



BOARD OF DIRECTORS REGULAR MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Thursday, January 4, 2024 • 9:00 a.m.

BOARD MEMBERS PRESENT

Richard Tadeo, Director, EMS Agency, County of Los Angeles Department of Health Services

Vincent Capelle, Fire Chief, Los Angeles Area Fire Chiefs Association

Scott Wiese, Chief of Police, Los Angeles County Police Chief's Association

Joshua Nelson, City Manager, California Contract Cities Association

ALTERNATES FOR BOARD MEMBERS PRESENT

Leslie Luke, Deputy Director, Office of Emergency Management, County of Los Angeles Chief Executive Office

Eleni Pappas, Alternate Vice-Chair, Assistant Fire Chief, County of Los Angeles Fire Department

Brian Yanagi, Alternate Chair, Chief, County of Los Angeles Sheriff's Department

Ric Walczak, Captain, Chief of Police, City of Covina Police Department

Cardell Hurt, Captain, City of Inglewood Police Department

OFFICERS PRESENT

Scott Edson, LA-RICS Executive Director

Beatriz Cojulun, LA-RICS, Board Secretary

BOARD MEMBERS ABSENT / VACANT

Vacant, At-Large Seat



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Board Chair Brian Yanagi wished everyone a Happy New Year and called the January 4, 2024, Regular Board meeting to order at 9:00 a.m.

II. ANNOUNCE QUORUM – ROLL CALL

Board Secretary Beatriz Cojulun took the roll and acknowledged a quorum was present.

III. APPROVAL OF MINUTES – (A – B)

A. November 2, 2023 – Regular Minutes

Agenda Item A

B. December 7, 2023 – Regular Minutes

Agenda Item B

Alternate Board Chair Yanagi asked the Board if there were any comments or corrections to the attached Special Meeting Minutes for November 2, 2023 and December 7, 2023. There were no questions or corrections, therefore, he asked for a motion to approve both sets of minutes.

Board Member Scott Wiese motioned first, seconded by Alternate Board Member Eleni Pappas.

Ayes (7): Pappas, Yanagi, Tadeo, Wiese, Nelson, Walczak, and Hurt.

Board Member Vincent Capelle and Board Member Leslie Luke arrived at 9:02 a.m., after the Minutes had been carried into motion.

IV. PUBLIC COMMENTS – NONE

There was no public comment.

V. CONSENT CALENDAR – NONE

There were no reports on the Regular Meeting Agenda.



VI. REPORTS (C – D)

C. Director's Report – Scott Edson

Executive Director Scott Edson greeted Board Members, summarizing that in 2023, LA-RICS experienced a transformative and dynamic year marked by significant milestones. Notably, in November, LA-RICS reached a pivotal moment by approving for Final Acceptance, the Land Mobile Radio (LMR) System, concluding that most of the work in Phases one (1) through four (4) of the LMR project has been completed. Executive Director Edson stated the commencement of the final year of the 12-month base warranty services marked the beginning of a new chapter. Executive Director Edson stated the achievement of the Final LMR System Acceptance required meticulous completion of contractual deliveries by the prime contractor, Motorola Solutions, Incorporated (MSI). Executive Director Edson stated this included provisional subsystem acceptances for Digital Trunked Voice Radio System (DTVRS), Analog Communications Voice Radio System (ACVRS), Los Angeles Regional Tactical Communications System (LARTCS), and Narrowband Mobile Data Network (NMDN) Phase 1 and Phase 2, each necessitating staff approval as a culmination of contractual deliverables.

Executive Director Edson reported following the successful Final LMR System Acceptance, the staff redirected their focus towards optimizing the operation of the LMR System. December saw the continued operational success of the LA-RICS LMR System, providing steadfast support to agencies and end users for their critical public safety communication needs. Executive Director Edson reported the LMR System demonstrated stability, reliability, and operated seamlessly without any major service disruptions throughout the month.

