



# **BOARD OF DIRECTORS**

## **REGULAR MEETING MINUTES**

**LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, January 11, 2018 • 9:00 a.m.  
Los Angeles County Sheriff's Department  
The Hertzberg Davis Forensic Science Center  
Conference Room 223 through 227  
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

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**Board Members Present:**

**Joe Ortiz**, Chief of Police, City of Sierra Madre Police Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**John Curley**, Chief of Police, City of Covina Police Dept.

**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.  
**Kay Fruhwirth**, Asst. Dir., EMS Agency, County of LADHS  
**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.  
**Brian Leyn**, Captain, Signal Hill Police Department

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**Officers Present:**

**Scott Edson**, LA-RICS Executive Director  
**Priscilla Lara**, LA-RICS Board Secretary

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order at 9:00 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Director Dean Gialamas acknowledged a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES FOR THE REGULAR AND SPECIAL MEETINGS (A-B)**

**A. November 2, 2017 – Regular Meeting Minutes**

Alternate Board Member Kay Fruhwirth motioned first, seconded by Board Member Chris Bundesen.

Ayes 8: Ortiz, Curley, Geiger, Bundesen, Gialamas, Fruhwirth, Perez and Leyn.

**B. December 14, 2017 – Special Meeting Minutes**

Alternate Board Member Kay Fruhwirth motioned first, seconded by Board Member Chris Bundesen.

Ayes 8: Ortiz, Curley, Geiger, Bundesen, Gialamas, Fruhwirth, Perez and Leyn.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (NONE)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (C-E)**

**C. Director's Report – Scott Edson**

Executive Director Edson referred to the dashboard for Long Term Evolution (LTE), Land Mobile Radio (LMR), grant status and Public Safety Broadband Network (PSBN) Onboarding highlights and stated a detailed report will be provided later in the agenda. In regards to LTE, Executive Director Edson informed the Board California opted-in last month and explained the Authority started the process to migrate the PSBN to AT&T and the business processes with National Telecommunications and Information Administration (NTIA) and National Oceanic and Atmospheric Administration (NOAA)



as well. He went on to state that many AT&T promises to the State will now become contractual obligations. All states and territories have opted-in; however, we are the only region with public safety grade sites running the FirstNet priority, preemption and quality of service package. This will greatly benefit the 11 million citizens of Los Angeles County and every public safety agency in Los Angeles County should seriously consider this service because without it there could be impact to their constituents.

Almost 1,400 Police, Sheriff and Fire cars and trucks in the region have PSBN Band 14 and we continue to build, since those may be the only vehicles with a PSBN connection to the network during a major emergency or disaster. We are awaiting new SIMS and routers that will work on the full AT&T spectrum with FirstNet services. Executive Director Edson stated the old equipment will need to be swapped out and the backhaul of the sites will need to be changed to go directly to the AT&T FirstNet core to be fully FirstNet compliant. This work has to be accomplished by July 1, 2018, due to the fact that our spectrum lease with FirstNet and the first year of PSBN maintenance expires at this time. As a result, we have lots of work planned for the next six months and will need dedication from AT&T as well.

Executive Director Edson went on to report the Authority plans for the Joint Operations and Technical Committees to work closely with AT&T and FirstNet on local control of the PSBN; this will include operational policies, procedures and guidelines that conform to how we do business in this region especially as it relates to emergency management.

Executive Director Edson informed the Board that he was able to visit with several Congressional Leaders and briefed them on LA-RICS, FirstNet and the future of first responder technology along with a formal presentation to many of those Congressional leaders and their staffers at a reception in the Rayburn House Office Building, which was very well attended/received.

As for LMR, we are still on schedule under the 20/20/20/20 plan, which as you know is aligned with grant funding requiring Motorola to work harder in certain areas to maintain that schedule. We are scheduling meetings with cities, both members and non-members, to update them on LA-RICS, FirstNet and Early Adopter LMR opportunities.

Executive Director Edson stated thus far interest is high, but they always ask the cost. This is something the Finance Committee and the Board need to realize and finalize very soon. Some cities are making investments in LMR today that may well exceed our projected subscriber costs, so we are losing potential users who may not be able to reconsider for years to come.



Executive Director Edson stated Deputy Program Manager Justin Delfino will provide more details on the LMR project in his report as Program Manager Chris Odenthal is at one of our sites in Malibu conducting outreach.

Executive Director Edson also stated in the prior month he participated in a meeting on the T-Band issue, where a coalition is growing in support of repealing the law, which auctions off the T-Band in 2021. It will take a large movement to make this happen; because of our vision design and plan, we will be less impacted by the take away than other major cities and agencies in this area on T-Band and will be able to find solace in LA-RICS.

