



BOARD OF DIRECTORS MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

August 4, 2016
The Hertzberg Davis Forensic Science Center
1800 Paseo Rancho Castilla, Conference Room 263
Los Angeles, CA 90032

Board Members Present:

Cathy Chidester, Director, EMS Agency, County of Los Angeles Department of Health Services
Chris Donovan, Fire Chief, City of El Segundo Fire Dept.
Larry Giannone, Chief of Police, City of Sierra Madre Police Dept.
Mark R. Alexander, City Manager, CA Contract Cities Assoc.
Kim Raney, Chief of Police, City of Covina Police Dept.

Alternates For Board Members Present:

John Geiger, General Manager, CEO, County of Los Angeles
Kirby Neese, Battalion Chief, County of Los Angeles Fire Dept.
Dean Gialamas, Division Dir., Los Angeles County Sheriff's Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Officers Present:

John Radeleff, LA-RICS Interim Executive Director

Absent:

Michael Langston, Chief of Police, City of Signal Hill Police Dept.



I. CALL TO ORDER

Director Dean Gialamas called the meeting of the Board to order.

II. ANNOUNCE QUORUM – Roll Call

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

III. APPROVAL OF MINUTES (A)

A. July 7, 2016 – Revised Regular Meeting Minutes

Agenda Item A

Director Gialamas asked for a motion to approve the minutes and Alternate Member Geiger stated he had an edit on Page 6 under item no. 2. He recalls we did not take action regarding what we would do in a situation where a former member chooses to opt back in after costs have been incurred by long-standing members. Alternate Member Geiger stated that he recalls a discussion regarding addressing each on a case-by-case basis but that is not reflected in the minutes. There was no decision made if we would charge or not charge for time off as members. This is still subject for further consideration by this Board when the need arises. Director Gialamas asked for board concurrence with Alternate Member Geiger's recommended amendment to the minutes. The Board concurred. Director Gialamas asked that we have that statement reflected in the minutes.

Board Member Chidester asked if LA-RICS would go back and review the recording to verify that's what was stated. Director Gialamas stated yes we can return to the recording. Alternate Member Geiger stated the critical point is that there was no policy established by that discussion. Each application to return to LA-RICS would have to come back to the Board, with recommended direction from staff on how to treat the application. Board Member Alexander stated he raised the issue and the concern he had at the time was setting a precedent in the future to have other cities opt back in without the costs absorbed by prior members. The discussion was to adopt a policy in the future but given that particular agency was opting back in at a time prior to member payment towards the project, we moved forward with accepting the return of the member.

Board Member Chidester stated she doesn't know the policy for staff to amend the minutes. Admin Deputy Orellana-Curtiss stated we will bring back the revised minutes with the suggested edits to the Board for approval.

MOTION APPROVED



IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (B)

B. Director's Report – John Radeleff

Interim Executive Director Radeleff stated staff went to White Sands, New Mexico, a couple of weeks ago to attend a Homeland Security multi-agency exercise on communications. The object was to train agencies on jamming, effects of jamming, and how to respond to it. LA-RICS was one of the agencies that was invited and it was a great experience for staff.

Interim Executive Director Radeleff wanted to acknowledge that some staff has responded to the recent fires, while working on the LA-RICS project. Board Member Alexander asked if any equipment was deployed during the recent fires and Interim Executive Director Radeleff stated no because the equipment the Fire Department had was sufficient. Board Member Alexander asked if we had to deploy COWs to that area if needed, can it be done. Interim Executive Director Radeleff stated we are looking into rapid deployables, because the COWs we currently have are not (stationed at fixed sites). We are in the process of reviewing proposals and prices for COLTS. Fire Chief Donovan stated moving forward, can LA-RICS provide some equipment during incidents; such as the recent fires and provide feedback to this Board and the community regarding use of the system. These recent brush fires are good examples of showing how our system works during these events. Board Member Giannone asked if we have a timeline for when we will have rapid deployable(s) available. Interim Executive Director Radeleff stated we are working on the proposal and hopefully by the end of the year we will have rapid deployable equipment.

Interim Executive Director Radeleff stated in regards to LTE Phase 2, there will be some change in the proposed plan for Phase 2 deployment, combining the deployment of sites with applications and other user functionality. Some debate is anticipated on this plan because there are some that want the funds used for construction of sites only. Interim Executive Director Radeleff stated he will be raising the issue of adding application development and deployment resources as well.

