



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY (“AUTHORITY”)

FINANCE COMMITTEE MEETING

Thursday, March 28, 2024 • 1:30 p.m.

LA-RICS Headquarters
 2525 Corporate Pl., Suite 200,
 Large Conference Room
 Monterey Park, CA 91754

Microsoft Teams Meeting Link for the Public: [Click here to join the meeting](#)

Call-in Number for the Public:

Public may submit a Public Comment during the meeting to the Board by accessing the Microsoft Teams Meeting Link above or by the Call-In Telephone Number below.

Telephone Number: (323) 886-6924

Conference ID: 911 379 671#

AGENDA POSTED: March 21, 2024

Complete agendas are available on the Authority's website at <http://www.la-rics.org>

MEMBERS		ALTERNATES	
1.	Leslie Luke (Chair) County of Los Angeles Chief Executive Office	1.	Brian Hoffman, County of Los Angeles Chief Executive Office
2.	Leticia Rivera, County of Los Angeles Fire Department	2.	Helen Jo, County of Los Angeles Fire Department
3.	David Sum (Vice-Chair), County of Los Angeles Sheriff's Department	3.	Robert J. Weber, County of Los Angeles Sheriff's Department
4.	Maria Morales, County of Los Angeles Department of Health Services	4.	Richard Tadeo, County of Los Angeles Department of Health Services
5.	Vincent Capelle, Los Angeles Area Fire Chiefs Association	5.	Phil Ambrose, Los Angeles Area Fire Chiefs Association
6.	Scott Wiese, Los Angeles County Police Chiefs Association	6.	Vacant Seat, Los Angeles County Police Chiefs Association
7.	Joshua Nelson, California Contract Cities Association	7.	Vacant Seat, California Contract Cities Association
8.	David Povero, City of Covina Police Department At-Large Seat #3	8.	Ric Walczak, City of Covina Police Department At-Large Seat #3
9.	Marie DiBernardo, City of Inglewood Police Department At-Large Seat #2	9.	Gabriela Garcia, City of Inglewood Police Department At-Large Seat #2
10.	Vacant, City of La Verne Fire Department At-Large Seat #4	10.	Vacant Seat, City of La Verne Fire Department At-Large Seat #4

OFFICERS
Scott D. Edson, LA-RICS Executive Director
Ronald Watson, LA-RICS Deputy Executive Director
Beatriz Cojulun, LA-RICS Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – ROLL CALL

III. APPROVAL OF MINUTES – (A)

A. May 25, 2023 – Regular Meeting Minutes

Agenda Item A

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR – NONE

VI. REPORTS – NONE

VII. DISCUSSION ITEMS – (B – C)

B. LAND MOBILE RADIO UPDATE – Brian Smyth

Agenda Item B

**C. LMR NETWORK OPERATIONS STATUS AND ISSUES UPDATE –
Ted Pao**

Agenda Item C

VIII. ADMINISTRATIVE MATTERS – (D – E)

D. 2024 SCHEDULE FOR LA-RICS FINANCE COMMITTEE MEETINGS

It is recommended the Finance Committee approve the following dates for the calendar year 2024 Finance Committee Regular Meeting Schedule:

Regular Meeting (4th Thursday of the month)
March 28, 2024
April 25, 2024
May 23, 2024
June 27, 2024
July 25, 2024
August 22, 2024



Regular Meeting (4th Thursday of the month)
September 26, 2024
October 24, 2024
November 21, 2024 (3 rd Thursday due to Thanksgiving Holiday)
December 17, 2024 (3 rd Thursday due to Christmas Holiday)

All Regular Meetings will be held at 1:30 p.m., on the 4th Thursday of each month, at LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California, 91754.

