



BOARD OF DIRECTORS MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, February 6, 2020 • 9:00 a.m.
Los Angeles County Sheriff's Department
The Hertzberg Davis Forensic Science Center
Conference Room 223 through 227
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

Board Members Present:

Joe Ortiz, Chief of Police, City of South Pasadena Police Dept.

Alternates For Board Members Present:

John Geiger, CEO, County of Los Angeles
Thomas Ewald, Special Services Deputy Chief, County of Los Angeles Fire Dept.
Kay Fruhwirth, Asst., Dir., EMS Agency, County of LADHS
Mark Glatt, Chief, Los Angeles County Sheriff's Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director
Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Mark Alexander, City Manager, CA Contract Cities Assoc.
Chris Donovan, Fire Chief, City of El Segundo Fire Dept.
Chris Nunley, Chief of Police, City of Signal Hill Police Dept.
John Curley, Chief of Police, City of Covina Police Dept.



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair, Mark Glatt, called the meeting of the Board to order at 9:00 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair Glatt asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. January 15, 2020 – Special Meeting Minutes

Alternate Chair Glatt asked if there were any questions or comments from the Board.

There were none.

Alternate Board Member John Geiger motioned first, seconded by Alternate Vice-Chair Thomas Ewald.

Ayes 6: Ewald, Fruhwirth, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED.

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS (B-E)

B. Director’s Report – Scott Edson

Executive Director Scott Edson stated this last month has been very busy and much progress has been made. Last month, the team returned refreshed from the holidays and performing at 150%.

Executive Director Edson announced there might be a need for Special Board meetings from now up until the Broadband Technology Opportunities Program (BTOP) deadline. In addition, received a hand delivered document this morning, which is from South Pasadena and they reinstated their membership in LA-RICS Joint Powers Authority (JPA). Your Board will be voting on this next Board meeting.



Executive Director Edson stated in regards to LTE2, we have received the Finding of No Significant Impact (FONSI) on the remaining 12 LTE2 sites. This is the final FONSI for the Long Term Evolution (LTE) program and a huge accomplishment for the environmental team!

Executive Director Edson went on to state we have issued 17 Invitations for Bids (IFB) out of the 20 sites that are not within the Motorola (MSI) scope for LTE2. With another IFB scheduled to issue in the next weeks for the Port of Long Beach. Of those IFBs issued, we have awarded ten (10) contracts to date. Two (2) sites are before your board as Agenda Item H seeking delegated authority to release the IFBs for the Port of Los Angeles sites (POLA 1 and 2). This completes the sites requiring bids in our prime list of 26; you may see a few others seeking your delegated authority at the March Board meeting, but those are contingency sites we need to have queued up just in case a site falls out unexpectedly.

As for the sites under MSI scope, we are working closely with MSI and are confident they can get it done within the grant period and without impacting the LMR project. All their sites are co-locations on Land Mobile Radio (LMR).

Executive Director Edson stated yesterday, he attended the Area Maritime Security Committee meeting in the Port of Long Beach. This committee is chaired by the local coast guard commander and they meet quarterly to talk all things Port security. The committee includes local, state, federal (DHS, DOJ, and DOD) agencies, along with the private sector. Executive Director Edson introduced them to LA-RICS, the FirstNet service and our LMR system. The Port of Los Angeles and Long Beach are the only Port in the Nation with FirstNet service sites, and more importantly, sites that are public safety grade.

The coverage we will have built there for the Ports will benefit them over the years as cargo containers and internet of things combine. Not to mention the routine use of the Nationwide Public Safety Broadband Network (NPSBN) in the Ports and during time of emergencies, mutual aid or disasters. In addition, thanked the Long Beach Police Department (LBPD) and Los Angeles Port Police for helping us through this process with their respective Ports.

Executive Director Edson stated wrapping up LTE2, in connection with IFB's previously authorized, we have Agenda Item I is before you today seeking a small increase in project budgets at Pomona and Scholl Canyon given unanticipated site conditions, which now require a project budget that exceeded our original estimates. The Board item details those unanticipated site conditions/changes, such as slope stability and roof requirements and we have one building permit for Inglewood Police Department (IGPD) with that site in construction.



February is the month of Architect Engineer (A & E) Focus, where the team is committed to finalize drawings for permit submission. We are targeting March as the month to address Building and Safety permit review.

As for LMR, Monday Executive Director Edson spoke to the United States Forest Service (USFS) Supervisor Jerome Perez who is truly a partner and as excited for us to build public safety communications in the forest. Supervisor Perez confirmed first round of permits are expected to be released this Friday, with corresponding building permits then cleared for issuance from Los Angeles County Public Works, so we plan to commence construction at the first five (5) USFS sites on or before Monday, February 17, 2020.

