



BOARD OF DIRECTORS MEETING / SPECIAL MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

APPROVED

Thursday, August 1, 2019 • 9:00 a.m.
Los Angeles County Sheriff's Department
The Hertzberg Davis Forensic Science Center
Conference Room 223 through 227
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

Board Members Present:

Cathy Chidester, Dir., EMS Agency, County of LADHS
Chris Donovan, Fire Chief, City of El Segundo Fire Dept.
Mark Alexander, City Manager, CA Contract Cities Assoc.

Alternates For Board Members Present:

Thomas Ewald, Special Services Deputy Chief, County of Los Angeles Fire Dept.
Mark Glatt, Chief, Los Angeles County Sheriff's Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.
David Povero, Captain, City of Covina Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director
Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Joe Ortiz, Chief of Police, City of South Pasadena Police Dept.
Chris Nunley, Chief of Police, City of Signal Hill Police Dept.
Sachi Hamai, CEO, County of Los Angeles



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair, Mark Glatt called the Regular and Special Meetings of the Board to order concurrently at 9:01 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair, Glatt asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. July 11, 2019 – Regular Meeting Minutes

Alternate Chair, Glatt asked if there were any questions or comments from the Board.

There were none.

Board Member Mark Alexander and Chris Donovan abstained from voting because they were not present at the last Board meeting.

Board Member Cathy Chidester motioned first, seconded by Alternate Chair Mark Glatt.

Ayes 6: Alexander, Chidester, Donovan, Glatt, Perez, and Povero.

MOTION APPROVED

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS (B-E)

B. Director's Report – Scott Edson

Executive Director Scott Edson acknowledged and introduced Project Director Art Vanags and Project Manager Jeff Pugay briefing the Board on the management changes made at Motorola. Executive Director Edson provided them an opportunity to introduce themselves. Project Director Vanags stated he is looking forward to working with Executive Director Edson and the extended team. Mr. Vanags stated he has been involved for over a year on the Long Term Evolution (LTE) side and looks



forward to having the opportunity to contribute and drive this project to closure. Project Manager Pugay stated he has been on the Land Mobile Radio (LMR) project since 2013 and along the way helped with the LTE project. His background is space wireless and working on public safety systems in New York, Houston, and now Los Angeles and looks forward to helping put the LA-RICS system in place. Executive Director Edson stated we look forward to Jeff's experience and now Art who brings a fresh look at the program.

Executive Director Edson reminded the Board of the likely need of a special meeting or two over the rest of this summer and stated we already queried you about a special meeting in two weeks, please look for the email. The Broadband Technology Opportunities Program (BTOP) grant is what drives this program and the deadline is quickly approaching for us to build the LTE sites, matter-of-fact we will pull (Agenda Item K) where we ask you to approve us moving forward to construct LTE 2 sites but internally we have not quite finished reviewing the site drawings as planned.

LA-RICS staff is working in excess of 100% and we had to adjust some priorities based on grant deadlines, budget and bureaucracy, and will have to hold a special meeting in a couple weeks for (Agenda Item K). We will add anything else to that meeting that will help both the program and impact to your work schedules.

Executive Director also stated the State Homeland Security Grant Program (SHSGP) audit, which I reported lasted meeting is ongoing and you should expect a report in October. We received a fully executed copy of Urban Area Security Initiative (UASI) 18 sub recipient agreement from the Mayors' office on Tuesday, July 30, 2019, and are underway on issuing notices to proceed for LMR work falling under this grant.

The Regional Interoperable Communications Operations and Technical Working Group met on July 24, 2019, which included Long Beach, Interagency Communication Interoperability System (ICI), City of Los Angeles, and LA-RICS to discuss next steps to ensure integration of regional communication systems. LA-RICS will host a meeting on August 7, 2019, at 10 a.m. at LA-RICS HQ to discuss Inter-Radio Frequency Subsystem Interface (ISSI), talk groups, system capabilities by organization, subscriber capabilities and connection points. Everyone is welcome to attend.

Board Member Chris Donovan requested Executive Director Edson /staff send specifics on the meeting date.