Agenda Item D

E. REVIEW AND RECOMMEND APPROVAL OF THE DRAFT PROPOSED COST COLLOCATION AND RENT FEE SCHEDULE FOR THIRD PARTY COLLOCATION AT THE AUTHORITY’S LAND MOBILE RADIO (LMR) SITES

It is requested your Committee recommend the LA-RICS Board of Directors approve the draft proposed collocation fee schedule and rent fee schedule that will allow the Authority to engage with third parties who have expressed interest to collocate at the Authority’s LMR sites.

Upon Board’s approval the Authority will engage interested parties, notify them of the applicable fees that are required to be paid upfront to initiate the Authority’s evaluation of their application and recover costs associated with processing, administering, and managing a third party’s collocation as these costs are outside routine LMR System operation and maintenance activities.

Agenda item E

IX. MISCELLANEOUS

X. CLOSED SESSION REPORT - NONE

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XII. ADJOURNMENT AND NEXT MEETING:

Finance Committee Meeting on Thursday, April 25, 2024, at 1:30 p.m., LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE

REGULAR MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Thursday, May 25, 2023 • 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Leslie Luke, County of Los Angeles Chief Executive Office

Maria Morales, County of Los Angeles Department of Health Services
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ALTERNATES FOR FINANCE COMMITTEE MEMBERS PRESENT:
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Scott England, County of Los Angeles Fire Department
--

Robert J. Weber, County of Los Angeles Sheriff's Department

Ric Walczak, City of Covina Police Department

Gabriela Garcia, City of Inglewood Police Department
--

OFFICERS PRESENT:

Scott Edson, LA-RICS Executive Director

Ronald Watson, Deputy Executive Director
--

Beatriz Cojulun, LA-RICS Committee Secretary
--

ABSENT MEMBERS:

Phil Ambrose, Los Angeles Area Fire Chiefs Association
--

Thomas Jacobs, LA County Police Chiefs Association
--

Vacant, California Contract Cities Association
--

Vacant Seat #10, At-Large Seat #10



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Chair Leslie Luke called the Regular Meeting of the Finance Committee to order at 1:30 p.m.

II. ANNOUNCE QUORUM – ROLL CALL

Committee Secretary, Beatriz Cojulun performed a roll call and suggested with the absence of a quorum to proceed with Discussion Items.

(CHAIR LUKE TOOK AGENDA ITEM III. APPROVAL OF THE MINUTES OUT-OF-ORDER AND PROCEEDED WITH VII. DISCUSSION ITEMS)

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS – NONE

VII. DISCUSSION ITEMS (B)

A. LMR UPDATE – Riad EIMasri

Deputy Program Manager Riad EIMasri said the team was currently tracking progress from the approved Integrated Master Schedule (IMS) from February 7, 2023 Data Date (DD), with a Final System Acceptance Date of October 26, 2023. Deputy Program Manager EIMasri went on to say that Motorola Solutions Incorporated's (MSI's) IMS dated May 9, 2023DD, submitted on May 19, 2023, currently under review, reflects the forecast of the new Final System Acceptance date of December 12, 2023.

Deputy Program Manager EIMasri further said that clearance in the weather during April 2023 helped speed up preparation efforts for the Digital Trunked Voice Radio Subsystem (DTVRS) cutover, which started on May 1, 2023. Deputy Program Manager EIMasri said that afterwards, all team efforts shifted towards the cutover preparations of the remaining subsystems with the following projected cutover dates of September 26, 2023, for the Los Angeles Regional Tactical Communications System (LARTCS); September 28, 2023, for the Analog Voice



Radio System (ACVRS), and December 12, 2023, for the Narrowband Mobile Data Network (NMDN2).

Deputy Program Manager EIMasri reported that access to the Frost Peak (FRP) site became the main driver for preparation efforts and any access delays to the FRP site beyond May 17, 2023. Deputy Program Manager EIMasri further reported that it would cause a day-to-day delay to all subsystem's cutover dates and eventually to the Final System Acceptance date, as per MSI's latest IMS DD of May 9, 2023.

