



BOARD OF DIRECTORS

SPECIAL MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Wednesday, December 19, 2018 • 9:00 a.m.
Los Angeles County Sheriff's Department
The Hertzberg Davis Forensic Science Center
Conference Room 263
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

Board Members Present:

Cathy Chidester, Dir., EMS Agency, County of LADHS
Joe Ortiz, Chief of Police, City of Sierra Madre Police Dept.
Mark Alexander, City Manager, CA Contract Cities Assoc.
John Curley, Chief of Police, City of Covina Police Dept.

Alternates For Board Members Present:

John Geiger, General Manager, CEO, County of Los Angeles
Chris Bundesen, Asst., Fire Chief, County of Los Angeles Fire Dept.
Dean Gialamas, Division Dir., Los Angeles County Sheriff's Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director
Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Chris Donovan, Fire Chief, City of El Segundo Fire Dept.
Chris Nunley, Chief of Police, City of Covina Police Dept.



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. ~~CALL TO ORDER~~ APPROVED

Alternate Chair, Gialamas called the Special Meeting of the Board to order at 9:03 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair, Gialamas asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. November 1, 2018 – Regular Meeting Minutes

Board Member Mark Alexander motioned first, seconded by Alternate Board Member Chris Bundesen.

Ayes 8: Chidester, Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas and Perez

MOTION APPROVED

IV. PUBLIC COMMENTS

Verizon, Managing Partner, Mr. Al Ringgold, thanked the Board for the opportunity to speak on Verizon's Responder Private Core Network, which is a dedicated service for first responders and public safety. Last month Verizon, Managing Partner, Mr. Charles Bourgault, for local, state and federal government for Southern California addressed the Board and mentioned a few highlights such as Verizon was first in the world to launch 5G, which included the City of Los Angeles. In addition to how we changed our service plans for first responders, we removed throttling. It was also mentioned there is no mandate, which forces agencies to move to FirstNet. Lastly, AT&T Band 14 is not exclusive to first responders and public safety.

Mr. Ringgold went on to state Verizon closed comments last month with a special request that the Board continue to advocate for interoperability across agencies, devices and carriers. We are here today to highlight interoperability and its importance for a multitude of reasons such as across agency communications; it allows agencies to choose their partner of choice for their life saving missions; command and control, and situational awareness are important. With that said Verizon now has the ability for real time exchanges and sharing of any media, networks between any agency and this will continue to be a component of interoperability.



Lastly, Mr. Ringgold stated my final comment is a special request to advocate for interoperability across carriers, devices and frequencies.

APPROVED

V. CONSENT CALENDAR – (NONE)

VI. REPORTS (B-E)

B. Director's Report – Scott Edson

Executive Director Scott Edson thanked the Board for agreeing to meet later in the month at this special meeting and stated the LA-RICS team wishes you the very best over the holidays and into the New Year and for safety of all of public safety members as we near and enter 2019.

In regards to Long Term Evolution (LTE), the transfer of LTE Round 1 sites from LA-RICS to AT&T and the related agreements between the County, Cities and AT&T continues. Our Legal County Counsel Truc Moore continues to work tirelessly assisting AT&T with the legal documents. Starting next month, AT&T plans to cut over the 76 Round 1 sites and it is estimated to take six months. During that time, we will be in direct contact with LA-RICS Public Safety Broadband Network (PSBN) users to ensure they are aware of whom to call during this transition should they experience any technical issues. AT&T has added hundreds of new Band 14 sites in the region and we are hopeful any downtime will be minimal and that these new sites will improve coverage.

Executive Director Edson stated we are still finalizing Round 2 sites and expect to have that completed by the next meeting along with an amendment to the Motorola Solutions Agreement, which is why we are asking for another one-month extension (which is Item K on the Agenda). Please remember the Round 2 sites are built by public safety, for public safety and as we are working with AT&T to ensure we build sites that greatly improve the FirstNet LTE coverage for public safety use.

As for AT&T FirstNet service, the County and State released service agreements with AT&T for the FirstNet service last month. Thanks to our efforts, Los Angeles County Internal Services Department (ISD) was able to obtain pricing from AT&T, which in some cases, is less than the State contract. For example, unlimited FirstNet voice and data for a smartphone for \$39.99 a month with Los Angeles County and a dollar more on the State contract. Data-only devices have unlimited options and pooled data pricing, ranging from \$21.50 for 2GB. Agencies subscribing to AT&T FirstNet service should look at the various options and pricing and pick what is best for them. We plan to put together a matrix to assist agencies.



