



**APPROVED**

# **BOARD OF DIRECTORS MEETING MINUTES**

**LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEM AUTHORITY**

December 12, 2016  
The Hertzberg Davis Forensic Science Center  
1800 Paseo Rancho Castilla, Conference Room 223 through 227  
Los Angeles, CA 90032

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**Board Members Present:**

**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**John Curley**, Chief of Police, City of Covina Police Dept.

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**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.  
**Kay Fruhwirth**, Asst., Dir., EMS Agency, County of LADHS

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**Officers Present:**

**John Radeleff**, LA-RICS Interim Executive Director

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Larry Giannone**, Chief of Police, City of Sierra Madre Police Dept.  
**Mark Fronterotta**, Chief of Police, City of Inglewood Police Dept.  
**Chris Nunley**, Captain, City of Signal Hill Police Dept.  
**David Povero**, Captain, City of Covina Police Dept.



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order at 9:54 AM.

**II. ANNOUNCE QUORUM – Roll Call**

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES FOR THE REGULAR MEETING AND FOR THE SPECIAL MEETING**

**A.** November 3, 2016 – Regular Meeting Minutes

**B.** November 29, 2016 – Special Meeting Minutes

Director Gialamas asked for a motion to approve both sets of minutes, Alternate Member Bundesen motioned first, seconded by Alternate Member Geiger.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (None)**

**(DIRECTOR GIALAMAS TOOK ITEM XI CLOSED SESSION, OUT OF ORDER.)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (C)**

**C.** Director's Report – John Radeleff

Interim Executive Director Radeleff introduced the new Project Manager for Motorola, Norm Folger. Motorola Project Manager Folger acknowledged his executives for his new position as Project Manager of the LA-RICS project and stated that he is thankful for the opportunity to work with LA-RICS. Interim Executive Director Radeleff presented a scroll for Jim Hardimon to Motorola Project Manager Folger as well as a letter from LA-RICS thanking Jim for his services.

Interim Executive Director Radeleff provided an update on the Urban Areas Security Initiative (UASI) Approval Authority and stated that one of the things that LA-RICS was able to accomplish was to get commitment from the UASI Approval Authority for



funding completion of the Land Mobile Radio (LMR) project. UASI 17 is currently in the application process and the Approval Authority has approved submission of the LA-RICS application totaling \$35 million. In regards to Long Term Evolution (LTE) Round 2, the audit by the Inspector General of National Telecommunications and Information Administration (NTIA) and its oversight of the LA-RICS project is ongoing. NTIA is also waiting for the FirstNet contract to be awarded. Interim Executive Director Radeleff requested \$6.5 million of the funding award be expedited out of the \$37 million that is currently being held to allow for the immediate purchase of rapid response vehicles, applications, upgrade to the network operation center to host and deploy safety applications, network management, training, and testing lab for applications. We are also requesting funding for the Interconnection Safety Enterprise Network to address the technical and financial obstacles of onboarding users to the system. We are waiting for upper level management of NTIA to approve the request for a portion of the \$37 million augmentation.

#### D. Project Manager's Report – Chris Odenthal

Jacobs Project Manager Chris Odenthal stated the Project Manager's Report will show activity that reflects design to construction movement/progression. Today, we have a pre-construction meeting at 2 p.m., at Puente Hills Nike and construction on that site begins tomorrow. This is the first site that the Authority has worked on over the last eight years to secure environmental, technical, and financial clearances. Construction is moving forward and we have shelters and equipment on order that will be arriving at the end of the month to continue the build out at Bald Mountain, Hauser Peak and a variety of sites to secure spend of the funds allocated UASI 12 and 14 by March 2017. Next month you will see more activity such as building permits, and the color of the maps changing to reflect construction and equipment installation completion in the next four to five months. There will be ongoing network testing that will continue throughout the project timeline.