Interim Executive Director Radeleff stated that UASI 11' is complete; we are waiting for the extension of UASI 12', 13', 14'. Currently we have no funding until the extension comes through. This is the kind of issue we have been dealing with in the past and it creates about a two month delay. Interim Executive Director Radeleff stated that he met with the Mayor's Office and they agreed to allow us access to



multiple years of grant funds concurrently. Commander Smith emailed FEMA requesting their assistance to expedite the grant extension. Board Member Alexander asked are the funds issued on a cash advance or reimbursement basis. Director Gialamas stated on reimbursement basis, the Federal grants are very particular about not allowing you to spend until you have the extension or authorization. Last time the Sheriff happened to be in Washington, DC, he was able to discuss this matter with FEMA, which helped release the extension. This time we are going through grant administrator staff first and if we have to ask the Sheriff, we will but in the future access to the multiple years of grants funds would be helpful

Interim Executive Director Radeleff introduced Mike Bostic, Senior Law Enforcement Advisor for FirstNet and Lisa Dickson, Region Nine Lead for FirstNet. Mr. Bostic stated he's excited to be working with FirstNet Ms. Dickson states they will be awarding a vendor contract very soon as they are close to adopting a State plan for California. FirstNet would like to start with metro engagements, and would like to speak to all the public safety leaders in this region. FirstNet would like to work with LA-RICS to accomplish the timeframe for the end of this year or in 2017. There will be other stops, such as San Diego but the first stop is Los Angeles. Director Gialamas stated LA-RICS can help host, if needed. If the Los Angeles region turns out to be a good place to coordinate with multiple counties we are happy to coordinate that as well.

C. Project Manager's Report – Justin Delfino

Jacobs, Sr. Construction Project Manager, Justin Delfino stated LTE Phase 1 has received its 57 close-out binders and will receive the final 6 binders tomorrow. We are going site to site in the field and testing for acceptance and will conclude next week. In the next 30 days we expect Motorola to close out any delinquent activities they may have, the next 60 days we expect complete close of LTE Phase 1. Status for LTE Phase 2 is currently in the planning process and 51 sites have been selected for feasibility. We expect 20-30 of those sites to work for the project's phase 2 plan. In the next 90 days a Radio Frequency (RF) design and site list will be completed as well as the site walks for LTE Phase 2.

In regards to the status on LMR, the design will be finalized in the third week of August as well as the updated schedule. Lastly, the budget is in the process of a true-up, which is a cost reconciliation for each site through Phase 2 of construction. The first nine sites of the true-up have been completed for the LMR system. We anticipate the next 60 days will involve LMR construction scheduling activities. Director Gialamas asked for LMR is that a draft or final design? Mr. Delfino stated this is the third draft, so this will be the final design. Board Member Alexander asked with that design will we be able to project a build out timeline for LMR. Mr. Delfino stated that's correct in about 2-3 weeks we should have the final schedule for the buildout.



VII. DISCUSSION ITEMS (D)

D. Outreach Update

The purpose of this discussion item is to update your Board on the status of outreach activities pertaining to the Public Safety Broadband Network (PSBN) and Land Mobile Radio (LMR) project.

Interim Executive Director Radeleff and representatives from the LA-RICS Team continued their ongoing outreach by meeting with Deputy Assistant Attorney General Joseph Klimavicz, CIO for the U.S. Department of Justice, and his staff to discuss shared issues and potential cooperation regarding the LMR and LTE system

The LA-RICS Team attended the 81st National Association of Counties Annual Conference and Exhibition at the Long Beach Convention Center, where staff provided a static display and demonstrations to attendees. Interim Executive Director participated in a FirstNet panel discussion attended by elected officials from throughout the nation.

The LA-RICS Communication Team held its first meeting to discuss recommended changes to our current Outreach Plan and to develop a new strategy that is focused on establishing a more prominent social media presence, revamping the website and updating all handouts and newsletter materials.

Director Gialamas shared his appreciation to Interim Executive Director Radeleff for representing us at the National Association of Counties (NACo) meeting and Chief Edison for coordinating with the Department of Justice and getting an invite with FirstNet as well.

VIII. ADMINISTRATIVE MATTERS (E-H)

E. CALIFORNIA JOINT POWERS INSURANCE AUTHORITY – CERTIFICATION OF INTERIM DIRECTOR ALTERNATE APPOINTMENT

It is recommended that your Board:

It is recommended that your Board provide delegated authority to the Interim Executive Director to appoint the LA-RICS designee to represent the Authority on the California Joint Powers Insurance Authority (CJPIA) in accordance with the provisions of Article 7 of the CJPIA.

Agenda Item E



Board Member Alexander stated that CJPIA is how this JPA is insured. The role as a representative is to attend one meeting a year and the purpose is to receive information, reports and electing the executive board.

Director Gialamas asked for a motion to approve, Director Gialamas motioned first, seconded by Board Member Donovan.

Ayes 9: Geiger, Neese, Gialamas, Chidester, Donovan, Giannone, Alexander, Perez, and Raney.

MOTION APPROVED.

