

**APPROVED**



# **BOARD OF DIRECTORS MEETING MINUTES**

**LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, March 5, 2020 • 9:00 a.m.  
Los Angeles County Sheriff's Department  
The Hertzberg Davis Forensic Science Center  
Conference Room 223 through 227  
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Dir., EMS Agency, County of LADHS  
**Joe Ortiz**, Chief of Police, City of South Pasadena Police Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**John Curley**, Captain, City of Covina Police Dept.

**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Thomas Ewald**, Deputy Fire Chief, County of Los Angeles Fire Dept.  
**Mark Glatt**, Chief, Los Angeles County Sheriff's Dept.  
**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.

**Officers Present:**

**Scott Edson**, LA-RICS Executive Director  
**Priscilla Dalrymple**, LA-RICS Board Secretary

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Chris Nunley**, Chief of Police, City of Signal Hill Police Dept.

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Alternate Chair, Mark Glatt, called the meeting of the Board to order at 9:03 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Alternate Chair Glatt asked for a roll call and acknowledged a quorum was present.

**III. APPROVAL OF MINUTES (A)**

**A. February 6, 2020 – Regular Meeting Minutes**

Alternate Chair Glatt asked if there were any questions or comments from the Board.

There were none.

Alternate Board Member John Geiger motioned first, seconded by Alternate Vice-Chair Thomas Ewald.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**IV. PUBLIC COMMENTS – NONE**

**V. CONSENT CALENDAR – NONE**

**VI. REPORTS (B-E)**

**B. Director’s Report – Scott Edson**

Executive Director Scott Edson stated we have nine (9) LMR sites pending execution of Site Access Agreements. The nine (9) sites are Black Jack Mountain (BJM), Dakin Peak (DPK), Tower Peak (TWR), Rancho Palos Verdes Tee (RPVT), San Pedro Hill (SPH), Burnt Peak 1 (BUR1), East Sunset Ridge (ESR), Frost Peak (FRP) and Johnstone Peak 2 (JPK2). Individual examples of items holding up execution are: At BJM, the County of Los Angeles is negotiating their respective final details on an agreement with the Catalina Conservancy. Execution is expected by end of this month; DPK & TWR are going to the Catalina Conservancy Board in April.



As for RPVT, the County shifted its position and now requires we take the item under the County of Los Angeles Department of Parks and Recreation. It has been quite an undertaking but we expect resolution from County leaders.

Executive Director Edson stated the Coastal Sites are pending Coast Development Permits from County of Los Angeles Department of Regional Planning (DRP). We continue to work with them to ensure hearing dates are scheduled and/or exemption letters are released.

An FAA "Outgrant" signature is pending on SPH. Executive Director and Chief Glatt are going to DC next week to Lobby congress to repeal the T-Band take away and plan on visiting the FAA to push or thank them, depending in the status at that time.

Special Use Permits (SUP) from the United States Forest Service (USFS) for final batch of sites are pending on FRP, JPK2 and BUR1. Of the 58 LMR sites, we've received 35 building permits, with 3 USFS permits pending, 7 coastal sites and 5 others (UNIV, RPVT, RHT, SPH, GRM). Of the sites where we received USFS SUP, construction starts have pushed out due to delayed soil testing. We are working closely with Motorola (MSI) and its subcontractors to ensure we stay on track and recovery is implemented to mitigate any delays.

Executive Director Edson went on to state one of the sites named BUR, in the Northwest Angeles Forest area, is a site critical to public safety as it fills a gap in the forest and shoots to the north into the desert. As it has been reported to your Board in the past, there is a power issue at this site. Existing power is inadequate and Southern California Edison (SCE) cannot upgrade as their infrastructure there is at maximum capacity.

The Jacobs Team worked to creatively identify a solution that would allow BUR1 (LMR site) and BUR1-2 (LTE2 site) to proceed within grant-funded dollars and schedule.

As for Frost Peak, as you may recall, JPL is concerned about interference at their Table Mountain facility, and we are finally in contact with the right person at JPL and they are performing an interference study, which they hope to complete this month or early April. We will then share with the USFS.