In addition, we believe many agencies will now be looking at the costs and benefits to AT&T FirstNet service starting next month. A huge factor in the benefits is the public safety grade aspect of the 76 sites we built and the 26 we plan to add over the next 18 months.

APPROVED

Next month we expect the County of Los Angeles Board of Supervisors to approve receipt of thousands of mobile routers from LA-RICS to the Los Angeles County Sheriff and Fire Departments for possible AT&T FirstNet use, assuming of course, the LTE Round 1 site assignments and full transition to AT&T continues moving forward. We will then direct AT&T to start shipping us additional routers, per our agreement, for our members' use.

Executive Director Edson went on to state in regards to Land Mobile Radio (LMR), we continue moving forward despite hurdle after hurdle, which is really a historical norm for this particular project. We recently met with Motorola leadership and again pointed out the official schedule is still out of date and we discussed ways to improve on the schedule. Motorola assures us they are on schedule so we can go live January 1, 2021, and we just want to get that documented in a revised official schedule that we can use to hold Motorola and Jacobs to task and accountable.

Project Manager, Justin Delfino will follow me shortly with more on LTE and LMR.

Regarding our LMR grant funds, back in January 2018 California Governor's Office of Emergency Services (Cal OES) directed an audit of LA-RICS' use of Urban Areas Security Initiative (UASI) funds for years 2008 through 2016 for LMR and Administrative Deputy Susy Orellana-Curtiss will report those results to you when we get to Agenda Item F.

Executive Director Edson stated he is sure you noticed during your review, the term and scope of the audit was huge. Crowe LLP was hired and determined that an assessment following consulting standards of the American Institute for Certified Public Accountants, procedures following guidance from the Governmental Auditing Standards, and audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance); would be the best approach for this very large endeavor. That is a lot of standards and requirements. As I am sure you noted, there were no exceptions related to non-compliance with the Federal grant requirements or the requirements of the Uniform Guidance during our procedures.

The overall assessment covered \$105 million dollars and we were found to be flawless but they apparently had to put in at least one recommendation.



They stated and I quote "Overall, we found that based on the procedures performed, the management and administration of the LA-RICS LMR program followed applicable State and Federal requirements. We found detailed records, and reports were maintained supporting the existence, completeness, and accuracy of the procurement of services related to the grant and support for expenditures and period of availability to the applicable grant funding."

APPROVED

"We found that LA-RICS had an approved funding plan that indicates the LMR project was sustainable, based on the current subscriber base and the budgeted annual costs. We noted that the LA-RICS Advisory Committee (Finance Committee) was tasked with reviewing revisions to the Funding Plan, but the plan was not yet publicly available at the time of our report."

The report did make one recommendation that the Authority's Fiscal Manual policy document was outdated. It was last updated in August 2013 and they recommended LA-RICS review and revise the Fiscal Manual more frequently. That has been done.

Executive Director Edson stated he wanted to publicly commend the LA-RICS staff, led by Administrative Deputy Orellana-Curtiss, on their impeccable work product and attention to detail, and that attention was maintained for nearly a decade now and for the many weeks, the team spent working with the auditors. I suspect many are now on a first name bases and will be exchanging Christmas cards!

In addition, before you today is a LMR Site Access Agreement (SAA) with the City of Rancho Palos Verdes (Agenda Item I) to cover much of the South and West side of the Peninsula and also along the Pacific Coast up to Malibu.

Also, for your approval today are some new Information Technology and Security Program Polices to enhance the Authority's Information Technology (IT) Security Program, (Agenda Item J).

Lastly, we are seeking your approval for a renewal of my contract, which is the final Agenda Item, (Agenda Item L).

This concludes the Director's Report.

Board Member Alexander asked if LA-RICS is participating in the 2019 Tournament of Roses parade activities. Executive Director Edson stated no we are not; we offered our services but they decided to go with another system.

There was no further discussion.