Deputy Program Manager EIMasri continued the Mountain High Ski Resort closed the main site access road gate to FRP on November 12, 2022, announced on May 2, 2023, the end of their skiing season and re-opened the road gate and plowed snow off a portion of the road. Deputy Program Manager EIMasri added roughly a two (2) mile stretch of the road remained inaccessible due to several patches of four (4) to six (6) feet of snow and ice accumulation.

Deputy Program Manager EIMasri said the LA-RICS reached out and contracted with the County of Los Angeles (County) Department of Public Works (LADWP) to clear this remaining portion of the road all the way to the site's fence gate.

Deputy Program Manager EIMasri said that work started on Saturday May 13, 2023, and by noon on Monday May 15, 2023, the road to the site was completely clear. Deputy Program Manager EIMasri further said that MSI subcontractors deployed their teams to the site on the morning of Tuesday, May 16, 2023.

Deputy Program Manager EIMasri stated the restoration work at the Mount McDill (MMC) site is in progress with MSI crews working through weekends with wind conditions permitting with a focus on repairing and restoring Narrowband Mobil Data Network (NMDN1) and the other subsystems such as ACVRS.

Deputy Program Manager EIMasri explained that two (2) solutions regarding the commercial power at the Green Mountain (GRM) site, the team is pursuing a Short Term Solution using power from existing service limited to thirty-seven (37) kilovolt-ampere (kVA). Deputy Program Manager EIMasri showed LA-RICS conducted a ten-day (10) day load study at both LA-RICS and the adjacent Los Angeles Police Department (LAPD) shelters to confirm if the (LADWP) would be able to provide adequate power to LA-RICS service with the existing infrastructure.

Deputy Program Manager EIMasri further explained that the Long Term Solution is a request for an upgrade to any LADWP equipment to have one hundred (100) kVA service.



Deputy Program Manager EIMasri shared the team received the load study, which was favorable, and LA-RICS would be able to apply for one hundred and twenty-five (125) kVA service for the site.

Deputy Program Manager EIMasri stated the Right of Entry (ROE) Authorizations and Migration Coordination is underway with the County of Los Angeles (County) Internal Services Department (ISD). Deputy Program Manager EIMasri continued that the Low Band Testing and the Audio Capture (ACAP) audio grading started on March 15, 2023, and went through to May 22, 2023, including another round of grading to start in August 2023.

Deputy Program Manager EIMasri said the NMDN1 and DTVRS subsystems remained operational with no significant issues reported in the monthly reports.

May Challenges

Deputy Program Manager EIMasri there was restoration work at the MMC site has had windy conditions and the MSI crew cancelled work due to the high winds. Deputy Program Manager EIMasri continued that there were some ACVRS antennas for the site still on back order.

Deputy Program Manager EIMasri said that at the Frost Peak FRP site there were the same types of windy conditions, which delayed work on the tower.

Deputy Program Manager EIMasri the Whittaker Middle Peak (WMP) site access road remains inaccessible since January 9, 2023. A visual inspection of the road revealed that road repair scope will at minimum include, road clearing, slope cutting, and slope stabilization.

Deputy Program Manager EIMasri shared a few slides that illustrated current progress, conditions and setbacks at various sites including GRM, FRP, and WMP.

Deputy Program Manager EIMasri said the Authority was applying for disaster recovery funds to repair the road with initial estimates to do so totaling two million dollars (\$2,000,000.00). Deputy Program Manager EIMasri mentioned a visual inspection of the road revealed that any road repair scope would at minimum include, road clearing, slope cutting, and slope stabilization.

Deputy Program Manager EIMasri presented the LA-RICS Land Mobile Radio (LMR) Program IMS) slide and reported the accepted DTVRS cutover was scheduled for March 17, 2023, and was actualized on May 1, 2023. Deputy Program Manager EIMasri continued that LARTCS was accepted for



August 4, 2023, but now is September 26, 2023. Deputy Program Manager EIMasri continued the ACVRS cutover was planned for acceptance on August 16, 2023, but now is September 28, 2023. Deputy Program Manager EIMasri added the NMDN2 cutover date was accepted for September 13, 2023, and the new date is December 12, 2023. Deputy Program Manager EIMasri further added that the Final System Accepted was accepted for October 26, 2023, and the new date is December 12, 2023, all according to the May 9, Data Date.