Executive Director Edson shared challenges persisted, primarily concerning site utility power. Executive Director Edson also shared that two (2) LMR sites relying on temporary generators posed ongoing issues due to increased maintenance, refueling demands, and limited visibility for network operation staff. Executive Director Edson reported sites susceptible to high-wind events required vigilance for potential public safety power shutoff events, necessitating constant monitoring of generator run hours to comply with air quality agencies' reporting requirements. Executive Director Edson shared the permanent generators, fortunately, operated without interruptions to the power system. Executive Director Edson stated the Authority is optimistically looking forward to receiving permanent power at both LMR sites with temporary generator power, in 2024.

Executive Director Edson reported in pursuit of the long-term sustainment of the LMR Network, collaborative efforts with service partners were accentuated in recent months. Executive Director Edson reported the goal was to ensure the network's reliability, as mandated by contracts and subscribers' needs, which would involve working on long-term service agreements with existing and potential service



providers. Executive Director Edson reported the Authority staff devoted a large amount of time and effort on the User Agreement, projected costs of operations and maintenance, and the ongoing and future staffing needs for the LA-RICS system. Executive Director Edson summarized these efforts included a services gap assessment, position duty statements, and some interviews. Executive Director Edson stated that MSI has finally provided some estimated costs and we hope to have the Fiscal Year 2024-25 budget recommendation before the Fiscal Committee this quarter.

Executive Director Edson shared a significant development in December was the formation of a Regional Interoperability Communications working group during the Joint Operation and Technical meeting on December 19, 2023. Executive Director Edson stated this initiative aimed to establish interoperability protocols, procedures, and training requirements for the region's first responders, dispatchers, and system operators. Executive Director Edson the goal is to ensure seamless communication during both planned and unplanned critical events, as underscored by the imperative demonstrated during recent mass-shooting events at the University of Nevada, Las Vegas (UNLV). Executive Director Edson shared the aspiration is for the region's diverse communications systems, whether digital trunked or conventional analog, to operate transparently for end-users.

Executive Director Edson reported he also met with some police agencies interested in our system and continued messaging and outreach. Executive Director Edson also reported the system was used at the Rose Parade and Rose Bowl, which the preliminary information seems to indicate there were no significant issues.

Executive Director Edson shared the year concluded, December 2023 marked the end of the first calendar year for the LMR operation with the upcoming board presentation by Technical Lead Ted Pao delving into the operational statistics for 2023 and providing insight into the LMR system's role during the Rose Parade. Operations Lead Lt. Weber will present more details on messaging and outreach.

Executive Director Edson excitedly shared the board agendas inclusion of the new User Agreement for "Subscribers" who will pay a \$20 Monthly Fee to utilize the LMR System for their primary radio communications or "Affiliates" who desire to utilize the LMR System only for mutual aid or roaming, at no cost. Executive Director Edson stated it is expected there will be a need for some tweaks so we are also asking that you delegate that authority to me.

Executive Director Edson closed by stating he would also be presenting two change orders for the board's consideration.

This concluded the report on Agenda Item C by Executive Director Edson. There was no further discussion.



D. Project Manager's Report – Brian Smyth

Program Director Brian Smyth greeted the Board and presented Agenda Item C.

Schedule Update

Program Director Smyth reported that due to the Project being in its final year warranty period, the warranty/maintenance schedule is being tracked as a shared calendar format, which records all preventative maintenance activities, software updates, and site updates. Program Director Smyth further reported the shared calendar replaces the Project Integrated Master Schedule (IMS) that was maintained by MSI during construction. Program Director Smyth expressed the shared calendar, Smartsheet, is in a cloud-based software. Program Director Smyth further expressed that only LA-RICS can grant permissions to access Smartsheet via a web link. Program Director Smyth shared that external entities can request events added to the calendar using an online request form.

