



JOINT OPERATIONS & TECHNICAL COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Tuesday, October 24, 2017 • 1:30 p.m.
LA-RICS Headquarters – Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Operations Committee Members Present:

Mike Iwanaga, CEO, County of Los Angeles
Kyle Zuniga, Chair, Los Angeles County Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Eric Zanteson, Los Angeles Area Fire Chiefs Association
Anthony Vairo, Los Angeles County Police Chiefs Association
Jeff Steinhoff, City of Inglewood Police Department
Ric Walczak, City of Covina Police Department
Brian Leyn, City of Signal Hill Police Department

Technical Committee Members Present:

Mike Iwanaga, CEO, County of Los Angeles
Ted Pao, Chair, Los Angeles County Internal Services Department
Scott England, Los Angeles County Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Jeffrey Morgan, County of Los Angeles Department. of Health Services
Eric Zanteson, Los Angeles Area Fire Chiefs Association
Jeff Steinhoff, City of Inglewood Police Department
Ric Walczak, City of Covina Police Department
Brian Leyn, City of Signal Hill Police Department

Absent:

Cathy Chidester, Los Angeles County Department of Health Services
Elliot Kase, City of Alhambra Police Department

Officers Present:

Susy Orellana-Curtis, LA-RICS Project Team



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Operations Committee Chair Battalion Chief Kyle Zuniga called the meeting to order at 1:32 p.m.

II. ANNOUNCE QUORUM – Roll Call

Secretary Geoia Bearden took roll call for each committee and both committees had quorum.

III. APPROVAL OF MINUTES

A. August 22, 2017 – Regular Meeting Minutes

Operations Chair Zuniga asked for a motion to approve the minutes. Operations Vice-Chair Judy Anderson moved to approve, seconded by Technical Committee Vice-Chair Scott England.

Ayes 11: Iwanaga, Zuniga, Zanteson, Vairo, Anderson, Walczak, Steinhoff, Leyn, Pao, Morgan and England

IV. PUBLIC COMMENTS – (NONE)

V. CONSENT CALENDAR – (NONE)

VI. REPORTS (B-C)

B. Status Report Update for LTE

Steve Sidore of Televate broadband engineering consultant team provided status update:

The project is in final close out with Motorola; there are some outstanding issues/documentation. System binders are updated; site binders are 98-99% complete.

Phase I: Nine (9) Cell-on-Wheels (COWs) are in place throughout the County working with Southern California Edison (SCE). Sites are built; fiber is connected. When connectivity to the core is done, Motorola will test COWs within the 4th quarter.



Phase II: 3 Primary areas:

Public Safety Broadband Network (PSBN) connectivity allows agencies to connect to the core, currently working with Claremont PD, Bell PD, Inglewood PD and UCLA Mental Health. LA-RICS staff met with companies to build a COLT (COW on a light truck). The next phase will be procurement. Third option under Phase II is a test and verification center, now on hold.

FirstNet update: Reviews submitted for State Plan; State replied with approximately 680 questions back to FirstNet, who responded back to the State in September 2017. Steve Sidore and Project Manager Chris Odenthal went to a meeting with the State. The overall review of the State plan received less than a passing grade. State will decide to opt in or out.

Administrative Deputy Susy Orellana-Curtis added that the California First Responders Network (CalFRN) will meet November 7th, to vote on a recommendation for the Governor.

As a result of the meeting in Sacramento, Project Manager Chris Odenthal reported the cost for California if the State opts out of the plan would be in excess of \$250,000,000 a year for the right to use the spectrum alone. Should California opt out, and fail to achieve goals set by FirstNet and determined a failed attempt, the State would owe FirstNet approximately \$15 billion. Scott England asked if a bid possibility would come up. It was reported that Verizon would respond. State of Colorado tried, but no qualified responders were carriers.

C. Status Report Update for LMR

Project Manager Chris Odenthal referred to three white boards on the wall to discuss tracking sites and progress. The first ten (10) sites still have completions due for the punch list. The next nine (9) sites that are under construction should be done by March 1, 2018.

This does not necessarily mean “transmitting” by then, or in use. The core locations are Palmdale Sheriff’s Station and Fire Command and Control Facility (FCCF).

The top 24 sites on far right board are to be completed with UASI Grant ’11-’16 funds.

Administrative Deputy Orellana-Curtis discussed policy decision coming to this committee for discussion and recommendation; system was envisioned with users coming on for public safety use in 2020. Downey, Bell, and Santa Fe Springs Police Departments expressed interest; all need connectivity to the core. Project Manager Chris Odenthal stated expending funds for short-term benefit may not be the most



efficient use of resources. If an emergency exists, LA-RICS would evaluate and determine if appropriate to expend resources.