Construction continues at LMR sites with activities closing out the Urban Areas Security Initiative (UASI) 17 grant funds. Sites with ongoing major construction activity is requiring the teams to push hard at this performance period close out, specifically at Mirador, UCLA, and some power items at BKK. Project Director Chris Odenthal will present for Project Manager Justin Delfino and will provide details in his report.

Executive Director Edson went on to state we are monitoring contractor performance closely, as the inability to complete deliverables identified in the grant plans which are developed years in advance impacts our ability to get the overall program completed on schedule and on budget. The UASI and region look favorably at this project and its huge accomplishments now, and we want to maintain that great reputation.

Upon successful completion of these construction activities, we will be closing out the UASI 17 grant totaling \$34.8 million in the next month and quickly focus everything towards UASI 18, which we have already started in parallel.

Since the new schedule agreed upon last year, we have slipped only one day, and that was a day to our benefit. With the forest build now underway, and the great progress we are making with the coastal sites through Department of Regional Planning (DRP), we will likely shave a couple months off the schedule with the potential to fully accept the system by the end of 2021. This is all possible but depends greatly on both the authority and contractor performance in harmony.

This concludes the Director's Report.

There was no further discussion.



C. Project Manager's Report – Chris Odenthal

Project Director Chris Odenthal presented on behalf of Project Manager Justin Delfino together with Deputy Program Manager Tanya Roth to go over the USFS and Coastal sites. Project Director Odenthal presented the Construction/Implementation Update and stated it has been many years leading up to the last few weeks or so for Site Access Agreements (SAA) and the USFS issuing permits. Our first conversations with the USFS started in 2013 and thus there is a lot of excitement to get these sites moving.

LTE Round 2 Highlights

Current Status:

Project Director Odenthal stated there are nine (9) sites under contract; six (6) sites out for bid with two (2) additional sites opening today, February 6, 2020. IGPD is under construction; UCLA2 and MVS2 planned for construction starts in mid-February 2020. LTE2 scope is on track for grant completion deadline in June 2020. Open inquiry to FirstNet/ AT&T for Radio Equipment Expediting.

Environmental

FONSI for SEA 5 received on February 4, 2020.

Labor Compliance

First labor compliance meeting was held on December 11, 2019, with Metrocell. No accidents, or injuries reported to date.

Deputy Program Manager Roth stated there was an USFS Press Release that formally recognized the issuance of the first round of Special Use Permit (SUP). The permitting and SUP represent our lease and our approval to construct on Forest Service land. Agenda Item G is a request for delegated authority to execute the thirteen (13) SUPs. Additionally, there are an additional two (2) Site Access Agreements (SAA) for LMR and LTE2 that we are requesting authority to sign. Project Director Odenthal added LMR does not have all the SAA necessarily to finish the build, so we have one FAA site at San Pedro Hills that is on a similar path as the USFS and will flow through Los Angeles County as well as the three Catalina sites where the County Board has provided delegated authority to the CEO's office.

Alternate Vice-Chair Ewald asked if construction on the sites could start immediately. Deputy Program Manager Roth stated we divided up the Forestry sites into three batches. The first five (5) are scheduled to be released on February 7, 2020, and the fully executed by President's Day on February 17, 2020. Project Director Odenthal stated one of the sites has a power delivery issue and we are working on the final design for a solar installation and that site has yet to be



submitted for building permit and one is under lease negotiations, but the rest have been submitted with most of the building permits approved.

Alternate Vice-Chair Ewald asked what the timeline is for Batches two (2) and three (3). Deputy Program Manager Roth stated we are expected to start construction in March. Batch three (3) depends on the power and permits. Project Director Odenthal stated there is a problem with snow because we are sitting on top of a ski resort for one; Frost Peak will be after Mountain High closes operations for the year.

SAA's

Project Director Odenthal stated in Agenda Item G, 13 USFS SUP's and six (6) LTE2 sites and all SAAs are planned to be executed by March 2020.

LMR Highlights

Ph. 1 OVERVIEW

Project Director Odenthal stated sites under drawing review at Public Works are RHT and PMT.

Construction Overview

Thirty-three (33) permits have been issued to date. There are zero (0) recordable injuries to date. The Phase 2 acceptance walks are underway this month and we are focused on CLM and LAN, PLM has been walked and approved. Site book had minor edits and should be approved next week. In regards to UASI 17 status, BKK, OAT, DPW038, AGH, and INDWT are all built. MIR remains impacted by underground utilities issues. Sites currently under Phase 2 construction are LACFDEL and UCLA.

