

**APPROVED**



# **BOARD OF DIRECTORS MEETING MINUTES**

**LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, April 2, 2020 • 9:00 a.m.

**Teleconference Meeting**

Meeting Call-in Number for Board Members and Public:

(562) 526-3800

Access Code: 993 948 998

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**Board Members Present:**

**Mark Alexander**, City Manager, CA Contract Cities Assoc.

**Cathy Chidester**, Dir., EMS Agency, County of LADHS

**John Curley**, Captain, City of Covina Police Dept.

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.

**Chris Nunley**, Chief of Police, City of Signal Hill Police Dept.

**Joe Ortiz**, Chief of Police, City of South Pasadena Police Dept.

**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles

**Thomas Ewald**, Deputy Fire Chief, County of Los Angeles Fire Dept.

**Mark Glatt**, Chief, Los Angeles County Sheriff's Dept.

**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.

**Officers Present:**

**Scott Edson**, LA-RICS Executive Director

**Priscilla Dalrymple**, LA-RICS Board Secretary

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**Absent:**

**None**

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Alternate Chair, Mark Glatt, called the special meeting of the Board to order at 9:07 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Alternate Chair Glatt asked for a roll call and acknowledged a quorum was present.

**III. APPROVAL OF MINUTES - NONE**

**IV. PUBLIC COMMENTS – NONE**

**V. CONSENT CALENDAR – NONE**

**VI. REPORTS (B-E)**

**A. Director’s Report – Scott Edson**

Executive Director Scott Edson provided an update and stated the LA-RICS authority program team members, consultants, contractors and sub-contractors, continue to perform work on our LMR and LTE systems projects as they are performing Essential Infrastructure work within the federal critical infrastructure sectors and are exempt from stay at home orders, exercising the exemption when needed to continue working, otherwise are following related local, State and Federal orders. All are exercising and regularly reminded to practice social distancing.

The LA-RICS Administrative Team and others when possible, are teleworking most of the time and I have been very impressed with the processes and procedures put in place by my Administrative Chief Susy Orellana-Curtiss. The team continues to perform at well over 100% and is still most efficient under these difficult circumstances. The uniform personnel, sheriff and fire, continue working most efficiently following their department’s direction. Jacobs, Televate, MSI and subcontractors, have not really skipped a beat and are moving forward making great progress. With all the day to day activities taking place, it’s really just another day in the office, only, we are not really in the office. Problems do pop up, and teams are getting creative to solve problems without face to face meetings.

Executive Director Edson stated, bottom line, thanks to all involved in building this public radio system and for continuing to work without skipping a beat in these difficult and different times.

In regards to the LMR project update, Justin will certainly go into more detail after me. We have three (3) LMR sites with outstanding Site Access Agreements pending execution and completion. In addition, we have two (2) Special Use Permits for sites in USFS as well as seven (7) sites that require Regional Planning Coastal Development Permits and/or exemptions.

Executive Director Edson went on to state the sites with outstanding Site Access Agreements are: ESR, RPVT, SPH and provided the following update for each site:

- ESR, we are targeting bringing this site access to your Board in the next couple of months;
- RPVT, the teams are working with Department of Parks and Recreation as well as Department of Public Works to achieve access to the site by the middle of this month. We have expressed to County leaders how this is causing delays to our schedule and hoping for a little political push; and
- SPH, we've received the FAA's National Environmental Policy Act (NEPA) document for San Pedro Hill, and have transmitted the document to FEMA for their review and clearance through the Environmental Management Information System (EMIS). We are hopeful the FAA's document will be sufficient to achieve NEPA.

In addition, we have three (3) SAAs pending execution, which the County Real Estate Division is working on but having issues engaging the Catalina Conservancy Point of Contact. Those sites are: BJM, DPK, TWR. We are closely monitoring this situation.

We just received the Special Use Permit (SUP) on Frost Peak, which is great news; with SUPs from USFS now pending are MTL2 and BUR1.

Coastal Development Plans for coastal sites via Regional Planning are moving forward; three (3) expected this month and four (4) the first week of May; with target dates as follows: BJM (4/10), CPK (4/30), DPK (4/30), LACF072 (5/5), SPN (5/5), TOP (5/5), and TWR (5/5).

