



# **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEM AUTHORITY**

November 3, 2016  
The Hertzberg Davis Forensic Science Center  
1800 Paseo Rancho Castilla, Conference Room 223 through 227  
Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Dir., EMS Agency, County of LADHS  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.

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**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.  
**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.  
**David Povero**, Captain, City of Covina Police Dept.

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**Officers Present:**

**John Radeleff**, LA-RICS Interim Executive Director

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Joe Ortiz**, Captain, City of Sierra Madre Police Dept.  
**Chris Nunley**, Captain, City of Signal Hill Police Dept.



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order.

**II. ANNOUNCE QUORUM – Roll Call**

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES FOR THE REGULAR MEETING AND FOR THE SPECIAL MEETING**

**A. October 6, 2016 - Regular Meeting Minutes and Special Meeting Minutes**

Director Gialamas asked for a motion to approve the minutes, Alternate Member Bundesen motioned first, seconded by Alternate Member Geiger.

Ayes 7: Chidester, Alexander, Geiger, Bundesen, Gialamas, Perez, and Povero.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (None)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (B-C)**

**B. Director's Report – John Radeleff**

Interim Executive Director Radeleff stated the grant status update for Land Mobile Radio (LMR) Urban Areas Security Initiative (UASI) 12 and 13 spending plans has been approved. There are executed subrecipient agreements that are pending with the City. UASI 12 is 18 million and UASI 13 is 13.7 million. There are 17 Notices to Proceed (NTP) that have been issued to our vendor for LMR work. Project Manager Chris Odenthal will be providing details in his report. California Governor's Office of Emergency Services (Cal OES) and Federal Emergency Management Agency (FEMA) are reviewing some information that we discussed last month relative to some of the issues we had with the Geotechnical work and how Cal OES views that work. LA-RICS wants to be able to proceed with the Geotechnical work at the sites that are funded by UASI 17, 18 and 19, which allows us to do pre-planning. In regards UASI 14, which is approximately 5 million, we received the grant extension through May 31, 2017. One of the objectives in my 90-Day Assessment of LA-RICS is access to multiple years of funding.



Interim Executive Director Radeleff stated that the Long Term Evolution (LTE) Round 2 plan has been submitted to National Telecommunications and Information Administration (NTIA). NTIA postponed their site visit to later this month. NTIA was notified by the Office of Inspector General that they're going to be undergoing an audit. We are currently undergoing the annual County audit as well. On October 5, 2016, the California First Responders Network (CalFRN), held their meeting and LA-RICS hosted the meeting and provided a demonstration. The meeting went very well and attendees were very impressed with the system capabilities. On October 17, 2016, Interim Executive Director Radeleff attended a discussion panel at Interoperability Policy Commission (ICP) FirstNet presentation that was held in San Diego.

On October 18 through 19, 2016, LA-RICS staff went to Harris County, Texas to visit their LTE deployment and the site visit went very well. The focus LA-RICS is interested in is what can be taken from their deployment (as far as lessons learned, etc.) applied and useful for all agencies utilizing the LTE system. Harris County, Houston supports a County up north and there's a significant LTE deployment there. The County up north supports Texas A & M, and is one of the largest sporting venues in the Country. Sargent Al Ortega spent hours looking at their equipment, command post, and other items of interest. They experience the same kind of issues we experience, such as that encountered in the deployment of user equipment . They stated our involvement of public safety in the development and implementation of our project should be noted as a best practice. The trip was very beneficial for LA-RICS staff.

On October 27, 2016, LA-RICS provided a demonstration to the California Public-Safety Radio Association (CPRA) in Montebello. LA-RICS also supported The Halloween Carnival where half a million people attended. LA-RICS deployed several resources, including 25 cellular phones to the emergency operations, 16 to intelligence, and 20 to staff. We also deployed cellular phones, cameras, mobile cameras, mobile computers to Sheriff, Fire, and Emergency Response personnel. Midway through the carnival an issue arose where the system was undergoing scheduled maintenance, other than that the system worked very well. Board Member Chidester asked if LA-RICS' equipment has been used in the Sheriff helicopter. Interim Executive Director Radeleff stated not for these kinds of events. Board Member Alexander asked if there has been an incident, would there have been resources that would have been tested that we don't test generally. Alternate Member Bundesen stated Sheriff and Fire stage resources at strategic locations and without the technology that Interim Executive Director Radeleff described, we use alternatives that allow for detection of those moving through the crowds where you can actually determine the location of resources and provide instant help. Board Member Alexander stated we have done a few of these test and we haven't had any incidents occur at any events we tested. Project Manager Odenthal stated one other concern is when an incident does occur how will Emergency Medical Services