Executive Director Edson stated since this is a critical site, we will be working with our partners at David Evans & Associates (DEA) under our existing design contract to proceed with the solar power solution required to keep this site in the Land Mobile Radio (LMR) and Long Term Evolution (LTE) system. We are also strategizing to get the solar design information to the USFS to allow the SUP to proceed on schedule. Given this change in direction, and any other loose ends that may pop up, we ask your



Board's flexibility for a Special Meeting in March. Staff will be reaching out to verify date(s) but we are targeting the week of the 23rd.

We are on track to close out the Urban Areas Security Initiative (UASI) 17 grant this month. Agenda Item J reflects the final reconciliation of work performed at UASI 17 sites, which will allow for successful closeout. Program Manager Justin Delfino will provide your Board with details on the LMR build activity under his Project Manager's Report.

In regards to the LTE update, Executive Director Edson stated with four (4) months remaining in the grant performance period the teams have been working diligently to finalize site designs, process Information for Bids (IFB) and award contracts for construction of the 26 LTE 2 sites.

Of the 26 priority sites in LTE 2, MSI is now only responsible for six (6), and of the remaining 20, we have 12 contracts awarded to date for construction, with six (6) scheduled to be awarded in March and the remaining two (2) to be awarded in April.

One site is returning to your Board for an increase in budget (SCEGAL) resulting from a move in the site location, that is Agenda Item N. We have contingency sites in the queue as well, just in case a site unexpectedly drops we have sites in the queue ready for construction. One of those sites is before your board today as Agenda Item L, the Montebello Police Department (PD) site. If we do not have to build any contingency sites, there is still a good chance AT&T FirstNet will allow us to include them, as they recognize the sites greatly benefit the coverage.

There are 19 sites pending permit and DEA is on track to deliver drawings by mid-March. There are nine (9) sites in the construction queue; MVS2, IGPD and UCLA in this quarter, and the six (6) SCE sites starting in Quarter 2.

We had a great meeting with our partners at the County of Los Angeles Department of Public Works (DPW) and they will continue to treat our submissions as priority.

Executive Director Edson stated Scholl Canyon has had major changes in the Sanitation District staff, which has caused us some delays as previously approved items are now being revisited by a new Sanitation District lead and team of attorneys. We will keep your Board abreast of issues moving forward.

As reported under LMR, BUR1-2 is an LTE 2 site collocated on site (BUR1), where we are proceeding with the BUR1-2 scope through DEA and IFB, Builders. We have the same issue on CRN2 and LACFDelVal2, contingency sites for LTE2, where MSI has also reported they do not have the bandwidth to complete the work on time or without

impacting LMR. This is unfortunate because it was ideal to use the same builder at each site.

We continue to work closely with our regional and vendor partners to accomplish completion of the 26-site project. A special thanks to the cities of Covina, Irwindale and Claremont, which today are meeting our DEA partners at the permit counters for permit submission. Their continued support and endorsement are ensuring permits are issued in a timely manner allowing for scheduled construction starts and completion within the grant period.

On the COLT solution, we finally achieved agreement with AT&T for First Responder Mobility Zone Services that will allow us to acquire the right equipment including satellite services. This item is before you as Agenda Item M.

This concludes the Director's Report.

There was no further discussion.

### C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented photos to the Board illustrating the Construction/Implementation Update.

#### **LTE Round 2 Highlights**

##### **Current Status:**

Project Manager Delfino provided an update on the current status of the Architect and Engineer (A&E) centric effort for March 2020 adding that there is currently one (1) site with permit issued and six (6) sites under plan check review. By next week, 17 permit applications will be made and the five (5) remaining sites are planned for submission in late March for a total of 29. Twelve sites are under contract, six (6) sites are out for bid, and one (1) site which is IGPD is under construction. LTE2 scope is on track for grant completion deadline in June 2020. FirstNet AT&T has offered support for Radio Equipment Expediting.

#### **LABOR COMPLIANCE**

A Labor compliance kick-off meeting is scheduled with Jitney Construction later this month for MVS2. No accidents or injuries reported to date.

#### **IGPD:**

We are currently in the process of completing construction in the radio room, however due to differing field conditions the roof of the building was not able to sustain the planned dead load of the antenna sleds, therefore improvements to the sub-roof must be made to handle the weight of the sled mounts. The materials are on order and installation is planned to start late March 2020. IGPD progress is approximately 70% complete.