Executive Director Edson stated we are scheduled to submit our first Coastal Development Plan application for coastal sites in the LMR program under Regional Planning's new checklist, this coming Monday, August 5, 2019, for site Black Jack Mountain (BJM), located on Catalina Island. The team has been working closely with



Motorola to ensure every item in the detailed checklist is appropriately captured and addressed, something Department of Regional Planning (DRP) has stated is crucial in ensuring a smooth review process. We would be submitting more applications; however, one of the items on the checklist is to include a title report, which takes time to obtain, so we are pursuing their approval to continue while in parallel pursuing the title report.

We had a successful bidder's conference on July 31, 2019, for our Cell-On-Light-Trucks (CoLT) procurement. Bids are due August 22, 2019, at 3 p.m. The Los Angeles County Sheriff's Department (LASD) has provided the commitment required by the grantor they will operate and maintain the CoLT, once procured and will work with Los Angeles County Fire to house the vehicle(s) for the region.

Executive Director Edson stated Agenda Item H is an amendment reflecting a change in scope for LTE2 to include environmental monitoring. In Agenda Item I, we seek a change in scope to LMR to reconcile 2 sites and Channel 15 and 16 interference mitigation, and Agenda Item J is seeking delegated authority to negotiate final agreements to many LTE2 and LMR sites.

Lastly, on the special meeting agenda, we have one additional LMR site for your approval at Universal Studios. Let me say it was a long and difficult road to get to this point on this Universal site, and our team never gave up because they recognized the location is just too important to public safety and those we protect.

Board Member Mark Alexander asked if the special meeting in two weeks is only to address Agenda Item K or is there other items. Executive Director Edson stated as of right now only Agenda Item K. Board Member Mark Alexander asked if substantive differences from what is on the agenda today will be considered in two weeks and asked if the Board could delegate a sub-committee to approve. Executive Director Edson deferred to Project Manager Delfino who stated he does not oppose a sub-committee to approve the design. After discussing scenarios on how to proceed with approving Agenda Item K, the Board agreed to consider hearing the item today and addressing any issues via amendment to the recommended actions.

This concludes the Director's Report.

There was no further discussion.

C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented Construction/Implementation Update utilizing a color-coded map by category of the LTE sites. His presentation is attached as Attachment A.1 to the minutes.



This concludes the Project Manager's Report.

There was no further discussion.

D. Joint Operations and Technical Committee Chairs Report – No Report

E. Finance Committee Report – No Report

VII. DISCUSSION ITEMS (F-G)

F. Technical Presentation: System Capacity

LMR System Manager Steve Page presented Technical Discussion of System Capacity and shared the information attached as Attachment A.2 to these minutes.

Board Members Alexander and Chidester stated they appreciate the presentation and it was very helpful.

Alternate Chair Glatt asked what the system capacity is. LMR System Manager Page stated it depends on the number of dedicated radios and talk groups we can have and I do not have the number but will provide those numbers later. There is a specific number based on how we allocate the talk groups per site, per cell, and per user group. Board Member Donovan stated given the number of talk groups' capability using your algorithm you can have your normal system usage for day-to-day operations and then have an event take place; an earthquake or a major brush fire, is the system designed to have the capability to support both day-to-day and those one off major emergencies. LMR System Manager Page stated yes and the initial Request for Qualifications (RFQ) bid, which went out stated you have to have surge capacity upwards of 25%, of normal capacity. The system was designed for capacity when we had everyone as members, such as Los Angeles Police Department (LAPD), ICI, and other agencies, is when the capacity was designed. The initial capacity and surge capacity was based on all of the data the bidders were given plus 25%. Board Member Donovan stated in addition, there is a concept of the system of systems in which we all tie in and talk together, even if it were maxed out there is a potential of using ISSI process then we can share resources from a system to systems capability. LMR System Manager Page stated this is where the Joint Technical and Operations Committee will come together and determined how it will look because there are other systems. For example the Long Beach system; are we going to overload them, what are the potentials issues we are going to have, and the first discussion we are having on this whole coordinated effort will take place on August 7, 2019. Board Member Donovan stated for the Board's understanding the meeting is very important process needed as we maintain interoperability between various systems within the region.