December Progress

Project Director Smyth stated that since the Project is now in the operations and maintenance portion, the PM Team is proceeding with a two-pronged approach, which includes data analysis and field observation support. Project Director Smyth further stated that if there were problems noted in the data, the PM Team would go onsite to provide observation and feedback. Project Director Smyth expressed that, conversely, if there are issues onsite, then the PM Team will analyze the data to observe any corresponding performance issues that need attention. Project Director Smyth further expressed that some examples of warranty and maintenance activities that require field support are preventative maintenance for generators, HVAC, electrical, fuel polishing, refueling, fire suppression system testing and certification.

Project Director Smyth mentioned system documentation and ladders have been delivered to twenty-four (24) sites.

Project Director Smyth reported that a major December 2023 activity was bringing California State Parks and the City of Los Angeles Department of Water and Power (LADWP) together to resolve their differences that are causing issues at Green Mountain (GRM) in regards to establishing permanent power. Project Director Smyth further reported that at the meeting a path forward was established, in which a follow up meeting would be scheduled in January.

Road Access



Project Director Smyth stated that site access continues to be an issue due to recent weather events. Project Director Smyth further stated that a few sites were severely damaged beyond the ability for LA-RICS to repair. Project Director Smyth shared the United States Forest Services (USFS) has stepped forward and is developing a design and construction documents for the road repair at Magic Mountain Link (MML) and Whitaker Middle Peak (WMP).

South Coast Air Quality Management District (SCAQMD)

Project Director Smyth reported that some site generators continue to have issues with their runtimes as they are approaching the 200-hour mark. Project Director Smyth further reported that there are three (3) active variances for generators that are reaching the 200-hour mark. Project Director Smyth expressed there are conditions outlined in the variances that need to be met for Southern California Air Quality Management District (SCAQMD) to monitor the Authority's activity. Project Director Smyth further expressed the PM Team has been following the process of posting logs and informing SCAQMD of incremental use of the generators. Project Director Smyth stated that several sites would exceed the 200-hour limit, which would result in fees. Project Director Smyth further stated that it is anticipated that LA-RICS would not have as many variances moving forward. Project Director Smyth reported that LA-RICS now has an established relationship with SCAQMD. Project Director Smyth further reported that SCAQMD understands the Authority's operations, and LA-RICS is more aware of their requirements.

Tower Peak (TWR) Migration

Project Director Smyth shared that County Internal Services Department (ISD) completed migration at TWR, and an Invitation for Bid (IFB) has been issued for the demolition of the old tower.

Project Director Smyth presented slides showing the road damage at Magic MML and WMP and highlighting on areas that are impassable and in need of significant repairs. Project Director Smyth shared that USFS has stepped in to repair the damaged roads at both sites.

January Focus

Project Director Smyth reported there would be continued focus on process improvement and tools have been and would continue to be developed to facilitate that effort. Project Director Smyth further reported the shared calendar is a very creative and effective tool. Project Director Smyth expressed that an activity tracker was created and reviewed on a weekly basis. Project Director Smyth expressed the tracker also allows individuals from outside the LA-RICS project management technical team to provide input. Project Director Smyth mentioned that trackers for generator usage are being created, which would enable the PM Team to closely



monitor generator usage and to provide data for forecasting and reporting to SCAQMD on a regular basis. Project Director Smyth further mentioned that since LA-RICS has achieved LMR System Acceptance, door alarm monitoring would now be the responsibility of LA-RICS. Project Director Smyth reported that a plan is being developed that builds on the current Change Request (CRQ) process that MSI has in place. Project Director Smyth further reported this plan involved suppression of alarms when an individual needs to access a site. Project Director Smyth stated that plans for further security improvements would be developed. Project Director Smyth further stated that January would allow LA-RICS to bring California State Parks and LADWP together to resolve their differences, which have caused issues at GRM. Project Director Smyth shared that LA-RICS agreed to allow LADWP to work under LA-RICS' Right of Entry (ROE) agreement with California State Parks to allow LADWP to perform their work without having to file their own ROE permit. Project Director Smyth further shared that LA-RICS Counsel is working on legal issues regarding insurance and indemnities. Project Director Smyth stated that if these issues are resolved in January, LA-RICS look forward to completing the work and getting permanent power to GRM.

