well as go through the CEQA Exemption process.

Executive Director Mallon stated that Board Member Alexander consideration to alternate facilities can be made but it would have to be after the funding grant period.

Alternate Board Member Patty Huber stated we are in the design phase for LMR system and will be coming across some issue when designing LMR. Board Member Huber stated her concern is that the problems we are coming across on the LTE system will be the same issue for LMR. Executive Director Mallon stated we have 17 collocated sites and only one site in Rolling Hills has raised an issue at this point, however there may be other concerns raised in the future.

H. Independent Auditor's Report FY 2014 – County of Los Angeles Auditor-Controller Staff – Rachelle Anema

Rachelle Anema stated that the 2013 and 2014 was recently completed. Ms. Anema stated the Financial Audit and the Single Audit is a requirement for all grant funding programs. Michael De Castro and Helen Chu discussed the results of the Audit and referred to the handout provided. She went on to state her opinion on financial statements from this year to last year's Audit and that there is a difference of \$31 million capital assets that were acquired. No incidents of non-compliance. The Authority complied with all the Federal programs tested.

Chair Hamai stated need a motion to file the Audit Report, Board Member Raney motioned first, seconded by Board Member Huber that the report be received and filed.

I. Replacement of Oversight Committee Members

Executive Director Mallon stated a request to fill the Oversight Committee. The committee is to work with staff to review and approve requested changes. The committee consists of members from the county, city, and another member that is not from county or city. There are two openings; we are requesting to fill those vacancies.

Chair Hamai stated any members interested in volunteering to email her.

VII. ADMINISTRATIVE MATTERS (J-N)

J. Request to Reinstate City of Azusa as a Member in LA-RICS

It is recommended that your Board:

1. Approve the reinstatement of the City of Azusa's Membership into LA-RICS; and
2. Delegate authority to the Executive Director to provide notice to the City Manager of Azusa that the Board of Director's has accepted their request to reinstate their LA-RICS Membership.

Board Member Alexander inquired why the City of Azusa requested reinstatement. Executive Director Mallon stated the extension date of November 2015 played a role in their decision, allowing them additional time to have a better understanding of individual cost.

Chair Hamai asked for a motion to approve, Alternate Board Member Edson motioned first, seconded by Board Member Raney. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

K. Providing notice to Member Agencies that Site Access Agreements will no longer be pursued for PSBN (LTE) System Sites

It is recommended that your Board:

Delegate authority to the Executive Director to provide notice to the City Managers of the affected member agencies that the sites originally identified as LTE sites for the PSBN project will receive no further consideration as part of the system design for the PSBN project.

Board Member Farfan stated the coverage map will change, based on what is presented today. Mallon stated that is.

Chair Hamai asked for a motion to approve. Board Member Farfan motioned first, seconded by Alternate Board Member Edson. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

L. Approve Amendment No. 9 for Agreement No. LA-RICS 008 for Los Angeles Regional Interoperable Communications System Public Safety Broadband Network

It is recommended that your Board:

1. Amend recommendation 1(a) to reflect the addition of 6 new additional PSBN System Sites as opposed to 7 to read as follows:

a. Find that authorizing the addition of the six (6) new additional PSBN System Sites to the PSBN and the authorization of Work and exercising of an amendment to the Agreement for Work to proceed for Unilateral Options for Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply PSBN Components), and Phase 4 (PSBN Implementation), which will allow design, construction, implementation, operation, and maintenance of PSBN or Long Term Evolution (LTE) System infrastructure at the six (6) new PSBN System Sites currently contemplated in the Design and set forth in the enclosed Amendment, including all Work included in the Agreement No. LA-RICS 008, as well as any amendments and Notices to Proceed as referenced herein and in the Agreement, are statutorily exempt from review under California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25 for the reasons stated in this letter and as noted in the record of the project.

2. Amend recommendation 1(c) to reflect a finding for 8 sites as opposed to 9 to read as follows:
 - a. Find that any leased circuit work that may occur outside of a PSBN System Site for the total of eight (8) sites, if needed, to provide connectivity to the PSBN System site, is categorically exempt under CEQA pursuant to CEQA Guidelines Sections 15301, 15303, and 15304 for the reasons stated in this letter and as noted in the record of the project.
3. Amend recommendation 2(a) to reflect the removal of twenty-four 24 PSBN System Sites as opposed to 25 to read as follows:
 - a. Remove twenty-four 24 PSBN Sites and all the Work and equipment associated with these sites from the current scope of work.
4. Amend recommendation 2(b) to reflect the inclusion of 6 new PSBN System Sites as opposed to 7 to read as follows:
 - a. Include six (6) new PSBN System Sites and all the Work and equipment associated with the addition of these sites.
5. Amend recommendation 2(c) to reflect the exercising of Unilateral Options for six (6) new PSBN System Sites as opposed to 7 to read as follows:
 - a. Exercise the Unilateral Options for all work pertaining to Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply PSBN Components), and Phase 4 (PSBN Implementation) for the six (6) new PSBN System sites.