We continue to work with County of Los Angeles and Department of Regional Planning on CDP exemptions as well as working closely on how to achieve hearing dates given the recent pandemic restrictions and its impact on the ability to hold such hearings.

Executive Director Edson also stated, in your agenda is Item H, which is an amendment for the environmental investigation work with a cost increase of \$39,050. As a matter of routine, I reviewed the scope of work and pricing following the review by the change order control board and feel confident the pricing is competitive and appropriate.

In regards to the LTE update, we have only ten (10) LTE sites (including 2 contingency sites) with outstanding SAA's pending execution and completion. The 10 sites are: CLRMPD1, CCB2, IRWDPD, MNTBLPD, POM2, SCHCYN, THOMSEN, POLA1, POLA2, POLB1. We are actively pursuing these and they will be executed soon.

In addition, we have one SUP for 1 site in USFS, the Colocation site, BUR1-2, the solar site, which is projected for end of next week.

With three (3) months remaining in the grant performance period the teams have been working diligently to finalize site designs, process Invitation for Bids and award contracts for construction of the LTE2 sites. Given the pandemic, the teams are keeping the grantor informed on certain delays such as supply chain impacts and trouble with utility service delays, construction inspections, etc.

Of the twenty-six (26) priority sites in LTE2, only six (6) fall under MSI Scope of Work now, and of the remaining twenty (20), we have thirteen (13) contracts awarded to date for construction, with the final seven (7) scheduled to be awarded this month.

Executive Director stated, we have six (6) sites returning to your Board today as Agenda Item I requesting authority to increase the budget. The increases in budget are due a variety of reasons ranging from change in antenna support structure, changes in design which resulted in increased construction costs, changes in electrical utility design, and cost to construct on "difficult soil." These changes or site conditions were not included in the original estimate, have been evaluated as appropriate in pricing, and recommended to your Board today for approval. Funding is approved from BTOP.

In regards to BUR1-2, the solar power site, at last week's Special Meeting your Board approved issuance of a Bid for the Construction of the site formally called Burnt Peak #2. IFB's were issued that same day and bids are due in a week. We thank you for your continued flexibility for potential special meetings as the end of June quickly approaches.

Executive Director Edson stated as for administrative matters, I am happy to report we have successfully completed activities under the UASI 17 grant, comprising a total of \$34.8 million in expenditures, with final claims going to the UASI grant administrator next week. We experienced some last minute hurdles with work that could not be completed by the MSI team on time, so the team again had to identify other expenditures which could be charged to the grant and obtained the appropriate approvals to proceed with the closeout.

Lastly, Executive Director Edson excitedly announced Rachelle Anema from the County of Los Angeles Auditor-Controller and representatives from BCA Watson Rice who should be on line and will present Agenda Item G, an Independent Auditors Report

and extended a heartfelt thanks to each of the LA-RICS team and each of the Board Members and the public safety agency they represent for working hard and tirelessly under these scary conditions. During these terrible times the public is so much better off because of what you do. Please know we appreciate it and again thank you very much. Please be safe.

This concludes the Director's Report.

There was no further discussion.

### C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented photos to the Board illustrating the Construction/Implementation Update.

#### **LTE Round 2 Highlights**

##### **Current Status:**

Project Manager Delfino provided an update on the current status of 25 of 26 sites submitted for plan check and went on to state Scholl has proven difficult as well as POLB and POLA 1 and 2. Thirteen (13) SAA's approved in hand 6 are ready (SCE) and the remaining seven (7) are planned for execution in April 2020. Claremont and Thomsen are routing for execution now. Twenty-six (26) sites are out to bid and nineteen (19) sites are under contract, with the majority of starts in April 2020 and the majority of completions will be late June 2020. There is a chance of delays due to Covid19 impacts and may cause some late finishes and a need to make up time lost.

#### **ENVIRONMENTAL**

Project Manager Delfino stated NOE's for MTNBLPD and SCEGAL were filed on March 5, 2020 and we received the FONSI for SEA 5 on February 4, 2020.

#### **LABOR COMPLIANCE**

Project Manager Delfino stated there were no labor compliance disputes or open cases compliant and no accidents, or injuries reported to date.