Lastly, Executive Director Edson stated that further in the agenda an update will be provided by the Joint Operations and Technical Committee, however, since they did not meet last month, only a brief overview will be provided of the Authority's involvement in the Tournament of Roses Parade (The Rose Parade) operation. This will be followed by highlights of Outreach and Onboarding activities presented by Executive Assistant Wendy Stallworth-Tait and lastly a change in a funding source, which requires your Board's approval. There were no questions at the conclusion of the report.

Director Gialamas stated for the record Board Member Mark Alexander joined the meeting during Executive Director Edson's report.

#### **D. Project Manager's Report – Justin Delfino**

Deputy Program Manager Justin Delfino provided a PowerPoint presentation to the Board and provided an update on the 20/20/20/20 plan. He briefly explained the color-coding of sites and provided the update below:

- Tejon Peak, this site has faced a series of challenges; such as inspection and rain but we are back on track for this site. Shelter, foundation generator slab is complete and tower is onsite.
- Palmdale Sheriff Station (PLM) photos show exterior ductwork and condensers installed, interior build-out of cable tray and radio racks were installed, as well as distributed power electrical runs. This project is moving along well and is expected to be completed in February.
- Mount McDill (MMC) is being worked on today; the tower steel has been delivered, the tower foundations have been excavated and are ready for rebar installation. The equipment shelter is also onsite and is expected to be completed in March.



- Monte Vista Star Center (MVS) The tower foundations have been placed, the tower is has been erected, the ground ring has been installed, the antenna mounts have been installed as well. This site is on track to be completed in late February.
- Oat Mountain Nike (ONK) The ground ring and tower foundations have been installed, the excavation for the back-up generator has been installed in immediate proximity to the existing UST's, the tower is assembled and ready to be erected. This site is on track to be completed in March.

Deputy Program Manager Delfino went on to provide an update of the next sites planned to start construction. The sites are listed below:

- UASI 13 Sites to Complete in Quarter 1 2018:
  1. Verdugo Peak (VPK) – March 2018
  2. San Dimas Water Tank (SDW) – March 2018
  3. Pomona Criminal Court (POM) – March 2018
- UASI 16 Sites to Start in Quarter 2 2018:
  1. Claremont PD (CLM) – April 2018
  2. LA-RICS (LA-RICS HQ) – April 2018
  3. Factor Building UCLA (UCLA) – April 2018
  4. Signal Hill (SGH) – April 2018
  5. Cerro Negro (CRN) – April 2018

Board Member Alexander asked if the San Dimas site is where the two (2) water tanks are located. Deputy Program Manager Delfino stated that he was not certain which tanks were being referred to, but would be happy to provide the exact location after the meeting. Deputy Program Manager Delfino did acknowledge that there is a water tank onsite and also stated that there is a residential development immediately surrounding the site as well. Noise is a concern at this site and we have taken that into consideration with the design. Board Member Alexander asked if it is above Gladstone. Deputy Program Manager Delfino stated he will look into it and get back to Board Member Alexander. Director Gialamas asked about progress because he noticed the UASI 13' performance period ends in March, which is a tight timeline therefore do we anticipate contingency issues, such as rainfall which may further delay the process. In addition, Director Gialamas asked if we have any expectations that we may not meet the deadline. Deputy Program Manager Delfino stated according to Motorola we have no reason to believe we will not hit the expected deadline; we do know rain is forecasted for next week and we expect to work through it to the greatest



extent possible to remain on track. Updates will be provided at the next Board meeting.

Executive Director Edson stated for the record that there are weekends available between now and March. Deputy Program Manager Delfino stated that Motorola has inquired about the possibility of working Saturdays and overtime hours.

**E. Joint Operations and Technical Committee Chairs Report – Ted Pao and Kyle Zuniga**

Executive Director Edson stated Lieutenant Judy Anderson would provide an update on the Rose Parade in lieu of a report from the Operations and Technical Committee Chairs.

Lieutenant Anderson stated there was no Joint and Technical Committee meeting held in the month of December; so instead, the LA-RICS Working Group members continued to work on the Standard Operating Procedure Manual and continued to focus on preparing for the 2018 Rose Parade. I am happy to that report for the 3<sup>rd</sup> year in a row we successfully supported the Rose Parade. This support included the LA-RICS LMR Early Deployment System for radio communications during the Rose Parade and it assisted with interoperability for not only the Sheriff's Department but also Pasadena and Glendale Police Departments. In order to augment coverage for the early deployment system we deployed the Site on Wheels (SOW) at the Altadena Station, which was very successful. Lt. Anderson went on to state that the hope is that this is the last time we will have to deploy the SOW based on the build out of future sites.

In addition, to the LMR system, Lt. Anderson indicated that the Authority also supported the Parade with Public Safety Broadband Network (PSBN) coverage. As such and as done in previous years we had fixed cameras along the Parade Route for site security and for situational awareness and utilized some cellular type devices for a Push to Talk (PTT) system, which we are continuing to test.