Deputy Program Manager EIMasri added that the team is currently tracking progress off the approved IMS Data Date of February 7, 2023. Deputy Program Manager EIMasri continued, however, the MSI Integrated Master Schedule Data Date of May 9, 2023, submitted on May 19, 2023, is currently under review and reflects the forecast of a Final System Acceptance date of December 12, 2023.

June Focus Items

Deputy Program Manager EIMasri said that the MMC and FRP sites both need restoration work.

Deputy Program Manager EIMasri added the Green Mountain (GRM) site needs commercial power projected by the end of June 2023.

Deputy Program Manager EIMasri said road repair at the Whittaker Peak WMP is estimated to last up to sixty (60) days to complete, according to the quote received by the Authority.

Phase 2 Work

Deputy Program Manager EIMasri stated the team was still working on Closeout Book (COBs) documentation submissions to LA-RICS. Deputy Program Manager EIMasri added most of the documents were delivered, but there are still record drawings that have not yet been submitted. Deputy Program Manager EIMasri further stated that MSI is making corrections to sites where water infiltration issues have been verified and documented during Phase 2 punch walks.

Deputy Program Manager EIMasri shared that LA-RICS has submitted for bid scope to provide a permanent backup generator at the MCI site, along with the procurement of a new roll-up generator. Deputy Program Manager EIMasri said that currently the backup power to the site has been provided by an LASD rollup generator.

Deputy Program Manager EIMasri expressed that LA-RICS would install a switchgear and trench for new conduits at the Green Mountain (GRM) site to achieve the short-term solution to bring in commercial power to the site.



Phase 4 Work

Deputy Program Manager EIMasri stated that fifty-eight (58) sites have undergone the Phase 4 audit and the corresponding Closeout Books submitted to LA-RICS for record. Deputy Program Manager EIMasri shared that MSI has expedited the start of coverage and acceptance testing for the analog layers LARTCS and ACVRS.

Phase 5 Work

Deputy Program Manager EIMasri said NMDN1 and DTVRS subsystems have started warranty and have remained operational. Deputy Program Manager EIMasri continued the team would be reviewing monthly status reports to track the quality of the system and any warranty issues that may arise.

Key LMR Program Metrics

Deputy Program Manager EIMasri said fifty-eight (58) sites have been optimized, and on the air, as well as thirty-three (33) cells on the air.

Committee Secretary stated the County of Los Angeles Fire Department (LACoFD) Scott England had been appointed by Board Committee Member Frank Forman as the LACoFD Alternate Committee Member to participate and join the meeting today, therefore securing quorum.

VIII. ADMINISTRATIVE MATTERS (C – D)

C. 2023 SCHEDULE FOR LA-RICS FINANCE COMMITTEE MEETINGS

Deputy Executive Director Ronald Watson presented the proposed calendar for the 2023 Finance Committee Regular meetings. Deputy Executive Director Watson recommended bringing forth a motion for approval.

Deputy Executive Director Watson on behalf of the Authority recommended the Committee approve the following dates for the calendar year 2023 for the Finance Committee Regular Meeting Schedule:

- May 25
- June 22
- July 27
- August 24



- September 28
- October 26
- November 16 (3rd Thursday due to Thanksgiving Holiday)
- December 28

Deputy Executive Director Watson went on to say that all Regular Meetings would resume at the regular location and will be held at 1:30 p.m., on the 4th Thursday of each month, at LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California, 91754.

Chair Luke called for a motion to approve. Alternate Committee Member Captain Ric Walczak motioned first, seconded by Alternate Committee Member Lt. Robert Weber.

Ayes 6: Luke, England, Weber, Morales, Walczak, Garcia

MOTION APPROVED.

