

APPROVED



BOARD OF DIRECTORS MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, October 3, 2019 • 9:00 a.m.
Los Angeles County Sheriff's Department
The Hertzberg Davis Forensic Science Center
Conference Room 223 through 227
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

Board Members Present:

Cathy Chidester, Dir., EMS Agency, County of LADHS
Joe Ortiz, Chief of Police, City of South Pasadena Police Dept.
Chris Nunley, Chief of Police, City of Signal Hill Police Dept.
John Curley, Chief of Police, City of Covina Police Dept.

Alternates For Board Members Present:

John Geiger, CEO, County of Los Angeles
Thomas Ewald, Special Services Deputy Chief, County of Los Angeles Fire Dept.
Mark Glatt, Chief, Los Angeles County Sheriff's Dept.
Scott Haberle, Fire Chief, City of Monterey Park Fire Dept.
Louis Perez, Deputy Chief, City of Inglewood Police Dept.

Officers Present:

Scott Edson, LA-RICS Executive Director
Priscilla Dalrymple, LA-RICS Board Secretary

Absent:

Mark Alexander, City Manager, CA Contract Cities Assoc.

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair, Mark Glatt called the meeting of the Board to order at 9:01 a.m.

II. ANNOUNCE QUORUM – Roll Call

Alternate Chair, Glatt asked for a roll call and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. August 1, 2019 – Regular / Special Meeting Minutes

Alternate Chair Glatt asked if there were any questions or comments from the Board and stated at the last Board meeting he requested information on the status of fleet mapping and system capacity. Administrative Deputy Susy Orellana-Curtiss stated Agenda Item D is a presentation to update the board on the status of the Technical and Operations Regional Working Group progress and will address what is needed to proceed with fleet mapping.

Alternate Chair, Glatt asked if there were any questions or comments from the Board.

There were none.

John Geiger abstained from voting because he was not present at the last Board meeting.

Board Member Cathy Chidester motioned first, seconded by Alternate Chair Mark Glatt.

Ayes 9: Chidester, Curley, Ewald, Glatt, Geiger, Haberle, Nunley, Ortiz, and Perez.

MOTION APPROVED

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS (B-E)

B. Director's Report – Susy Orellana-Curtiss

Administrative Deputy Susy Orellana-Curtiss provided the Director's Report on behalf of Executive Director Scott Edson and stated Agenda Item B (Executive Summary) provides updates on the Land Mobile Radio (LMR) and Long Tem Evolution (LTE) project. Jacobs Project Manager Report will provide you with additional details relating to deployment of LMR sites individually.

Administrative Deputy Orellana-Curtiss stated she is happy to report significant updates since the last Board meeting; we received the re-baseline project schedule from Motorola on September 16, 2019, and are currently reviewing. We hope to finalize review and accept the schedule by our November Board meeting.

In addition, of the eight (8) total LMR sites in the coastal zone, seven (7) coastal development permits packages under County of Los Angeles jurisdiction have been submitted. That is a major accomplishment for the team given the sites' history, time and effort. Department of Regional Planning (DRP) has been a great partner and provided comments back on one of the Catalina Island sites (Black Jack Mountain). The eighth (8th) site in the coastal zone is under the City of Los Angeles jurisdiction (Green Mountain). We continue to work with the City on their process and have received commitment from our partners at the city to get this site processed appropriately. The team will be walking the Catalina Island sites together with DRP next week and meeting later today with Los Angeles County Board of Supervisors (BOS) Third District Planning Deputies to provide status on the coastal sites. Administrative Deputy Orellana-Curtiss stated we had a successful meeting with the California Coastal Commission to update them as well on the submission of the packets.

Administrative Deputy Orellana-Curtiss went on to state the US Forest Service (USFS) Supervisor, prior to commencing the scoping, informed our team they were proceeding with categorical exclusion for all 13 sites. This was great news for the project. The 30-day public scoping period ended on September 23, 2019, for the general public, with deliberation on comments received continuing through October 11, 2019. We are expecting a National Environmental Policy Act (NEPA) clearance determination to follow shortly after. We hope to share some more great news with you in November.

