

APPROVED



BOARD OF DIRECTORS MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, December 5, 2019 • 9:00 a.m.
Los Angeles County Sheriff's Department
The Hertzberg Davis Forensic Science Center
Conference Room 223 through 227
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

Board Members Present:

Cathy Chidester, Dir., EMS Agency, County of LADHS
Joe Ortiz, Chief of Police, City of South Pasadena Police Dept.
Mark Alexander, City Manager, CA Contract Cities Assoc.

Alternates For Board Members Present:

John Geiger, CEO, County of Los Angeles
Thomas Ewald, Special Services Deputy Chief, County of Los Angeles Fire Dept.
Mark Glatt, Chief, Los Angeles County Sheriff's Dept.
Scott Haberle, Fire Chief, City of Monterey Park Fire Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.
David Povero, Captain, City of Covina Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director
Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Chris Nunley, Chief of Police, City of Signal Hill Police Dept.

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair, Mark Glatt, called the meeting of the Board to order at 9:02 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair Glatt asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. November 7, 2019 – Regular Meeting Minutes

Alternate Chair Glatt asked if there were any questions or comments from the Board.

There were none.

Board Member Mark Alexander motioned first, seconded by Alternate John Geiger.

Ayes 9: Alexander, Chidester, Ewald, Geiger, Glatt, Haberle, Ortiz, Perez, and Povero.

MOTION APPROVED.

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS (B-E)

B. Director’s Report – Scott Edson

Executive Director Scott Edson stated the team attended the Urban Areas Security Initiative (UASI) Approval Authority on November 20, 2019, to discuss UASI 2020 funding. Prior to the meeting, the Mayor’s Office reached out to our team to ask if we would be seeking Operations and Maintenance (O&M) funds from the UASI 20 allocation.

We were informed at that time Los Angeles Police Department (LAPD) and ICI would be seeking O&M funding, and if we planned to request funding, we needed to submit our application now. We asked the Mayor’s Office to accept our draft application following the meeting on the 20th to better understand other projects seeking funding

and their priority, but we were told the application was needed before the 20th in order to allow for meeting discussions and planning. LA-RICS submitted a placeholder application, and at the meeting, we chose to withdraw it as we would essentially hold those funds in an account for over two years before we would start spending it on O&M cost. We understand the region has time-sensitive critical projects that require funding now and thus withdrew our application, but with our sole request to the Approval Authority to ensure the interconnection work and equipment necessary to achieve a system of systems model is completed, as promised to California Governor's Office of Emergency Services (Cal OES) and Federal Emergency Management Agency (FEMA), before any funds are awarded or spent on O&M.

Executive Director Edson stated since the UASI meeting, Los Angeles City has agreed to assist us in access to Mt. Lee so we can move forward with the fiber connection at Mt. Lee with ICI.

We need to complete the interconnection work, or at least ensure the funds are secured before we award additional funds to maintain systems that are not yet completed. There has been a bit of push back since that meeting on holding off awarding funds to O&M pending assessment of interconnection work; however, it now appears the assessment will be completed prior to any O&M awards as it is expected at the December 13, 2019 Approval Authority meeting and request your continued support for this at the December 13, 2019 Approval Authority meeting.

Executive Director Edson stated in Agenda Item G is a monitoring review and audit report performed by BCA Watson Rice. The report covered the State Homeland Security (SHSGP) grant claims filed for Fiscal-Year 2016-17 and 2017-18 for grant award of \$700,000. No findings or exceptions were noted relating to the use of the \$700,000; however, there is one interesting finding Administrative Deputy Susy Orellana-Curtiss is looking forward to addressing with you during that discussion item.

United States Forest Service (USFS) Plan of Developments have been submitted for nine (9) of the 13 USFS sites (LPC, WMP, WTR, JPK, GMT, MDI, PRG, PMT, and MML). A kick-off meeting for this historic event is scheduled for later today at 1:30 p.m., with the USFS staff, to solidify the design proposal which includes LTE Round 2 colocation at six (6) of the sites, and visual impact. The USFS has been a great partner and even issued their own press release about their approval to move forward with 13 sites in the forest for a new public safety radio system. You may have heard it locally on the radio. The only downside is the speed at which the federal government works but they understand our schedule.