Jacobs Project Manager Odenthal also stated the Authority is moving forward with the purchase of equipment as well as the Phase 2 construction activity, utilizing approximately \$9.5 million for UASI 12 that is allocated to sites and an additional \$3 to \$4 million for UASI 14. The sites will total about \$13 million over the next four months. Towers will start to go up at FCCF, Mount McDill, Monte Vista, and Mira Loma in the desert. We will provide progress updates as we move forward. Alternate Member Geiger asked if there are going to be a number of sites under construction in the next few months. Jacobs Project Manager Odenthal stated there will be 12 sites under construction.

Lastly, there is an item on today's agenda for an LTE Amendment before you for approval to remove coverage testing and completing cluster tuning of the network for LTE 1, which is largely done. Motorola has released R9 and it is now being updated to R11. Once this upgrade is finalized, we will get users onboard and all testing will



be completed, projected by February. Alternate Member Geiger asked if R11 is the latest software version and Jacobs Project Manager Odenthal stated yes R11 is the latest version.

## VII. DISCUSSION ITEMS (E-F)

### E. Outreach Update

Interim Executive Director Radeleff referenced the enclosed Outreach Memo and its contents in his Director's report and asked if there were any questions. There was no discussion.

### F. Assessment of LA-RICS

Interim Executive Director Radeleff stated that there are four sections to his Assessment Report. The first part dealt with personnel and organizational structure, which required no action by the Board. The report discussed the lack of Fire staff, and we have four Fire staff that will be hired within the next six weeks and incorporated into the Project Team. A Re-organizational structure was incorporated to allow for the new Executive Director to have control and manageability of personnel. The finance and funding plan will require future action by the Board. Board Member Mark Alexander asked if it would be helpful if Finance Committee view changes to the funding plan before it goes back to the Board. Interim Executive Director Radeleff stated he would like to present the model that is currently being worked on to the Board at a later time. Board Member Alexander stated the Finance Committee would need some parameters from the Board before we look into changes to the Funding Plan, it would be helpful to have input from the Finance Committee. Board Member Alexander asked if he can view the draft cost model impacts to Contract Cities, and Interim Executive Director Radeleff stated yes information will be shared as it is received. The other recommendation is not to bill members until next July with the approval of the Board. Alternate Member Geiger stated that the billing of members should commence with the use of the System, do we have a shortage allowing for the delay in billing or are we carrying over arrearage or is the cost grant funded? Administrative Chief Susy Orellana-Curtiss stated the grant funds fully cover costs to date because certain maintenance has not commenced (in the no-cost warranty period) and a contract for maintenance has not yet been brought to your Board. Due to the extensions on no-cost warranty, we are able to extend the delay in billing. Interim Executive Director Radeleff stated he will have staff put together a cost impact on how long we can carry out delay in billing of membership. Director Gialamas asked staff include what kind of timeframe are we looking at and if it is July, we have time for financial considerations.

We have been limited to spending only one grant year at a time and now we are spending three grant years at a time. Opt-in and opt-out will be discussed in the



future, therefore no action will be taken at this time. Interim Executive Director Radeleff went on to state that another recommendation in my Assessment report was relationships and marketing, some updates include development of the Factsheet, Newsletter, update of the website, and LA-RICS presence in social media. Interagency Communications Interoperability System (ICIS) relationship is very corporative. Business strategy was to monitor efforts and deployment of the system to get users on board. Lastly, the draft vision statement is ready but release is on hold for the input by the new Executive Director. This is the update on the assessment. Director Gialamas acknowledged Interim Executive Director Radeleff for all of his achievements with LA-RICS, which include relationships, partnerships, leadership and a great team working behind you. There has been remarkable change within LA-RICS. Interim Executive Director Radeleff thanked the staff and stated they are remarkable.