Project Director Smyth shared that Southern California Edison (SCE) is installing a solar farm at Burnt Peak (BUR1) to support and provide power.

SCAQMD

Project Director Smyth stated that the PM Team is working on reporting and processes regarding SCAQMD as was reported in the December 2023 Progress portion of the report. Project Director Smyth further stated that the PM Team continues to stay proactive and get ahead of any potential issues.

Project Director Smyth expressed that agreements are being developed in relative to migration work. Project Director Smyth further expressed the Authority anticipates the old tower at Tower Peak (TWR) will be demolished before pupping season which is in March.

Chief Edson asked Project Director Smyth to provide the reason why the old tower at TWR was not completed in November 2023, to which Project Director Smyth responded by saying that there were weather delays.

Project Director Smyth began the PowerPoint slide presentation with a snapshot of the shared calendar, which resides in Smartsheet. Project Director Smyth reported that the shared calendar is useful for several things and goes beyond the capabilities of a regular excel spreadsheet. Project Director Smyth highlighted the data in a Gantt chart format and explained the shared calendar could be formatted for use for each individual. Project Director Smyth further highlighted the shared calendar provides the PM Team with the ability to look for conflicts, as well as to see what activities will occur on a particular day. Project Director Smyth shared an



image of the form that individuals outside of the LA-RICS project management technical team will need to fill out to request permission to add a new calendar event. Project Director Smyth further shared an image of the task tracker in SmartSheet, which enables the PM Team to categorize and prioritize activities. Project Director Smyth reported that with this tracker, the PM Team is able to track task due dates and send reminders of upcoming tasks. Project Director Smyth stated that this is a shared document that reveal levels of data to individuals depending on what the individual is permitted to see. Project Director Smyth shared an image of the tower demolition work at TWR. Project Director Smyth highlighted the steep access road and mentioned the access road is impassable when it rains. Project Director Smyth expressed that the old tower is immediately adjacent to the new tower, thus, making it a difficult but not impossible task to demolish the old tower. Project Director Smyth further expressed that an IFB was sent out to pre-qualified contractors who are either familiar with the site or familiar with the process of tower demolition. Project Director Smyth presented an image of fuel polishing being completed at all sites as part of the preventative maintenance work. Project Director Smyth mentioned that the PM Team has a “trust but verify” approach regarding preventative maintenance work regarding Fire Suppression Systems on sites. Project Director Smyth further mentioned that MSI is responsible for ensuring that certifications are up to date, and the PM Team is confirming this.

This concluded the report on Agenda Item D by Project Director Smyth. There was no further discussion.

E. Joint Operations and Technical Committee Chair’s Report – Operations Lead Lieutenant Robert Weber

Operations Lead Lt. Robert Weber greeted the Board and presented Agenda Item E.

Operations Lead Lt. Weber shared the Joint Operations and Technical Committees meeting was held on December 19, 2023, was chaired by Operations Lead Lt. Weber; having quorum present, the Minutes were approved; the Joint Committee received an update on the Land Mobile Radio (LMR) system by Project Director Smyth, a Regional Interoperability Update and LMR Network Operations Status and Issues Update were both presented by Technical Lead Ted Pao, and a robust Inoperability Coordination discussion lead by both Joint Committee Chairs acknowledging there is still a lot of work to do regarding the Authority’s Interoperability efforts and the Working Group that will be established to gather recommendations. Operations Lead Lt. Weber said that with no further items and no comments, the meeting concluded.

Extensive discussion ensued among the Board members regarding interoperable communications efforts. The discussion included the request for an outreach presentation at a LAAFCA meeting, the usage of regional frequencies and



dedication of channels, and the Rose Parade. There was a consensus that further training is required for both Fire and Law Enforcement to make progress on the path to regional interoperability.