Executive Director Edson stated we anticipate most of the systems, such as Long Beach and ICI cannot afford LA-RICS subscribers to roam on their system and there may be some designated mutual-aid channels, which come from our side. We have the capacity to allow other users to roam because the system was designed for a huge capacity; we have available capacity for other agencies to roam on our system more so than they do for us to roam on theirs. Alternate Chair Glatt asked at some point he would like to see a capacity map by site, region, and talk group, there is edge capacity versus system capacity, which means there is an overlap of coverage. For purposes of management in the future to predict usage and when we deal with usage for disasters, for an example, an active shooter situation can overwhelm the site. Executive Director Edson stated most of that will be possible after a fleet mapping exercise, which will be soon.

There was no further discussion.

G. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item G and stated the reporting window for outreach was a couple weeks and consisted of two meetings with AT&T; meetings and conference calls with representatives from Los Angeles County Department of Health Services, Claremont, Covina, Inglewood, San Fernando and Signal Hill to discuss Round 2 PSBN / LTE2 technical logistics and LMR system updates. Executive Director Edson and Administrative Deputy Susy Orellana-Curtiss met with Motorola Solutions, Inc. (Motorola) Leadership to discuss construction timelines and schedules. Lastly, the next edition of the Newsletter is scheduled to be released later this month.

Lieutenant Yokoyama provided an update on Education and Outreach and System Update Report and stated on July 11, 2019, we conducted a follow up site visit with Claremont Police Department regarding LMR programming needs, and conducted field testing at two locations for in-building coverage performance. No issues were discovered as we continue to assist them with their communication needs.

Our efforts of education and outreach to the Covina Police Department continued on July 8, 2019, as we corresponded regarding the Authority's communications services and the agency's needs.

Throughout the month of July, we closely monitored the progress of Motorola as it continued work on optimization of the downtown cell for Ultra High Frequency (UHF). We believe the downtown UHF and 700 cell will be activated concurrently in the coming week, which will allow the Education and Outreach Team to start testing



areas of the Rose Parade, downtown Los Angeles, and the north end of the City of Inglewood for LMR coverage.

On July 23, 2019, we conducted a conference call with the San Fernando Police Department to discuss LMR and interoperability needs.

With the respect to Signal Hill Police Department on July 8, 2019, the Education and Outreach Team members programmed portable radios and assisted in the installation of console equipment with follow up testing and programming of radios occurring on July 13th and 15th. No issues were discovered as we continue to assist them with their communication needs.

Lastly, members of the Education and Outreach Team met with the Los Angeles County Department of Health Services (LADHS) and agreed to move forward with a functional test with 20 radios and a Consolettes. The allotment of programmed LA-RICS radios were delivered on July 24, 2019, as efforts to finalize Consolettes VPN connectivity continue before installation.

There was no further discussion.

VIII. ADMINISTRATIVE MATTERS (H-K)

H. APPROVE AMENDMENT NO. 38 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK

Contracts Manager Jeanette Arismendez presented Agenda Item H and recommended the Board take the following action:

1. Approve and delegate authority to the Executive Director to execute Amendment No. 38, in substantially similar form to the amendment enclosed with the Board Letter, which revises the Agreement to reflect the following:
 - a. Increase the scope of PSBN Round 2 work to include As-Needed Environmental Monitoring and Compliance Reporting Services for up to 26 PSBN Round 2 Sites for a cost increase not-to-exceed \$90,000.
 - b. Increase the Maximum Contract Sum by \$90,000 from \$138,631,829 to \$138,721,829.
2. Delegate Authority to the Executive Director to issue one or more Notices to Proceed (NTP) to perform the work contemplated in Amendment No. 38.



Board Member Chris Donovan motioned first, seconded by Board Member Mark Alexander.

Board Member Alexander asked the source for funding for this item. Contracts Manager Arismendez stated BTOP grant funded.

Ayes 7: Alexander, Chidester, Donovan, Ewald, Glatt, Perez, and Povero.