In regards to the LTE Update, in connection with the USFS determination, we are targeting certain USFS sites for the LTE Round 2 deployment. Once we receive the USFS determination and understand what will occur at each site we will solidify exactly how many USFS sites will be included in LTE Round 2. As your Board understands,

the BTOP grant funding LTE Round 2 activities ends in September 2020 and thus the team is working aggressively with the USFS to include certain sites in the LTE 2 deployment.

In your board packet Agenda Item I includes Amendment No. 39 to the contract with Motorola to update the final Bill of Materials corresponding to equipment to be deployed at certain LTE Round 2 sites. As design is finalized at sites, the corresponding equipment lists will be updated and brought to your board for amendments as needed.

At your last board meeting, you gave the Executive Director delegated authority to issue Invitation for Bids (IFB) for four (4) of the LTE Round 2 site construction. We issued the IFB on August 22, 2019, received responses on September 23, 2019, with two (2) construction firms coming in at lowest bid for the four (4) sites. Agenda Item K is requesting you adopt, advertise and award of construction, implementation and installation work at six (6) sites Southern California Edison that will form part of LTE Round 2.

Lastly, our final procurement update is your Board delegated authority for us to issue procurement to purchase Cell-on-Light-Trucks (CoLTs) to augment the coverage in the region for the Public Safety Broadband Network (PSBN) and Nationwide Public Safety Broadband Safety (NPSBN). We received responses from bidders on September 10, 2019; the team has reviewed the proposal, so that the qualifications are in line with the specifications. We are now meeting with the public safety agencies (Los Angeles County Sheriff and Fire Departments), to make decisions on the type of vehicle we would like to proceed with as well as to start the negotiation process with the bidder. We are targeting to present this item on the December's Board meeting.

This concludes the Director's Report.

There was no further discussion.

C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented the Construction/Implementation Update.

LTE Round 2 Highlights

First 13 Sites:

Project Manager Delfino stated that bids were received for the first for sites and that contract awards are planned for late October or early November 2019 for those sites. We are planning construction on the very first site late in October or early November and bid walks for SCE sites for mid-October. We are in receipt of the construction

drawings for the SCE sites and David Evan's and Associates (DEA) the Architect Firm has done a good job at keeping up with the pace of the project.

Project Manager Delfino introduced DEA Project Manager Mark Reader to the Board and went on to state a FONSI for SEA 4 is expected late October. SEA 5 contains the final pool of sites. Labor Compliance Program is in place and will begin by start of work, which is the end of October.

SAA's:

CRN2 is Agenda Item H in your Agenda packet. Negotiations with the Judicial Council of California are underway to utilize two of their facilities for LTE2 as well, CCB and POM.

LMR Highlights

Construction Summary on LMR:

Twenty nine (29) out of (58) sites are 50% completed to date. Thirty one (31) Permits have been issues. We are hopeful to start BHS and RIH, which we have permitted over the next two months. Zero recordable injuries, which is an important statistic. The active construction sites are MIR, BKK, OAT, DPW038, AGH, and INDWT.

Project Manager Delfino stated he will go over these sites and photos later during the presentation.

USFS Sites:

A Decision Memo is expected by October 11, 2019; we are hopeful to receive it in mid-October with a Special Use Permit (SUP) to follow 30-days later. We will coordinate the Plans of Development (POD's) with receipt of the SUP and building permits from DPW in order to start the work in the forest. There are some open comments from Frost Peak (FRP) from JPL, which MSI is in the process of answering.

Coastal Sites:

All California Coastal Commission Sites were submitted on time per schedule, with the exception of Green Mountain (GRM), which is scheduled for 12/17/2019, if not taken sooner.

Project Manager Delfino acknowledged the MSI and LA-RICS team for their hard work on the Coastal Sites.

SAA's:

Project Manager Delfino stated Agenda Item H in your Agenda packet will be updated shortly on the SAA's.