This year was something new with AT&T and FirstNet partnering and the State of California opting-in, we assisted with testing the priority preemption capabilities. AT&T is currently analyzing those results now. In addition, in the Red Zone area, where coverage was not very strong, we worked with Parallel Wireless and Rescue 42 to put up a small cell site in hopes of augmenting broadband coverage.

LA-RICS has successfully supported the Tournament of Roses Parade and each year we have learned from previous operations and strived to enhanced communications in interoperability events just like this. We would like to take this opportunity to thank



you for allowing us to participate in these events and continuing to improve communications technology and applications for public safety.

Board Member Mark Alexander reiterated that LA-RICS worked with the Parade, Sheriff and asked if Glendale and Pasadena are part of ICI system and was the interoperability possible through the ICI system or was it directly via LA-RICS. Lieutenant Anderson stated they were using the LA-RICS System for voice communications and we allowed them to program their talk groups into their radios so they could be used on our system. Board Member Alexander asked has there ever been an opportunity for them to test the system using the ICI system. Executive Director Edson stated that he spoke with ICI Director Ray Edey and they are scheduled to install the ICI switch in March or April of 2018, then we will be able to operate between the two (2) systems. There were no further questions or discussions.

## **VII. DISCUSSION ITEMS (F-G)**

### **F. Outreach Update**

Executive Assistant Wendy Stallworth-Tait provided the Outreach Update by highlighting the three AT&T meetings, the Board of Supervisors meeting with the Supervisor Sheila Kuehl's Office and the release of the newsletter.

Board Member Ortiz asked about the meeting with Police Forum Representatives on December 21, 2017, where did it take place. Executive Director Edson stated it was a conference call he had with the Police Executive Research Forum; they actually attended the Rayburn House Office Building meeting and called for follow-up information on LA-RICS.

There was no further discussion.

### **G. PSBN Onboarding Update**

Executive Assistant Stallworth-Tait provided the Onboarding Update and highlighted the Sheriff router installs of 893 and Fire routers installs of 430.

Executive Assistant Stallworth-Tait went on to state the Onboarding memo includes a meeting with private ambulance providers targeted for January 24, 2018; however, this date may be subject to change. The Fire Department is taking lead and working with Emergency Medical Services (EMS). Executive Director Edson stated we are interested in seeing how the private ambulance companies do business in the region and how they may be able to take advantage of our system as secondary responders and possibly to partner with them.



There was no discussion.

**VIII. ADMINISTRATIVE MATTERS (H)**

**H. APPROVE MODIFICATION TO FUNDING SOURCE FOR PREVIOUSLY APPROVED SOW UPGRADE**

Administrative Chief Susy Orellana-Curtiss presented to the Board Agenda Item H and reminded the Board that this item came before them in December of 2016 for an amendment for work to upgrade our Site on Wheels (SOW) to be solely funded by the BTOP grant. Administrative Chief Orellana-Curtiss informed the Board the Authority believes the SOW serves multiple purposes such as radio and data and therefore we are requesting a modification to the fund source to support the continued use and the cost should come out of the LTE Operations and Maintenance fund, therefore we request the Board take the following action:

Approve a modification to the fund source for work performed on the Authority's Deployable Vehicle totaling \$235,768, to be payable from the Fiscal-Year 2017-18 Adopted Budget Long Term Evolution (LTE) Operations and Maintenance (O&M) fund source.

Alternate Board Member Bundesen motioned first, seconded by Alternate Board Member Gialamas.

Ayes 9: Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas, Fruhwirth, Perez and Leyn.

**MOTION APPROVED**

**IX. MISCELLANEOUS – NONE**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

Director Gialamas stated we will need to engage in some discussions very soon with the County regarding the funding issue. This is an important item that needs to be dealt with. In light of the Agreement made with AT&T and the opt-in decision by the State provides for a potential reimbursement scenario to the County and alleviates some of the fiscal pressure the County had with some of the LA-RICS issues. Executive Director Edson, Director Gialamas and a few others are talking about reopening a few issues with the County to start looking at what funding would or would not be available from the County perspective. Discussions on what will need to be reimbursed to the County if we still do or what is covered through the AT&T deal, to help us to set the cost. Until such time as the cost is outlined, we will not be able to get other cities to commit because the cost is



simply unknown. Director Gialamas wanted to take the opportunity to inform the Board that we will start working on this process and hopefully have something within the next couple of months to report back to the Board.

**XI. CLOSED SESSION REPORT**

The Board did not enter into Closed Session.

**ADJOURNMENT and NEXT MEETING:**

The Board adjourned at 9:23 a.m., and the next meeting is on Thursday, March 1, 2018, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.