C. Project Manager's Report – Justin Delfino

APPROVED Project Manager Delfino shared a PowerPoint presentation with the Board, which included the following updates:

LTE Round 2 Highlights November 2018:

DESIGN

- Design walks for 7 sites completed
- Received first set of deliverables (site sketch) from David Evans
- Working with Southern California Edison (SCE) to schedule the next 8 sites for design walks

ENVIRONMENTAL

National Telecommunications and Information Administration (NTIA) is in review of Supplement Environmental Assessment (SEA3), roughly 60% of planned sites have been submitted.

SITE ACCESS AGREEMENTS (SAA)

- 2 Right of Entry (ROE) permits fully executed
- SAA negotiations underway for 15 sites, constitutes roughly 60% of planned sites

EQUIPMENT

- AT&T/FirstNet PSBN equipment specifications have been received by LA-RICS and that information has been compiled into a unique Bill of Materials (BOM) for each location inclusive of some LTE Round 1 equipment

LMR Highlights:

DRAWING SUMMIT

Drawing summit scheduled to conclude on 12/21/2018

BUILDING PERMITS (BP)

- Submitted to Plan Check: 10
- New BP's Received: 1
- Upcoming submittals in December: 4

FIELD ACTIVITY HIGHLIGHTS

- SGH ahead of schedule per 11/24/2018 update
- Safety Report – No reportable injuries to date
- Environmental Report – In compliance



INDWT Geo Tech exploration took place this week, soil samples were successfully collected and the Geo Tech Report has initiated.

APPROVED

POM Construction Start – Saw cutting has started at Pomona patio area to prepare the area to receive a new generator and fuel tank. (Slide/Photo).

CCT Generator Work – The Judge’s driveway to clear a short bridge to Courthouse (Slide/Photo).

LMR UASI 16 Construction Activity

BKK – Early demo commenced 12/11/2018 (Requires schedule acceleration)

CCT – Work commenced 12/8/2018 on track to complete in accordance with Grant period

CRN - Requesting early start on demo (Requires schedule acceleration)

POM – Ph.2 commenced (Requires schedule acceleration)

SGH – 90% complete (Ahead of schedule)

VPK – Complete through Ph4a

This concludes the Project Manager’s Report.

Board Member Joe Ortiz asked stated he has two questions. The first question is if we do not meet the scheduled construction deadline date is there a penalty? The second question is what is the Channel 15 interference issue? Project Manager Delfino stated there is not a financial penalty or specific fee that is assessed by the grantor for making a budget change. However, we have the responsibility to maintain a spending plan and any changes that we wish to make must be approved by the Grantor before a spending plan change is made, if the change is not approved it could jeopardize the grant funding The second question regarding Channel 15 interference may be best answered by one of the technical experts that is present in this meeting, however I can provide a high level summary of the issue. Project Manager Delfino stated that there is an existing treaty between United States and Mexico; wherein a radio broadcaster out of Tijuana has been given clearance to broadcast on Channel 15. The broadcast signal is aimed north and covers the Los Angeles basin area. Those sites that are west of downtown are at risk of receiving interference, where the sites to the east of downtown may not encounter interference on Channel 15 to the same extent. Early analysis has indicated that Catalina Island suffers the greatest interference problems as a result of the broadcast from Mexico. There are ways to mitigate that issue and others may have more information. Alternate Board Member John Geiger stated for the record the only mitigation is by Mexico television station and not LA-RICS. Executive Director Edson stated we were not previously aware that this agreement between Mexico and the Federal Government had taken place because Federal Communications Commission (FCC) and Federal Government



entered into a new agreement to allow them to use television Channel 15, which we discovered in testing. We are working with Mexico on a resolution. We will make this a regular update for each Board meeting.

APPROVED

D. Joint Operations and Technical Committee Chairs Report – Lieutenant Hiroshi Yokoyama

Vice Chair, Lieutenant Yokoyama stated there were several discussion items at the last Joint Operations and Technical Committee (Joint Committee) Meeting on November 27, 2018.

The first discussion item was the LA-RICS outreach to the Riverside Sheriff's Department, which consisted of Battalion Chief Kyle Zuniga, Captain Frank Garrido, Sergeant Sven Crongeyer, and Lieutenant Yokoyama. Sergeant Crongeyer gave a briefing on the state of LA-RICS, and started a roundtable discussion amongst the members present at the California Statewide Interoperability Executive Committee (CALSIIEC) Southern Planning Area (SPA) and Inland Interoperability Group meeting.