#### **SAA's**

Project Manager Delfino stated before you for approval today is Agenda Item G which includes thirteen (13) USFS SUP's and six (6) LTE2 sites. All SAA are planned to be executed by March 2020.

## **LMR Highlights**

### **CONSTRUCTION OVERVIEW**

Project Manager Delfino stated forty-three (43) permits issued to date. Zero recordable injuries to date. Phase2 acceptance walks are underway and the schedule projection is 1-month outlook for activity.

### **UASI 17 Status**

Project Manager Delfino stated BKK, OAT, DPW038, AGH, and INDWT are all built. MIR is impacted by underground utilities

### **USFS SITES**

Project Manager Delfino stated ten (10) USFS sites approved at Public Works with final SUP group 3 to be released and approvals needed on ESR, BUR1, MTL2. Bur1-2 will be design complete by end of week.

### **COASTAL SITES – [critical path]**

Project Manager Delfino stated we are pending DRP for hearing dates and exemption status. MSI is still working on responses for the remaining 3 sites.

### **SAA's**

Project Manager Delfino stated since our last update there are three (8) outstanding SAA's: USFS (3), SPH, TWR, BJM, DPK and RPVT.

### **Current Focus:**

Project Manager Delfino stated the Team is currently focused on USFS site construction at WMP, WTR, and JPK2; correcting issues with WEAP training and evaluating Covid19 impacts; DRP hearing dates and MSI resubmission of 3 sites is a high priority to resolve in April/May timeframe. Construction is planned to start at BHS and RIH, pending clearing Phase 2 hygienist report issues.

Lastly, Project Manager Delfino stated LPC and MDI are before you today as Agenda Item H. In closing Program Manager Delfino thanked the Team for the outreach on March 30, 2020 to AGH where the LA-RICS Team, received support from Agoura Hills/Lost Hills Sheriff's and Fire Department for the Southern California Edison Easement needed to energize the site.

This concludes the Project Manager's Report

There was no further discussion.

## **D. Joint Operations and Technical Committee Chairs Report – No Report**

E. Finance Committee Report – No Report

**VII. DISCUSSION ITEM (F)**

F. Outreach Update

Executive Director Edson provided the update for Agenda Item F and stated, as you can see by the written report, not much activity took place during this report period. Chief Glatt and Chief Ewald and I were able to visit the capitol and meet with members of Congress in support of legislation to repeal the T-Band take away. There was serious support for the repeal and we left with some ideas to garner additional support and follow up. Unfortunately, two days later they closed the Capitol due to the coronavirus so we all talking by conference call continuing to push this important matter.

Executive Director Edson went on to state, while there, we took the opportunity to speak with the FAA Manager of Telecommunications for the nation and thanked him for the agreement we came to on San Pedro Hill and asked one little favor to maybe nudge his staff to try and shave some time off the NEPA document. He did say he would look into that and we are very thankful for the relationship and as I reported above, the NEPA document has now been transmitted to FEMA for their review and clearance through EMIS.

There was no further discussion.

**VIII. ADMINISTRATIVE MATTERS (G-I)**

**G. FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2019 AND JUNE 30, 2018 (RESTATED) – BCA WATSON RICE LLP**

Auditor Controller representative Rachelle Anema and BCA Watson Rice, LLP representative Helen Chu presented Agenda Item G and recommended that your Board receive the auditor's report for the year ending June 30, 2019, (enclosed) as well as restated report for the year ending June 30, 2018.

Board Member Mark Alexander asked BCA Watson Rice, LLP representative Helen Chu if the use of the terms modified and unmodified are synonymous with the terms qualified and unqualified; Ms. Chu responded that is correct.

Executive Director Edson stated he would like to compliment the LA-RICS Team for great and continued work in obtaining successful audits year after year.

Board Co-Chair Glatt acknowledged and congratulated the team on behalf of the Board.

Board Member Alexander motioned first, seconded by Board Member Cathy Chidester to receive and file the financial statement and independent Auditors report.

Ayes 10: Alexander, Chidester, Curley, Donovan, Ewald, Geiger, Glatt, Nunley, Ortiz, and Perez.