This concluded the presentation and report on Agenda Item E by Operations Lead Lt. Weber.

F. Finance Committee Chair's Report – NONE

VII. DISCUSSION ITEMS (G – H)

G. Land Mobile Radio Network Operations Status and Issues – Ted Pao

Technical Lead Ted Pao greeted the Board and presented Agenda Item G.

December Operational Overview

Technical Lead Pao reported the operational status of the LMR System in December remained relatively uneventful. Technical Lead Pao further reported that despite occasional wind events and two (2) LMR sites still relying on generator power, as highlighted in Director Edson's report, there were no major outages or issues adversely affecting services for end users.

Technical Lead Pao expressed that in a planned initiative, MSI service successfully completed a system patch over three (3) days in December 2023, with no reported issues. Technical Lead Pao said this proactive measure contributed to the System's stability and performance.

Technical Lead Pao shared that LA-RICS maintains a proactive stance, collaborating with service providers to ensure vigilant system monitoring and prompt execution of any required service work, underscoring our commitment to uninterrupted and efficient operations.

Year-End Statistics Overview

As the Authority approaches the conclusion of December 2023, Technical Lead Pao provided a presentation summarizing key statistics for the year 2023. Technical Lead Pao stated that while the official migration of users onto the LMR Network took place in May 2023, test users and training for select individuals were conducted before the migration. Technical Lead Pao further mentioned that although these activities did not significantly impact the LMR Network utilization, they played a crucial role in confirming proper network operation and providing end users' exposure to a digital trunked system, marking a transition from the analog network they had relied on for over three (3) decades. Technical Lead Pao added that utilization was also including in this report.



Technical Lead Pao went on to report on the Rose Parade operation supported by LA-RICS on Monday, January 1, 2024. Technical Lead Pao said LASD Deputies played a vital role in providing manpower for this large-scale New Year's Eve and New Year's Day event. Technical Lead Pao expressed that key statistics from this year's Rose Parade would be examined, shedding light on the operational efficiency and impact of our support during this significant public event.

Technical Lead Pao concluded by sharing a slide presentation of the LMR operation status for Rose Parade 2024. Technical Lead Pao shared details regarding the top ranking Talkgroups and their total talk times/minutes for both December 30, 2023 through January 2, 2024, by site and agency.

This concluded the update on Agenda Item G. There was no further discussion.

H. Outreach Update – Lieutenant Robert Weber

Operations Lead Lieutenant (Lt.) Robert Weber greeted Board members and referenced the detailed Outreach Summary document for the month of December included in the Agenda Packet for review and information.

Operations Lead Lt. Weber reported that during the month of December 2023, Authority staff devoted a large amount of time and effort to the ongoing and future staffing needs for the LA-RICS System. Operations Lead Lt. Weber further reported that efforts included meetings, duty statement planning, and even some interviews. Operations Lead Lt. Weber expressed that as part of this effort, he was pleased to announce that Sergeant Alvaro Sierra of the County of Los Angeles (County) Sheriff's Department (LASD) would be joining the LA-RICS team this month. Operations Lead Lt. Weber said that Sgt. Sierra would provide additional supervision and support to the Authority's ongoing interoperability and outreach efforts.

Operations Lead Lt. Weber stated the Authority continues to assist with the Regional Interoperability Working Group, however, the Working Group's December meeting was pushed to January due to holiday schedules. Operations Lead Lt. Weber shared the Authority has made good progress regarding interoperability with partners with Interagency Communications Interoperability (ICI). Operations Lead Lt. Weber further shared the Authority's Memorandum of Understanding (MOU) with the ICI system regarding shared or visiting ID's was signed on December 12, 2023. Operations Lead Lt. Weber mentioned the Authority continues to collect interoperability requests via the forms that were sent out last month. Operations Lead Lt. Weber went on to say that at this point the Authority has nine (9) agencies requesting interoperability with LASD. Operations Lead Lt. Weber further said that out of the nine (9) agencies, six (6) have indicated they have programed the



regional interoperability Talkgroups. Operations Lead Lt. Weber expressed the Authority would continue working with its partners to further this effort.