## **LMR Highlights**

### **CONSTRUCTION OVERVIEW**

Project Manager Delfino stated forty (40) permits have been issued to date. Zero (0) recordable injuries to date. UASI 18 sites have started construction and Phase 2 acceptance walks are underway for next group of sites since PLM, and LAN were successfully completed.

### **UASI 17 Status**

BKK, OAT, DPW038, AGH, LACFDEL, UCLA, and INDWT are all built. MIR impacted by underground utilities.

### **USFS SITES**

Since February 6, 2020, seven (7) sites have been permitted, the remaining SUP's are anticipated at the end of March and beginning of April timeframe.

### **SAA's**

Since our last update in February nine (9) SAA's have been executed, leaving only nine (9) outstanding. Of the nine (9) remaining, four (4) are USFS, three (3) are Catalina, SPH, and RPVT.

### **Current Focus:**

The Team is currently focused on receipt of all of the second and third batched sites by the USFS as well as the construction mobilization and progress at batch one (1) and two (2) USFS sites which are behind at this point in time. In addition to the focus on the USFS the team is also focusing efforts on DRP hearing dates for sites previously submitted for approval.

The MIR site has re-started, the tower permit was submitted for approval on March 2, 2020 and the site is planned to finish on May 14, 2020. The Team is planning to start construction at RHT, BHS and RIH; all by the end of March. There are (4) sites were construction starts are pending Phase 2 soil study results and abatement plans (if any) to clear the sites to start.



**LACFDEL:** Program Manager Delfino stated this is a UASI 17 site that is completed and shared a photos of the erected tower.

**UCLA FACTOR BUILDING:** Program Manager Delfino stated this is a UASI 17 site that is completed and highlighted the roof top site with the shelter on the left. The inside of the building is all built out with the radios and cabling.

**MIR:** Program Manager Delfino stated MIR construction costs were transferred to the UASI 18 spending plan. Updated photos of the MIR shelter reveal all of the new electrical routing on the outside of the building as well as the foundations for fuel tank and generator are underway.

**INDWT:** Program Manager Delfino stated this is a UASI 17 finished compound. This site turned out to be a very beautiful site and shared a few photos to show the Arial view. The photos also show the layout of the fuel tank, shelter, HVAC, monopole, etc.

**OAT:** Program Manager Delfino stated this is a UASI 17 finished compound with a brand new tower and shelter and shared a photo shown of tower climbers mounting antennas earlier this year.

**WTR:** Program Manager Delfino stated this is a UASI 17 finished compound and is currently under construction. The builder is laying out the foundation for the tower.

**WMP:** Program Manager Delfino stated this is a USFS site and shared a photo depicting tracked auger machinery taking up all of the width of the fire road as it makes its way to the site to start the tower foundation excavation.

This concludes the Project Manager's Report.

There was no further discussion.

D. Joint Operations and Technical Committee Chairs Report – No Report

E. Finance Committee Report – No Report

## VII. DISCUSSION ITEMS (F-G)

F. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item F reporting outreach activities in the month of February with weekly meetings with AT&T; meetings with representatives from Covina and South Pasadena; Children and Family Services and Cal State University at Northridge.



Lieutenant Sven Crongeyer stated we are very excited to work with the Cal State Universities and they seem to be very interested in LA-RICS. We reached out to Cal State University Dominguez Hills about the talk groups and radios and they are very happy with the progress of LA-RICS. Cal State University Northridge is also interested in coming on board. Lieutenant Crongeyer stated he is scheduled to meet with Cal State University Los Angeles' Police Department today. So far all the colleges are very interested in joining LA-RICS because of the capability to communicate with each other. Currently, they are not able to communicate with each other and stated the Los Angeles County Department of Health Services (DHS) has about ten test radios to observe how LA-RICS works for their operations and they are also very interested in joining LA-RICS.

There was no further discussion.

**G. Statement of Receipts & Disbursements for AT&T Business Agreement Fund for Public Safety Broadband Network**

Contracts Manager Jeanette Arismendez presented Agenda Item G and inquired if there were any questions she could address. No questions were asked and there was no further discussion on this item.