**(DIRECTOR GIALAMAS REQUESTED TO TAKE ITEM VIII. K OUT OF ORDER)**

**VIII. ADMINISTRATIVE MATTERS (G-K)**

**G. 2017 SCHEDULE OF LA-RICS BOARD MEETINGS**

Director Gialamas presented the 2017 Schedule of LA-RICS Board Meetings and requested that the Board approve the following dates:

1. January 5
- February 2
- March 2
- April 6
- May 4
- June 1
- July 6
- August 3
- September 7
- October 5
- November 2
- December 7

All Regular Meetings will be held at 9:00 a.m. Pacific Time at the at the Los Angeles County Sheriff's Department, The Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Conference Rooms 223 through 227, Los Angeles, California 90032.

Alternate Member Geiger requested to amend the January 5<sup>th</sup> meeting to January 12<sup>th</sup> due to the holiday.



Director Gialamas called for a motion, Alternate Member Geiger motioned first, seconded by Board Member Curley.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.

**MOTION APPROVED**

**H. APPROVE AMENDMENT NO. 23 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM – LAND MOBILE RADIO (LMR) SYSTEM**

Administrative Contracts Manager Jeanette Arismendez presented to the Board Agenda Item H, Amendment No. 23 to Agreement No. LA-RICS 007 for the LMR System, requesting that the Board take the following action:

1. Make the following findings:
  - a. Find that approving activities covered by the Unilateral Options for Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation), which would allow design, construction, implementation, operation, and maintenance of LMR System infrastructure, including all Work included in the Agreement No. LA-RICS 007, as well as any amendments, and Notices to Proceed as referenced herein and in the Agreement, is statutorily exempt from review under California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25 at nine (9) LMR System Sites (BHS, BKK, DPW38, LAN, POM, RPV1, SPH, UCLA and WWY) and is categorically exempt from CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 at one (1) LMR System Site (UNIV) for the reasons stated in this letter and as noted in the record of the project.
  - b. Find that any leased circuit work that may occur outside of the ten (10) LMR System Sites identified in Section 1.a, above, if needed to provide network connectivity to the LMR System site, is categorically exempt under CEQA pursuant to CEQA Guidelines Sections 15301, 15303, and 15304 for the reasons stated in this letter and as noted in the record of the project.
  - c. Find that inclusion of one (1) LMR System Site (Industry Water Tank (IND)) into Phase 1 (System Design) and exercise of the Unilateral Option for all Work in Phase 1 (System Design) at this site is not a project CEQA pursuant to CEQA Guidelines Sections 15378 and 15061(b)(3), is statutorily exempt from CEQA pursuant to CEQA Guidelines Sections 15262, and is categorically exempt from CEQA pursuant to CEQA



Guidelines Sections 15304 and 15306 for the reasons stated in this letter and in the record for the project.

- d. Find that the purchase and use of Radio Equipment for Agreement No. LA-RICS 007 is exempt from review under CEQA as it is not a project pursuant to CEQA Guidelines Sections 15378(b)(2) and (b)(5), and 15061 (b)(3).
2. Approve the activities covered by the Unilateral Options for Phase 1 (System Design), Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation), which would allow design, construction, implementation, operation, and maintenance of LMR System infrastructure, and any leased circuit work that may be needed, at ten (10) LMR System Sites (BHS, BKK, DPW38, LAN, POM, RPV1, SPH, UCLA, UNIV, and WWY), subject to future reconciliation of the sites to align with LMR System Design and corresponding costs.
  3. Approve Amendment No. 23 to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the following:
    - a. Include four (4) LMR System Sites (IND, SPH, UNIV, and LAN) and all Work associated with these sites into Phase 1 (System Design, to be contemplated in the LMR System for a cost increase in the amount of \$38,068.
    - b. Exercise the respective Unilateral Options for the four (4) LMR System Sites pursuant to Item 2.a.
    - c. Purchase Radio Equipment to be used with the Authority's LMR User Equipment in the amount of \$948.
  4. Authorize an increase to the Maximum Contract Sum by \$39,016, when taking the cost increases into consideration from \$286,427,066 to \$286,466,082.
  5. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 23.
  6. Delegate authority to the Interim Executive Director to execute Amendment No. 23, in substantially similar form, to the Amendment enclosed with the Board Letter.