D. REVIEW AND RECOMMEND APPROVAL OF THE DRAFT PROPOSED AMENDED FISCAL-YEAR 2022-23 OPERATING BUDGET

Deputy Executive Director Watson presented Agenda Item D requesting the Committee's recommendation to the LA-RICS Board of Directors to approve Proposed Amended Operating Budget to adjust funding sources for budget line items for Project Team staffing, County Counsel, Travel and Training including Services and Supplies with actual and projected expenditures and uses in Fiscal Year 2022-23.

Deputy Executive Director Watson stated the LA-RICS Operating Budget is in accordance with the cost factors identified in the Adopted Funding Plan. Deputy Executive Director Watson expressed that those cost factors include Grant Funded line items, as well as Member Funded line items. Deputy Executive Director Watson shared that Member Funded line items are funded by the AT&T Business Agreement Funds and the California State Budget Act of 2022 funds.

Deputy Executive Director Watson further stated the budget adjustment is in accordance with those cost factors identified in the Adopted Funding Plan and provides a Fiscal Year-End reconciliation of projected to actual expenditures. Deputy Executive Director Watson went on to say that staff highlighted the budget categories reflecting changes from the previously Adopted Budget, which reflects the reconciliation of actual and projected expenditure by budget fund source.



Deputy Executive Director Watson said the amended budget does not increase the spending amount approved under the prior Adopted Budget.

Chair Luke called for a motion to approve. Alternate Committee Member Walczak motioned first, seconded by Alternate Committee Member Lt. Robert Weber.

Ayes 6: Luke, England, Weber, Morales, Walczak, and Garcia.

MOTION APPROVED.

(CHAIR LUKE TOOK AGENDA ITEM III. APPROVAL OF THE MINUTES OUT-OF-ORDER AND PROCEEDED WITH VII. DISCUSSION ITEMS)

III. APPROVAL OF MINUTES (A)

A. January 20, 2022 – Regular Meeting Minutes

Committee Secretary Cojulun stated and suggested that since the Minutes have not taken place since January 20, 2022, and the Committee make-up consisted of new members, the Minutes be Received and Filed. Chair Luke read in the minutes for January 20, 2022, as Received and Filed.

MOTION RECEIVED AND FILED.

IX. MISCELLANEOUS – NONE

X. CLOSED SESSION REPORT – NONE

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XII. ADJOURNMENT and NEXT MEETING

The next Regular Finance Committee Meeting is scheduled for Thursday, June 22, 2023, at 1:30 p.m., in person at LA-RICS, 2525 Corporate Place, Monterey Park, CA. 91754 and for the public via MS Teams Teleconference.

With the absence of any objections, Chair Luke moved for a motion to adjourn. Committee Member Lt. Weber motioned to adjourn.

The Finance Committee meeting adjourned at 1:48 p.m.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

March 28, 2024

To: LA-RICS Finance Committee Members
From: Scott Edson 
Executive Director

LAND MOBILE RADIO UPDATE

The purpose of this discussion item is to provide an update on the Land Mobile Radio (LMR) System.

BS:mbc

AGENDA ITEM B



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

March 28, 2024

To: LA-RICS Finance Committee Members
From: Scott Edson 
Executive Director

LMR NETWORK OPERATION STATUS AND ISSUES

The purpose of this discussion item is to update your Board on the LMR Network operation status and issues that may be impacting LA-RICS and/or end users.

TP:mbc

AGENDA ITEM C



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

March 28, 2024

LA-RICS Finance Committee Members
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

2024 SCHEDULE FOR LA-RICS FINANCE COMMITTEE MEETINGS

SUBJECT

Committee approval is requested for the 2024 Schedule of LA-RICS Finance Committee Regular Meetings. The location for the 2024 Committee meetings will be at the LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.