Operations Lead Lt. Weber shared that during the month of December, Authority staff was busy working on several operational efforts including the Los Angeles Regional Tactical Communications System (LARTCS) operations and planning with the LASDs Communications and Fleet Management Bureau. Operations Lead Lt. Weber also shared the Authority also attended the Inland Interoperability Group meeting where the LARTCS system was discussed and how it can be used in the future.

Operations Lead Lt. Weber stated that Authority staff conducted additional outreach to the City of Claremont, to which the Authority is pleased to announce that as of December 12, 2023, they have signed an Early Onboarding agreement with LA-RICS. Operations Lead Lt. Weber further stated the Authority conducted additional planning and outreach to UCLA and the UCLA Police Department as they work toward moving to the Authority's system. Operations Lead Lt. Weber expressed how the Authority would continue working with both agencies as they plan for migration to the Digital Trunked Voice Radio System (DTVRS) subsystem. Operations Lead Lt. Weber went on to share the Authority also conducted outreach to Palos Verdes Estates Police Department. Operations Lead Lt. Weber further added they are evaluating their communications needs and the possibility of using LA-RICS. Operations Lead Lt. Weber said Authority staff would work closely with these agencies to ensure their needs are met.

Operations Lead Lt. Weber mentioned Authority staff members worked closely with the LASDs Communications and Fleet Management Bureau, Emergency Operations Bureau, and the City of Pasadena Police Department regarding Rose Parade and Rose Bowl communications planning.

Operations Lead Lt. Weber concluded by saying that Authority staff members have continued close contact with State and Federal partners to ensure interoperability during major events and to continue collaboration on regional public safety communication.

There was additional discussion relating to interoperable communications in the region as summarized in Agenda Item E.

This concluded the update on Agenda Item H. Operations Lead Lt. Weber asked if there were any questions. There was no further discussion.

VIII. ADMINISTRATIVE MATTERS (I – J)



I. APPROVED AMENDMENT NO. 119 TO AGREEMENT NO. LA-RICS 007 LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO (LMR) SYSTEM

Executive Director Edson Agenda Item I requested the Board's approval to authorize, the Executive Director, to execute Amendment No. 119 with MSI to incorporate two Change Orders, which if approved by the Board, would result in an increase to the Maximum Contract Sum in the amount of \$30,216.

Executive Director Edson stated the first Change Order is for HVAC restoration work needed at the MMC site, due to incurred damage from inclement weather conditions, in particular heavy snowfall at the site. Executive Director Edson shared the Change Order would allow MSI to perform repair and replacement work to ensure the HVAC infrastructure is restored to meet operational needs. Executive Director Edson mentioned the costs have been submitted to the Authority's insurance, to determine if it can be covered by the policies, and if it is not, then this Change Order via the amendment would be needed.

Executive Director Edson went on say the second Change Order was to compensate MSI in connection with costs incurred by the Contractor for standby time to perform scheduled fire suppression work at the CCB site as the Contractor was not granted access to the site.

Executive Director Edson further said the Authority was requesting the Board make those certain CEQA findings set forth in the Board Letter in connection with this recommended action.

Executive Director Edson in conclusion expressed the Authority was requesting the Board delegate authority to the Executive Director to execute Amendment No. 119, in substantially similar form to the enclosed Amendment and issue one or more Notices to Proceed.

Alternate Board Chair Yanagi stated in the absence of any questions, asked for a motion to approve. Alternate Board Member Pappas motioned first, seconded by Alternate Board Chair Yanagi.

Ayes (9): Luke, Pappas, Yanagi, Tadeo, Capelle, Wiese, Nelson, Walczak, and Hurt.

MOTION APPROVED.