Current Focus:

In regards to the UASI 18 Equipment Order, a meeting will take place today, October 3, 2019, with MSI to go over the equipment order and we expect the outcome of this meeting to receive a list of equipment to order and a list of equipment to re-allocate. As Administrative Chief Orellana-Curtiss stated, the re-baselined IMS received from MSI is under review for approval by November 2019. An upcoming meeting with Department of Regional Planning (DRP) in Catalina Island is scheduled for October 9, 2019.

First Image – OAT photo: (Left) Tower with lines on it and antenna mounts. (Right) existing Towers and microwaves

Second Image – DPW038 photo: (Left) Aerial drone photos showing layout to the south-west. (Right) 80 or 90-ton frame and shelter into its location.

Third Image – BKK photo: The contractor stripped and painted the existing tower, which is now being fit with lines and antennas. Shelter is in place and a CMU enclosure houses the generator and fuel tank. We are planning to upgrade the existing transformer to handle additional load of electrical equipment at the site. We have been studying it for the last 30-days and in the next 10-days; we'll be able to determine the sizing of the new transformer.

Fourth Image – AGH photo: (Left) Shelter and Tower in place and loaded up. (Right) Radio racks.

Fifth Image – MIR photo: The equipment pictured is the Badger it is designed to excavate soil to find water lines. Unfortunately, The City of Pasadena did not have a lot of confidence in their as-built drawings, so the contractor was not entirely confident moving forward with the build until the line could be located. Pictured to the (Right) is the steel water pipe and it was confirmed by the Pasadena water department that it is indeed active. Good news pipe was found, and bad news is that it forces us to move across the street. The details of the foundation will remain the same even though we are moving across the street.

Sixth Image – INDWT photo: (Left) A pole installation and the tower is erected, lines, antennas, shelter, cable trays mounted. This site is on time and ready for completion.

This concludes the Project Manager's Report.

There was no further discussion.

D. Joint Operations and Technical Committee Chairs Report – Steve Page and Ted Pao

LMR System Manager Steve Page and LA-RICS Engineering lead Ted Pao presented the Inter-RF Sub System Interface (ISSI) Update. Their presentation is attached as Attachment A. 2 to the minutes.

ISSI Background

Wireline Connection Between Systems

The ISSI connection the interface allows multiple systems in the Los Angeles region to connect at a physical level rather than relying on dispatch console and additional radios can be used through your own system and can communicate directly with other systems. It allows different versions, manufactures, and Bands.

Meeting of the Minds

We had a meeting on August 17, 2019, at LA-RICS with 43 attendees, which included LA-RICS, Los Angeles County, City of Los Angeles, Los Angeles World Airports, Port of Los Angeles, ICI Network, MSI, etc. Presentation by Motorola regarding ISSI Fundamentals and Discussion of Requirements. How the systems can be tied together through existing backhaul networks. (Mt. Lee and other colocation sites).

The next step we need to do as a technical group is to start defining mutual aid talkgroups for the region. Define Law mutual aid needs and define Fire/EMS mutual aid needs. The decision to bring in decision maker, operations staff and technical experts and follow-up survey sent to all participants. Determine the fleet mapping is the first step then what we need to get between each of the organizations is the second step.

Next Steps

What we did at the end of the August 17th meeting was determined to put out a Questionnaire. Work with Mayor's Office to update participants on the questionnaire deadline and ask if anyone needs help. Determine the best time for the majority of the participants and schedule the next meeting. Next step is to follow up with Questionnaires from the Mayor's Office.

Examine Requirements Holistically

What it is that everyone wants from the fleet mapping perspective determine the physical limitations. Determine the logical limitations, look for the weak links, which are capacity and backhaul. We are work together as a region to overcome all issues.

Output Goal

The next meeting's desired output. Operational requirements distilled down into a technical document for implementation planning. Initiate a Task Force to create a regional working document that can be presented to each governing body.

Alternate Board Member John Geiger asked that a copy of this PowerPoint Presentation be emailed to the Board.

Board Member Chris Nunley stated it is nice to hear telecom projects in the region are working together.