RECOMMENDED ACTIONS

It is recommended the Finance Committees approve the following dates for the calendar year 2024 Finance Committee Regular Meeting Schedule:

Regular Meeting (4 th Thursday of the month)
March 28, 2024
April 25, 2024
May 23, 2024
June 27, 2024
July 25, 2024
August 22, 2024
September 26, 2024
October 24, 2024
November 21, 2024 (3 rd Thursday due to Thanksgiving Holiday)
December 17, 2024 (3 rd Thursday due to Christmas Holiday)

AGENDA ITEM D

LA-RICS Finance Committee Members

March 28, 2024

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All Regular Meetings will be held at 1:30 p.m., on the 4th Thursday of each month, at LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California, 91754.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The approval of the recommended action will set the date, time, and location for each Regular Meeting of this Finance Committee for calendar year 2024.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Scott Edson".

SCOTT EDSON
EXECUTIVE DIRECTOR

MBC

c: Counsel to the Authority



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

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Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

March 28, 2024

LA-RICS Finance Committee Members
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

REVIEW AND RECOMMEND APPROVAL OF THE DRAFT PROPOSED COLLOCATION FEE AND RENT FEE SCHEDULE FOR THIRD PARTY COLLOCATION AT THE AUTHORITY'S LAND MOBILE RADIO (LMR) SITES

SUBJECT

Staff requests the Finance Committee review the draft proposed collocation fee schedule and rent fee schedule in the Enclosures associated with application from a third party requesting to collocate at the Authority's Land Mobile Radio (LMR) sites and consider recommending adoption of these schedules to the LA-RICS Authority's Board of Directors.

RECOMMENDED ACTION

It is requested your Committee recommend the LA-RICS Board of Directors approve the draft proposed collocation fee schedule (Enclosure 1) and rent fee schedule (Enclosure 2) that will allow the Authority to engage with third parties who have expressed interest to collocate at the Authority's LMR sites.

Upon Board's approval the Authority will engage interested parties, notify them of the applicable fees that are required to be paid upfront to initiate the Authority's evaluation of their application and recover costs associated with processing, administering, and managing a third party's collocation as these costs are outside routine LMR System operation and maintenance activities.

BACKGROUND

The proposed collocation and rent fee schedules represent a significant effort towards establishing a fair and comprehensive framework for telecommunications facility/ground

AGENDA ITEM E

collocation fees and rent for Authority's wireless facilities. The purpose of these fee schedules is to provide comprehensive schedule, tier classifications and associated fees to enhance clarity, transparency, and stakeholder understanding. The fee structure was developed through a comprehensive analysis and fee study of both rent and equipment costs prevalent within the private and public sectors by subject matter experts. This involved leveraging a range of authoritative data sources, including industry reports, and direct quotations from suppliers and service providers so the fee and rent pricing structure reflect current market dynamics and expectations.

The proposed collocation fee schedule is to establish standardized rates for costs the Authority would recover that are incidental to entities desiring to collocate and become an Authority tenant at the LMR sites. This includes recovery of anticipated costs for (1) staff time and/or vendor services to process and review applications from third parties, (2) staff time for tasks specific to the third party's installation such as site walk and inspections or verification of the third party's compliance with Authority's requirements, (3) utilization of Authority's equipment or Authority built-infrastructure, and (4) pro-rata shared cost of ground and road maintenance, utility, and backup power maintenance if applicable.

Included in this packet is a draft proposed rent schedule for a third party's use and tenancy on Authority's communications tower, equipment shelter, and/or area within the LMR sites where Authority has control. The rent fee schedule proposes to establish standardized rates based on a tiered system that would be used to inform categorization of applicable base rent and ancillary fees based on specifics of a third party's request including site location, nearby existing tower inventory, type and physical attributes of equipment proposed to be collocated, equipment footprint and location on the tower and on the ground, as well as other factors. Applicable rent and fees would be incorporated into a real estate lease or license agreement (also known as Site Access Agreement or SAA) between the Authority and the third-party after the third party's collocation application is approved and after certain entitlement processes for collocation have been completed, including returning to the LA-RICS Board for approval of each SAA.