The roundtable included the need for establishing inter-regional talk group names. The group collectively stated that inter-regional talk group names did not exist because of the many disparate radio systems. We discussed the idea of Interconnecting with Subsystem System Interface (ISSI) technology but it was understood that this would be an expensive and complex project. For the time being it was suggested to continue using Federal and State interoperability channels as listed in the California Interoperability Field Operations Guide (CAL-IFOG) and National Interoperability Field Operations Guide (NIFOG) guide books.

The second discussion item was regarding the need to provision an integrated Computer Aided Dispatch and Record Management System as an option for LA-RICS member agencies. In the near future, LA-RICS will be releasing a Request for Information (RFI) which will be posted on the Los Angeles County website: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp> and listed in the bid title and number description section.

The third discussion item was led by Ms. Niki Papazoglakis, from Harris County, Texas, who introduced the Department of Homeland Security (DHS) awarded contract for the Mobility Acceleration Coalition (MAC), a joint effort between Houston/Harris County, LA-RICS, and Los Angeles regional agencies to share lessons learned from their FirstNet early-builder programs and establish best practices for the adoption of interoperable, mobile, broadband-enabled technologies.



APPROVED Ms. Papazoglakis has reached out to LA-RICS for assistance in establishing governance, policy and procedures, and a business model, while Harris County presented their law and fire application solutions as models of best practices for LA-RICS.

The Joint Committees approved the recommendation for the Board to approve the LA-RICS Security Policies that will be presented later at this meeting.

Vice Chair, Lieutenant Yokoyama also reported that an election was held to fill the vacant Vice-Chairperson Officer position, which resulted in Lieutenant Yokoyama being the new Vice-Chair.

The Joint Committee meeting concluded with its approval of meeting dates for calendar year 2019.

There was no further discussion.

E. Finance Committee Report – No Report

Finance Committee Chair, John Geiger stated while no report does not mean no activity, the rate setting by the Ad-Hoc Committee and Finance Committees is ongoing. There is a Finance Committee meeting tomorrow and will report back by February 1, 2019.

This concludes the Finance Committee Chair report.

VII. DISCUSSION ITEMS (F-G)

F. Los Angeles Regional Interoperable Communications System Authority - Homeland Security Grant Award Compliance Assessment.

Administrative Deputy Orellana-Curtiss presented Agenda Item F and stated the Finance Committee has received and reviewed. There was no quorum so only discussions took place. Administrative Deputy Orellana-Curtiss stated we encourage Board Members to designate an alternate to attend these meetings. We need a quorum in order to take actions. As Executive Director Edson mentioned this was an Audit by Cal OES, the State Administrator of the UASI grant. There overview and findings is in pages 5-26. They only have one recommendation and that recommendation is on page 4 to update our Fiscal Manual. The last update was August 2013, which does not mean other areas have not been updated since then. August 2013, references to Fiscal Manual but if it is appropriately captures updates Fiscal Manual does not need to be updated. We amended in June 2017 as your Board



may recall. Our day-to-day changes are captured in our policy not as amendments to our Fiscal Manual.

APPROVED

Board Member Geiger suggested a regular review on updates be provided to the Board. Administrative Deputy Orellana-Curtiss stated we do that during our annual audit.

Administrative Deputy Orellana-Curtiss acknowledged staff members Fiscal Officer Gina Samy, Grant Analyst Virginia Weaver; Contracts Manager Jeanette Arismendez and Contracts Analyst Melissa Saradpon and Rosalinda Franco. We have one Grants Analyst Vanessa Montes and Administrative Assistant Joann Huerta.

Alternate Chair Gialamas acknowledged an eight (8) year audit is not an easy task and wanted to congratulate staff on a job well done. Program Director Chris Odenthal echoed Alternate Chair Gialamas acknowledgment.

Board Member Alexander motioned first, seconded by Alternate Chair Gialamas to receive and file the audit report.

There was no further discussion.

G. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item G and stated Executive Director Edson and members of the Outreach Team continued to have ongoing meetings with AT&T and met with representatives from Rancho Palos Verdes Planning Dept., residents near the proposed LMR Site at RPV1, SCE, residents near LACF072, ISD Director Scott Minnix, Assistant CEO Dave Howard, representatives from the Department of Public Works Building & Safety Dept., Board Member Fronterotta, representatives from Samsung and Urgent Link and stated lastly, the Communications Team is currently working on the next release of the Network.