Executive Director Edson went on to state Special Use Permits are expected for the first round of five (5) sites later this month. Construction permits should follow soon

after. We received approval from FEMA and Cal OES on November 14, 2019, where they concurred with the USFS decision, in providing us the green light to expend funds on the USFS sites.

All seven (7) coastal sites in County jurisdiction were submitted to the Department of Regional Planning (DRP) for the coastal development permit and we have received comments back from DRP and have since resubmitted packages addressing those comments and we continue to work on remaining comments.

Executive Director Edson stated he has signed a Work Acceptance Certificate for the new baseline schedule and we continue to work with Motorola Solutions Inc., (MSI) in memorializing certain changes to training and testing. We are on schedule for full acceptance of the system within the UASI 2020 grant period. A formal contract amendment is forthcoming memorializing all the changes.

As for LTE, as your Board is aware, the Authority has been approved by the National Telecommunications and Information Administration (NTIA) to expand the Public Safety Broadband Network (PSBN) network to incorporate 26 additional sites. Agenda Item H is Amendment No. 40 to the Long Term Evolution (LTE) contract with MSI and reflects the reconciliation of equipment to the final proposed site design for certain Round 2 sites, such as site configuration changes from colocations to new monopoles, and the inclusion of additional potential sites (CCB2, Cougar, POM2, POLA1, POLA 2).

Agenda Item I seeks your approval to delegate authority to execute an agreement with Sunwest Engineering to acquire one Cell on Light Truck (CoLT) and one Cell on Pickup Truck (CoPT), funded by Broadband Technology Opportunities (BTOP) grant, for deployment in areas where FirstNet's static infrastructure does not provide sufficient coverage or has suffered extended outages, to allow first responders data communications needs during an emergency. Procuring one of each CoLT and CoPT would allow the Authority and its Member Agencies to utilize the appropriate vehicle, depending on the situation and environment.

Executive Director Edson stated as for LTE Round 2 site construction, we will be holding our pre-construction walk next week at the Inglewood site. Congratulations to Inglewood for being our first site to build under Round 2. Agenda Item J brings four (4) more sites seeking delegated authority to issue Invitation for Bids for construction at Claremont Police Department, Compton Courthouse, Cougar Park, and Pomona Courthouse.

In closing, Executive Director Edson wished the Board great holidays.

Alternate Board Member John Geiger stated in terms of the December UASI follow-up meeting, what progress or assurances regarding ISSI connection with other grantees is the UASI Approval Board looking for. Executive Director Edson stated UASI Approval Board has the 2016 letter documented, which states we will build a system of systems and we have a plan to ensure ISSI connections between the various systems. There is no specific detailed plan on what that will look like and we at LA-RICS force the issue to ensure there is a plan and that is what we anticipate at the December 13, 2019 meeting. A PowerPoint Presentation will be given by MSI were they have spoken to the individual systems and they are coming to us with a design of all the system connection points and at that time UASI Approval Board will approve the plan. Alternate Board Member Geiger stated no one in this room has any doubt about the commitment from LA-RICS to connect to our regional stakeholder partners; the UASI Approval Board would be looking at assurances from the other grantees as well and stated he would go on the record consistently supportive of those connections.

Alternate Board Member Scott Haberle stated he was at the UASI Approval Authority meeting and wanted to acknowledge staff on how well they lead the narrative pushing the overall goal of system of systems. Staff did an excellent job at communication, professionalism, and control. Executive Director Edson stated we appreciate it.

Board Member Mark Alexander asked if LA-RICS has been asked to work the Tournament of Roses Parade and are we participating. Executive Director Edson stated yes. Lieutenant Hiroshi Yokoyama and Executive Director Edson stated we are deploying Cell on Wheels (COWs) to provide voice communications coverage.

This concludes the Director's Report.

There was no further discussion.

C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented the Construction/Implementation Update.