F. ACCEPT 2013 URBAN AREAS SECURITY INITIATIVE (UASI) FUNDS

It is recommended that your Board:

1. Accept \$13,744,067 in grant funds from the Fiscal-Year 2013 UASI funds as distributed through the California Office of Emergency Services (CalOES); and
2. Authorize the Interim Executive Director to execute the 2013 UASI Sub-recipient Agreement, substantially similar to the enclosed from 2012, between the City of Los Angeles and the Authority.

Agenda Item F

Director Gialamas asked for a motion to approve, Board Member Giannone motioned first, seconded by Alternate Member Geiger.

Ayes 9: Geiger, Neese, Gialamas, Chidester, Donovan, Giannone, Alexander, Perez, and Raney.

MOTION APPROVED.

G. AMENDMENT NO. 7 FOR PROFESSIONAL BROADBAND ENGINEERING CONSULTING SERVICES

It is recommended that your Board:

1. Approve an extension to Televate's contract term to December 30, 2016, to ensure there is no break in service while the Authority awaits a formal augmentation for PSBN Part 2 from NOAA/NTIA.
2. Approve an increase to the Maximum Contract Sum in the amount of \$189,975, increasing the Maximum Contract Sum amount from \$7,097,003 to \$7,286,978



that would allow Televate to assist the Authority with the development of the PSBN Part 2 plan and design until September 30, 2016.

3. Delegate authority to the Interim Executive Director to execute Amendment No. 7 with Televate, substantially similar in form to the Enclosure.

Agenda Item G

Director Gialamas asked with respect to the increase in budget is that covered through existing savings somewhere or is that coming from grants. Contracts Manager Arismendez stated it is an increase that is coming from grants, which NOAA has approved up until September 30, 2016. Board Member Donovan asked was that an extension to September 30, 2016? Contracts Manager Arismendez stated the extension for the contract term is to December 30, 2016, and that is to ensure there are no lapses in service because the current contract term expires on September 30, 2016. Board Member Donovan asked if there was an expectation not to perform during that period. Contracts Manager Arismendez stated there may be an expectation to perform during that period. The expectation is to perform and if so the Authority will receive formal augmentation, which will then result in our bringing an item back to your Board for a formal amendment.

Director Gialamas asked for a motion to approve, Board Member Alexander motioned first, seconded by Board Member Chidester.

Ayes 9: Geiger, Neese, Gialamas, Chidester, Donovan, Giannone, Alexander, Perez, and Raney.

MOTION APPROVED.

H. APPROVE SITE ACCESS AGREEMENT AND CONSENT TO SITE ACCESS AGREEMENT WITH THE COUNTY OF LOS ANGELES AND LOCKHEED MARTIN FOR A LAND MOBILE RADIO SYSTEM SITE

It is recommended that your Board:

1. Find that (a) approval of all of the Agreements herein for the site listed in Enclosure 1 is within the scope of the Board's March 29, 2016, approval of design, construction, implementation, operation, and maintenance of LMR infrastructure at forty-four (44) sites analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperability Communications System (LA-RICS) LMR System, which was recommended for certification to the Board on March 29, 2016; (b) there are no changes to the project or to the circumstances under which the project is undertaken since the approval that



would result in new effects or the need for new mitigation; and (c) no new environmental document is required.

2. Authorize the Interim Executive Director to finalize and execute, substantially similar in form to the enclosed SAA and Consent to SAA with the County of Los Angeles and Lockheed Martin.

Agenda Item H

Board Member Alexander stated if the county was to terminate or attempt to terminate this agreement, the only provision is default by LA-RICS; but it doesn't state a provision for the county. The county doesn't have the ability to terminate this agreement. Counsel Caves stated that is correct the county can only terminate if LA-RICS defaults. However in this case it is not a county-owned site. Board Member Alexander stated that he keeps raising this issue because if the county asked LA-RICS to remove a particular site after the efforts of installation, who will pay for those cost or removal and demolition of the site. Counsel Caves stated the county will because they will be in breach of the agreement. Board Member Alexander stated he prefers to see that in writing.

Director Gialamas asked for a motion to approve, Board Member Alexander motioned first, seconded by Director Gialamas.

Ayes 9: Geiger, Neese, Gialamas, Chidester, Donovan, Giannone, Alexander, Perez, and Raney.

MOTION APPROVED.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957(b)(1))
Title: Executive Director / Interim Executive Director
2. PUBLIC EMPLOYMENT
(Government Code Section 54957(b)(1))
Title: Executive Director / Interim Executive Director
3. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)



The Board entered into Closed Session at 9:52 a.m., and returned to Open Session at 10:44 a.m.; the Brown Act requires no report.

XII. ADJOURNMENT and NEXT MEETING:

Director Gialamas announced adjournment of this meeting at 10:45 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, September 8, 2016, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.