There was no further discussion.

H. PSBN Onboarding Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item H and stated the addition of installed routers for Los Angeles County Fire Department and Inglewood Police Department were the highlights of the Onboarding update.

There was no further discussion.



(AGENDA ITEM XI. CLOSED SESSION WAS TAKEN OUT OF ORDER AND PRESENTED AFTER AGENDA ITEM H. ENTERED AT 9:50 A.M. AND RETURNED AT 9:57 A.M.)
APPROVED

VIII. ADMINISTRATIVE MATTERS (I-L)

I. APPROVE SITE ACCESS AGREEMENT WITH THE CITY OF RANCHO PALOS VERDES, A CALIFORNIA MUNICIPALITY (THE OWNER) FOR A LAND MOBILE RADIO SYSTEM SITE

Administrative Deputy Orellana-Curtiss presented Agenda Item I and recommended the Board:

1. Find that (a) the approval and execution of the SAA for the Rancho Palos Verdes 1 (RPV1) site listed in (Enclosure 1) to allow for all Land Mobile Radio (LMR) system work to occur at this site for the design, construction, implementation, operation, and maintenance of the LMR infrastructure at this site as covered by the SAA is within the scope of the activities previously authorized at site RPV1 on December 12, 2016, which your Board previously found statutorily exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project, and further found that any leased circuit work that may occur outside of the site as needed to provide connectivity to the LMR System is categorically exempt under CEQA pursuant to CEQA Guidelines sections 15301, 15303 and 15304 for the reasons set forth in this letter and in the record of the project .
2. Authorize the Executive Director, or his designee, to finalize and execute, substantially similar in form to the enclosed, one SAA with the Owner.

Alternate Board Member Geiger proposed an amendment on Item 2 in providing delegated authority to the Executive Director to such in advance to be reviewed by County Counsel. Alternate Board Member Geiger stated he has concerns to Clause 15 and Clause 7 as they relate to frequency use and Real Property. If you diagram it, you will discover whether frequency use or facility use comes under the definition of Real Property.

Alternate Board Member Geiger went on to state he believes it's an elegant fix, which is consistent with Federal regulatory law and notwithstanding the clause in the contract is not intended to alter the FCC license responsibility rights and remedies under federal law. This route prevents a situation later down the road; prevents the owner of the property from arguing that this contract supersedes or alters laws and regulations implemented by the FCC, especially since these clauses talk about the



future operations of telecommunication facilities by the owner. He supports delegated authority to the Executive Director as long as reviewed by JPA Counsel. Board Member Alexander stated he is willing to amend his motion to state approval subject to final form by Legal Counsel.

APPROVED

Board Member Mark Alexander motioned first, seconded by Board Member John Curley.

Board Member Alexander motioned first, seconded by Alternate Board Member Geiger.

Ayes 8: Chidester, Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas and Perez

THE AMENDED MOTION WAS APPROVED

J. APPROVE THE IMPLEMENTATION OF THE LA-RICS INFORMATION TECHNOLOGY AND SECURITY PROGRAM POLICES (POLICY NOS. 029-2018, 030-2018 AND 031-2018)

Lieutenant Yokoyama and Deputy Program Manager Tanya Roth presented Agenda Item I and stated on November 27, 2018, the Joint Committee approved and recommended to your Board the adoption of Board Policy Nos. 029-2018, 030-2018 and 031-2018.

Board approval is being requested to adopt these LA-RICS Information Technology (IT) Policies in order to enhance the Authority's IT Security Program and recommended the Board:

1. Approve the following enclosed LA-RICS IT Security Program Policies (Policies) to enhance the Authority's Information Technology (IT) Security Program.
 - Board Policy No. 029- 2018 – LA-RICS Protection of Information on Portable Computing Devices Policy (Enclosure 1)
 - Board Policy No. 030-2018 – LA-RICS Information Security Awareness Training Policy (Enclosure 2)
 - Board Policy No. 031- 2018 – LA-RICS Secure Disposal of Computing Devices Policy (Enclosure 3)
2. Delegate authority to the Executive Director to make non-material revisions as may be needed to the policies forming the Authority's IT Security Program provided any such revisions are approved as to form by Counsel to the Authority.