Director Gialamas asked for a motion, Alternate Member Bundesen motioned first, seconded by Alternate Member Geiger.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.





## MOTION APPROVED

### I. APPROVE AMENDMENT NO. 19 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) PUBLIC SAFETY BROADBAND NETWORK (PSBN)

Administrative Contracts Manager Arismendez and Lead Engineer Ted Pao and Jacobs Project Manager Odenthal will join in on this particular action and will address any questions, if any arise. Administrative Contracts Manager Arismendez presented to the Board Agenda Item I, Amendment No. 19 to Agreement No. LA-RICS 008 for the PSBN System, requesting that the Board take the following action:

1. Approve Amendment No. 19 to Agreement No. LA-RICS 008 for the PSBN with Motorola, in substantially similar form to the Enclosure to the Board Letter, which revises the Agreement to reflect the following:
  - (a) Extend the Warranty Period until March 31, 2017, at no additional cost to the Authority, in order to complete ongoing Work within this period.
  - (b) Make changes necessary to upgrade the Authority's Deployable Vehicle, which include the requisite services, equipment, material, configuration, installation, backup power, antenna storage, mounts, fiber connectivity and backhaul services, and related Work to support Special Events for an increase in the amount of \$235,768.
  - (c) Reflect a reduction in Training as certain Training courses will not be provided to the Authority for a decrease in the amount of \$200,000.
  - (d) Reflect a reduction in Wide Area Coverage Testing as it is no longer necessary in order to accept the System for a decrease in the amount of \$2,153,150.
  - (e) Reflect an increase in Optimization Work necessary to account for the direction provided to Motorola to extend efforts on Optimization and discontinue Wide Area Coverage Testing for an increase in the amount of \$550,000.
2. Authorize a decrease to the Maximum Contract Sum by \$1,567,382, when taking the cost increases and decreases into consideration, from \$141,376,725 to \$139,809,343.
3. Authorize the Authority to release the 10 percent Holdback to Motorola for certain Work that has been completed, accepted, invoiced, and paid in Phase 1





(System Design), Phase 2 (Site Construction and Site Modification), and Phase 3 (Supply PSBN Components) in the amount of \$4,244,815.

4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 19.
5. Delegate authority to the Interim Executive Director to execute Amendment No. 19 in substantially similar form to the Amendment enclosed with the Board Letter.

Alternate Member Geiger asked County Counsel Moore if the 10% hold back release is a finite point or a start of a range permitted to release. County Counsel Moore indicated that the contract originally tied the 10% retainer to final acceptance but given that we have extended the Warranty Period for no cost and the retainer amount recommended for release is tied to work successfully completed and accepted as part of Phases 1, 2 and a portion of Phase 3, the Board has discretion to break out the hold backs into payments in smaller amounts. The staff recommendation is to pay the retainage amount for Phases 1, 2, and a portion of 3.

Alternate Member Geiger asked about item (b) the deployable vehicle that supports special events, is that generically what the deployables are for or are you referring to a specific event? Administrative Contracts Manager Arismendez stated it is for one deployable System on Wheels (SOW) and the upgrades will generally support special events, such as the upcoming Rose Parade and Rose Bowl and any events upcoming in 2017. Jacobs Project Manager Odenthal stated when you purchased the System on Wheels you did not have LTE equipment to equip the SOW you now have the LTE equipment to install in it. The cell hasn't yet been able to be deployed for LTE PSBN network event that is the purpose for this amendment.

Director Gialamas asked for a motion, Board Member Alexander motioned first, seconded by Director Gialamas.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.

#### **MOTION APPROVED**

#### **J. APPROVAL SITE ACCESS AGREEMENTS AND CONSENT TO SITE ACCESS AGREEMENT FOR LAND MOBILE RADIO SYSTEM SITES**

Executive Assistant Wendy Stallworth-Tait introduced the following Item 2 and 3 and recommended that the Board take the following actions:

1. Find that the approval and execution of the Site Access Agreement for Cerro Negro (CRN) to allow for all Land Mobile Radio system work to occur at this County-owned site as covered by the Site Access Agreement is within the



scope of the activities previously authorized at site CRN on December 17, 2015, which your Board previously found statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System project.