MOTION APPROVED

I. APPROVE AMENDMENT NO. 40 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM

Contracts Manager Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Approve Amendment No. 40 to Agreement No. LA-RICS 007 for a LMR System which revises the Agreement to reflect the following:
 - a. Reconciliation to remove two (2) LMR System Sites Lower Encinal Pump Station (LEPS) and Winding Way (WWY) along with reconciling the NMDN Subsystem to align with the updated LMR System Design for a net cost decrease in the amount of \$2,053,456.
 - b. Inclusion of the scope for Channel 15 and Channel 16 Interference Mitigation for a cost increase in the amount of \$803,207.
 - c. Make changes necessary to incorporate LMR Change Order Modifications for a cost decrease in the amount of \$10,920.
2. Authorize a decrease to the Maximum Contract Sum in the amount \$1,261,169 from \$297,531,858 to \$296,270,689 when taking the cost increases and decreases into consideration.
3. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 40.
4. Delegate authority to the Executive Director or his designee to execute Amendment No. 40, in substantially similar form, to the Amendment enclosed with the Board Letter.



Alternate Chair Glatt asked why two sites were being dropped. Contracts Manager Arismendez stated the sites being dropped (LEPS and WWY) are no longer considered in the final design. Contracts Manager Arismendez informed the Board the team prepared an analysis and confirmed there is no impact to coverage with the dropping these sites.

Board Member Cathy Chidester motioned first, seconded by Alternate Member Thomas Ewald.

Ayes 7: Alexander, Chidester, Donovan, Ewald, Glatt, Perez, and Povero.

MOTION APPROVED

Board Member Donovan stated in regards to item 1, does approval of this item allow you an opportunity to focus on Channel 15 and 16 litigation efforts. Executive Director Edson stated yes. Board Member Donovan stated and the new Motorola partners understand the importance of Channel 15 and 16. Executive Director Edson stated yes.

J. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AGREEMENT FOR LAND MOBILE RADIO AND LONG TERM EVOLUTION ROUND 2 SYSTEM SITES

Executive Assistant Wendy Stallworth-Tait presented Agenda Item J and recommended the Board take the following action:

1. Find the approval and execution of the Telecommunication Ground Lease with CDPD for the Baldwin Hills (BHS) site which would allow construction, implementation, operation and maintenance of the LMR System infrastructure at this site is within the scope of the activities previously authorized at this site on December 12, 2016, which your Board previously found statutorily exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project, and that leased circuit work that may occur outside of Site BHS needed to provide network connectivity to the LMR System sites, is categorically exempt under CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 for the reasons stated in this letter and as noted in the record of the LMR project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Find the approval and execution of the Telecommunication Ground Lease with CDPD for the Green Mountain (GRM) site, and the Site Access Agreement (SAA)



- with Sanitations Districts of Los Angeles County for the Rio Hondo (RIH) site are (a) within the scope of the Final Environmental Impact Report (EIR) prepared for the LA-RICS LMR System, which was previously certified by your Board under CEQA on March 29, 2016; (b) that the environmental findings and Mitigation Monitoring Program previously adopted by your Board are applicable to the currently recommended actions; (c) there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
3. Find the approval and execution of the SAA for Rancho Palos Verdes Tee (RPVT) with the County of Los Angeles which would allow the construction, implementation, operation and maintenance of the LMR System at this site are within the scope of activities previously authorized on July 11, 2019, which your Board found categorically exempt from CEQA pursuant to 14 Cal. Code Regs §§15303 and 15304 for the reasons stated in this Board Letter and as noted in the record of the LMR project and the determination that these activities are exempt from CEQA remains unchanged.
 4. Find the approval and execution of the SAA with Michael and Pamela Thomsen for the THOMSEN site; and the SAAs with Cities of Inglewood and Irwindale for the IGPD and IRWDPD sites, respectively, to allow for the construction, implementation, operation and maintenance of the LTE2 System infrastructure are incorporated into the FirstNet National Public Safety Broadband Network (NPSBN) at these sites are within the scope of activities previously authorized on January 24, 2019, which your Board found categorically exempt from CEQA pursuant to 14 Cal. Code Regs. § 15301, 15303, 15304, and/or 15332 for the reasons stated in this Board Letter and as noted in the record of the LTE2 project, and the determination that these activities are exempt from CEQA remains unchanged.
 5. Find the approval of the SAA resulting from the Term Sheet for the Scholl Canyon (SCHCYN) site and resulting negotiations and execution of a resulting SAA with the County of Los Angeles, Sanitation Districts of Los Angeles County and any other entity that may be needed for SCHCYN to allow for the construction, implementation, operation and maintenance of the LTE2 System infrastructure at this site, are within the scope of activities previously authorized on July 11, 2019, which your Board found categorically exempt from CEQA pursuant to 14 Cal. Code Regs §§15303, 15304 and 15332 for the reasons stated in this Board Letter and as noted in the record of the LTE2 project, and the determination that these activities are exempt from CEQA remains unchanged.



