



FINANCE COMMITTEE

REGULAR MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, May 21, 2020 • 1:30 p.m.
Teleconference Regular Meeting
(562) 526-3800
Access Code: 992 424 691

Finance Committee Members Present:

John Geiger, County of Los Angeles Chief Executive Office
Bill Song, County of Los Angeles Sheriff's Dept.
Maria Morales, County of Los Angeles Department of Health Services
Marie DiBernardo, City of Inglewood Police Department

Alternates For Finance Committee Members Present:

Helen Jo, County of Los Angeles LACoFD
Ric Walczak, City of Covina Police Department

Officers Present:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Deputy
Beatriz Cojulun, Committee Secretary

Absent:

Rebekka Hosken, California Contract Cities Association
Leticia Rivera, County of Los Angeles LACoFD
John Curley, City of Covina Police Department

AGENDA ITEM A



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Chair John Geiger called the Regular Meeting of the Finance Committee to order at 1:31 p.m.

II. ANNOUNCE QUORUM – Roll Call

Committee Secretary, Beatriz Cojulun made the following announcements:

- Signal Hill – At Large Seat No. 4, is now vacant with the retirement of Finance Committee Member Ron Sagmit and Finance Committee Alternate Nick Davenport.
- Fire Department – Leticia Rivera replaced retired Committee Member Doug Cline.
- Fire Department – Helen Jo is the new Committee Alternate.
- Sheriff's Department –Lt. Sven Crongeyer replaced Committee Alternate Lt. Hiroshi Yokoyama.
- Health Services –Roel Amara replaced Committee Member Kay Furhwirth.

Committee Secretary, Beatriz Cojulun performed a roll call and acknowledged the presence of a quorum.

III. APPROVAL OF MINUTES (A)

A. June 27, 2019 – Special Meeting Minutes

Chair Geiger read in the minutes for June 27, 2019. With the absence of any objections, Chair Geiger called for a motion to approve.

Alternate Member Maria Morales motioned first, seconded by Committee Member Marie DiBernardo.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)



VI. REPORTS (None)

VII. DISCUSSION ITEMS – (B)

B. Grant Update

Administrative Deputy, Susy Orellana-Curtiss took the opportunity to wish everyone well amid these difficult times due to the COVID-19 pandemic.

Administrative Deputy Orellana-Curtiss proceeded to provide the Committee with and update on recent activities related to the Grant Funding for the LA-RICS projects, both Land Mobile Radio(LMR) and Public Safety Broadband Network (PSBN)/Long Term Evolution (LTE) portions.

- Administrative Deputy Orellana-Curtiss informed the Committee LA-RICS had recently closed out the Urban Area Security Initiative (UASI) '17 grant, which was an award totaling \$34.8 million. Administrative Deputy Orellana-Curtiss went on to report that LA-RICS' final submission was sent to City of Los Angeles Grant Administrator on April 7, 2020, noting the City of Los Angeles provided some feedback, to-date, and expected to remit the final reimbursement in June 2020.
- Administrative Deputy Orellana-Curtiss also informed the Committee that in parallel, LA-RICS plans to spend the previously approved UASI '18 award, which was for \$35 million. She explained the grant will pay for the buildout of twenty-one (21) LMR Sites as well as equipping and performing certain phase 4 activities at some of them.
- Administrative Deputy Orellana-Curtiss stated it will be a very exciting and busy year for the Project team, despite the COVID-19 pandemic. Moreover, she stated work planned for this year was deemed essential services under the Governor's order and thus, LA-RICS has not experienced a significant disruption in services. She went on to explain there have been adjustments in the field in order to comply with COVID-19 restrictions and the Authority has been working closely with partners at the County of Los Angeles Department of Public Works (Public Works), the County of Los Angeles Department of Regional Planning (Regional Planning), and other agencies in order to most efficiently address workflow despite COVID-19 impacts at public counters, inspections, etc.
- Administrative Deputy Orellana-Curtiss stated that at the May 7, 2020, Board of Directors meeting, the Board approved the acceptance of the LA-RICS UASI '19 funds, which also total \$35 million. She also explained the acceptance of



this funding will allow LA-RICS to enter into a separate Sub-recipient Agreement with the City of Los Angeles, Mayor's Office, which is the Grant Administrator and the Agreement is now with them and expected to be executed in the coming weeks.

- Lastly, Administrative Deputy Orellana-Curtiss reported to the Committee that LA-RICS will commence expending the UASI '09 grant in parallel with the UASI '18 grant, explaining the UASI '19 Grant is the final award that was previously committed by the UASI Approval Authority to LA-RICS for the build-out of the LMR System.

