

APPROVED



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Wednesday, March 25, 2020 • 9:00 a.m.

Teleconference Special Meeting

Meeting Call-in Number for Board Members and Public:

(562) 526-3800

Access Code: 996 827 452

Board Members Present:

Joe Ortiz, Chief of Police, City of South Pasadena Police Dept.

Mark Alexander, City Manager, CA Contract Cities Assoc.

John Curley, Captain, City of Covina Police Dept.

Chris Donovan, Fire Chief, City of El Segundo Fire Dept.

Alternates For Board Members Present:

John Geiger, General Manager, CEO, County of Los Angeles

Thomas Ewald, Deputy Fire Chief, County of Los Angeles Fire Dept.

Mark Glatt, Chief, Los Angeles County Sheriff's Dept.

Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director

Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Cathy Chidester, Dir., EMS Agency, County of LADHS

Chris Nunley, Chief of Police, City of Signal Hill Police Dept.

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair, Mark Glatt, called the special meeting of the Board to order at 9:04 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair Glatt asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES - NONE

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORT – Director's Report Regarding Status of LA-RICS Projects During COVID-19 Outbreak

Executive Director Scott Edson provided an update on the Governor's Executive Order impacts to the LA-RICS project, which included a stay at home order. LA-RICS staff is teleworking and Contractors including Jacobs, Motorola (MSI) are teleworking with certain field staff continuing to work in the field when it is essential. All staff is following the Governor's order with additional details to be reported at the next Board meeting.

This concludes the Director's Report.

Alternate Board Member Geiger requested the Teleconference call number be included in the body of the Calendar Invite for future Teleconference meetings.

No further discussion.

VII. ADMINISTRATIVE MATTERS (A-C)

A. APPROVE AMENDMENT NO. 44 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM

Executive Director Scott Edson presented Agenda Item A and recommended the Board take the following action:

1. Approve Amendment No. 44 (Enclosure) to Agreement No. LA-RICS 007 for LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect a reconciliation for certain LMR Change Order Modifications for a cost increase in the amount of \$2,609.
2. Authorize an increase to the Maximum Contract Sum in the amount \$2,609 from \$290,216,666 to \$290,219,275.
3. Delegate authority to the Executive Director to execute Amendment No. 44, in substantially similar form, to the enclosed Amendment (Enclosure).

Alternate Board Member John Geiger asked if the amendment to change the existing LMR contract sum should include applicable taxes. Administrative Chief Susy Orellana-Curtis responded this is a reconciliation to the maximum contract sum to include proper tax associated with the microwave link. A discussion on the applicability of taxes as identified in the LMR contract took place. Counsel Truc Moore opined the microwave link cost is subject to applicable taxes. Alternate Board Member Thomas Ewald asked if the item could be re-worked and presented at the next Board Meeting. Executive Director Edson stated this item will be pulled from the agenda, and since it is within his delegated authority, he will convene the Oversight Committee as soon as possible.

After further discussions, a recommendation to refer the item to the Oversight Committee for review and approval was made.

No further discussion.

B. APPROVE AN INCREASE TO THE BUDGET FOR ONE (1) TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION PROJECT

Executive Director Scott Edson presented Agenda Item B and recommended the Board take the following action:

1. Find the work and cost contemplated in this recommended action at the Irwindale Police Department (IRWDPD) site, are within the scope of the activities your Board previously found categorically exempt from review on January 24, 2019, under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15332, for the reasons set forth in this Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Increase the project budget by \$151,000 to a new total of \$563,000 for one (1) LA-RICS Telecommunication Facility Construction and Installation site, Irwindale

Police Department (IRWDPD), and delegate authority to the Executive Director to award a contract and issue notices to proceed for that amount.

Chair Glatt asked for the reason the project budget increased. Executive Director Edson stated the increase was based on geotechnical work showing deterioration in parts of the soil and a request from the City of Irwindale for parking lot decorative concrete to remain untouched, all requiring a redesign of site plans and an increase to the project budget.

Alternate Board Member John Geiger motioned first, seconded by Board Member Mark Alexander.

Ayes 8: Alexander, Curley, Donovan, Ewald, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED.

C. TRIPLE A BOARD LETTER FOR 3 SITES (BUR2, CRN, LADFDEL2) ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION WORK AT THREE (3) LA-RICS SITES AND APPROVE PROJECT BUDGETS

Executive Director Scott Edson presented Agenda Item C and recommended the Board take the following action:

1. Make the following finding:
 - a. Find the adoption, advertising and award of construction, implementation, and installation work at the PSBN2 sites Burnt Peak 2 (BUR2), Cerro Negro 2 (CRN2), and Los Angeles County Fire Department Del Valle 2 (LACFDEL2) as identified in Enclosure 1, are within the scope of the activities authorized at these sites which your Board found categorically exempt from review under the California Environmental Quality Act (CEQA) in prior Board actions on January 24, 2019, October 3, 2019, and on January 15, 2020, pursuant to 14 Cal. Code Regs. ("CEQA Guidelines") sections § § 15301, 15303, 15304, and/or 15332 for the reasons set forth in this letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the BUR2 site as follows:
 - a. Approve an estimated total project budget of \$1,570,381.

- b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the BUR2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the BUR2 site.
 3. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the CRN2 site as follows:
 - a. Approve an estimated total project budget of \$368,668.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the CRN2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the CRN2 site.
 4. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the LACFDEL2 site as follows:
 - a. Approve an estimated total project budget of \$366,392.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the LACFDEL2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the

lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the LACFDEL2 site.

5. As it relates to Recommended Items 2-4, delegate authority to the Executive Director:
 - a. To make the determination that a bid is nonresponsive and to reject a bid on that basis.
 - b. To waive inconsequential and non-material deficiencies in bids submitted.
 - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
 - d. To take all other actions necessary and appropriate to deliver the projects.
6. Delegate authority to the Executive Director for all the construction contracts resulting from these actions to:
 - a. Approve and process amendments for changes in work at each project site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
 - b. Authorize the issuance of one or more Notices to Proceed for the proposed work for each respective contract.

Board Member Alexander asked what is the difference between CRN1 and CRN2. Program Director Chris Odenthal stated environmental designation based on the National Environmental Policy Act (NEPA) required a distinction between LMR and LTE sites and thus distinction between CRN 1 and CRN 2 is a naming convention distinguishing between LMR funded and LTE funded work.

Board Member Chris Donovan motioned first, seconded by Alternate Board Member John Geiger.

Ayes 8: Alexander, Curley, Donovan, Ewald, Geiger, Glatt, Ortiz, and Perez.

MOTION APPROVED

- IX. MISCELLANEOUS – NONE**
- X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**
- XI. CLOSED SESSION REPORT - NONE**
- XII. ADJOURNMENT AND NEXT MEETING:**

The Board meeting adjourned at 9:29 a.m., and the next meeting will be held on Thursday, April 2, 2020, at 9:00 a.m., via Teleconference.