LTE Round 2 Highlights

Progress and Permitting

- IGPD issued NTP for construction. Construction start is 12/16/2019. MVS2 plan check comments addressed. Will resubmit next week and permit expected to immediately follow. UCLA2 under review at plan check.
- All SCE sites were Geotech drilled except SCEGAL
- SCHCYN Geotech is being conducted this morning.

Environmental

- FONSI for SEA 4 was received 12/2/2019.
- SEA 5 cleared SHPO, and we expect a FONSI in mid-Jan 2020

Labor Compliance

- Program is in place and ready for start of construction next week. First labor compliance meeting is on 12/11/2019 with Metrocell.

SAA's

- Judicial Council of California still negotiating
- IRWDPD under negotiation
- Item J. CLRMPD, POM2, CCB2, and COUG, Thomsen next week

LMR Highlights

Construction Summary

- Twenty-nine (29) out of (58) sites: 50% completed to date. (31) permits issued
- Zero recordable injuries to date
- Ph.2 acceptance walks have commenced with MSI. 13 walks have been completed. For punch list items identified corrections are now underway.

Next to Start:

- Dec. 19' Planned Starts UCLA and LACFDEL
- Jan. 20' Planned Starts MIR/restart and USFS/5 sites
- Feb. 20' Planned Starts UNIV and USFS/5 sites

USFS Sites

- SUP and DPW permits expected in Dec. 2019
- Meeting at USFS this afternoon to present Plans of Development (POD's)

Coastal Sites

Reviews are tracking ahead of schedule by jurisdiction and is the primary area of focus as we collectively seek opportunities for time savings on the Program.

SAA's:

- GRM, RIH, SPH, and BHS outstanding

Current Focus:

- UASI 18 Equipment order
- POD's for USFS (on going)
- DRP comment return for Coastal – Meeting next week onsite

Alternate Chair Mark Glatt stated in a previous meeting there were concerns on the Frost Peak site, and asked if the issue was resolved with JPL. Project Manager Justin Delfino stated he will know more later this afternoon at the meeting scheduled with the USFS, but he deferred to CISO Ted Pao on an update. CISO Pao stated JPL had a concern on how LA-RICS transmitters will cause interference to their receivers at nearby Table Mountain Facility. LA-RICS performed field strength studies and calculations and turned over that data to JPL via the USFS on October 25, 2019.

Project Director Chris Odenthal added LTE 2 landowner of Thomsen is Mike Thomsen and he is present today. He is one of the first persons to volunteer his property for us to build a public safety communication site. He has attended quite a few of our Board meetings and we thought it was important for the Board to see how the public is interacting with LA-RICS. Project Director Odenthal wanted to thank and acknowledge Mike Thomsen.

This concludes the Project Manager's Report.

There was no further discussion.

D. Joint Operations and Technical Committee Chairs Report – No Report

E. Finance Committee Report – No Report

VII. DISCUSSION ITEMS (F-G)

F. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item F, provided an update on the reporting period for outreach taking place in the month of November and stated Lieutenant Yokoyama will provide details on the meetings that took place with various jurisdictions.

Lieutenant Yokoyama stated on November 5 and 13, 2019, the outreach team met with the LASD Communications and Fleet Management Bureau to discuss deployment of LA-RICS SOW for the 2020 Rose Parade operation.

On November 6, 2019, we met with the Inglewood Police Department to discuss their ongoing communications needs for the NFL Stadium.

On November 12, 2019, members of the outreach team participated in the Orange County Radio Rodeo interoperability exercise hosted by the California Statewide Interoperability Committee (CalSIEC) Southern Planning Area (SPA) at Huntington State Beach. The primary purpose of the event was to conduct radio tests within an

Operational Area, and verify interagency interoperability with agencies adjacent to the Operational Area.

The participant's included Anaheim Police, Cal OES, Costa Mesa Police, Huntington Beach Police, Irvine Police, Long Beach Police, Los Angeles County Fire (LACoF), Orange County Parks, Orange County Sheriff's, San Diego City Fire, Santa Monica Police, and West Cities Police Communications Center (West-Comm JPA) in western Orange County.