There were no questions asked at the conclusion of the report.

VIII. ADMINISTRATIVE MATTERS – (C - E)

C. REVIEW AND RECOMMEND APPROVAL OF THE AMENDED FISCAL-YEAR 2019-20 BUDGET

Administrative Deputy Orellana-Curtiss proceeded to present Agenda Item C, which requests the Committees' recommendation to the LA-RICS Board of Directors, to amend the Adopted Fiscal Year (FY) 2019-20 Operating Budget. She noted the only change being contemplated to the budget is the addition of \$1,744,000 to the revenue source and use portion of the budget under the LTE Equipment Payment line item. Administrative Deputy Orellana-Curtiss informed the Committee that this action would allow LA-RICS to make the final payment for equipment that was previously ordered under PSBN Round 1.

Moreover, Ms. Orellana-Curtiss provided an update on the BTOP Grant Fund of \$35.5 million that was received in PSBN Round 2, which she indicated is scheduled to close-out on September 30, 2020. Administrative Deputy Orellana-Curtiss explained to the Committee how this aligns perfectly with the wrap-up of all activities related to LA-RICS PSBN Round 2 project.

There were no questions at the conclusion of Administrative Deputy Orellana-Curtiss's presentation of Agenda Item C.

Chair Geiger moved for a motion to be made in the absence of discussion.

Committee Member Bill Song motioned first, seconded by Committee Member Marie DiBernardo.



Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED unanimously.

D. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR 2020-21 OPERATING BUDGET

Administrative Deputy Orellana-Curtiss presented Agenda Item D, and requested Finance Committee's recommendation to the LA-RICS Board of Directors of the adoption of the FY 2020-21 Operating Budget.

Administrative Deputy Orellana-Curtiss stated she would highlight items varying from previous fiscal years' operation budget. with the most notable change in FY 2020-21 Operating Budget being the removal of BTOP Grant funding. She went on to explain how the appropriation for this grant concludes on September 30, 2020, with the requirement that all grant-funded activities related to construction, procurement, and payments of invoices also conclude by June 30, 2020 which perfectly aligns with the conclusion of the Fiscal Year. Given the 13th period closing activities will also fall within the period of the Adopted FY 2019-20 Budget. the recommended budget before Finance Committee for FY 2020-21 does not contain any BTOP Grant Award funds. She stated, that this was assuming that all activities are captured appropriately within the 13th accounting period and closed out and captured within FY 2019-20 expenditures. Lastly, Administrative Deputy Orellana-Curtiss noted the BTOP lines reflecting zero balances, which is positive news as it reflects the depletion of the BTOP grant funds.

This concluded Administrative Deputy Orellana-Curtiss's report for Agenda Item D and no questions were asked.

Chair Geiger moved for a motion be made in the absence of discussion.

Committee Member DiBernardo motioned first, seconded by Committee Member Song.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED unanimously.



E. 2020 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETINGS

Administrative Deputy Orellana-Curtiss presented Agenda Item E, which was the approval of the 2020 Schedule for the Finance Committee. She stated that in order to set regular meetings, LA-RICS needs to establish dates for the remainder of the 2020 calendar year. Administrative Deputy Orellana-Curtiss explained to the Committee the dates reflected in the agenda letter reflect Committee meetings being scheduled to meet the 3rd Thursday of every month.

Chair Geiger noted that December 17, 2020, being very close to the slowdown of the public sector activities, due to the holidays. He inquired if the date could be moved to December 10, 2020, allowing sufficient time between the previous month's meeting. Administrative Deputy Orellana-Curtiss anticipated no issues with moving the meeting date one week back. In light of Administrative Deputy Orellana-Curtiss's response, Chair Geiger, using the Chair's discretion, amended the proposed schedule reflecting the revised meeting date of December 10, 2020.

Chair Geiger moved for a motion be made.

Committee Member DiBernardo motioned first, seconded by Committee Member Song.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED.

VIII. MISCELLANEOUS – (None)

IX. CLOSED SESSION REPORT – (None)

The Committee did not enter into Closed Session.

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XI. ADJOURNMENT and NEXT MEETING:

Chair Geiger moved for a motion be made.

Committee Member Song motioned first, seconded by Committee Member DiBernardo.



Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

The Finance Committee meeting adjourned at 1:46 p.m. The next meeting is scheduled for Thursday, June 18, 2020, at 1:30 p.m., via Teleconference Meeting.