2. Find that (a) approval of the Site Access Agreements for Mount McDill, San Dimas and Castro Peak and a Consent to SAA with Lockheed Martin are within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperability Communications System (LA-RICS) LMR System previously certified under the California Environmental Quality Act (CEQA) on March 29, 2016; and (b) there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require further review under CEQA.
3. Authorize the Interim Executive Director to finalize and execute agreements substantially similar in form to the enclosed SAAs and Consent to SAA with the County of Los Angeles and Lockheed Martin.

Board Member Alexander excused himself from recommendation number 1 because of an agreement that has potential conflict that his city entered with the County regarding the same site. County Counsel Moore stated yes, we can parce Item Number 1 out and bring it back to the Board next month because we do not have quorum with Board Member Alexander excusing himself from this item.

Executive Assistant Wendy Stallworth-Tait stated the Site Access Agreement (SAA) and Consent to SAA for LMR for Items Number 2 and 3 are before the Board for approval.

Executive Assistant Stallworth-Tait stated that Mount McDill is back before your Board for approval due to the fact that Lockheed Martin has requested revisions since then. They asked for three things and they are that LA-RICS to be added to the Lease Agreement, Lockheed Martin is allowed to review drawings before approved, and only U.S. Citizens be allowed access to the site.

Director Gialamas asked for a motion, Director Gialamas motioned first, seconded by Alternate Member Bundesen.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.

**MOTION APPROVED FOR ITEMS 2 AND 3**

**K. APPOINT SCOTT D. EDSON AS EXECUTIVE DIRECTOR; AWARD PROFESSIONAL SERVICES AGREEMENT WITH SD EDSON, INC.**



County Counsel Moore presented the following item to the Board:

1. Appoint Mr. Edson to the position of LA-RICS Executive Director, at a not to exceed amount of \$218,400 annually, starting March 26, 2017.
2. Approve the Professional Services Agreement with Mr. Edson through SD Edson, Inc., substantially similar in form to the attached Enclosure.
3. Delegate authority to the Chair of the LA-RICS Board, or his designee, to execute the Professional Services Agreement with SD Edson, Inc., which should be approved as to form by County Counsel, following completion of corporate formation of SD Edson, Inc.

Director Gialamas asked for a motion, Alternate Member Geiger motioned first, seconded by Alternate Member Bundesen.

Ayes 6: Alexander, Curley, Geiger, Bundesen, Gialamas, and Fruhwirth.

#### **MOTION APPROVED**

Interim Executive Director Radeleff acknowledged and welcomed Chief Scott Edson. Chief Edson thanked Interim Executive Director Radeleff and stated that he looks forward to this opportunity to serve the Board and to serve all of public safety. He plans to shadow Interim Executive Director Radeleff during the transition. Chief Edson plans to meet with each Board member and looks forward to starting in a few months. Director Gialamas stated Chief Edson brings credibility, confidence, and passion, which is where we want to go with LA-RICS.

#### **IX. MISCELLANEOUS**

Director Gialamas publicly thank the Board members for their work and efforts because there has been a lot going on this year. It has been a year of incredible accomplishments and we could not have done it without the support of the Board and LA-RICS staff. Director Gialamas wished everyone Happy Holidays and thanked Alternate Member Geiger and Alternate Member Bundesen for being very supportive in his role as Chair of the Board.

#### **X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

#### **XI. CLOSED SESSION REPORT**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director



2. PUBLIC EMPLOYMENT  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director
  
3. CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)  
Labor Negotiator: County Counsel

The Board entered into Closed Session at 9:55 a.m., and returned to Open Session at 10:03 a.m.; the Brown Act does not require a report.

**XII. ADJOURNMENT and NEXT MEETING:**

Thursday, January 12, 2017, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.