APPROVED Alternate Chair Gialamas stated he has questions regarding Board Policy NO. 001-2018, only because of his role with the Sheriff's Department with data information Criminal Justice Information Services Division (CJIS) has very specifically defined requirements on security data; in this case it's about disposal. There is very specific language about CJIS disposal information and data. The concern that arises is there are a number of public safety agencies transmitting or providing data through or with LA-RICS. We want to make sure those agencies are protected, if they are taking efforts to comply with CJIS and would prefer LA-RICS to do so as well. There is no reference to CJIS and that is okay because that can be specified by your Security Information Officer (SIO). Alternate Chair Gialamas stated is there a plan to incorporate some of the CJIS requirements into these documents or will this occur later in the procedure. Deputy Program Manager Tanya Roth stated one of our previous policies talked about the updating of policies and the review of them, the expectation is any type of language would need to be amended to comply with CJIS it will be captured during the reviews. At this time, if we need to incorporate right now we can pause on that particular policy and make sure language is incorporated. Alternate Chair Gialamas stated we do not need to stop progress and pause but to ensure public safety agencies represented by LA-RICS are covered; maybe ensure a note/flag to include CJIS requirements to the procedures. Deputy Program Manager Roth stated she will take it back to the working group for clarification. Alternate Board Member Geiger added the overarching read on policies and practices are intended to be consistent with state and federal regulations.

Board Member Alexander stated we have a Sub-Committee of this Board to review confidential policies and inquired if that Sub-Committee can be used to review these policies. Deputy Program Manager Roth stated there is a working group that reviews these policies and a separate group that reviews as well. Board Member Alexander stated he is referring to the Sub-Committee of this Board. Alternate Board Member Bundesen stated the Ad-Hoc Committee did not review these. Deputy Program Manager Roth stated the Ad Hoc Committee was set up to review the Standing Operating Procedures (SOP), not to these policies.

Alternate Chair Gialamas stated Board Member Alexander raises a great point; a Sub-Committee outside the Joint Committee, which consist of public safety CISO individuals whom breathe 24/7 data security issues from Fire, Sheriff, etc.; individuals whom have that level of expertise, so they can weigh-in on the aspects of the procedures of LA-RICS. Alternate Chair Gialamas stated he is not sure if there is anyone on staff who has that level or depth of understanding. For example if you took a CJIS Security Officer from an agency or multiple agencies to weigh-in and review, those procedures that will provide a comfort level of review. Alternate Chair Gialamas stated he is very concerned with data information in the County-wide fashion right now and law enforcement agencies, but ultimately when we apply LTE and all the



exchange that will be going on, there is a concern that he has as a CISO for Los Angeles County Sheriff's Department and as we participate in LA-RICS we are providing data and sharing data that is being treated in the same manner within my agency to meet the CJIS requirement policy. Alternate Chair Gialamas stated this is something worth exploring.

APPROVED

Alternate Board Member Geiger stated he recalls that conduit to ensure confidentiality to bring the proper degree of expertise was equivalent to a Chief Information Security Officer (CISO). Administrative Deputy Orellana-Curtiss stated yes that is correct. Alternate Board Member Geiger asked if we have identified an individual for CISO. Administrative Deputy Orellana-Curtiss stated Executive Director Edson is in the process of establishing who will serve in that role. The Ad-Hoc Review Committee and Ad-Hoc Committee are made up of Joint Committee designees, which make up the subject matter experts. We do have subject matter expertise to review and comment but if you would prefer a formal committee to review prior to going to the Joint Committee, she believes that is what the Ad-Hoc Committee currently does.

Board Member Chidester stated we could have a list of names, titles and employer of the committee member's maybe that will give us more comfort. Alternate Chair Gialamas stated at least from the Sheriff's perspective that we have chosen to sit on Joint Committee are related to radio and communication issues, he does not think we chose individuals who meet specific CJIS requirements. Within the Sheriff's Department, there are only three individuals out of 18,000. Alternate Chair Gialamas stated lets pause and allow LA-RICS staff to figure out who the CISO will be or we can create a Sub-Committee of individuals who have the same level of expertise. This will also input to the CISO when creating the policies and procedures they met the requirements to ensure the Board and the agencies represent their data is secure within the LA-RICS environment. Executive Director Edson stated we have Mr. Soheil Naimi; in the past, he has reviewed the three policies that are in question. In addition, we have brought in Mr. Naimi to review and requested him when we have similar types of documents for consideration. Alternate Chair Gialamas stated yes he is one of the three within the Sheriff's Department. Executive Director Edson stated in regards to the CISO we do not have an item or position yet; we have not had an internal meeting to proceed with an action but as we are moving from a construction design built, we will have to change items and CISO will be one of those full-time items. Alternate Member Geiger stated structurally these issues require the CISO to be the hub to explore an acting CISO from one of the member agencies to become activity involved with the review.