On November 13, 2019, we met with the City of Lancaster Public Safety Office to discuss their communications needs.

On November 20, 2019, we met with the Signal Hill Police Department to continue to work on programming of their portable radios.

Since October 2019, the outreach team has closely monitored the Downtown Cell and have found it to be working flawlessly, which will be vital for the Los Angeles County District Attorney's Office, as well as LASD Services Bureau.

Board Member Alexander asked how the Rodeo went and Lieutenant Yokoyama stated it went very well. We learned quite a bit and learned about the frequencies in need. We partnered with LACoF and learned they have a very easy read of their flip chart, so we will apply that to our operation in the future.

There was no further discussion.

G. Homeland Security Grant Sub-Recipient Monitoring Review

Administrative Deputy Orellana-Curtiss presented Agenda Item G and stated this item is a monitoring report, which is essentially an audit report that was performed by BCA Watson Rice LLP. The audit was of our SHSGP grant for 2015 spent in Fiscal-Years 2016 - 17 and 2017-18. The scope of the expenditures that fall under the grant were 100% planning to pay for salary and benefits for staff supporting the project. On Page 2, of the audit report is a matrix table, which summarizes all of the items the auditors are tasked within the scope of their audit. Under the Scope and Objective of their audit there were no findings. On Page 5, there is a table for equipment items 1 through 6 reflect items as not applicable because we did not purchase any equipment with these grant funds. However, the auditors insisted it was within their scope to verify the treatment of equipment that may have been previously purchased with another grant, which would fall under the same umbrella of their guidance.

Administrative Deputy Orellana-Curtiss stated Under Equipment Number 7, auditor comments verify the last two physical inventories were conducted in February 2017

and August 2018. No exceptions noted. However, Finding #2018-01 cited we failed to provide a letter certifying the accuracy of the equipment list to the County. If you refer to Page 10 of the report it states a physical inventory of the equipment must be taken by the sub-recipient and the results reconciled with the equipment listing at least once every two years or prior to any site visit by State or Federal auditors/monitors, which we have complied with. The sub-recipient is required to submit a letter certifying as to the accuracy of the equipment listing to the County CEO, in the frequency as stated above. What we noted previously in an audit that did capture the expenditures relating to the purchase of this specific equipment, in an audit report shared with your Board in October 2015 performed by Vasquez and Company is that we are not required to make this report to the County CEO as we are a JPA. We shared the 2015 audit report with the auditors and noted there were no findings explaining the Joint Powers Authority (JPA) does not typically report to the County CEO, we report to the LA-RICS Board with certain approved delegated authority to the Director, specifically in this instance the delegated Authority to certify annual audits. After sharing this information with the auditor in addition to the report of no previous findings they determined they would include a finding and recommendation moving forward to include a certification letter to CEO regarding our annual equipment inventory.

Board Member Alexander asked what reason did the auditors provided to justify this finding whereby we are required to report to the County CEO. Administrative Deputy Orellana-Curtiss stated the County as grant-administrator of the SHSGP grant utilize standard template agreement with all of its grant sub-recipients, which includes this standard language relating to annual certification of equipment inventory to the County CEO. We did not strike that language out of the agreement. Board Member Alexander stated so we contractually obligated ourselves to do so. Administrative Deputy Orellana-Curtiss stated yes that is correct. Administrative Deputy stated that was the only audit finding in this report and asked if there were any other questions.

There was no further discussion.

VIII. ADMINISTRATIVE MATTERS (H-I)

H. APPROVE AMENDMENT NO. 40 TO AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK

Contracts Manager Jeanette Arismendez presented Agenda Item H and recommended the Board take the following action:

1. Make the following findings:
 - a. Find that the design, construction, implementation, operation, and maintenance of six (6) PSBN Sites (Claremont Police Department [CLRMPD1], Compton Courthouse 2 [CCB2], Cougar Park [COUG], Pomona Courthouse 2 [POM2], Port of Los Angeles Pier 400 [POLA1], and Port of Los Angeles Pier 300 [POLA2]) to be included as additional potential buildable sites to the 35 PSBN potential buildable sites that your Board has previously approved on January 24, 2019, from which twenty-six (26) PSBN Round 2 Sites will be selected, and approval and execution of Amendment No. 40 to Agreement for the PSBN are categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. §§ 15301, 15303, 15304, and/or 15332 for the reasons stated in the Board Letter and as noted in the record of the project; and
 - b. Find the reconciliation of certain PSBN Components contemplated in the bill of materials for PSBN Round 2 sites is within the scope of the design, construction, implementation, operation, and maintenance of the PSBN at 17 sites, which your Board previously found categorically exempt from review under CEQA pursuant to 14 Cal. Code Regs. §§ 15301, 15303, 15304, and/or 15332 on January 24, 2019, and on July 11, 2019, respectively.
2. Approve Amendment No. 40 to Agreement No. LA-RICS 008 for the PSBN with Motorola Solutions, Inc. to reconcile certain PSBN Components for a cost decrease in the amount of \$735,692;
3. Authorize a decrease to the Maximum Contract Sum in the amount \$735,692 from \$138,685,190 to \$137,949,498;
4. Delegate authority to the Executive Director to execute Amendment No. 40, in substantially similar form, to the Amendment enclosed with the Board Letter; and
5. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 40.

Alternate Board Member Geiger motioned first, seconded by Alternate Board Member Haberle.

Ayes 9: Alexander, Chidester, Ewald, Geiger, Glatt, Haberle, Ortiz, Perez, and Povero.

MOTION APPROVED

I. APPROVE AN AGREEMENT FOR A CELL ON LIGHT TRUCK (COLT) AND CELL ON PICKUP TRUCK (COPT)

Contracts Manager Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Approve and award the LA-RICS Authority COLT and COPT Agreement with Sun West Engineering, Inc. , in substantially similar form to the Agreement enclosed with the Board Letter, that will allow the Authority to procure one (1) COLT and one (1) COPT with a contract term that will commence upon contract execution of the Agreement and continue through vehicle warranty, for a total contract amount of \$921,928; and
2. Delegate Authority to the Executive Director as follows:
 - a. To execute the Agreement substantially similar in form to the Agreement enclosed with the Board Letter;
 - b. To approve and execute Amendments to the Agreement that do not impact the total contract amount, the term, or any terms and conditions of the Agreement, provided any such Amendments are approved as to form by Counsel to the Authority; and
 - c. To issue Notices to Proceed for work contemplated in the Agreement.

Board Member Alexander inquired about the cost of \$921,928, in particular if the cost was for both vehicles (COLT and COPT). Additionally, Board Member Alexander also inquired about the procurement process to ensure the Authority received a good value for the purchase.

Contracts Manager Arismendez referred Board Member Alexander and the Board to the Agenda Item I Enclosure, in particular, Exhibit B the COLT and COPT Pricing Schedule. Contracts Manager Arismendez explained the COLT and COPT were specialty vehicles and further explained the Pricing Schedule detailed the cost for both vehicles (COLT and COPT) inclusive of training cost. Contracts Manager Arismendez further explained the procurement process was very similar to the County Invitation for Bid (IFB) process. Contracts Manager Arismendez informed the Board the Authority did not need to engage in a Request for Proposal (RFP) process, as the specialty vehicles specifications were known which supported the IFB process. Board Member Alexander asked if it was a sealed bid and inquired how many bids were received, to which Contracts Manager Arismendez responded that one bid was received and it was sealed.

Board Member Alexander asked what the specialty features of the vehicles are. The Authority's Chief Information Security Officer (CISO) Pao stated the COLT is a standard truck with the bulk of the cost appropriated toward the customization to house the equipment. CISO Pao mentioned such customization included, but was not limited to, a 60-foot mast, antennas, satellite, etc. CISO Pao also informed the Board of the Authority performed a comparative analysis to other specialty vehicles similar to this type and determined the cost to be in line with the others. Executive Director Edson commented the Authority also worked with AT&T to ensure the vehicles were very similar and compatible with their existing Cell on Wheels (COWs).