LMR System Manager Page stated by the end of the meeting everyone understood the end goal. The questionnaire distributed to the various public safety telecom projects in the region and public safety agencies helped facilitate appropriate individuals attend the meeting. Board Member Nunley stated great first step. Information Technology Specialist Pao added in 2015 the region decided to have system of systems within the region, which included Los Angeles Police Department, LA-RICS, and Interagency Communication Interoperability System (ICI). It is very important for us to get together and ensure the first responders who are going to use these systems will have interoperability in this region. Board Member Nunley and Joe Ortiz thanked the team for taking initiative to engage on communications.

This concludes the Project Manager's Report.

There was no further discussion.

E. Finance Committee Report – No Report

VII. DISCUSSION ITEMS (F-G)

F. Outreach Update

Executive Assistant Wendy Stallworth-Tait presented Agenda Item F and stated the reporting period for outreach spans over three (3) months with several meetings with AT&T; meetings and conference calls with representatives from Los Angeles County department of Regional Planning, as mentioned by Administrative Deputy Orellana-Curtiss in her report; a meeting with the CEO Office of Emergency Management, the Cities of Carson, Claremont, Inglewood, and South Pasadena.

Lastly, the Newsletter was released on August 26, 2019.

Lieutenant Yokoyama provided a more detailed update on the meetings identified in the Outreach Update Memo and stated the team met with the CEO Office of Emergency Management on August 27, 2019, who were interested in fleet mapping.

On August 29, 2019, we met with the South Pasadena Police Department and had a good conversation on their communication needs and their interest in LA-RICS. On September 4, 2019, members of the LA-RICS team participated at the Inglewood NFL stadium regarding their communication needs among their security. On September 11, 2019, we conducted a follow-up with Claremont Police Department. On September 18, 2019, we conducted a site visit of the Los Angeles County Fair and toured their emergency operations center and they are possibly interested in LA-RICS. On September 24, 2019, we met with representatives of the Orange County Sheriff's Department and on September 25, 2019, participated with Los Angeles County Sheriff's and Fire Department at the Carson station to discuss communications. Later that day we met with Inglewood Police Department regarding the LMR Broadband Push to Talk (PTT) system.

Lieutenant Yokoyama stated throughout the months of July, August, and September we continued to monitor the progress of Motorola's work on optimizing the UHF for downtown cell and we believe will be a good resource for the County of Los Angeles District Attorney's Office and the Sheriff's Department. Initial discussions are taking place with La Verne.

Board Member Nunley acknowledged the Outreach Team for doing a great job and Lieutenant Yokoyama acknowledged Deputy Dana Gower as one of the main contacts for reaching out to the cities.

There was no further discussion.

G. Statement of Receipts & Disbursements for AT&T Business Agreement Fund for Public Safety Broadband Network

Administrative Deputy Orellana-Curtiss presented Agenda Item G and stated this item is a quarterly report and use of funds resulting from the Business Agreement with AT&T.

There was no further discussion.

VIII. ADMINISTRATIVE MATTERS (H-K)

H. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AGREEMENT FOR LONG TERM EVOLUTION ROUND 2 AND LAND MOBILE RADIO SYSTEM SITES

Executive Assistant Stallworth-Tait presented Agenda Item H and recommended the Board take the following action:

1. Find the approval and execution of Amendment No. 1 to SAA for LTE2 site CRN2 with the County of Los Angeles which would allow the construction, implementation, operation and maintenance of the LTE2 System infrastructure to be incorporated into the First Responder Network Authority (FirstNet) National Public Safety Broadband Network (NPSBN) at this site, is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations. (CEQA Guidelines) Sections 15301, 15303, and 15304 for the reasons stated in this Board Letter and as noted in the record of the LTE2 project;
2. Find the approval and execution of the SAAs with County of Los Angeles for LMR sites BJM and TWR are within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Authority's LMR System, which was previously certified by the Authority under CEQA on March 29, 2016; that the environmental findings and Mitigation Monitoring Program previously adopted by the Board are applicable to the currently recommended actions; and there are no changes to the project at these two sites or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects;
3. Find the approval and execution of the SAA with County of Los Angeles for ingress/egress for LMR Site WTR is within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the Authority's LMR System, which was previously certified by the Authority under CEQA on March 29, 2016; that the environmental findings and Mitigation Monitoring Program previously adopted by the Board are applicable to the currently recommended action; and there are no changes to the project at this site or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects;
4. Find the approval and execution of the Sub-Out grant Lease between the Authority, and Federal Aviation Administration (FAA), if needed, and SAA with the County of Los Angeles for LMR Site SPH is within the scope of activities previously authorized on December 12, 2016 which your Board found statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the statutory exemption adopted specifically for the Authority's project, and that leased circuit work that may occur outside of Site SPH needed to provide network connectivity to the LMR System sites, is categorically exempt under CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 for the reasons stated in this letter and as noted in the record of the LMR project, and that the

determination that these activities are exempt from CEQA remains unchanged;
and

5. Authorize the Executive Director to finalize and execute the six (6) real estate agreements identified herein, substantially similar in form to the agreements attached hereto.

Alternate Board Member John Geiger motioned first, seconded by Board Member Cathy Chidester.

Ayes 9: Chidester, Curley, Ewald, Glatt, Geiger, Haberle, Nunley, Ortiz, and Perez.

MOTION APPROVED

I. APPROVE AMENDMENT NO. 39 TO AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK

Contracts Manager Jeanette Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Make the following findings:
 - a. Find the reconciliation of certain equipment for the PSBN Round 2 sites is within the scope of the design, construction, implementation, operation, and maintenance of the PSBN at these eleven (11) Round 2 sites which your Board previously found categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. §§ 15301, 15303, 15304, and/or 15332 by your Board on January 24, 2019.
2. Approve Amendment No. 39 to Agreement No. LA-RICS 008 for the PSBN with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the following:
 - a. Reconcile certain equipment for eleven (11) PSBN Round 2 Sites for a cost decrease in the amount of \$36,639.
3. Authorize a decrease to the Maximum Contract Sum in the amount \$36,639 from \$138,721,829 to \$138,685,190 when taking the cost increases and decreases into consideration.

4. Delegate authority to the Executive Director or his designee to execute Amendment No. 39, in substantially similar form, to the Amendment enclosed with the Board Letter.
5. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 39.

Board Member Cathy Chidester motioned first, seconded by Alternate Board Member Ewald.

Ayes 9: Chidester, Curley, Ewald, Glatt, Geiger, Haberle, Nunley, Ortiz, and Perez.

Alternate Board Member Geiger asked to correct typo “implantation” and Contracts Manager Arismendez stated will correct the typo.

MOTION APPROVED

J. APPROVE AMENDMENT NO. 41 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM

Contracts Manager Arismendez presented Agenda Item J and recommended the Board take the following action:

1. Approve Amendment No. 41 to Agreement No. LA-RICS 007 for a LMR System with Motorola, which revises the Agreement to reflect the following:
 - a. Make changes necessary to incorporate Land Mobile Radio (LMR) Change Order Modifications for a cost increase in the amount of \$255,975.
2. Authorize an increase to the Maximum Contract Sum in the amount \$255,975 from \$296,270,689 to \$296,526,664 when taking the cost increase into consideration.
3. Delegate authority to the Executive Director or his designee to execute Amendment No. 41, in substantially similar form, to the Amendment enclosed with the Board Letter.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 41.

Alternate Board Member Geiger asked if the proposed increase in maximum contract sum covered by grants. Contract Manager Arismendez responded yes, confirming the costs were covered by grant funds. Alternate Board Member Geiger remarked

that Page 2 of the Board Letter, in particular the last paragraph, is unclear because it speaks to ratification. Alternate Board Member Geiger inquired whether the recommended actions were for ratification or whether the request is to decide to move forward or not with future work. Contracts Manager Arismendez informed Alternate Board Member Geiger and the Board that that he was correct and ratification was not part of the request.