REASON FOR ADD/DROP SITES

LAFD015 – Site is dropped. Ownership of parcel is University of Southern California and not City of Los Angeles.

LAFD099 – Site is reinstated. This site is one of the original 232 and is one of our sites (LALG300, LACF071, LACF088, LACF099) under the jurisdiction of City of Malibu Coastal Commission.

In a meeting with Malibu they stated that no tower/structure would be permitted on the beach property thus LALG300 was dropped. At the time LACF071 was under construction and thus permitting the proposed LTE facilities would be less

controversial with the neighborhood. Alternate sites identified and investigated for LACF088, LACF099, and LALG300 did not pan out. Of these three (3) sites LACF099 would probably be the least controversial through the Coastal Commission permitting process and will be reinstated and will move forward along with LACF071.

IMPACT ON COST:

The cost to drop 24 sites (formerly 25 sites) is now \$9,943,215 and the cost to add 6 sites (formerly 7 sites) is now \$2,616,136. The Total Maximum Contract Sum is now reduced by \$7,324,405, from \$166,254,679 to \$158,930,274.

Chair Hamai asked for a motion to approve. Board Member Alexander motioned first, seconded by Alternate Board Member Bundesen. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

M. Approve Site Access Agreement with the City of Cerritos

It is recommended that your Board:

1. With respect to the Cerritos site listed in Enclosure 1, find that the approval and execution of the Site Access Agreement by the Authority does not result in any change to the PSBN project, or to the circumstances under which the project is being undertaken, and that the determination that these activities are exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the statutory exemption adopted specifically for the LA-RICS project, remains unchanged.
2. Authorize the Executive Director to finalize and execute, substantially similar in form to the attached, a Site Access Agreement with the City of Cerritos. This Site Access Agreement is for the Long Term Evolution (LTE) broadband communication site for the PSBN within its respective jurisdiction or under its control.

Chair Hamai asked for a motion. Alternate Board Member Alexander motioned first, seconded by Alternate Board Member Huber. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

N. AD-HOC Sub-Committee

It is recommended that your Board:

1. Instruct the Executive Director to prepare an alternative subscription based draft funding plan for the operation and maintenance of the LTE and LMR Systems that will provide fixed and certain monthly subscription payments for each System, and to present the alternative draft funding plan and analysis to the Ad Hoc Sub-committee within 30 days.
2. Instruct the Executive Director to develop, with the assistance of County of Los Angeles staff, a job description and draft solicitation for the position of Governmental Relations Director or government relations services, and Project Manager, for review by the Ad hoc Subcommittee with 30 days. The Ad Hoc Sub-committee will return to the Board thereafter with its recommendation on the draft job descriptions and solicitations.
3. Request the Ad Hoc Sub-committee conduct preliminary interviews of qualified candidates for the solicitations after the Board has approved release of the solicitations, and to make recommendations for final interviews to be conducted by the Board.

Chair Hamai asked for a motion. Board Member Alexander motioned first, seconded by Chair Hamai. The Board's consensus was unanimous.

Ayes 11: Hamai, Walker, Alexander, Iizuka, Raney, Huber, Everett, Farfan, Bundesen, Edson, Fruhwirth.

MOTION APPROVED

VIII. MISCELLANEOUS – (NONE)

IX. PUBLIC COMMENTS –

Steve Mandoki, City Manager for the City of Lawndale addressed the Board and stated that he had spoken to Board Member Alexander regarding the process. A year ago in January 2014, LA-RICS staff did visit the City of Lawndale. There was no discussion of a monopole being installed. On January 15, 2015, received an email a monopole was going to be installed, four days later. There has been no communication to the residents or outreach that was promised by the program.

Christy Marie Lopez, City Attorney for the City of Lawndale addressed the Board and stated concerns regarding coverage for the South Bay area. Ms. Lopez went on to state that she is not sure if this project would be effective for the South Bay area. She would like to know how many sites will be built in the South Bay, when will the funding plan be finalized, and how much will it cost in the South Bay Area. "The opted-out date is after the construction date. Is there funding for operations going forward?"

Counsel Moore stated that if Ms. Lopez would provide her questions to LA-RICS, she would make sure that they are answered.

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT (3)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director
2. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Closed session convened at approximately 9:57a.m., and reconvened to open session at 10:18a.m. The Board members met in closed session to discuss the above items. There was no reportable action.

XII. ADJOURNMENT AND NEXT MEETING:

Chair Hamai announced adjournment of this meeting. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, April 2, 2015, at 9:00 a.m., at the Grace E. Simons Lodge.