6. Authorize the Executive Director to finalize and execute the eight (8) real estate agreements identified herein, substantially similar in form to the agreements attached hereto.

Board Member Alexander asked if SCHCYN is located in Glendale. Executive Assistant Stallworth-Tait stated yes. Board Member Chidester asked if THOMSEN is a privately owned site and if we have any other agreements that are privately owned. Executive Assistant Stallworth-Tait stated yes. Board Member Donovan asked if RPVT is the golf course. Executive Director Edson stated yes.

Board Member Mark Alexander motioned first, seconded by Board Member Chris Donovan.

Ayes 7: Alexander, Chidester, Donovan, Ewald, Glatt, Perez, and Povero.

MOTION APPROVED

K. APPROVE LIST OF PREQUALIFIED BIDDERS FROM RFSQ FOR LA-RICS AUTHORITY'S TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION PROJECT, ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALL WORK AT SEVEN (7) LA-RICS SITES, APPROVE PROJECT BUDGETS

Executive Director Edson requested this item be continued to a Special Board Meeting to be held in mid-August. Board Member Alexander asked Executive Director Edson if the item that was going to be presented at the forthcoming Special Board Meeting was substantially similar to the item before the Board, to which Executive Director Edson confirmed that was the case. Board Member Alexander proceeded to inquire if it was possible for the Board to approve the item with an amended motion. Counsel to the Authority Roberto Saldana informed the Board the item could be approved with an amended motion.

In light of the Board's recommendation to proceed with the item, Contracts Manager Arismendez requested the Board to approve each recommended action and Counsel to the Authority Saldana will read into the record the amendment to recommendation Nos. 3 through 9, in particular item b revising the recommended action to read "delegate authority to the Executive Director to adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority."

Board Member Alexander asked if project budgets can substantially change. Contracts Manager Arismendez stated the project team does not envision a substantial change to the designs to cause an increase. Further, Contracts Manager Arismendez informed the Board that there was a 10% not-to-exceed contingency for



each site to account for any potential modifications that may be required. Contracts Manager further referred the Board to Item No. 11, which requests to delegate authority to the Executive Director for certain adjustments in the event a modification is required that is in addition to the contingency amount.. Board Member Donovan asked if the not-to-exceed 10% contingency for Item No. 3 (AZUCYN) hits the threshold but Item No. 4 (IGPD) goes over the mark; could the funding be shifted to support the overage of one site. Counsel to the Authority Saldana stated we would have return to the Board to shift monies from one site to another as the request before the Board is specific to the recommended actions on each item.

Contracts Manager Arismendez proceeded to present Agenda Item K, which contemplated the revised motions, and recommended the Board take the following actions:

1. Making the following finding:
 - a. Find the adoption, advertising and award of construction, implantation, and installation work at the seven (7) sites, Azusa Canyon (AZUCYN), Inglewood Police Station (IGPD), Irwindale Police Department (IRWDPD), Monte Vista Star Center 2 (MVS2), Port of Long Beach Harbor Plaza (POLB1), Thomsen Communication Site (THOMSEN), and UCLA Factor Building 2 (UCLA2, as identified in Enclosure 1,) are within the scope of the activities your Board previously found categorically exempt from review on January 24, 2019 under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline sections 15301, 15303, 15304, and/or 15332, for the reasons set forth in this letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the enclosed list of Prequalified Bidders (Enclosure 2) resulting from the Request for Statement of Qualifications (RFSQ) solicitation which will allow these Bidders to respond to Invitation for Bids (IFBs) for the work at these sites.
3. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the AZUCYN site as follows:
 - a. Approve an estimated total project budget of \$412,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA- RICS Authority for the construction of the AZUCYN site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.