Alternate Board Member Geiger asked if we received any challenges to the procurement document and any protests regarding the procurement process, to which Contracts Manager Arismendez responded that no challenges or protests were received. Alternate Board Member Geiger went on to state this is equally and as transparent as the County process as the Authority does not have purchasing agent authority and are required to bring this matter before the Board of Directors. Administrative Deputy Orellana-Curtiss also informed the Board the process, cost and contract was approved by the Federal grantor.

Board Member Cathy Chidester asked if LA-RICS explored having the equipment housed on a trailer versus a truck. CISO Pao stated that the Authority did analyze that option, however determined it to be more appropriate to utilize a truck to access fire roads and other access roads during emergent situations.

Alternate Board Member Thomas Ewald motioned first, seconded by Alternate Board Geiger.

Ayes 9: Alexander, Chidester, Ewald, Geiger, Glatt, Haberle, Ortiz, Perez, and Povero.

MOTION APPROVED

J. ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION WORK AT FIVE (5) LA-RICS SITES AND APPROVE PROJECT BUDGETS

Contracts Manager Jeanette Arismendez presented Agenda Item H and recommended the Board take the following action:

1. Make the following finding:
 - a. Find the adoption, advertising and award of construction, implantation, and installation work at the four (4) sites, Claremont Police Department (CLRMPD1), Compton Courthouse 2 (CCB2), Cougar Park (COUG), and

Pomona Courthouse 2 (POM2), as identified in Enclosure 1 to the Board Letter, are within the scope of the activities authorized at these four (4) sites which your Board found categorically exempt from review under the California Environmental Quality Act (CEQA) in a prior Board action on December 5, 2019, pursuant to 14 Cal. Code Regs. ("CEQA Guidelines") sections 15301, 15303, 15304, and/or 15332, for the reasons set forth in the Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged; and

- b. Find the adoption, advertising and award of construction, implantation, and installation work at one (1) site, Scholl Canyon Landfill (SCHCYN), as identified in Enclosure 1 to the Board Letter, are within the scope of the activities your Board previously found categorically exempt from review on July 11, 2019, under CEQA pursuant to CEQA Guideline sections 15303, 15304 and 15332, for the reasons set forth in the Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the CLRMPD1 site as follows:
 - a. Approve an estimated total project budget of \$381,710;
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the CLRMPD1 site;
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements; and
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the CLRMPD1 site.
 3. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the CCB2 site as follows:
 - a. Approve an estimated total project budget of \$281,930;
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the CCB2 site;
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements; and

- d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the CCB2 site.
4. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the COUG site as follows:
 - a. Approve an estimated total project budget of \$381,710;
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the COUG site;
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements; and
 - e. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the COUG site.
5. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the POM2 site as follows:
 - a. Approve an estimated total project budget of \$281,930;
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the POM2 site;
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements; and
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the POM2 site.
6. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCHCYN site as follows:
 - a. Approve an estimated total project budget of \$381,710;

- b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCHCYN site;
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements; and
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCHCYN site.
7. As it relates to Recommended Items 2-6 of the Board Letter, delegate authority to the Executive Director:
 - a. To make the determination that a bid is nonresponsive and to reject a bid on that basis;
 - b. To waive inconsequential and non-material deficiencies in bids submitted;
 - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award; and
 - d. To take all other actions necessary and appropriate to deliver the projects.
8. Delegate authority to the Executive Director for all the construction contracts resulting from these actions to:
 - a. Approve and process amendments for changes in work at each project site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month; and
 - b. Authorize the issuance of one or more Notices to Proceed for the proposed work for each respective contract.

Alternate Board Member Geiger motioned first, seconded by Alternate Board Member Haberle.



Ayes 9: Alexander, Chidester, Ewald, Geiger, Glatt, Haberle, Ortiz, Perez, and Povero.

MOTION APPROVED

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT - NONE

XII. ADJOURNMENT AND NEXT MEETING:

Thursday, January 9, 2020, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, Hertzberg Davis Forensic Science Center, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.