Technical Committee Vice-Chair Scott England recommended early deployment for a discussion item for the next meeting.

VII. DISCUSSION ITEMS (D)

D. LMR Migration Plan

Alternate Committee Member Sven Crongeyer stated there is a need to form a working group to address issues relating to member migration to the Land Mobile Radio (LMR) system. Some of the issues needed to be discussed are fleet mapping, channel names, interoperability procedures, radio programming and encryption procedures. Committee should consist of operations people and technical subject matter experts. Operations Vice-Chair Judy Anderson stated emails will be sent requesting work group committee nominations. Operations Chair Kyle Zuniga spoke to the importance of participation in the working groups.

Technical Committee Chair Ted Pao asked if a once a month schedule would be appropriate. Operations Vice-Chair Judy Anderson stated initially once a month, and perhaps web conferences would be an option for future meetings.

VIII. ADMINISTRATIVE MATTERS (E-F)

E. **APPROVE RECOMMENDATION TO THE LA-RICS JOINT POWERS AUTHORITY BOARD OF DIRECTORS TO REVISE THE LA-RICS SPECIAL EVENTS DEPLOYMENT POLICY**

Alternate Committee Member Sven Crongeyer presented to the Committee Agenda Item E and requested that the Committee take the following actions:

1. Approve and recommend approval to the LA-RICS Board of the recommended revisions to the existing Special Events Deployment Policy to reflect the following:
 - a. Update the policy to reflect the revisions contemplated in Enclosure A (LA-RICS Asset Deployment Policy) to align with current deployment processes and operations for LA-RICS Assets (e.g. System on Wheels (SOW), portable radios, radio accessories, Public Safety Broadband Network (PSBN) devices, etc.) in support of an event.



- b. Delegate authority to the Executive Director to determine whether a Member and Non-Member of the Authority shall be responsible for costs associated with staff required to support the event as well as other costs that may be necessary to support the event.
- c. Delegate authority to the Executive Director to execute a Memorandum of Understanding (MOU) for Use of LA-RICS Assets (Enclosure B), substantially similar to the enclosed, when LA-RICS assets are deployed to a Member and Non-Member event, which includes a cost-recovery provision, in the event a Member and Non-Member is responsible for costs associated supporting the event.
- d. Delegate authority to the Executive Director to make the determination whether an MOU is required to be executed depending on the nature of the deployment of an event, in particular, (1) whether or not a Member and Non-Member will be responsible for costs associated with supporting the event, and (2) whether a Member and Non-Member will take possession of any LA-RICS assets as part of the event.

Operations Vice-Chair Judy Anderson moved to approve; Committee Member Jeff Steinhoff seconded motion.

Ayes 11: Iwanaga, Zuniga, Zanteson, Vairo, Anderson, Walczak, Steinhoff, Leyn, Pao, Morgan and England

F. APPROVE RECOMMENDATION TO THE LA-RICS JOINT POWERS AUTHORITY BOARD OF DIRECTORS TO APPROVE THE LA-RICS CYBERSECURITY INCIDENT RESPONSE POLICY AND ADOPTION OF THE LA-RICS CYBERSECURITY INCIDENT RESPONSE PLAN

Eileen Healy presented to the Committee Agenda Item F and requested that the Board take the following actions:

1. Approve recommendation to the Board of the enclosed LA-RICS Cybersecurity Incident Response Policy to ensure the Authority has the appropriate measures to respond to any cybersecurity threat to the LMR and/or PSBN Systems.

Eileen Healy reported LA-RICS has established a Cybersecurity Working Group and has drafted a work plan, which was sent via email the previous week.



Approval for recommendation of the Cybersecurity Incident Response Policy was initiated by Technical Vice-Chair Scott England; Committee Member Jeff Steinhoff seconded motion.

Ayes 11: Iwanaga, Zuniga, Zanteson, Vairo, Anderson, Walczak, Steinhoff, Leyn, Pao, Morgan and England

Legal Counsel Truc Moore updated the agenda to remove the Number 2 recommendation, which will be handled at the Joint Powers Authority (JPA) Board Meeting.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. ADJOURNMENT AND NEXT MEETING:

Chair Kyle Zuniga announced adjournment of this meeting at 2:05 p.m. The next Committee Meeting will be November 28, 2017, at 1:30 p.m., at the LA-RICS Headquarters, 2525 Corporate Place, Monterey Park 91754, Suite 200 Large Conference Room.