(EMS), Fire and the hospitals interact with each other? Board Member Alexander asked if a City with independent Fire Department is not a member of LA-RICS and had an event, could they use LA-RICS as their support even though they are not a member agency? Interim Executive Director Radeleff stated yes because it would be mutual aid and LA-RICS will provide resources for the event. Director Gialamas stated it would depend on evolution of the event, if it was an unplanned event then it would be mutual aid but if it was a planned event then we need to figure out if that is an additional burden of resources from a contractual view. Project Manager Odenthal stated some of the cities that opted-out do not have good coverage and the system may not work well in those respective areas. Board Member Alexander asked if the Cell-on-Wheels (COW) can provide coverage and Project Manager Odenthal stated yes the COWs can but the process to deploy them is time consuming. Interim Executive Director Radeleff stated in the PSBN Round 2 plan there is a request for purchase of rapid deployables. Board Member Alexander stated we need to address the concern from a policy point of view. Director Gialamas stated these are things that we will get to experience once we start using the system. LA-RICS may have to adjust policy or operation depending on the situation.

Interim Executive Director Radeleff stated that he and Ray Edey made presentations at the Police Chiefs Associations about the International Conference on Information Systems (ICIS) and LA-RICS system. Director Gialamas complimented the demonstration and both Interim Executive Director Radeleff and Ray Edey spoke on how these systems are going to be communicating from a LMR stand point. Both the visual and the presentation from both Interim Executive Director Radeleff and Ray Edey, it was something that many have been anticipating to see. Interim Executive Director Radeleff and Program Manager Odenthal attended a conference in Chicago and made a presentation for the Critical LTE Communications Forum. The presentation went very well and LA-RICS networked with industry personnel. On October 15, 2016, three members of the LA-RICS staff will be going to Phoenix for the early builders working group meeting. On October 22, 2016, FirstNet is going to be providing a briefing to attendees in our region.

### C. Project Manager's Report – Chris Odenthal

Jacobs Project Manager Chris Odenthal asked that Board Members view the Jacobs Monthly Report summary. From an LTE 1 perspective we are closing out all documentation as requested in the contract with Motorola. As of December 31, 2016, from a contract stand point it is closed. Motorola and the Authority are to do an analysis of all the things that don't meet the contractual agreement and to determine how to resolve those issues. The analysis that we are going through is the check list of what Motorola has to produce per site. We evaluate each site and compare it to the contract. Some sites have been completed with 100 % and some sites have been completed up to 80% and 90%. Motorola has agreed to the process



of providing an analysis of what has been completed and what has not been completed, as well as a deadline stating what needs to be completed and how will it meet the deadline. Board Member Alexander asked if any of those sites are the sites that we had to restore. Project Manager Odenthal stated those restored sites are closed. This is the process we are going through to close out LTE 1.

We still have that outstanding issue with the Southern California Edison (SCE) Cell on Wheels (COWs) for five remaining COWs. All of the on-site work is complete except for one thing to turn the power on; we will provide status at the next Board Meeting or by the end of the year. The COWs are also being included with the analysis that we are conducting.

Project Manager Odenthal provided status on operations and training, most of the agencies have not rolled onto the network. By December 31, 2016, we will have the training plan to meet the requirements in 2017. Our goal is to ensure that all contractual items are met by December 31, 2016.

In regards to the status on LTE 2, it is at a standstill in planning because there has not been a formalized approval process by NTIA. The project team has done some work on LTE to process and complete what we began but we have not begun any new work.

In regards to the status of LMR, we have been in the drawing and environmental process, and there has not been an increase to the permits for review. We have seen 50% drawings going to 75% drawings. From a grant funding perspective we have UASI 12, 13, 14, and 16, resources to determine how we are going to allocate the funds. For UASI 12, 13, 14, and 16, we are talking 17 sites for construction and completion. In 2017 the goal is to have the 17 sites completed or near completed. There are 26 sites for UASI 17 and from a construction stand point we are aligned with grant funding. Board Member Alexander asked when the total build out will be completed? Project Manager Odenthal stated total completion is to go live in 2020. Director Gialamas wanted to clarify that this is the first time you expect users to be on the system? Project Manager Odenthal stated no, we have users on the system now. Board Member Alexander asked is there a plan to expand the system past 2020 or to replace after 2020. Project Manager Odenthal stated unsure of direction by the Authority, however that will be determined through the users. Board Member Alexander stated he's hoping as the system rolls out and users come on to the system, more people become familiar with the system. If more users want to use the system this number will expand.

## **VII. DISCUSSION ITEMS (D)**

- D. Outreach Update** – Interim Executive Director reference this enclosure and his contents in his Director's report. Asked if there were any questions.