**VIII. ADMINISTRATIVE MATTERS (H-N)**

**H. CALIFORNIA JOINT POWERS INSURANCE AUTHORITY – CERTIFICATION OF EXECUTIVE DIRECTOR AND ALTERNATE APPOINTMENT**

Executive Assistant Wendy Stallworth-Tait presented Agenda Item H and recommended the Board take the following action:

It is recommended that your Board re-appoint Mark Alexander and the Executive Director as the LA-RICS Designee and Alternate designee to represent the Authority on the California Joint Powers Insurance Authority (CJPIA) in accordance with the provisions of Article 7 of the CJPIA.

Board Member Alexander stated he attends the meeting because his city is a member, and could attend on our behalf as well. He also mentioned the meetings are only once a year.

Alternate Vice Chair Thomas Ewald motioned first, seconded Board Member Cathy Chidester.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.



**MOTION APPROVED.**

**I. REQUEST TO REINSTATE CITY OF SOUTH PASADENA AS A MEMBER AGENCY IN THE LA-RICS AUTHORITY**

Executive Assistant Wendy Stallworth-Tait presented Agenda Item i and recommended the Board take the following action:

1. Approve the reinstatement of the City of South Pasadena 's membership into the LA-RICS Authority as a member agency of the JPA; and
2. Authorize the Executive Director to provide notice to the City Manager of South Pasadena that the Board of Director's has accepted their request to reinstate their LA-RICS membership as a member agency in the JPA.
3. Authorize the Chair of the Board of Directors or his designee, to execute the Joint Powers Agreement with the City of South Pasadena to allow for the City of South Pasadena's participation as a member agency.

Board Member Mark Alexander motioned first, seconded by Board Member John Curley.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**J. APPROVE AMENDMENT NO. 43 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM**

Contracts Manager Arismendez presented Agenda Item J and recommended the Board take the following action:

1. Approve Amendment No. 43 to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the following:
  - a. Reconciliation of the LMR System to reduce certain equipment at three (3) LMR System Sites for a cost decrease in the amount of \$50,313.
  - b. Make changes necessary to incorporate certain LMR Change Order Modifications for a cost increase in the amount of \$185,344.

2. Authorize an increase to the Maximum Contract Sum in the amount \$135,031 from \$290,081,635 to \$290,216,666 when taking the cost decrease and increase into consideration.
3. Delegate authority to the Executive Director to execute Amendment No. 43, in substantially similar form, to the enclosed Amendment enclosed with the Board Letter package.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 43.

Board Member Alexander inquired what the source of funding is for this item to which Contracts Manager Arismendez responded the work would be funded by the UASI grant.

Alternate Vice-Chair Ewald motioned first, seconded by Board Member Mark Alexander.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**K. APPROVE AMENDMENT NO. 41 TO AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK**

Contracts Manager Arismendez presented Agenda Item K and recommended the Board take the following action:

1. Approve Amendment No. 41 to Agreement No. LA-RICS 008 for the PSBN with Motorola to reconcile certain PSBN Components for a cost increase in the amount of \$79,610.
2. Authorize an increase to the Maximum Contract Sum in the amount of \$79,610 from \$137,949,498 to \$138,029,108.
3. Delegate authority to the Executive Director to execute Amendment No. 41, in substantially similar form, to the Amendment enclosed with the Board Letter package.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 41.



Contracts Manager Arismendez informed the Board the proposed work is funded by the BTOP grant.

Board Member Mark Alexander motioned first, seconded by Alternate Chair Mark Glatt.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**L. ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION WORK AT ONE LA-RICS SITE AND APPROVE THE PROJECT BUDGET**

Contracts Manager Arismendez presented Agenda Item L and recommended the Board take the following action:

1. Make the following finding:
  - a. Find the adoption, advertising and award of construction, implantation, and installation work at one (1) site, Montebello Police Department (MNTBLPD), as identified in Enclosure 1 to the Board Letter package, is within the scope of the activities authorized at this site which your Board found statutorily exempt from review under California Environmental Quality Act (CEQA) on March 6, 2014, pursuant to Public Resources Code §21080.25, the exemption adopted specifically for the LA-RICS project, and any leased circuit work that may occur outside of the site, if needed, to provide connectivity to the Long Term Evolution (LTE) (inclusive of phase 2 LTE) System, is categorically exempt under CEQA pursuant to CEQA Guidelines §§15301, 15303 and 15304, and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the MNTBLPD site as follows:
  - a. Approve an estimated total project budget of \$381,710.
  - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the MNTBLPD site.
  - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.