**MOTION APPROVED.**

**H. APPROVE AMENDMENT NO. 45 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM**

Contracts Manager Jeanette Arismendez presented Agenda Item H and recommended the Board take the following action:

1. Find that (a) approval of Amendment No. 45 to contemplate Change Order Modifications at two (2) LMR System sites, Loop Canyon [LPC] and Magic Mountain Link [MML], to perform certain environmental work is within the scope of the Final Environmental Impact Report (EIR) for the LA-RICS LMR System, which was previously certified by the Board under CEQA on March 29, 2016; and (b) that there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or substantial increase in the severity of previously identified significant effects.
2. Approve Amendment No. 45 to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to incorporate certain LMR Change Order Modifications as described in the Board Letter for a cost increase in the amount of \$39,050.
3. Authorize an increase to the Maximum Contract Sum in the amount \$39,050 from \$290,219,275 to \$290,258,325.
4. Delegate authority to the Executive Director to execute Amendment No. 45, in substantially similar form, to the Amendment enclosed with the Board Letter package.

Member Chris Donovan motioned first, seconded by Board Member John Curley.



Ayes 10: Alexander, Chidester, Curley, Donovan, Ewald, Geiger, Glatt, Nunley, Ortiz, and Perez.

**I. APPROVE AN INCREASE TO THE BUDGET FOR SIX (6) TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION PROJECTS**

Contracts Manager Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Make the following finding:
  - a. Find the work and cost contemplated in the recommended action at six (6) sites, Claremont Police Department (CLRMPD1), Compton Court Building 2 (CCB2), Cougar Park (COUG), Irwindale Police Department (IRWDPD), Port of Los Angeles 2 (POLA2), and Port of Long Beach Harbor Plaza (POLB1) are within the scope of the activities your Board previously found categorically exempt from review on January 24, 2019, and December 5, 2019, under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline sections 15301, 15303, 15304, and/or 15332, for the reasons set forth in the Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
  2. Increase the project budgets in the amounts set forth below for a total aggregate increase of \$392,996 for six (6) LA-RICS Telecommunication Facility Construction and Installation sites as follows, and delegate authority to the Executive Director to award contracts and issue notices to proceed for these amounts:
    - a. Increase the CLRMPD1 project budget by \$54,290 to a new total of \$436,000.
    - b. Increase the CCB2 project budget by \$205,765 to a new total of \$487,695.
    - c. Increase the COUG project budget by \$51,891 to a new total of \$433,601.
    - d. Increase the POLB1 project budget by \$24,724 to a new total of \$329,724.
    - e. Increase the POLA2 project budget by \$32,156 to a new total of \$413,866.
    - f. Increase the IRWDPD project budget by \$24,170 to a new total of \$587,170.

Board Member Alexander asked what the design process entails, namely are the sites visited in advance of the bidding process to determine site conditions. Program Manager Delfino and Administrative Chief Orellana-Curtiss proceeded to brief the

Board and provide details for the increase in budgets at the sites. In particular, they explained, that site visits do occur however unforeseen site conditions such as soil conditions may not be immediately known as was the case at the IRWDPD site. For other sites, there were additional requirements by the land owners or jurisdictions who owned the site. Moreover, Administrative Chief Orellana-Curtiss also explained the bidding process and the vetting of the bids to determine appropriateness of cost.

Board Member Chris Donovan asked if the majority of the cost increases were a result of aesthetic versus functionality. Program Manager Delfino and Program Director Chris Odenthal proceeded to detail the nature of each proposed increase, explaining that some increases were the result of additional requested work and unforeseen site conditions, whereas others cost increases were the result of design changes requested by landowners.

Alternate Board Member Louis Perez motioned first, seconded by Alternate Board Member Thomas Ewald.

Ayes 9: Alexander, Chidester, Donovan, Ewald, Geiger, Glatt, Nunley, Ortiz, and Perez.

Abstention 1: Curley

**IX. MISCELLANEOUS – NONE**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

**XI. CLOSED SESSION REPORT - NONE**

**XII. ADJOURNMENT AND NEXT MEETING:**

The Board meeting adjourned at 9:55 a.m., and the next meeting will be held on Thursday, May 7, 2020, at 9:00 a.m., via Teleconference.