J. DELEGATE AUTHORITY TO THE EXECUTIVE DIRECTOR TO FINALIZE AND EXECUTE LA-RICS USER AGREEMENT FOR BOTH SUBSCRIBERS AND AFFILIATES FOR USE OF THE LAND MOBILE RADIO (LMR) SYSTEM



Executive Director Edson stated that Agenda Item Agenda item J was requesting the Board to authorize the Executive Director to finalize and execute LA-RICS User Agreements with Users who desire to utilize the LMR System.

Executive Director Edson shared that Users can be either "Subscribers" who would pay a monthly fee to utilize the LMR System for their primary radio communications or "Affiliates" who desire to utilize the LMR System only for mutual or automatic aid.

Executive Director Edson further shared that Subscribers would pay a monthly fee of \$20 per piece of equipment that has transmitting capability with the LMR System, which can include radios, consoles, consolettes, modems, and other equipment. However, Executive Director Edson, went on to say the Authority would begin collecting the monthly fee until July 1, 2024, to allow agencies to obtain proper approvals of the User Agreement and align this new service charge with their upcoming budgets. Executive Director Edson mentioned that Subscribers would also be required, as a condition of the User Agreement, to join the Authority's Joint Powers Authority. Executive Director Edson further mentioned the effective date of collection of the monthly fee would also allow time for agencies to become members of the JPA as may be needed.

Executive Director Edson stated that for Affiliates who use the LMR System for mutual or automatic aid only, such use would be at no cost.

Executive Director Edson said that in light of the LMR System achieving Final LMR System Acceptance and entering into the final yearlong no-cost Warranty Period, it was necessary for the Authority to begin entering into User Agreements with Subscribers and Affiliates alike.

Executive Director Edson further stated the User Agreement, which is substantially similar in form to the enclosed, sets forth the terms and conditions for use of the LMR System from both a Subscriber and Affiliate perspective. Executive Director Edson shared a few key terms and conditions include, but are not limited to, the following:

- Authority Responsibilities as it pertains to both Subscriber and Affiliates.
- User Responsibilities for use of the LMR System from both a Subscriber and Affiliate perspective.
- The right of the Authority to suspend or revoke service to Subscribers and Affiliates if they fail to meet the terms and conditions of the User Agreements and/or the rules for using the LMR System appropriately.
- Appropriate waivers and disclaimers to protect the Authority when providing use of the LMR System to other agencies.
- Billing and payment requirements of Monthly Fees as it relates to Subscribers.



- Priority and Talkgroup provisions as it relates to Subscribers.
- User Agreement Term as it pertains to both Subscribers and Affiliates, which will be for one year term periods that will commence on the Effective Date of the User Agreement and will automatically renew on July 1 of each year thereafter the first year. This acknowledges that the initial User Agreement terms will likely be less than a one year period, depending on when such User Agreements are executed.
- Radio Use Protocols required by both Subscribers and Affiliates to adhere to when using the LMR System.

Alternate Board Chair Yanagi said asked if there were no questions, stated in the absence of any questions would ask for a motion to approve. Board Member Scott Wiese motioned first, seconded by Alternate Board Member Eleni Pappas.

Ayes (9): Luke, Pappas, Yanagi, Tadeo, Capelle, Wiese, Nelson, Walczak, and Hurt.

MOTION APPROVED.

IX. ADMINISTRATIVE MATTERS – NONE

X. MISCELLANEOUS – NONE

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD –

XII. CLOSED SESSION REPORT – NONE

XIII. ADJOURNMENT OF THE REGULAR MEETING AND NEXT REGULAR MEETING

Alternate Board Chair Yanagi stated the next Regular Board Meeting would be held on Thursday, February 1, 2024, at 9:00 a.m., at the County of Los Angeles Sheriff's Department (LASD), ELAC Community College Bureau, 1055 Corporate Center Drive, Monterey Park, CA 91754.

Alternate Board Chair Yanagi called for a motion to adjourn the Regular Meeting at 10:12 a.m. Board Member Wiese motioned.