- d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the MNTBLPD site.
3. As it relates to Recommended Item 2, delegate authority to the Executive Director:
- a. To make the determination that a bid is nonresponsive and to reject a bid on that basis.
  - b. To waive inconsequential and non-material deficiencies in bids submitted.
  - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
  - d. To take all other actions necessary and appropriate to deliver the projects.
4. Delegate authority to the Executive Director to:
- a. Approve and process amendments for changes in work the MNTBLPD site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
  - b. Authorize the issuance of one or more Notices to Proceed for the proposed work.

Contracts Manager Arismendez informed the Board the proposed work is funded by the BTOP grant.

Alternate Vice-Chair Thomas Ewald first, seconded by Alternate Chair Glatt.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**M. APPROVE A SOLE SOURCE AGREEMENT WITH AT&T CORP., FOR FIRST RESPONDER MOBILITY ZONE SERVICES**

Contracts Manager Arismendez presented Agenda Item M and recommended the Board take the following action:

1. Authorize the Executive Director to enter into and execute a sole source Agreement, substantially similar to the Agreement enclosed with the Board Letter package, with AT&T for FRMZ services that will allow the Authority to acquire specialized equipment and satellite services for the Authority's rapid response vehicles for a total not to exceed amount of \$78,482.
2. Delegate authority to the Executive Director to approve and execute Amendments to the Agreement that do not impact the total contract amount, the term, or any terms and conditions of the Agreement, provided any such Amendments are approved as to form by Counsel to the Authority.

Alternate Chair Glatt asked what the duration of the Agreement. Contracts Manager Arismendez stated the Agreement is one year from the date the actual service commences, which is slated for May 2020. Board Member Alexander asked Executive Director Edson if he was comfortable with the cost given it is a sole source and further inquired if the value is comparable to the fair market value today for the type of service. Executive Director Edson informed the Board he was comfortable with the value. Alternate Chair Glatt asked if the service is for two (2) rapid response vehicles, to which Executive Director Edson confirmed service is for two COLTs.

Board Member John Curley first, seconded by Alternate Chair Mark Glatt.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**N. APPROVE AN INCREASE TO THE BUDGET FOR ONE (1) TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION PROJECT**

Contracts Manager Arismendez presented Agenda Item N and recommended the Board take the following action:

1. Find the work and cost contemplated in this recommended action at the Southern California Edison Gallatin (SCEGAL) site, are within the scope of the activities your Board previously found categorically exempt from review on January 24, 2019 and October 3, 2019, respectively, under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline sections 15303, 15304, and 15332, for the



reasons set forth in this Board Letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.

2. Delegate Authority to the Executive Director to increase the project budget by \$33,740 for one (1) LA-RICS Telecommunication Facility Construction and Installation site, Southern California Edison Gallatin (SCEGAL).

Board Member Mark Alexander motioned first, seconded by Alternate Vice-Chair Thomas Ewald.

Ayes 8: Alexander, Chidester, Curley, Ewald, Geiger, Glatt, Ortiz, and Perez.

**MOTION APPROVED.**

**IX. MISCELLANEOUS – NONE**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

Board Member Alexander asked about the outcome of the request to change the meeting dates. Executive Director Edson stated we received notice we could remain on our current schedule. Board Member Curley acknowledged and thanked Chris Odenthal, Justin Delfino, and Tanya Roth for coming out to Covina.

**XI. CLOSED SESSION REPORT – NO CLOSED SESSION REPORT**

**XII. ADJOURNMENT AND NEXT MEETING:**

The Board meeting adjourned at 9:39 a.m., and the next meeting will be held on Thursday, April 2, 2020, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, Hertzberg Davis Forensic Science Center, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.