FISCAL IMPACT/FINANCING

At present, there is no fiscal impact. Once the Board approves the recommended action and the Authority accepts applications of interest, any fiscal impact will be offset by collection and application of approved fees. Any SAA resulting from these applications will be taken to the LA-RICS Board for approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Authority's counsel has reviewed and approved the recommended action.

CONCLUSION

Upon your committees review we ask your findings / recommendations be presented to the LA-RICS Board at their next regularly scheduled meeting under your Committee's report.

Respectfully submitted,



SCOTT EDSON
EXECUTIVE DIRECTOR

NY:ny

Enclosure

c: Counsel to the Authority

ENCLOSURE 1
COLLOCATION FEE SCHEDULE

Service	Fee	Work Description
Collocation Application Fee	\$3,000.00	Application Fee – initial review, 1 revision round if application deemed incomplete, review of application, construction drawings and spec sheets and initial site visit.
Deposit	\$8,000.00	To be collected at collo application deemed complete. Deposit will be held and charged as costs are incurred by the Authority.
Collocation Revision Fees (Each Additional Revision)	\$1,500.00	Additional Collo Application Fee due at each revision submittal with revised equipment.
RF Evaluation	\$8,000.00	RF Evaluation – interference including review of interference/intermod study, noise floor, etc.
EME Study	\$3,000.00	RF Study
Tower Structural	\$4,000.00	Tower structural analysis with applicant proposed equipment.
Tower Structural (re-analysis)	\$2,500.00	Additional structural costs for each additional analysis and staff review if applicant has revisions or corrections to proposed equipment.
FAA	\$900.00	Refiling, review and verify if transmit frequencies and power are covered by the existing FAA Determination of No Hazard (DNH). If not, refile FAA 7460-1 for a new aeronautical study number (ASN) and issue date.
FCC	\$350.00	FCC Antenna Structure Registration (ASR) – Amend LMR tower’s existing FCC ASR to update/reflect new FAA ASN and issue date.
Escort	\$250.00	Escort/Security for any site visits after initial site visit.
Escort during Construction	Daily Fee/ Hourly Fee	Escort/Security during construction. Daily fees may be incurred for remote sites and will be identified prior to applicant interest. Hourly fees will apply to local sites.
Closeout	\$3,000.00	Post migration/installation site visit to check final as built and identify corrections if required. Return visit to verify correction. Review Closeout documentation to be provided by GC.

ENCLOSURE 1 COLLOCATION FEE SCHEDULE

Additional Fees below may apply and will be determined during the application/agreement process:

Service	Fee	Work Description
Administrative Review	\$250/hourly	Additional administrative review costs to be charged after 2 rounds of redlines on Site Agreement.
Alarm Fee	\$750.00	Alarm Fee charge in the event of a non-approved site visit triggering alarm and law enforcement and/or authority response.
Engineering Fee	Actual Cost (TBD)	RF modifications may be needed to resolve issues once reports are completed. Engineer Fees will be incurred if there are issues resulting from tenant equipment.

Fees below may be included in the site agreement, charged annually or per incident:

Service	Fee	Description
Road Maintenance	\$250.00/month	Preventive and Minor Road Repair to be placed in special account and will be audited annually. (Language to be included in Site Agreement.)
Road Damage	Actual Cost + 15% Fee	Road damage repair in the event of damage to the road by the tenant (or any party on behalf of the tenant) during installation, maintenance, or repairs to the site. (Language to be included in Site Agreement.)
Road Maintenance (Major)	Actual Cost (TBD)	In the event of a storm or disaster that impacts the road to the site, the tenant agrees to a proportionate share of the actual cost to repair. The cost would be shared among all parties at the LA-RICS facility. (Language to be included in Site Agreement.)
Weed Abatement Cost Share	Actual Cost (TBD)	Tenant would share actual cost for weed abatement proportionately. (Language to be included in Site Agreement.)
Utility Share*	\$500.00/month	Separate from rent to recover utility cost. Tenant to read submeter monthly. True- up payments are due monthly if the utility usage is higher than the monthly fee. Annual audit and tenant reimbursed if overpaid or can be held for future true up amounts due. (Language to be included in Site Agreement.)
Generator Cost Share**	\$200.00/month	If submeter in place, generator cost share to apply for shared use of generator backup power and fuel.