USFS Sites

Nine (9) USFS sites have been approved at Public Works. The first group of five (5) sites are pending SUP issuance on February 7, 2020, and are scheduled to start construction on February 17, 2020. The next group will consist of four (4) sites planned for issuance on February 14, 2020.

Coastal Sites

Project Director Odenthal stated DRP is currently reviewing four (4) re-submitted packages and we are pending hearing dates and exemption status. MSI is still working on responses for the remaining three (3) sites.

SAA's:

There are 18 sites requiring SAA USFS (13), SPH, TWR, BJM, DPK and RPVT.



Program Manager Roth stated nine (9) of the 18 sites are currently ready from Building and Safety just pending use permits, and the other five (5) are scheduled for Monday, February 17, 2020.

Current Focus:

The first batch is the SUP issuance and Construction mobilization. DRP hearing dates for the Coastal sites and MSI resubmission of three (3) remaining Coastal sites. MIR Re-start and construction schedule compression.

UCLA Factor Building (four (4) photo images)

Project Director Odenthal presented four (4) photo images of UCLA Factor Building. The first photo image is the MSI Team hosting a safety briefing with project stakeholders and preparing for hoisting activities over the weekend. Second photo image is the custom fabricated platform to hold shelter and radio equipment. Crane set up on closed street coordinated with UCLA. Third photo image is a platform landing on Saturday night January 18, 2020, and welded connections to building steel. Fourth photo image is a Shelter set on platform waiting for roof patch-back.

This concludes the Project Manager's Report.

There was no further discussion.

- D. Joint Operations and Technical Committee Chairs Report – No Report
- E. Finance Committee Report – No Report

VII. DISCUSSION ITEMS (F-G)

F. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item F, and stated the update consisted of meetings taking place in the month of January with AT&T, Covina, and Irwindale Police Department, County Parks and Recreation, and East Sunset Ridge (ESR) TV station.

Alternate Chair Glatt asked if anything came out of the Covina meeting and Executive Assistant Stallworth-Tait stated yes an agreement for Covina to reinstate as a member. As for Irwindale Police Department, we are working on negotiations for an LTE2 site and East Sunset Ridge is an LMR site.

There was no further discussion.



VIII. ADMINISTRATIVE MATTERS (G-I)

G. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AGREEMENTS FOR LAND MOBILE RADIO AND LONG TERM EVOLUTION ROUND 2 SYSTEM SITES

Executive Assistant Stallworth-Tait presented Agenda Item G and recommended the Board take the following action:

1. Find the approval and execution of the SUPs with USDAFS for 10 USDAFS sites (BUR1, FRP, GMT, JPK2, LPC, MML, MTL2, PMT, WMP and WTR) which would allow construction, implementation, operation and maintenance of the LMR System infrastructure at these sites are (a) within the scope of the Final Environmental Impact Report (EIR) prepared for the Los Angeles Regional Interoperable Communications System (LA-RICS) LMR System, which was previously certified by your Board under the California Environmental Quality Act (CEQA) on March 29, 2016; (b) that the environmental findings and Mitigation Monitoring Program previously adopted by your Board are applicable to the currently recommended actions; and (c) there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
2. Find the approval and execution of the SUP and/or Communications Use Lease with USDAFS for site East Sunset Ridge (ESR), which would allow the construction, implementation, operation and maintenance of the LMR System at this site, are within the scope of activities your Board previously found categorically exempt from CEQA on July 11, 2019, pursuant to 14 Cal. Code Regs (“CEQA Guidelines”) §§15301, 15303, and 15304 for the reasons stated in this Board Letter and as noted in the record of the LMR project, and the determination that these activities are exempt from CEQA remains unchanged.
3. Find the approval and execution of the SUPs and/or Communications Use Lease with USDAFS for sites Mount Disappointment (MDI) and Portal Ridge (PRG), which would allow the construction, implementation, operation and maintenance of the LMR System at these sites, are within the scope of activities your Board previously found statutorily exempt from review under CEQA on February 5, 2015, pursuant to Public Resources Code §21080.25, the exemption adopted specifically for the LA-RICS, for the reasons stated in this Board Letter and as noted in the record of the LMR project, and the determination that these activities are exempt from CEQA remains unchanged.