Alternate Board Member Geiger motioned first, seconded by Alternate Chair Mark Glatt.

Ayes 9: Chidester, Curley, Ewald, Glatt, Geiger, Haberle, Nunley, Ortiz, and Perez.

MOTION APPROVED

K. APPROVE LIST OF PREQUALIFIED BIDDERS FROM RFSQ FOR LA-RICS AUTHORITY'S TELECOMMUNICATIONS FACILITY CONSTRUCTION AND INSTALLATION PROJECT, ADOPT, ADVERTISE, AND AWARD TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALL WORK A SIX (6) LA-RICS SITES, APPROVE PROJECT BUDGETS

Contracts Manager Arismendez presented Agenda Item K and recommended the Board take the following action:

1. Make the following finding:
 - a. Find the adoption, advertising and award of construction, implantation, and installation work at the six (6) sites, Southern California Edison (SCE) Dunlap (SCEDUN), SCE Gallatin (SCEGAL), SCE Merced 2 (SCEMERC2), SCE Nola (SCENOLA), SCE Palmdale (SCEPLM), SCE Studebaker 2 (SCESTUD2), as identified in Enclosure 1, are within the scope of the activities your Board previously found categorically exempt from review on January 24, 2019 under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline sections 15303, 15304, and 15332, for the reasons set forth in this letter and as noted in the record of the project, and the determination that these activities are exempt from CEQA remains unchanged.
2. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCEDUN site as follows:
 - a. Approve an estimated total project budget of \$374,000.

- b. Adopt plans and specifications that are on file with the LA- RICS Authority for the construction of the SCEDUN site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the SCEDUN site.
3. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCEGAL site as follows:
- a. Approve an estimated total project budget of \$374,000.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCEGAL site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCEGAL site.
4. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCEMERC2 site as follows:
- a. Approve an estimated total project budget of \$374,000.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCEMERC2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the

lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCEMERC2 site.

5. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCENOLA site as follows:
 - a. Approve an estimated total project budget of \$374,000.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCENOLA site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCENOLA site.

6. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCEPLM site as follows:
 - a. Approve an estimated total project budget of \$374,000.
 - b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCEPLM site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCEPLM site.

7. Approve the proposed LA-RICS Telecommunication Facility Construction and Installation work for the SCESTUD2 site as follows:
 - a. Approve an estimated total project budget of \$374,000.

- b. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the SCESTUD2 site.
 - c. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - d. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the lowest responsive and responsible Bidder if the low bid can be awarded within the approved total project budget for the SCESTUD2 site.
8. As it relates to Recommended Action Items 2-7, delegate authority to the Executive Director:
- a. To make the determination that a bid is nonresponsive and to reject a bid on that basis.
 - b. To waive inconsequential and non-material deficiencies in bids submitted.
 - c. To determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
 - d. To take all other actions necessary and appropriate to deliver the projects.
9. Delegate authority to the Executive Director for all the construction contracts resulting from these actions to:
- a. Approve and process amendments for changes in work at each project site, provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000 per site. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
 - b. Authorize the issuance of one or more Notices to Proceed for the proposed work for each respective contract.

Board Member Chris Nunley asked if all these sites are LTE in which Contracts Manager Arismendez responded yes that was correct.

Alternate Board Member Geiger asked to correct the spelling of implantation in line 1a. Request noted and corrected.

Alternate Board Member Ewald motioned first, seconded by Board Member John Curley.

Ayes 9: Chidester, Curley, Ewald, Glatt, Geiger, Haberle, Nunley, Ortiz, and Perez.

MOTION APPROVED

- IX. MISCELLANEOUS – NONE**
- X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**
- XI. CLOSED SESSION REPORT - NONE**
- XII. ADJOURNMENT AND NEXT MEETING:**

The Board meeting adjourned at 9:47 a.m., and the next meeting will be held on November 7, 2019, at 9:00 at the Los Angeles County Sheriff's Department, Scientific Services Bureau, Hertzberg-Davis Forensic Science Center, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.