* Lessees required to secure power to the site and install a meter to pay the utility company directly. Utility Share is only available at sites where a separate meter is not viable or as approved by the Authority.

**Generator Cost Share required if applicant has Utility Share.

**ENCLOSURE 2
RENT FEE SCHEDULE**

Tier	Base Rent A	Base Rent B	Base Rent C	Annual Escalator
Tier 1	\$ 2,000.00	\$ 1,900.00	\$ 1,800.00	3%
Tier 2	\$ 1,900.00	\$ 1,750.00	\$ 1,700.00	3%
Tier 3	\$ 1,800.00	\$ 1,650.00	\$ 1,600.00	3%
Tier 4	\$ 2,100.00	\$ 2,000.00	\$ 1,900.00	3%

EQUIPMENT / ANCILLARY FEE SCHEDULE

Equipment	Size	Weight	Tier 1 Fee (per)	Tier 2 Fee (per)	Tier 3 Fee (per)	Tier 4 Fee (per)
Antenna	2ft to 5ft	< 50lbs	\$145.00	\$135.00	\$135.00	\$145.00
Antenna	6ft to 8ft	50lbs - 75lbs	\$155.00	\$145.00	\$145.00	\$155.00
Antenna	9ft to 12ft	> 75lbs	\$165.00	\$155.00	\$155.00	\$165.00
Antenna	13ft to 18ft	<150lbs	\$185.00	\$175.00	\$175.00	\$195.00
Antenna	19ft to 26ft	>150lbs	\$195.00	\$185.00	\$185.00	\$205.00
RRU	1ft to 1.5ft	< 50lbs	\$50.00	\$45.00	\$45.00	\$50.00
RRU	1.6ft to 2ft	50lbs - 75lbs	\$60.00	\$55.00	\$55.00	\$60.00
RRU	2.1ft to 2.5ft	> 75lbs	\$70.00	\$65.00	\$65.00	\$70.00
TTA/TMA	1ft to 2ft	<50lbs	\$50.00	\$45.00	\$45.00	\$50.00

**ENCLOSURE 2
RENT FEE SCHEDULE**

Microwave	2ft to 3ft	< 50lbs	\$350.00	\$300.00	\$300.00	\$350.00
Microwave	4ft to 5ft	50lbs - 75lbs	\$425.00	\$375.00	\$375.00	\$425.00
Microwave	6ft to 8ft	76lbs to 99lbs	\$525.00	\$475.00	\$475.00	\$525.00
Microwave	9ft to 12ft	> 100lbs	\$575.00	\$525.00	\$525.00	\$575.00
Shelter Rack	19in to 24in wide	<350lbs	\$150.00	\$125.00	\$125.00	\$150.00
Camera (Tower Mount)		<20lbs	\$75.00	\$60.00	\$60.00	\$80.00
Equipment	Size	Weight	Tier 1 Fee (per)	Tier 2 Fee (per)	Tier 3 Fee (per)	Tier 4 Fee (per)
Camera (Shelter Mount)		<20lbs	\$60.00	\$50.00	\$50.00	\$65.00
Hybrid Cable			\$95.00	\$85.00	\$85.00	\$95.00
Coax			\$35.00	\$30.00	\$30.00	\$35.00
Ice Shield			\$125.00	\$100.00	\$100.00	\$125.00
Wall Mount Equipment			\$130.00	\$110.00	\$110.00	\$130.00
GPS			\$50.00	\$40.00	\$40.00	\$50.00