## **VIII. ADMINISTRATIVE MATTERS (E-G)**

### **E. AMENDMENT NO. 8 FOR PROFESSIONAL BROADBAND ENGINEERING CONSULTING SERVICES**

Administrative Manager Jeanette Arismendez presented Amendment No. 8 to the Professional Broadband Engineering Consulting Services to the Board, requesting the Board:

1. Approve an extension to the term of the Televate Agreement to January 31, 2017, to allow Televate to continue assisting the Authority with the PSBN Warranty Period closeout work.
2. Approve an increase to the Maximum Contract Sum in the amount of \$360,000, increasing the Maximum Contract Sum amount from \$7,286,978 to \$7,646,978 to allow Televate to continue assisting the Authority with the PSBN Warranty Period closeout work through January 31, 2017.
3. Delegate authority to the Interim Executive Director to execute Amendment No. 8, substantially similar in form to the Enclosure.

Director Gialamas asked for a motion to approve the minutes, Board Member Alexander motioned first, seconded by Alternate Member Chidester.

Ayes 7: Chidester, Alexander, Geiger, Bundesen, Gialamas, Perez, and Povero.

### **MOTION APPROVED**

### **F. AMENDMENT NO. 22 TO THE PROJECT AND CONSTRUCTION MANAGEMENT SERVICES AGREEMENT**

Administrative Manager Jeanette Arismendez presented Amendment No. 22 to the Project and Construction Management Services Agreement to the Board, requesting the Board:

1. Approve an increase to the Maximum Contract Sum in the amount of \$480,000, increasing the Maximum Contract Sum amount from \$37,378,957, to \$37,858,957, to allow Jacobs to continue assisting the Authority with the PSBN Warranty close out work through January 31, 2017.



2. Delegate authority to the Interim Executive Director to execute Amendment No. 22 with Jacobs, substantially similar in form to the enclosed, and issue one or more Notices to Proceed for this work.

Director Gialamas asked for a motion to approve the minutes, Board Member David Povero motioned first, seconded by Alternate Member Bundesen.

Ayes 7: Chidester, Alexander, Geiger, Bundesen, Gialamas, Perez, and Povero.

### **MOTION APPROVED**

### **G. APPROVE AMENDMENT NO. 22 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO SYSTEM**

Administrative Manager Jeanette Arismendez presented Amendment No. 22 to the Agreement No. LA-RICS 007 for Los Angeles Regional Interoperable Communications System – Land Mobile Radio System to the Board, requesting the Board:

1. Find that (a) approval of the changes necessary to reflect the reconciliation of three (3) LMR System Sites to align with the updated LMR System Design are within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperable Communications System (LA-RICS) LMR System previously certified under the California Environmental Quality Act (CEQA) on March 29, 2016; and (b) there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require further review under CEQA.
2. Approve Amendment No. 22 (Enclosure) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the reconciliation of three (3) LMR System Sites to align with the updated LMR System Design for a cost increase in the amount of \$476,676.
3. Authorize an increase to the Maximum Contract Sum by \$476,676, when taking the cost increase into consideration from \$285,950,390 to \$286,427,066.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 22.
5. Delegate authority to the Interim Executive Director to execute Amendment No. 22, in substantially similar form, to the enclosed Amendment (Enclosure).



Board Member Alexander asked what the three sites are and Administrative Manager Jeanette Arismendez stated Mount McDill, Rio Hondo, and Saddle Peak.

Director Gialamas asked for a motion to approve the minutes, Board Member Chidester motioned first, seconded by Director Gialamas

Ayes 7: Chidester, Alexander, Geiger, Bundesen, Gialamas, Perez, and Povero.

**MOTION APPROVED**

**IX. MISCELLANEOUS – NONE**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

Board Member Alexander stated there are certain policy issues this Board is going to undertake in the near future. The Funding Plan, How we we will be administering the billing cost for those members that opted-out? Director Gialamas stated policy, funding billing are also his concerns for the Board to address. Board Member Chidester stated a list of potential subscribers should be presented for the Board discussion, consideration. Director Gialamas stated we will need to consider subscriber models, two types for LMR and LTE subscribers. Alternate Member Geiger stated member rates going forward need to be discussed das well because some of these issues have changed over the course of the past years, including the change in commitment of grant funds and two the opt-out date had not occurred yet when certain decisions were made. Interim Executive Director Radeleff said staff is working on these items and will be presenting them to your Board for consideration in the coming meetings.

**XI. CLOSED SESSION REPORT**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director
2. PUBLIC EMPLOYMENT  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)  
Labor Negotiator: County Counsel

The Board entered into Closed Session at 10:06 a.m., and returned to Open Session at 10:46 a.m.; the Brown Act requires no report.



**XII. ADJOURNMENT OF THE REGULAR AND SPECIAL MEETINGS and NEXT REGULAR MEETING:**

Director Gialamas announced adjournment at 10:46 a.m. The Board's consensus was unanimous. Director Gialamas announced the next regular Board meeting will likely be rescheduled, with a Special Meeting tentatively scheduled for Monday, December 12, 2016, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.