4. Find the approval and execution of the SAAs with the Port of Los Angeles for POLA1, POLA2; and SAAs with Cities of Claremont and Covina for CLRMPD1 and COUG; and SAA with Port of Long Beach for the POLB1 site, respectively, to allow for the construction, implementation, operation and maintenance of the LTE2 System infrastructure that will be incorporated into the First Responder Network Authority (FirstNet) Nationwide Public Safety Broadband Network (NPSBN), are within the scope of activities previously authorized on December 5, 2019, for sites POLA1, POLA2, CLRMPD1 and COUG and on January 24, 2019 for POLB1, which your Board previously found categorically exempt from review under CEQA pursuant to 14 Cal. Code Regs. §§15301, 15303, 15304, and/or 15332 for the reasons stated in this Board Letter and as noted in the record of the LTE2 project, and the determination that these activities are exempt from CEQA remains unchanged.
5. Find the approval and execution of the SAA with City of Montebello for site MNTBLPD, which would allow the construction, implementation, operation and maintenance of the LTE2 System infrastructure at this site, are within the scope of activities your Board previously found statutorily exempt from review under CEQA on March 6, 2014, pursuant to Public Resources Code §21080.25, the exemption adopted specifically for the LA-RICS project, and any leased circuit work that may occur outside of the site, if needed, to provide connectivity to the LTE (inclusive of phase 2 LTE) System, is categorically exempt under CEQA pursuant to CEQA Guidelines §§15301, 15303 and 15304, and the determination that these activities are exempt from CEQA remains unchanged.
6. Authorize the Executive Director to finalize and execute the nineteen (19) real estate agreements identified herein, substantially similar in form to the agreements attached hereto.

Alternate Board Member John Geiger motioned first, seconded by Alternate Board Member Louis Perez.

Ayes 6: Ewald, Fruhwirth, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED.

H. ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION WORK AT TWO (2) LA-RICS SITES AND APPROVE PROJECT BUDGETS

Contracts Manager Jeanette Arismendez presented Agenda Item H and recommended the Board take the following action:



1. Make the following finding:
 - a. Find the adoption, advertising and award of construction, implantation, and installation work at the two (2) sites, Port of Los Angeles Pier 400 (POLA1) and Port of Los Angeles Pier 300 (POLA2), as identified in Enclosure 1, are within the scope of the activities authorized at these two (2) sites which your Board found categorically exempt from review under the California Environmental Quality Act (CEQA) in a prior Board action on December 5, 2019, pursuant to 14 Cal. Code Regs. ("CEQA Guidelines") sections 15301, 15303, 15304, and/or 15332, for the reasons set forth in this letter and as noted in the record of the project and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the POLA1 site as follows:
 - a. Approve an estimated total project budget of \$381,710.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the POLA1 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the POLA1 site.
3. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the POLA2 site as follows:
 - a. Approve an estimated total project budget of \$381,710.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the POLA2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest



responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the POLA2 site.

4. As it relates to Recommended Items 2-3, delegate authority to the Executive Director:
 - a. To make the determination that a bid is nonresponsive and to reject a bid on that basis.
 - b. To waive inconsequential and non-material deficiencies in bids submitted.
 - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
 - d. To take all other actions necessary and appropriate to deliver the projects.
5. Delegate authority to the Executive Director for all the construction contracts resulting from these actions to:
 - a. Approve and process amendments for changes in work at each project site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
 - b. Authorize the issuance of one or more Notices to Proceed for the proposed work for each respective contract.

Alternate Chair Glatt asked to please repeat the dollar amount again. Contracts Manager Arismendez stated \$763,420 is the total and \$381,710 for each site.

Alternate Board Member Kay Fruhwirth motioned first, seconded by Alternate Vice-Chair Ewald.

Ayes 6: Ewald, Fruhwirth, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED.



I. APPROVE AN INCREASE TO THE BUDGET FOR TWO (2) TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION

Contracts Manager Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Find the work and cost contemplated in this recommended action at the two (2) sites, Pomona Courthouse 2 (POM2) and Scholl Canyon (SCHCYN), are within the scope of the activities your Board previously found categorically exempt from review on July 11, 2019 and December 5, 2019, respectively, under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline sections 15303, 15304, and 15332, for the reasons set forth in this Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Delegate Authority to the Executive Director to increase the project budgets by \$19,873 for two (2) LA-RICS Telecommunication Facility Construction and Installation sites as follows:
 - a. Increase the Scholl Canyon (SCHCYN) project budget by \$9,790.
 - b. Increase the Pomona Courthouse (POM2) project budget by \$10,083.

Alternate Vice-Chair Ewald stated for the record the figures were verbally swapped, with POM2 as \$10,083. Contracts Manager Arismendez stated yes that is correct.

Alternate Vice-Chair Ewald motioned first, seconded by Alternate Board Member Kay Fruhwirth.

Ayes 6: Ewald, Fruhwirth, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED.

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. CLOSED SESSION REPORT

Alternate Chair Glatt stated there is no Closed Session Report.



XII. ADJOURNMENT AND NEXT MEETING:

The Board meeting adjourned at 9:32 a.m., and the next meeting will be held on Thursday, March 5, 2020, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, Hertzberg Davis Forensic Science Center, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.