Alternate Chair Gialamas motioned first, seconded by Alternate Board Member Chris Bundesen.



Ayes 8: Chidester, Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas and Perez
APPROVED

MOTION APPROVED

K. APPROVE AMENDMENT NO. 34 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK

Contracts Manager Jeanette Arismendez presented Agenda Item K and recommended the Board:

1. Approve Amendment No. 34 to Agreement No. LA-RICS 008 for the PSBN with Motorola Solutions, Inc. (Motorola), in substantially similar form to the (Enclosure), which extends the Term of the Agreement for an additional thirty (30) days from January 1, 2019 to January 31, 2019, unless sooner terminated or extended in whole or in part, at no cost.
2. Delegate Authority to the Executive Director, or his designee, to execute Amendment No. 34, in substantially similar form to the enclosed Amendment.

Alternate Member Geiger motioned first, seconded by Board Member Cathy Chidester.

Ayes 8: Chidester, Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas and Perez

MOTION APPROVED

L. APPROVE AMENDMENT NO. ONE TO AGREEMENT NO. LA-RICS 012 WITH SD EDSON, INC., FOR PROFESSIONAL SERVICES

Counsel Moore presented Agenda Item L and recommended the Board:

1. Approve Amendment No. 1 to the Professional Services Agreement with SD Edson, Inc., for Executive Director Services, substantially similar in form to the Enclosure, which revises the Agreement to reflect the following:
 - a. Extend the current Term to March 25, 2021.
 - b. Revise the Term to include a one (1) year renewal option to expire on March 25, 2022, if exercised in the sole discretion of the Authority.



- c. **APPROVED** Revise the Cost of Living Adjustment (COLA) provision to include language indicating the COLA may be adjusted to the lesser of the average salary increase or decrease granted to County of Los Angeles employees or based on increase or decrease in U.S. Department of Labor, Bureau of Labor Statistics Consumer Price Index.
- d. Increase the billed hourly rate by 6% from \$105 to \$111.30.
- e. Increase the Maximum Contract Sum by \$13,104 from \$218,400 to \$231,504.
- 2. Authorize the Chair of the Board, or his designee, to execute Amendment No. 1, in substantially similar form to the enclosed amendment (Enclosure).

Counsel Moore read into the record the following: “The SD Edson, Inc., contract has been extended for two (2) years with one (1) year extension with a maximum contract sum of \$231,504 a year.”

Alternate Chair, Gialamas thanked and acknowledged Executive Director Edson for his leadership, dedication and commitment to see this program through. We would not have the success of this program without your leadership and your staff.

Ayes 8: Chidester, Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas and Perez

MOTION APPROVED

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

Alternate Chair Gialamas stated he has been recently asked to participate in a group called Public Safety Technology Alliance; a group of vendors who are creating some vision and direction of technology movement forward. There is very heavy focus in LTE/LMR areas, and his participation is on a situational awareness sub-group LTE/LMR to represent law enforcement. Alternate Chair Gialamas stated he just wanted to inform the Board and will share appropriate/applicable information with the Board. Board Member Chidester asked if Alternate Chair Gialamas is representing LA-RICS or Sheriff’s Department and Alternate Chair, Gialamas stated Sheriff’s Department.

Alternate Chair Gialamas wished everyone a wonderful holiday season and a Happy New Year and thanked them for dedicated work.



XI. CLOSED SESSION REPORT – (AGENDA ITEM XI CLOSED SESSION WAS TAKEN OUT OF ORDER AND PRESENTED AFTER AGENDA ITEM ENTERED AT 9:50 A.M. AND RETURNED AT 9:57 A.M.)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director
2. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)
4. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (subdivision (d) of Government Code Section 54956.9) (1 case)

XII. ADJOURNMENT and NEXT MEETING:

The Board meeting adjourned at 10:24 a.m., and the next meeting will be held on Thursday, January 10, 2019, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.