- d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for this site.
4. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the IGPD site as follows:
 - a. Approve an estimated total project budget of \$312,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the IGPD site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the IGPD site.
5. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the IRWDPD site as follows:
 - a. Approve an estimated total project budget of \$412,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the IRWDPD site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the IRWDPD site.
6. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the MVS2 site as follows:
 - a. Approve an estimated total project budget of \$305,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the MVS2 site.



- c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the MVS2 site.
7. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the POLB1 site as follows:
 - a. Approve an estimated total project budget of \$305,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the POLB1 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the POLB1 site.
8. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the THOMSEN site as follows:
 - a. Approve an estimated total project budget of \$412,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the THOMSEN site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the THOMSEN site.



9. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the UCLA2 site as follows:
 - a. Approve an estimated total project budget of \$343,000.
 - b. Adopt plans and specifications substantially similar to those that are currently on file with the LA-RICS Authority for the construction of the UCLA2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the UCLA2 site.

10. As it relates to Recommended Items 3-9, delegate authority to the Executive Director:
 - a. To make the determination that a bid is nonresponsive and to reject a bid on that basis.
 - b. To waive inconsequential and non-material deficiencies in bids submitted.
 - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
 - d. To take all other actions necessary and appropriate to deliver the projects.

11. Delegate authority to the Executive Director for all the construction contracts resulting from these actions to:
 - a. Approve and process amendments for changes in work at each project site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
 - b. Authorize the issuance of one or more Notices to Proceed for the proposed work for each respective contract.



Alternate Chair Glatt stated approval for Item b will be the same for all of the recommended actions. Counsel Saldana stated yes for Items No. 3 through 9.

Board Member Mark Alexander motioned first, seconded by Board Member Donovan.

Ayes 7: Alexander, Chidester, Donovan, Ewald, Glatt, Perez, and Povero.

MOTION APPROVED

Alternate Chair Glatt stated the next item for approval is located on the Special Meeting Agenda as Administrative Matters Item A.

A. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS FOR A LAND MOBILE SYSTEM SITE

Executive Assistant Wendy Stallworth-Tait presented Special Meeting Agenda Item A and recommended the Board take the following action:

1. Find that the design, construction, implementation, operation and maintenance of LMR System infrastructure at the Universal City Plaza location of Site Universal (UNIV), and the approval and execution of the SAA with Tyjade Ranch, LLC for the Universal City Plaza location of Site UNIV, which would allow the construction, implementation, operation and maintenance of the LMR System at this location, are within the scope of activities previously authorized on December 12, 2016, which your Board found categorically exempt from CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 for the reasons stated in this Board Letter and as noted in the record of the project, and that determination that these activities are exempt from CEQA remains unchanged.
2. Find that the design, construction, implementation, operation and maintenance of LMR System infrastructure at the Universal Studios CityWalk location of Site UNIV, and the approval and execution of the SAA with CityWalk for the Universal Studios CityWalk location of Site UNIV, which would allow the construction, implementation, operation and maintenance of the LMR System at this location, are categorically exempt from review under CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 for the reasons stated in this Board Letter and as noted in the record of the project.
3. Authorize the Executive Director to finalize and execute SAAs with Tyjade Ranch, LLC and CityWalk, substantially similar in form to the agreements enclosed hereto.

Board Member Mark Alexander motioned first, seconded by Board Member Donovan.



Ayes 7: Alexander, Chidester, Donovan, Ewald, Glatt, Perez, and Povero.

MOTION APPROVED

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

Board Member Alexander stated if we need to have a Special Meeting because of deadlines, he is open to meeting. Executive Director stated at this point there is no need for a special meeting in two weeks but if anything changes, we will let you know.

Board Member Chidester stated at the UASI meeting, the question was raised if LA-RICS plans to request future grant funding from UASI and wanted to know if we have discussed a need for a request for additional funding. Executive Director Edson stated we are within budget on the program and I believe all of the radio systems/agencies in the area may have needs that may arise requiring a request for funding and we would entertain seeking additional funding for that purpose.

XI. CLOSED SESSION REPORT - NONE

XII. ADJOURNMENT and NEXT MEETING:

Thursday, September 5, 2019, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.